

School Leaving Certificate Application Form

To,
The Principal,
St. Xavier's School,
Ward 3-B, Adipur - Kachchh.

Date: _____

Sir,

Kindly issue the School Leaving Certificate of my son/daughter/ward by
name _____

Date of Birth ____/____/____ studying in Standard _____ Division _____
(English Medium / Gujarati Medium), I apply for the leaving certificate due to
_____.

We have applied / are applying for our wards admission in (Name of School)
_____ School located in _____ City
of _____ Taluka, _____ District, _____ State.

All fees have been paid up to _____ and all library books and
sports articles have been duly returned. **(Kindly attach Receipts Xerox Copy of last Paid Fee)**

Address: _____

Yours faithfully,

Mobile No.: _____

Signature of Father or Guardian.

**Please Note: Tuition Fee will be charged till the month applied for Leaving Certificate.
Either Parent (Mother / Father) has to come in person to collect School LC.**

For office use only

General Register No: _____

Leaving Certificate No: _____

Aadhar DIES UID No.: _____

Attendance: ____/____

Treasurer

Librarian

Class Teacher

Principal