



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution		C.B.BHANDARI JAIN COLLEGE
• Name of the Head of the institution	DR. ASHA GANESH	
• Designation	PRINCIPAL	
• Does the institution function from its own campus?	Yes	
• Phone no./Alternate phone no.	08026611924	
• Mobile no	9448666096	
• Registered e-mail	cbbhandarijaincollege@gmail.com	
• Alternate e-mail	ashaganesh67@gmail.com	
• Address	#12, Pampamahakavi Road, (#84, K R ROAD), SHANKARPURAM	
• City/Town	BENGALURU	
• State/UT	KARNATAKA	
• Pin Code	560004	
2.Institutional status		
• Affiliated /Constituent	AFFILIATED	
• Type of Institution	Co-education	
• Location	Urban	

• Financial Status	Self-financing				
• Name of the Affiliating University	BENGALURU CITY UNIVERSITY				
• Name of the IQAC Coordinator	Ms.CHITHRA P NARAYAN				
• Phone No.	08026611924				
• Alternate phone No.	08041600090				
• Mobile	9945312978				
• IQAC e-mail address	cbbjciqac@gmail.com				
• Alternate Email address	chitrapnarayan@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year))	https://cbbhandarijaincollege.com/static/AQAR%202019-20%20Final-477c5e87a255e70ab6ae2c8754d2add1.pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://cbbhandarijaincollege.com/Cbbupdates/Events/				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.37	2017	28/03/2017	27/03/2022
6.Date of Establishment of IQAC			22/07/2014		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
NIL	NIL	NIL	NIL	NIL	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		

9.No. of IQAC meetings held during the year	09	
<ul style="list-style-type: none">Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	No	
<ul style="list-style-type: none">If No, please upload the minutes of the meeting(s) and Action Taken Report	View File	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none">If yes, mention the amount		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
An MOU was entered into with a leading training Academy EDURAPID PVT LTD for training the students for competitive exams , in order to enable them to write competitive exams for Banks, staff selection commission and other Government jobs.		
5 day Faculty Development Program was organized on ICT for online teaching using Microsoft teams to equip faculty with the tools to handle class effectively		
A Workshop was organized to enhanced the excel skill of the faculty and non teaching staffs		
Students Webinar was organized on anxiety and stress management during pandemic		
Webinar was organized on usage on Instagram as a source of income		
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		

Plan of Action	Achievements/Outcomes
To improve internship opportunities for students by forging collaborations with industry bodies and corporate.	Zinglin an mobile application company provided internship opportunity for the students.
certificate/diploma courses will be offered to enhance knowledge and skill development	certificate course were offered to the students, helped them in enhancing knowledge.
Publication of research papers in the UGC care list and Scopus index journals by faculty members will be encouraged.	faculties published the research papers on UGC care list.
Development program for support staff will be arranged periodically to make them more efficient.	MS Excel training was provided for support staff.
Incubation center and startups will be encouraged to promote entrepreneurial spirit among students.	successful entrepreneur was invited to address the students to encourage entrepreneurial skills.
13.Whether the AQAR was placed before statutory body?	No
<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
Nil	Nil
14.Whether institutional data submitted to AISHE	
Year	Date of Submission
2020	18/02/2020
Extended Profile	
1.Programme	
1.1	3

Number of courses offered by the institution across all programs during the year	
File Description	Documents
Data Template	View File
2.Student	
2.1	230
Number of students during the year	
File Description	Documents
Institutional Data in Prescribed Format	View File
2.2	102
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	
File Description	Documents
Data Template	View File
2.3	79
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	View File
3.Academic	
3.1	11
Number of full time teachers during the year	
File Description	Documents
Data Template	View File
3.2	0
Number of sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution	
4.1 Total number of Classrooms and Seminar halls	17
4.2 Total expenditure excluding salary during the year (INR in lakhs)	3734348/-
4.3 Total number of computers on campus for academic purposes	39

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The College believes in adopting a holistic approach towards the effective delivery of the curriculum through a structured and transparent process. All the departments follow the curriculum designed and prescribed by the Bengaluru CityUniversity and follow the university prescribed syllabus. All the courses are offered in Semester mode. College implements the process of completion of curriculum within the stipulated time to attain the program outcomes effectively. The Bengaluru CityUniversity provides the academic calendar. The Annual academic calendar is prepared according to the university calendar prior to the commencement of the academic year by the IQAC Chairperson, specifying available dates for significant activities to ensure proper teaching learning process and continuous evaluation. The academic calendar provides date of commencement of the academic session, duration of semester, period of Internal Assessment tests, final semester examinations etc. The Head of the Departments allocate subjects to teachers and prepare time table. Syllabus of each subject for each semester is provided to the students by the concerned subject teacher. Generally the curriculum delivery methods include Lectures, PPT presentations to illustrate ideas and concepts, identifying online resources for self learning, seminars and workshops. The quality of class room/online teaching is enhanced by giving faculty awareness about pedagogical teaching

learning method through FDP's and workshops. The college library provides teachers with necessary learning resources for effective delivery of curriculum.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://cbbhandarijaincollege.com/newupdates/Academic_calender/

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Teachers maintain work diary for effective academic planning, implementation and review of the curriculum. Theory and practical classes are held according to the Time table which is prepared by the Head of the Department. Conventional classroom teaching is blended with use of ICT learning. Participative learning and problem solving method are used for effective curriculum delivery. Internal assessments are held according to the academic calendar of the college and evaluation will be done as per the guidelines given by the examination committee. The final semester examinations are held according to the University Academic calendar. Assignments are regularly given after the completion of every module. Remedial classes are conducted for slow learners. Advanced learners are made to solve university question papers and are encourage to enroll into online free courses offered by swamy and coursera in order to gain deeper insight into the subjects taught in the class. Record of the regular attendance, mark lists and progress of the students are maintained and preserved by the teachers and the college adopts the Mentor Mentee system. For Practical Skill Development being introduced by the University a record book is maintained by each and every student and VIVA is conducted by the concerned subject teacher at the end of the semester before the commencement of their semester examinations. These mechanisms ensure the smooth and effective delivery and documentation of the curriculum.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://cbbhandarijaincollege.com/newupdates/Internal_test/

1.1.3 - Teachers of the Institution participate in B. Any 3 of the above following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

3

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

1

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

99

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The college has been working for the overall development of the students. Various programs are arranged from various committees related to Anti ragging, human rights, sustainability and ethics. Students are able to understand the importance of ethics, human values in their personal, social and professional life after studying Constitution of Indian and Human Rights, Business Ethics, Business Environment, Personality Development which are a part of their curriculum. These subjects provide a base for inculcating values and developing ethical competence among the students. The college has Grievance Redressal Cell, Sexual Harassment Elimination Cell, Anti Ragging Cell, Human Rights Protection Cell, Counseling Cell to promote gender equity ,to prevent ragging, to create awareness about their basic rights and to enhance their emotional and mental well being. JCI Bangalore, Garden City Chapter conducted the JCI Integrity Day by putting up a Honesty Stall where several products were kept for sale and the stall was not manned. Students were expected to take what they wanted by dropping the money in a box equivalent to the products they took to promote integrity amongst students. Students participated enthusiastically and with integrity. Students were asked to study the ethical practices adopted by different successful companies and they made presentation

regarding the same.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

1

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

2

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution

A. All of the above

from the following stakeholders Students
Teachers Employers Alumni

File Description	Documents
URL for stakeholder feedback report	https://cbbhandarijaincollege.com/Cbbupdates/olders/
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows

B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://cbbhandarijaincollege.com/Cbbupdates/olders/

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

69

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The college tries to motivate ,encourage and support both the advanced/ quick learner and slow learner without any discrimination. The quick learner picks up fast while the slow learner understands & comprehends slowly.

The college organize workshop, quiz activities, programming skills in various areas for some trend topics for both the learning level of students.

The college arranges for an orientation program for both the parents and their award at the beginning of the new batch each year, I order to familiarize the student about the college, its curricular & other activities , rules and regulations etc.

File Description	Documents
Paste link for additional information	https://cbbhandarijaincollege.com/newupdates/Learners/
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
230	11

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college adopts various methods of teaching ,centering on imparting the best in all possible ways in order to anticipate a uniform learning outcome from all the students.

The faculties concentrate on providing skill based activity such as presentation, quiz,etc. in order to facilitate each student to focus on self-evaluation of their performance.

Students are encouraged to express their ideas & opinions, take up field study & small projects to understand few current aspects, better.

The college periodically organizes guest lectures from eminent resource persons on various topics, periodic assignment, given on important topics and inculcates research interest in the students.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://cbbhandarijaincollege.com/Cbbupdates/participative_learning/

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The current trend is adopting a blended mode of learning .Teachers have to adopt the traditional chalk and talk method along with technology in order ito ensure that it is integrated with the teaching ,

The faculty ensures that they adopt information and communication technology in their effective delivery of educational resources.

The following ICT tools are used by the College faculties-

1. Projectors- 4 projectors are available in different classrooms/labs

2. Desktop and Laptops- Computer Lab has 20 systems and 4 laptops in the college Campus, each staff room has a system which is used by

faculties.

3. Staff members use the PowerPoint on various topics of their skill based activity and to submit their assignments.

4. Quizzes, events etc. are regularly conducted using the ICT tools.

5. Business and commerce lab activities are held in the computer lab in order to inculcate live hands on workshop to fill various essential forms like the Cheque, Bank account opening forms, invoice etc.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

7

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

11

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

2

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

11

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Internal assessment in the college is held twice a year, two assessments per semester on a transparent basis. The details of the

date of assessment are well informed to the students in advance and the details are mentioned in the handbook given to the students at the beginning of the academic session each year.

The subject teaches complete the requisite module/units/chapter before the date of the assessment in order to ensure that the student has sufficient time to prepare and perform well in their tests. The rubrics for assessing and the manner in which the overall internal marks are calculated and the weightage of each of these is mentioned to the students.

The marks secured by the students in each of the two tests is reduced to 10 each , 2tests totaling to 20 marks plus 10 marks, apportioned between attendance, assignments and skill development activities, summing up to a total of 30 marks is uploaded to the university portal at the end of each semester. The same is displayed on the notice board before the students take up their theory examination in each semester.

File Description	Documents
Any additional information	View File
Link for additional information	https://cbbhandarijaincollege.com/newupdates/Internal test/

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The institution has a transparent system for any grievance/ query related to deal with internal examination. The student is free to talk to the mentor, examination administrator or principal to clarify any doubt related to the internal examination conducted at the college level.

In case the student is unable to take up I.A or submit assignments and skill development activities on time to the concerned subject teacher, the student is free to express the same in writing to the mentor/principal who in turn verifies and consider the request , in case of any genuine case. The student is allowed to take up the examination at a later date to improve their I.A

Grievance regarding the issue at the university examination level

In case of any query/grievance of UG or PG course, the student has

to write a letter, attach all the documents pertaining to the issue and submit it to the examination unit of the college.

The examination unit of the college in turn submits the same to the principal, who verifies the authenticity of the grievance and forwards it to the university. The follow-up of the mail correspondence and the letter send to the evaluation section of university is filed and measures taken by the liaison officer to sort the issue amicably and at the earliest to reduce the anxiety and inconvenience caused to the student.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	NIL

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

PROGRAMME OUTCOME A Bachelor Degree in Commerce will cater to the needs of Industry in the fields of Accounting, Taxation, Auditing, Financial Analysis and Marketing. The B.Com programme will develop business analysts for Companies, Capital Markets and Commodity Markets. The programme will enable the students to become business scientists, researchers, consultants and Academicians with core competencies in Commerce and Business. The programme helps to develop future business philosophers with a focus on social responsibility and ecological sustainability. The Bachelor of Commerce Program brings out ethical managers with an interdisciplinary approach.

Bachelor in Business Administration Programme enables students to pursue careers in Finance, Marketing and Human Resource Functions of Small and Medium enterprises. The program helps in developing analytical and effective thinking techniques, to identify, analyze and solve problems through effective decisions. The under graduate course in management helps students to become business scientists, researchers consultants and trainers with core competencies in solving business problems. The programme encourage the spirit of entrepreneurship among students and develops ethical managers possessing extensive inter disciplinary knowledge.

M.Com program provides a solid foundation for graduates to make

positive contributions to the field of Commerce and industry in the national and global context. The program enhances the capabilities of students to apply commerce concepts to their profession and take informed decisions. This program trains the students in the necessary skills and aptitude required to initiate and build upon entrepreneurial ventures. M.Com graduates develop indepth knowledge of principles, concepts and techniques in the core areas finance, accounting, taxation, project evaluation and learn to use technology to interpret data in order to arrive at valid conclusions.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://cbbhandarijaincollege.com/newupdates/CO'S_PO'S/
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Our College is currently affiliated to Bengaluru City University, Bengaluru. The college offers commerce at the Under Graduate and Post Graduate level, Management at the UG level.

The college follows the course curriculum strictly stipulated by the University, since we are an affiliated institution.

The institution ensures that the PO and CO are updated in the college website in order to facilitate the parents and their words to know more information on the programs and courses offered and various broad areas covered under each course.

Since the institution is affiliated, exams for each semester is conducted by the university, results and performance are periodically evaluated.

There is consistency in the progression and performance of the students, which has helped in the attainment of PO's and CO's.

- The institution ensures that the academic calendar of events planned in the beginning of the year is followed.
- The Department Calendar of year is adhered to and the maintenance of faculty records are strictly in place (Attendance Register, Work

Diary, Department Calendar etc).

- The Periodic Assessments are held by the examination section of the college and due records maintained to check the performance of each student.
- The college ensures to collect and maintain the feedback from all the stake holders.
- The record of students placed in campus drive and students pursuing higher studies are maintained to know the student progression.

The above framework duly followed helps the institution to review the attainment of PO, PSO and CO.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://cbbhandarijaincollege.com/newupdates/BCOM/

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

86

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://cbbhandarijaincollege.com/newupdates/Pass_Percentage/

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://cbbhandarijaincollege.com/newupdates/Questionnaires//>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

00

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The Entrepreneur Development cell has been formed to guide and motivate students and faculty to become entrepreneur. This cell develops students for entrepreneurship and startups by providing guidance on project report preparation, financial assistance, Market survey and marketing of product. Entrepreneurship workshops

have been organized by the cell for the students to give them an idea to manage and run their entrepreneurial venture.

Institution has created an Ecosystem for innovation including incubation center and other initiatives for creation and transfer of knowledge.

The student and faculty are availing the following facilities within the campus to carry out their research activities such as:

- Wifi throughout the campus
- Internet facilities of 35 MBPs is available to student and staff
- Computing facility is also available in computer laboratory
- Well furnished seminar/Auditorium halls with a seating capacity of over 200 audience are available to conduct seminar workshops/guest lectures, cultural and screening of informative educational movies.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://cbbhandarijaincollege.com/newupdates/Creation/

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

1

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

00

File Description	Documents
URL to the research page on HEI website	NA
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

3

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

4

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college organizes a number of extension activities to sensitize the students towards community needs. The students of our college actively participate in social service activities leading to their overall development. The college runs effectively NSS and Youth For Seva units - Through these units the college undertakes various extension activities in the neighborhood community. Several activities were carried out by NSS volunteers addressing social issues which include cleanliness, tree plantation, water conservation through rain water harvesting, Beti Bacho Beti Padho, Blood Donation camp, Free vaccination drive, Women Empowerment, National integrity etc.

Through Sexual Harassment Elimination Committee and Youth For Seva certain activities were organized on issues such as Environment awareness, Personal health and hygiene, Nutrition, Road Safety, Plastic eradication, organizing visits to orphanages and old age homes, No vehicle day, health checkup camps.

From the above-mentioned activities, the various departments of the college is conscious about its responsibilities for shaping students into responsible citizens of the country by making students aware of

social issues and has created positive impact on students and has developed leadership skill and self confidence of Students.

File Description	Documents
Paste link for additional information	https://cbbhandarijaincollege.com/newupdates/Safety_training/
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

00

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

11

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

200

File Description	Documents
Report of the event	No File Uploaded
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

2

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

2

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Since the start of the Academic Calendar year 2020, and especially during the COVID-19 pandemic lockdown, C.B.Bhandari Jain College is at the fore-front with an aim to provide a technologically up-to-date learning environment that supports holistic and self-paced, individualized education for students. CBBJC had conducted 5 days Faculty Professional Development Programs in association with ICT Committee a Training program on Microsoft Teams which provides faculty and students a hub to meet virtually for class or study groups, to view course lectures and resources, and to work collectively or individually on assignments and projects. Microsoft Azure for Education for Cloud Services and Intune for Education for Device Management.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://cbbhandarijaincollege.com/campuslife/labs/ict-centers

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

establishment and user rate within a maximum of 200 words.

The institution provides excellent infrastructure for indoor games by setting aside a huge quadrangle measuring 3,551 Sft for conducting Chess, Carrom, Table tennis, etc. For outdoor games the Bangalore City Corporation grounds situated near the college premises is used. Cricket, Badminton, Volleyball and other sports are played by the students on a daily basis. The college boasts of a well-equipped gymnasium located on the 5th floor of the building. Students are encouraged to use it often in order to keep themselves physically fit. The size of the gymnasium is 400 Sft and it was established in 2011. Generally about 40% of students use the gym on a daily basis.

The college boasts of a huge auditorium measuring about 6,004 Sft which was established in 2011 and has a capacity to accommodate 700 people. It is equipped with good audio- visual equipment and a huge stage. All cultural activities are conducted in the auditorium very successfully. Each year the auditorium is used by all UG & PG students for at least 3 times a week for various events and activities. The availability of the huge auditorium has helped the students to plan & conduct various cultural events all through the year and encouraged them to showcase their talents in different areas like singing, dancing, compering, fashion shows, etc. Yoga is also conducted in the auditorium as per the curriculum set by the university.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://cbbhandarijaincollege.com/aboutus/gallery/

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://cbbhandarijaincollege.com/aboutus/gallery/
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

22,47,103/-

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library Automation:

Pupilpod-Library management system (Pupilpod-LMS) module in our college helps in generating book cataloguing, book circulation, editing information pertaining to the library etc. It also assists in stock verification of library books, prepare due list.

In this approach ,we can copy, search any information or books of the library, library arrival list and library serial. It helps in recording of the magazines and periodicals.

Pupilpod-Library management system (Pupilpod-LMS) module

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://cbbhandarijaincollege.com/newupdates/Estamp/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources **B. Any 3 of the above**

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

66,515/-

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

40/180=0.22

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The plans for infrastructural development are given top priority as the College realizes the correlation between adequate infrastructure and effective teaching – learning. The strategies adopted for ensuring adequate infrastructure are as follows:

- At the beginning of the academic year need - assessment for replacement / up gradation / addition of the existing infrastructure is carried out based on the suggestions from Principal and Heads of the departments, after reviewing course requirements, computer - student ratio, budget constraints , working condition of the existing equipment and also students grievances.
- Effective utilization of infrastructure is ensured through the well maintenance of all the equipment's by faculty members of all departments and staffs. Stock registers are maintained by the respective laboratories to report entries and utilization and defects arising for rectification. All major repairs are identified and external expertise sought for maintenance of equipment wherever necessary with the permission of the principal and office administrator.
- Renewal of AMC is done at the beginning of the academic year for the deployed Software applications, UPS and Generators. The institute has always been reviewing the current needs and accordingly the internet bandwidth is upgraded from time to time.
- The entire campus is Wi-fi enabled with high speed internet connection to allow the students to access the internet no-matter wherever they are. The coverage is not just limited to the classrooms, instead it extends to all the facilities within the campus premises.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://cbbhandarijaincollege.com/newupdates/Facilities/

4.3.2 - Number of Computers

39

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

22,47,103/-

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The Institute has a well-structured management system whereby physical, academic and support facilities are systematically monitored and maintained.

Policy Details:

College has established systems and procedures for maintaining and utilizing Physical, Academic and support facilities. College has regular maintenance and periodic replenishment of essential facilities.

College policy is to have effective mechanism for the upkeep of the infrastructure and other facilities as to have optimum utilization of the facilities in order to have effective college functioning.

Systems for Maintenance and Utilization:

- Budget provisions are made for new as well as old facilities, repairs and maintenance. Departmental budget by office and library is made available every year.
- Establishment/repairs and maintenance are taken care by college Management under guidance of Principal.
- Departmental requirements for new purchases and maintenance of old is collected every year and approved in the Governing Council meeting.
- Stakeholders' suggestions are also considered.
- Office interprets and analyses the requirement on the basis of necessity, urgency, available funds and budget is given to each Department.

- Depending on availability of funds, requirements are fulfilled by Management under guidance of Principal.
- The institution has annual maintenance contract (AMC) for physical facilities and equipment and maintained on regular basis.

Procedures for maintaining and utilization:

- The cleaning and the maintenance of the classrooms and laboratories are done by the House Keeping staff as per cleaning schedule which is monitored by Administrative staff.
- Laboratory rules and regulations are prepared and displayed for students.
- The Computer laboratory, Office and the Department computers that are part of the LAN are serviced and maintained through an Annual Maintenance Contract (AMC) signed with Akshaya Infotech, Bangalore
- The college website is maintained regularly by website provider-brewmybrand , Bangalore.

College website: - www.cbbhandarijaincollege.com

- Maintenance of electrical equipment's is regularly done through service agencies visit on call basis.
- Rain water harvesting system helps in the maintenance of the garden.
- Pest control is also carried out at regular intervals.
- All the facilities like fitness centre (gym), sports facility, health care centre (infirmary room) and parking facility is maintained on regular basis.
- The games and sports department of the college is active. The students participate in state and national level competitions and bring laurels to the college.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://cbbhandarijaincollege.com/newupdates/Policy_details/

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

0

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefitted by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

69

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

C. 2 of the above

File Description	Documents
Link to Institutional website	https://cbbhandarijaincollege.com/newupdates/Human_rights/
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

36

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

36

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent

B. Any 3 of the above

mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

2

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

10

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

00

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

00

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Every year student councils and representatives of different administrative bodies / committees are elected /selected by the Committee heads/Staff coordinator. Cultural, Sports and Class representatives are elected by the class mentor. An election is conducted in the class for the mentioned committees by filtering the nominations. Owing to the pandemic situation the election, oath taking was conducted online. The investiture ceremony was an online ceremony with all the classes participating and cheering the representatives. The elected representatives are given their uniforms and badges during the Investiture ceremony. The elected leaders also take oaths to abide by the rules and regulations of the college. The roles are clearly defined and the students are called for meetings to decide on the dates and nature of activities to be held in the semester/year. The students plan, devise and organize the activities as guided by the Staff Coordinator. The members of the council/ committees are also involved in the smooth conduction of various activities. They maintain records of the meetings held with the staff and the students and prepare reports of the events conducted by the committee The staff coordinator guides all the student representatives to plan and to conduct the events according to the annual calendar of events.

File Description	Documents
Paste link for additional information	https://cbbhandarijaincollege.com/newupdates/Activity_report/
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

10

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

There is no registered Alumni Association.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs) **E. <1Lakhs**

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision

Knowledge solutions for youth empowerment.

Mission

To ensure a conducive learning environment that nurtures the acquisition of relevant skills for our students and to inculcate the winning attitude in their chosen domains.

Any proposals or decisions taken by the Board of members or the governing council are always aimed at meeting the vision and Mission requirements. Many proposals regarding infrastructure development, congenial classrooms are taken in order to provide a conducive learning environment. Many value added courses and guest lectures and workshops are conducted for developing relevant skills in our students.

Generally any major proposals put forth by the management are discussed with governing council. The Governing council gives its valuable opinions and suggestions and further discusses with the principal. The principal calls for a meeting of all the HOD's faculties from various Departments to discuss the proposals and plans from the top management and Governing Council. The suggestions and opinions of the faculties are taken into consideration and arrived at decisions. Before implementation of the decisions , permission is sought from the management and then is put into action.

File Description	Documents
Paste link for additional information	https://cbbhandarijaincollege.ac.in/
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The IQAC Meeting was held along with principal, IQAC coordinator and faculty members to discuss about a quality development program for students during May 2020. The team members listed a few programs

Principal in turn called a meeting with HODs and put forth the proposal of IQAC To hold development program for the students

During 1st week of June the HODs called a meeting with faculty members to discuss about the possible programs listed by the IQAC team. During the meeting it was decided to educate the students on Latest Accounting soft wares and taxation applicable in Business as such a program would acquaint and update the students with the requirements in the corporate world and also make them more employable

The faculties got the brochures and quotations from a few leading accounting institutions and discussed with the HOD.

HOD shortlisted a leading institute called InPat Pro for conducting the program. It was discussed with the principal and Finalized. The 5 day workshop was conducted between 25th and 30th of June 2021. The students greatly benefitted from this 10 hrs workshop.

File Description	Documents
Paste link for additional information	https://cbbhandarijaincollege.com/newupdates/Meeting notice/
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

One of the strategic plans of the college was to become a coeducational institution. The college started in the year 2000 as a women college and focused on women empowerment. In the year 2019, the college management members and principal put up a proposal for making the college a Coeducational institution. A plan was prepared in the year 2019-20 with regard to the same. In the beginning of the academic year 20-21, the plan was successfully implemented and boys were admitted into the college for the first year of Bcom and BBA courses. A few changes had to be made in order to implement the plan of making it a Co ed. . Few changes had to be made in the Vision and Mission Statement of the college. The rules and regulations of the

college needed a few changes , the code of conduct had to be revised.. Faculties were oriented towards handling classes in a Coeducational environment. A slight change in infrastructure too was needed to accommodate the boys.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	https://cbbhandarijaincollege.com/newupdates/Co-education/
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

ORGANOGRAM OF THE INSTITUTION

The following Organisation Chart of the institution depicts the administrative hierarchy of the institution

Sree Mahaveer Jain Shikshan Sangh (Regd)

?

Managing Committee

BOARD OF MEMBERS

(Consisting of President, Vice-Presidents, Secretary, Joint Secretaris, Treasurer and other members of trust)

?

GOVERNING COUNCIL

[A secular democratic policy making body of nominated members from academic and industry background and representative along with ManagingCommitte members and Principal]

?

PRINCIPAL

Vice Principal Vice Principal

post-Graduation under graduation

ACADEMIC COUNCIL

[Comprising Of all the Heads of Departments, IQAC]

?

Committees/Forums/Cells

(Constituted by Staff Co-ordinates and Student Representatives)

File Description	Documents
Paste link for additional information	https://cbbhandarijaincollege.com/newupdates/Sangha_registration
Link to Organogram of the institution webpage	https://cbbhandarijaincollege.com/Cbbupdates/Organogram
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Welfare measures for Teaching staff Finance and related support

- Financial assistance is provided to faculty to participate in training programmes, Seminars, workshops, conferences and publication of books/articles.
- Staff picnic: Once a year, staff trip is arranged by the management for the teaching as well as non-teaching staff. The Management also takes care of all the financial expenses of this trip. This trip gives an opportunity for the staff to energize and rejuvenate their mind and body
- EPF: Employee Provident Fund (EPF) is applicable to the staff of our college from their date of joining the institution.
- Insurance: All the staff members College were covered under life insurance for covid.
- Permission granted to faculty to serve as resource persons.
- Salary advance given for needy staff members.
- On Teachers day celebration every teaching and non-teaching staff are given gifts by the management.
- Maternity leave for 3monthsfor women staff members
- 5 days sick leave in a year.
- Fifteen Casual leave per year and two permissions (of 2hours each)

per month are allowed for faculty members

- .Conducive working environment provided in the campus in the form of Physical Infrastructure. •
- .Separate rest rooms for faculty.
- Special programs on health and fitness, yoga and meditation.
- Fee concessions to Children of Teaching Non-Teaching Staff
- Internet free loansto needy staff members
- . Meetings are held every month, chaired by Principal with the teaching staff and Non-teaching staff to discuss their problems and grievances.
- Provision for reservation exists in admissions for wards of teaching and non-teaching staff
-

File Description	Documents
Paste link for additional information	https://cbbhandarijaincollege.com/newupdates/Bank_info/
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

4

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

7

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

A good performance management system works towards the improvement of the overall organizational performance of teams and individuals for ensuring the achievements of the overall organizational mission and vision. An effective performance management system plays a crucial role in managing the organization in an efficient manner

The faculties are evaluated regularly through performance appraisal system. Appraisal is done by the principal in the monthly meetings where the performance of the faculties is reviewed. His /her performance is appraised through his/her implementation of innovative methodologies in classroom lectures, , course delivery, updating of materials to the students , pass percentage of the course are also considered. Student feedback is taken by preparing a questionnaire, where question on various aspects of teaching ability , presentation skills, maintaining strict control and student friendly behavior etc. are considered

Performance appraisal system for non- teaching staff: A few strategies are observed in appraising non-teaching staff's performance this includes technical contribution of individuals such as subject knowledge, awareness, productivity, quality, innovation, willingness to learn, diligence etc. besides they also assessed onbehavioral aspects like group behavior, acceptability, punctuality etc.

File Description	Documents
Paste link for additional information	https://cbbhandarijaincollege.com/newupdates/Asha/
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Internal Audit. The accounts are well maintained by the experienced accounts staff. The internal audit of the institutional finances is conducted by the accounts department headed by the accounts manager, a qualified Chartered Accountant. The team does thorough checking and verification of all vouchers of the transactions that are carried out in each fiscal year. Any clarifications required are set right immediately. Internal audit is carried out quarterly. No major irregularities were found in the audit and minor suggestion were complied

External Audit.

External Audit: Similarly external audit is also conducted elaborately by the external auditors SINGHVI DEV & UNNI LLP. which is in turn thoroughly scrutinized, verified and attested by the auditors.

File Description	Documents
Paste link for additional information	https://cbbhandarijaincollege.com/newupdates/Audited report/
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college does not mobilize funds from any other sources. The Mahaveer Jain Shikshan sangh is the only main source of finance for the institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Due to pandemic faculty were supposed to handle class online to make them equip with tools of ICT and 5 day FDP was conducted on online teaching using MS teams to make teaching and learning effectively.

An MOU was entered into with a leading training Academy EDURAPID PVT LTD for training the students for competitive exams , in order to enable them to write competitive exams for Banks, staff selection commission and other Government jobs.

File Description	Documents
Paste link for additional information	https://cbbhandarijaincollege.com/newupdates/Additional Attachments/
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

A) IQAC periodically reviews the teaching learning process, structures & methodologies of operations and learning outcomes:

- Academic calendar is prepared well in advance before beginning of the semester wherein Proper planning of all academic activities is done.
- Subject allocation is done based on the proficiency and experience of the teacher.
- Individual faculty members prepare systematic Teaching plan along with correlation to the Course outcome.. Further it is verified by the HOD and Principal.
- • Enriching the curriculum with 30 hours of certified courses and add on courses.
- Continuous monitoring of attendance through pupilpod software and performance of students by assignments
- Effective internal examination and evaluation systems.
- In tune with the outcome based approach, the question papers for the internal class tests are prepared with a specific pattern which will enable the assessment of the attainment of enlisted Course Outcomes (COs) for each course
- • Prompt communication to parents about their wards' performance and attendance is taken care through pupilpod
- Student feedback is taken through structured questionnaire and necessary changes/improvements as per the feedback are implemented. Feedbacks are reviewed by HOD and Principal and it is communicated to the faculty members. The concerned faculty then plans for improvements which are monitored on a regular basis for their effectiveness.
- Regular parent-teacher meeting is conducted once in a semester to enable discussion, obtaining parent feedback and taking improvement measures

B) Example of institutional reviews for its teaching learning process, structures & methodologies of operations and learning outcomes

- Institute believes that audits, both internal and external are to be conducted periodically to ensure effective implementation of academic policies for ensuring and sustaining quality.
- For this purpose, IQAC has designed structured academic record book.
- . All faculty members maintain academic record book and record daily sessions delivered, practicals conducted and other such activities performed.
- This academic record is periodically monitored by HODs and Principal. If syllabus could not be covered as per schedule, the teachers accordingly take extra hours to fulfill the requirements
- . The Heads of the Department also review the various academic activities during the department meetings and guide the faculty members accordingly.

File Description	Documents
Paste link for additional information	https://cbbhandarijaincollege.com/newupdates/Academic_calender/
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF

C. Any 2 of the above

**any other quality audit recognized by state,
national or international agencies (ISO
Certification, NBA)**

File Description	Documents
Paste web link of Annual reports of Institution	https://cbbhandarijaincollege.com/Cbbupdates/Annualreport21/
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Women's empowerment and achieving gender equality is essential for our society to ensure the sustainable development of the country. Our institution has Sexual Harassment Elimination Committee and Anti ragging committee to raise sensitization of gender equality concerns. Sexual Harassment Elimination Committee held a collage making competition on "Domestic Violence on Women and its prevention" on 25th November 2020 to create awareness on various forms of violence and to enlighten them against the various precautions to be taken against domestic violence. SHE committee conducted virtual poster making activity with suitable captions on 11th June 2021 to identify and understand various forms of child abuse in practice. Anti ragging committee organized virtual Power point Presentation on "Anti Ragging Awareness" on 8th December 2020 through Microsoft team app. The activity was presented by the students with audio and video aid to highlight the effects of ragging and punishment given for ragging. Students understood the legal consequences of ragging. Anti-Ragging Committee had organized a virtual slogan writing competition on "Stop Ragging" to create awareness about measures to Stop Ragging on 12th June 2021. Girls are facilitated with separate washrooms. Sanitary napkins vending machine as well as incinerator to dispose the used napkins is provided to maintain menstrual hygiene. Mentors identify the girls who are facing psychological disturbances and they will be provided

with counseling sessions by the qualified Counselors. Launch facilities is provided for girls to relax.

File Description	Documents
Annual gender sensitization action plan	https://cbbhandarijaincollege.com/Cbbupdates/Facilities/
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://cbbhandarijaincollege.com/Cbbupdates/Facilities/

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

- Solid waste management
- Liquid waste management
- Biomedical waste management
- E-waste management
- Waste recycling system
- Hazardous chemicals and radioactive waste management

Solid Waste Management: Waste is collected on a daily basis from various sources and is separated as dry and wet waste. Daily garbage is collected by housekeeping personnel and handed over to authorized personnel of BBMP. Used books and papers are collected and sold out to scrap vendor from time to time. Efforts have been taken to produce compost manure from the canteen solid waste. Manure is used for the purpose of herbal garden as well as for planted trees. Incinerator

is used to dispose sanitary waste.

incinerator is used to dispose sanitary waste.

WEBLINK:

<https://cbbhandarijaincollege.com/Cbbupdates/Solidwaste/>

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

D. Any 1 of the above

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following
1.Green audit 2. Energy audit
3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

E. None of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution has been taking several efforts and initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities. We believe in unity in diversity and respect different religions, language and culture. We feel the college is our second home and all faculties like family members. We greet and wish each other at different festivals. Similarly our students also celebrate the different festivals with joy and enthusiasm which help them to implant the social and religious harmony. By celebrating many National and International Days, Events and Festivals the institution aims at bringing tolerance and harmony among the students and staff and other stakeholders.

- Navratri was celebrated in the college quadrangle by arranging dolls and performing prayer to Nava Durgas. Saree colour code was followed by the faculty on all the nine days of Navratri.
- A Webinar on "Ethics & Values" had been organized to make the students aware that moral values in life hold great importance from the point of personal, social and spiritual development.
- Kannada Rajyotsava day was celebrated. Students showcased their talent and exhibited their love for their beloved state, Karnataka by enthusiastically participating in the celebration.
- Students from weaker sections are granted scholarships and merit students are given concession in the fees by the institution with an intention to provide access to education for all the students by giving them financial support.
- WEBLINK: <https://cbbhandarijaincollege.com/Cbbupdates/Institutionalefforts/>

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

A Webinar on "Ethics & Values "had been organized by NSS Cell on 21st October 2020 at 11 am in Microsoft Teams. Ms Manju Goel, Founder- Director, Eduvangelists Pvt Ltd was the resource person for the session. She explained the importance of Values and Ethics in everyone's life. Constitution day was celebrated on 26th November 2020 at 10 A.M. via Microsoft teams. Programme started with lighting the lamp in front of Dr.B.R.Ambedkar's (Father of Indian Constitution)photo. NSS Programme officer Ms.Swapna.S explained the volunteers that 26th November was marked as the Constitution Day of India by Prime Minister Narendra Modi in the year 2015 as a part of celebration of the 125th birth anniversary of Dr B R Ambedkar. Few NSS volunteers did presentation on the Preamble of the Constitution, Fundamental Rights, Fundamental duties etc Constitution Day Pledge was taken by all the participants. Human rights protection cell had organized QUIZ on "know your Constitutional Rights "for all the students. Students were informed to take up the quiz online through Google Forms. Participants were awarded online certificate by the college. Indian Constitution as a part of curriculum is been taught to the students. This course is been taught by conducting various activities to make them understand the values, rights, duties and responsibilities of citizen.

Human rights protection cell had organized essay writing on 9th December 2020 on one of the topics:

a)Corporate responsibility to respect human rights

b)Relation between human rights and business ethics

Independence Day was celebrated to sensitise the employees of the institutions on duties and responsibilities as citizens. Since it was pandemic only few employee participated offline and remaining participated through online platform

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://cbbhandarijaincollege.com/Cbbupdates/Sensization/
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff C. Any 2 of the above

4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Institution celebrated Independence Day, Kannada Rajyotsava, Constitution Day , World Environment Day and National Youth Day. On Independence day 15th August, 2020, Secretary of CBBJC hoisted the flag. Because of Pandemic situation only few NSS volunteers and staff attended the Programme to pay rich tribute to the freedom fighters. On 29th November 2020, Kannada Rajyotsava day was celebrated. Students showcased their talent and exhibited their love for their beloved state, Karnataka by enthusiastically participating in the celebration. The ceremony ended with the Kannada Anthem. On 26th November 2020, Constitution day was celebrated . Few NSS

volunteers did presentation on the Preamble of the Constitution, Fundamental Rights, Fundamental duties etc Constitution Day Pledge was taken by all the participants. 'Prakruthi' ,Eco club of CBBJC organized a photography contest on the occasion of World Environment Day with a theme 'Save Environment.' Students from different classes participated in the competition. They showcased their photography skills along with a slogan relevant to save environment. The National Youth Day was celebrated by organising a virtual talk on the topic - "Vivekananda for Changemakers" by Padmasri Nivedita Bhide, Vice President of Vivekananda Kendra, Kanyakumari at 5pm on Saturday, 16th January 2021.

WEBLINK:

<https://cbbhandarijaincollege.com/Cbbupdates/Photographs/>

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Title: Creating Social Awareness among students

Objective of the Practice:

- To create awareness about the social issues along with the academic studies and to inculcate social responsibilities among students through lecture sessions, workshops, seminars and community services.
- To make the students understand and function in the present world and educate them about how their environment influence their well-being.
- To develop among themselves sense of Social & Civic responsibility, utilize their knowledge in finding practical solution to individual & community problems, develop competence required for group living and sharing of responsibilities, develop capacity to meet emergencies and

natural disasters and practice national integration and social harmony.

The Context: Social awareness involves the ability to understand and empathize with others, particularly with people from different backgrounds. Social awareness skills and societal awareness helps us to understand how one fits into and contributes to the community and the world, as well as how we get what we need from the world. In the long term, social awareness skills will help us understand professionalism in the workplace, as well as making it easier to share information, communicate, and collaborate with others

The Practice: Social awareness is created and Volunteering is encouraged through NSS, Youth For Seva, Youth Red Cross , Anti-Ragging, Human Rights Protection, Counselling and Sexual Harassment Elimination committees. Each of the committees involve in around 5 activities per year .Under the guidance and supervision of the respective committees' conveners, the students indulge in community betterment activities and events to create and enhance the society we live in and raise awareness about social issues that disrupt the peace and harmony of the society. The activities conducted were webinars on "Ethics & Values" , "Myths & Realities of Covid-19 Vaccine", " Mental Health" ,Anxiety and Stress Management during covid-19 . Programmes like Vivekananda Jayanthi, Fire Safety Training , Traffic Awareness were organized in the college. Important days like Independence day, Youth day, Constitution Day, Environment day, Kannada Rajyotsava etc ,were celebrated. Competitions like Collage making on "Domestic Violence on Women and its Prevention" , Poster making on "Prevent Child Abuse", Slogan writing on "Stop Ragging", Photography Contest on "Save Environment" etc were held.

Evidence of Success:

- Students were part of Virtual Marathon, which is a fun initiative aimed at raising funds for providing scholarship support to underprivileged students & promoting volunteerism in society. They walked and got their steps tracked through google fit app and on the allotted day for our college which was on 27th October all of them uploaded their steps by taking screenshots of steps of last 12 days to the website <https://www.youthforseva.org/virtualmarathon>. The students who participated in the event were given a digitized certificate in appreciation of their voluntary work.
- Pledge on Covid 19 safety precautions is taken promising to do our part to help keep our loved ones and our community safe.

Participants got the appreciation certificates for the same.

Problems Encountered:

- In today's Pandemic situation as most of the programmes are conducted online, it couldn't reach all the students because of network issues or lack of proper resources.
- Lack of interest in few students as they perceive voluntary programmes as an added burden that detracts from achieving academic goals.

Best Practice 2:

Title of the Practice: Integration of Professional Certification Courses with Graduate Programme and Value added Courses

Objectives of the Practice:

- To bridge the gap between industry requirements and curricula of the institution.
- To reinvent and offer programs that enhances the employability of students.
- To ensure constant value addition to the existing programs to bring them on par with international standards
- To make students more competent and industry ready.
- To provide excellent coaching and mentoring for students preparing for professional certifications
- To make students better prepared to meet industry demands as well as develop their own interests and aptitudes through skill enhancing courses.

The Context: The Curriculum of B.Com has been designed to facilitate students in preparing for CA & CS examination. This course aims at providing comprehensive insight into Accounting, Finance, Taxation, Law, Management and so on. All these play a significant role in today's dynamic business environment.

The Practice:

Courses offered are chosen based on the current trends, relevance and value in the job market.

At CBBJC the various Integrated Professional Programs offered along with

Bachelor Degrees BBA and B.Com are as listed below: a) Chartered

Accountancy (CA) b) Company Secretary (CS). Since the CA& CS foundation programme requires 10+2, students can take up the CA&CS executive course while pursuing B.Com and take up the exam after successful completion of the degree. The advantage of taking the CA & CS executive course along with B.Com is students can have ample time to undergo coaching by experts and fully prepare to take up the exam, and it will further save time. The coaching classes are conducted by certified and qualified CS professionals with rich experience background. Our college also initiated value added Programme, Website creation using Word press and Graphic Designing.

Evidence of Success:

Adds value to the graduate program and prepares them better for post graduate studies.

Problems Encountered

- In today's Pandemic situation as most of the programmes are conducted online, it couldn't reach all the students because of network issues or lack of proper resources

Resources Required

- Financial resources are required to conduct the value added programmes effectively through qualified trainers.
- Good IT infrastructure is required to conduct online aptitude tests, for communication and documentation.

File Description	Documents
Best practices in the Institutional website	https://cbbhandarijaincollege.com/Cbbupdates/Bestpractices/
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Youth Empowerment

Young people are the backbone of a society. Their participation in all aspects of society is very important. Our Institution empowers

Youth by raising their status through education, awareness programmes, literacy, and training. It aids in improving the overall performance, boosting confidence, enhancing creativity and communication and in developing leadership and team building skills amongst other areas of self-development.

- Webinars on capital markets, importance of digital skills, Photo editing, Instagram as a source of income, Dreams of Passionate Entrepreneur etc are organized to give awareness about the latest information and to adapt themselves to the modern Digital era.
- Placement cell organized webinars on Career Counseling, Enhancing employability skills, Marketing Framework for Digital Social Era, Career Prospects etc for students to develop a range of skills and attributes which will contribute to their employment opportunities.
- Students are also encouraged to attend pool campus drives for getting recruited in good companies. They were sent to job drives at Vijaynagar HDB Financials, a subsidiary company of HDFC Bank, Tally solutions, Axis Bank etc They also attended Online campus drive organized by Skilled Hiring.
- Traffic awareness Programme, Fire safety awareness Programme etc are organized to enhance their social and civic sense.

Thus our institution trains the Youth to acquire wide range of skills and knowledge in order to develop and increase their social, economic and intellectual capacities for peace, security and prosperity of mankind.

WEBLINK:

<https://cbbhandarijaincollege.com/Cbbupdates/Distinctivess/>

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The College believes in adopting a holistic approach towards the effective delivery of the curriculum through a structured and transparent process. All the departments follow the curriculum designed and prescribed by the Bengaluru CityUniversity and follow the university prescribed syllabus. All the courses are offered in Semester mode. College implements the process of completion of curriculum within the stipulated time to attain the program outcomes effectively. The Bengaluru CityUniversity provides the academic calendar. The Annual academic calendar is prepared according to the university calendar prior to the commencement of the academic year by the IQAC Chairperson, specifying available dates for significant activities to ensure proper teaching learning process and continuous evaluation. The academic calendar provides date of commencement of the academic session, duration of semester, period of Internal Assessment tests, final semester examinations etc. The Head of the Departments allocate subjects to teachers and prepare time table. Syllabus of each subject for each semester is provided to the students by the concerned subject teacher. Generally the curriculum delivery methods include Lectures, PPT presentations to illustrate ideas and concepts, identifying online resources for self learning, seminars and workshops. The quality of class room/online teaching is enhanced by giving faculty awareness about pedagogical teaching learning method through FDP's and workshops. The college library provides teachers with necessary learning resources for effective delivery of curriculum.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://cbbhandarijaincollege.com/newupdates/Academic_calender/

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Teachers maintain work diary for effective academic planning, implementation and review of the curriculum. Theory and practical classes are held according to the Time table which is prepared by the Head of the Department. Conventional classroom teaching is blended with use of ICT learning. Participative learning and problem solving method are used for effective curriculum delivery. Internal assessments are held according to the academic calendar of the college and evaluation will be done as per the guidelines given by the examination committee. The final semester examinations are held according to the University Academic calendar. Assignments are regularly given after the completion of every module. Remedial classes are conducted for slow learners. Advanced learners are made to solve university question papers and are encourage to enroll into online free courses offered by swamy and coursera in order to gain deeper insight into the subjects taught in the class. Record of the regular attendance, mark lists and progress of the students are maintained and preserved by the teachers and the college adopts the Mentor Mentee system. For Practical Skill Development being introduced by the University a record book is maintained by each and every student and VIVA is conducted by the concerned subject teacher at the end of the semester before the commencement of their semester examinations. These mechanisms ensure the smooth and effective delivery and documentation of the curriculum.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://cbbhandarijaincollege.com/newupdates/Internal_test/

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

3

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

1

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

99

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The college has been working for the overall development of the students. Various programs are arranged from various committees related to Anti ragging, human rights, sustainability and ethics. Students are able to understand the importance of ethics, human values in their personal, social and professional life after studying Constitution of Indian and Human Rights, Business Ethics, Business Environment, Personality Development which are a part of their curriculum. These subjects provide a base for inculcating values and developing ethical competence among the students. The college has Grievance Redressal Cell, Sexual Harassment Elimination Cell, Anti Ragging Cell, Human Rights Protection Cell, Counseling Cell to promote gender equity ,to prevent ragging, to create awareness about their basic rights and to enhance their emotional and mental well being. JCI Bangalore, Garden City Chapter conducted the JCI Integrity Day by putting up a Honesty Stall where several products were kept for sale and the stall was not manned. Students were expected to take what they wanted by dropping the money in a box equivalent to the products they took to promote integrity amongst students. Students participated enthusiastically and with integrity. Students were asked to study the ethical practices adopted by different successful companies and they made presentation regarding the same.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field

work/internship during the year**1**

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships**2**

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	https://cbbhandarijaincollege.com/Cbbupdates/olders/
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows

B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://cbbhandarijaincollege.com/Cbbupdates/olders/

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

69

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

40

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The college tries to motivate ,encourage and support both the advanced/ quick learner and slow learner without any discrimination. The quick learner picks up fast while the slow learner understands & comprehends slowly.

The college organize workshop, quiz activities, programming skills in various areas for some trend topics for both the learning level of students.

The college arranges for an orientation program for both the parents and their award at the beginning of the new batch each year, I order to familiarize the student about the college, its curricular & other activities , rules and regulations etc.

File Description	Documents
Paste link for additional information	https://cbbhandarijaincollege.com/newupdates/Learners/
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
230	11

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college adopts various methods of teaching ,centering on imparting the best in all possible ways in order to anticipate a uniform learning outcome from all the students.

The faculties concentrate on providing skill based activity such as presentation, quiz,etc. in order to facilitate each student to focus on self-evaluation of their performance.

Students are encouraged to express their ideas & opinions, take up field study & small projects to understand few current aspects, better.

The college periodically organizes guest lectures from eminent resource persons on various topics, periodic assignment, given on important topics and inculcates research interest in the students.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://cbbhandarijaincollege.com/Cbbupdates/participative_learning/

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The current trend is adopting a blended mode of learning .Teachers have to adopt the traditional chalk and talk method along with technology in order to ensure that it is integrated with the teaching ,

The faculty ensures that they adopt information and communication technology in their effective delivery of educational resources.

The following ICT tools are used by the College faculties-

1. Projectors- 4 projectors are available in different classrooms/labs

2. Desktop and Laptops- Computer Lab has 20 systems and 4 laptops in the college Campus, each staff room has a system which is used

by faculties.

3. Staff members use the PowerPoint on various topics of their skill based activity and to submit their assignments.

4. Quizzes, events etc. are regularly conducted using the ICT tools.

5. Business and commerce lab activities are held in the computer lab in order to inculcate live hands on workshop to fill various essential forms like the Cheque, Bank account opening forms, invoice etc.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

7

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

11

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

2

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

11

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Internal assessment in the college is held twice a year, two assessments per semester on a transparent basis. The details of the date of assessment are well informed to the students in advance and the details are mentioned in the handbook given to the students at the beginning of the academic session each year.

The subject teaches complete the requisite module/units/chapter before the date of the assessment in order to ensure that the student has sufficient time to prepare and perform well in their tests. The rubrics for assessing and the manner in which the overall internal marks are calculated and the weightage of each of these is mentioned to the students.

The marks secured by the students in each of the two tests is reduced to 10 each , 2tests totaling to 20 marks plus 10 marks, apportioned between attendance, assignments and skill development activities, summing up to a total of 30 marks is uploaded to the university portal at the end of each semester. The same is displayed on the notice board before the students take up their theory examination in each semester.

File Description	Documents
Any additional information	View File
Link for additional information	https://cbbhandarijaincollege.com/newupdates/Internal_test/

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The institution has a transparent system for any grievance/ query related to deal with internal examination. The student is free to talk to the mentor, examination administrator or principal to clarify any doubt related to the internal examination conducted at the college level.

In case the student is unable to take up I.A or submit assignments and skill development activities on time to the concerned subject teacher, the student is free to express the same in writing to the mentor/principal who in turn verifies and consider the request , in case of any genuine case. The student is allowed to take up the examination at a later date to improve their I.A

Grievance regarding the issue at the university examination level

In case of any query/grievance of UG or PG course, the student has to write a letter, attach all the documents pertaining to the issue and submit it to the examination unit of the college.

The examination unit of the college in turn submits the same to the principal, who verifies the authenticity of the grievance and forwards it to the university. The follow-up of the mail correspondence and the letter send to the evaluation section of university is filed and measures taken by the liaison officer to sort the issue amicably and at the earliest to reduce the anxiety and inconvenience caused to the student.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	NIL

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

PROGRAMME OUTCOME A Bachelor Degree in Commerce will cater to the needs of Industry in the fields of Accounting, Taxation, Auditing, Financial Analysis and Marketing. The B.Com programme will develop business analysts for Companies, Capital Markets and Commodity Markets. The programme will enable the students to become business scientists, researchers, consultants and Academicians with core competencies in Commerce and Business. The programme helps to develop future business philosophers with a focus on social responsibility and ecological sustainability. The Bachelor of Commerce Program brings out ethical managers with an interdisciplinary approach.

Bachelor in Business Administration Programme enables students to pursue careers in Finance, Marketing and Human Resource Functions of Small and Medium enterprises. The program helps in developing analytical and effective thinking techniques, to identify, analyze and solve problems through effective decisions. The undergraduate course in management helps students to become business scientists, researchers consultants and trainers with core competencies in solving business problems. The programme encourage the spirit of entrepreneurship among students and

develops ethical managers possessing extensive inter disciplinary knowledge.

M.Com program provides a solid foundation for graduates to make positive contributions to the field of Commerce and industry in the national and global context. The program enhances the capabilities of students to apply commerce concepts to their profession and take informed decisions. This program trains the students in the necessary skills and aptitude required to initiate and build upon entrepreneurial ventures. M.Com graduates develop indepth knowledge of principles, concepts and techniques in the core areas finance, accounting, taxation, project evaluation and learn to use technology to interpret data in order to arrive at valid conclusions.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://cbbhandarijaincollege.com/newupdates/CO'S_PO'S/
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Our College is currently affiliated to Bengaluru City University, Bengaluru. The college offers commerce at the Under Graduate and Post Graduate level, Management at the UG level.

The college follows the course curriculum strictly stipulated by the University, since we are an affiliated institution.

The institution ensures that the PO and CO are updated in the college website in order to facilitate the parents and their words to know more information on the programs and courses offered and various broad areas covered under each course.

Since the institution is affiliated, exams for each semester is conducted by the university, results and performance are periodically evaluated.

There is consistency in the progression and performance of the students, which has helped in the attainment of PO's and CO's.

- The institution ensures that the academic calendar of events planned in the beginning of the year is followed.
- The Department Calendar of year is adhered to and the maintenance of faculty records are strictly in place (Attendance Register, Work Diary, Department Calendar etc).
- The Periodic Assessments are held by the examination section of the college and due records maintained to check the performance of each student.
- The college ensures to collect and maintain the feedback from all the stake holders.
- The record of students placed in campus drive and students pursuing higher studies are maintained to know the student progression.

The above framework duly followed helps the institution to review the attainment of PO, PSO and CO.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://cbbhandarijaincollege.com/newupdates/BCOM/

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

86

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://cbbhandarijaincollege.com/newupdates/Pass_Percentage/

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://cbbhandarijaincollege.com/newupdates/Questionnaires//>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

00

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The Entrepreneur Development cell has been formed to guide and motivate students and faculty to become entrepreneur. This cell develops students for entrepreneurship and startups by providing guidance on project report preparation, financial assistance, Market survey and marketing of product. Entrepreneurship workshops

have been organized by the cell for the students to give them an idea to manage and run their entrepreneurial venture.

Institution has created an Ecosystem for innovation including incubation center and other initiatives for creation and transfer of knowledge.

The student and faculty are availing the following facilities within the campus to carry out their research activities such as:

- Wifi throughout the campus
- Internet facilities of 35 MBPs is available to student and staff
- Computing facility is also available in computer laboratory
- Well furnished seminar/Auditorium halls with a seating capacity of over 200 audience are available to conduct seminar workshops/guest lectures, cultural and screening of informative educational movies.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://cbbhandarijaincollege.com/newupdates/Creation/

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

1

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

00

File Description	Documents
URL to the research page on HEI website	NA
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

3

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

4

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college organizes a number of extension activities to sensitize the students towards community needs. The students of

our college actively participate in social service activities leading to their overall development. The college runs effectively NSS and Youth For Seva units - Through these units the college undertakes various extension activities in the neighborhood community. Several activities were carried out by NSS volunteers addressing social issues which include cleanliness, tree plantation, water conservation through rain water harvesting, Beti Bacho Beti Padho, Blood Donation camp, Free vaccination drive, Women Empowerment, National integrity etc.

Through Sexual Harassment Elimination Committee and Youth For Seva certain activities were organized on issues such as Environment awareness, Personal health and hygiene, Nutrition, Road Safety, Plastic eradication, organizing visits to orphanages and old age homes, No vehicle day, health checkup camps.

From the above-mentioned activities, the various departments of the college are conscious about its responsibilities for shaping students into responsible citizens of the country by making students aware of

Social issues and has created positive impact on students and has developed leadership skill and self confidence of Students.

File Description	Documents
Paste link for additional information	https://cbbhandarijaincollege.com/newupdates/Safety_training/
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

00

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

11

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

200

File Description	Documents
Report of the event	No File Uploaded
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration**3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year****3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

2

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year**3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year**

2

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Since the start of the Academic Calendar year 2020, and especially during the COVID-19 pandemic lockdown, C.B.Bhandari Jain College is at the fore-front with an aim to provide a

technologically up-to-date learning environment that supports holistic and self-paced, individualized education for students. CBBJC had conducted 5 days Faculty Professional Development Programs in association with ICT Committee a Training program on Microsoft Teams which provides faculty and students a hub to meet virtually for class or study groups, to view course lectures and resources, and to work collectively or individually on assignments and projects. Microsoft Azure for Education for Cloud Services and Intune for Education for Device Management.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://cbbhandarijaincollege.com/campuslife/labs/ict-centers

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

establishment and user rate within a maximum of 200 words.

The institution provides excellent infrastructure for indoor games by setting aside a huge quadrangle measuring 3,551 Sft for conducting Chess, Carrom, Table tennis, etc. For outdoor games the Bangalore City Corporation grounds situated near the college premises is used. Cricket, Badminton, Volleyball and other sports are played by the students on a daily basis. The college boasts of a well-equipped gymnasium located on the 5th floor of the building. Students are encouraged to use it often in order to keep themselves physically fit. The size of the gymnasium is 400 Sft and it was established in 2011. Generally about 40% of students use the gym on a daily basis.

The college boasts of a huge auditorium measuring about 6,004 Sft which was established in 2011 and has a capacity to accommodate 700 people. It is equipped with good audio- visual equipment and a huge stage. All cultural activities are conducted in the auditorium very successfully. Each year the auditorium is used by all UG & PG students for at least 3 times a week for various events and activities. The availability of the huge auditorium has helped the students to plan & conduct various cultural events all through the year and encouraged them to showcase their talents in different areas like singing, dancing, compering, fashion shows, etc. Yoga is also conducted in the auditorium as

per the curriculum set by the university.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://cbbhandarijaincollege.com/aboutus/gallery/

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

17

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://cbbhandarijaincollege.com/aboutus/gallery/
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

22,47,103/-

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library Automation:

Pupilpod-Library management system (Pupilpod-LMS) module in our college helps in generating book cataloguing, book circulation, editing information pertaining to the library etc. It also assists in stock verification of library books, prepare due list.

In this approach ,we can copy, search any information or books of the library, library arrival list and library serial. It helps in recording of the magazines and periodicals.

Pupilpod-Library management system (Pupilpod-LMS) module

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://cbbhandarijaincollege.com/newupdates/Estamp/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

B. Any 3 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

66,515/-

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

40/180=0.22

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The plans for infrastructural development are given top priority as the College realizes the correlation between adequate infrastructure and effective teaching - learning. The strategies adopted for ensuring adequate infrastructure are as follows:

- At the beginning of the academic year need - assessment for replacement / up gradation / addition of the existing infrastructure is carried out based on the suggestions from Principal and Heads of the departments, after reviewing course requirements, computer - student ratio, budget constraints , working condition of the existing equipment and also students grievances.
- Effective utilization of infrastructure is ensured through the well maintenance of all the equipment's by faculty members of all departments and staffs. Stock registers are maintained by the respective laboratories to report entries and utilization and defects arising for rectification. All major repairs are identified and external expertise sought for maintenance of equipment wherever necessary with the permission of the principal and office administrator.

- Renewal of AMC is done at the beginning of the academic year for the deployed Software applications, UPS and Generators. The institute has always been reviewing the current needs and accordingly the internet bandwidth is upgraded from time to time.
- The entire campus is Wi-fi enabled with high speed internet connection to allow the students to access the internet no-matter wherever they are. The coverage is not just limited to the classrooms, instead it extends to all the facilities within the campus premises.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://cbbhandarijaincollege.com/newupdates/Facilities/

4.3.2 - Number of Computers

39

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

22,47,103/-

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The Institute has a well-structured management system whereby physical, academic and support facilities are systematically monitored and maintained.

Policy Details:

College has established systems and procedures for maintaining and utilizing Physical, Academic and support facilities. College has regular maintenance and periodic replenishment of essential facilities.

College policy is to have effective mechanism for the upkeep of the infrastructure and other facilities as to have optimum utilization of the facilities in order to have effective college functioning.

Systems for Maintenance and Utilization:

- Budget provisions are made for new as well as old facilities, repairs and maintenance. Departmental budget by office and library is made available every year.
- Establishment/repairs and maintenance are taken care by college Management under guidance of Principal.
- Departmental requirements for new purchases and maintenance of old is collected every year and approved in the Governing Council meeting.
- Stakeholders' suggestions are also considered.

- Office interprets and analyses the requirement on the basis of necessity, urgency, available funds and budget is given to each Department.
- Depending on availability of funds, requirements are fulfilled by Management under guidance of Principal.
- The institution has annual maintenance contract (AMC) for physical facilities and equipment and maintained on regular basis.

Procedures for maintaining and utilization:

- The cleaning and the maintenance of the classrooms and laboratories are done by the House Keeping staff as per cleaning schedule which is monitored by Administrative staff.
- Laboratory rules and regulations are prepared and displayed for students.
- The Computer laboratory, Office and the Department computers that are part of the LAN are serviced and maintained through an Annual Maintenance Contract (AMC) signed with Akshaya Infotech, Bangalore
- The college website is maintained regularly by website provider- brewmybrand , Bangalore.

College website: - www.cbbhandarijaincollege.com

- Maintenance of electrical equipment's is regularly done through service agencies visit on call basis.
- Rain water harvesting system helps in the maintenance of the garden.
- Pest control is also carried out at regular intervals.
- All the facilities like fitness centre (gym), sports facility, health care centre (infirmary room) and parking facility is maintained on regular basis.
- The games and sports department of the college is active. The students participate in state and national level competitions and bring laurels to the college.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://cbbhandarijaincollege.com/newupdates/Policy_details/

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

0

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefitted by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

69

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

C. 2 of the above

File Description	Documents
Link to Institutional website	https://cbbhandarijaincollege.com/newupdates/Human_rights/
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

36

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

36

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent

B. Any 3 of the above

mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

2

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

10

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

00

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

00

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Every year student councils and representatives of different administrative bodies / committees are elected /selected by the Committee heads/Staff coordinator. Cultural, Sports and Class representatives are elected by the class mentor. An election is conducted in the class for the mentioned committees by filtering the nominations. Owing to the pandemic situation the election, oath taking was conducted online. The investiture ceremony was an online ceremony with all the classes participating and cheering the representatives. The elected representatives are given their uniforms and badges during the Investiture ceremony. The elected leaders also take oaths to abide by the rules and regulations of the college. The roles are clearly defined and the students are called for meetings to decide on the dates and nature of activities to be held in the semester/year. The students plan, devise and organize the activities as guided by the Staff Coordinator. The members of the council/ committees are also involved in the smooth conduction of various activities. They maintain records of the meetings held with the staff and the students and prepare reports of the events conducted by the committee. The staff coordinator guides all the student representatives to plan and to conduct the events according to the annual calendar of events.

File Description	Documents
Paste link for additional information	https://cbbhandarijaincollege.com/newupdates/Activity_report/
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

10

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

There is no registered Alumni Association.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision

Knowledge solutions for youth empowerment.

Mission

To ensure a conducive learning environment that nurtures the acquisition of relevant skills for our students and to inculcate the winning attitude in their chosen domains.

Any proposals or decisions taken by the Board of members or the governing council are always aimed at meeting the vision and Mission requirements. Many proposals regarding infrastructure development, congenial classrooms are taken in order to provide a conducive learning environment. Many value added courses and guest lectures and workshops are conducted for developing relevant skills in our students.

Generally any major proposals put forth by the management are discussed with governing council. The Governing council gives its valuable opinions and suggestions and further discusses with the principal. The principal calls for a meeting of all the HOD's faculties from various Departments to discuss the proposals and plans from the top management and Governing Council. The suggestions and opinions of the faculties are taken into consideration and arrived at decisions. Before implementation of the decisions , permission is sought from the management and then is put into action.

File Description	Documents
Paste link for additional information	https://cbbhandarijaincollege.ac.in/
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The IQAC Meeting was held along with principal, IQAC coordinator and faculty members to discuss about a quality development program for students during May 2020. The team members listed a few programs

Principal in turn called a meeting with HODs and put forth the proposal of IQAC To hold development program for the students

During 1st week of June the HODs called a meeting with faculty members to discuss about the possible programs listed by the IQAC team. During the meeting it was decided to educate the students on Latest Accounting soft wares and taxation applicable in Business as such a program would acquaint and update the students with the requirements in the corporate world and also make them more employable

The faculties got the brochures and quotations from a few leading accounting institutions and discussed with the HOD.

HOD shortlisted a leading institute called InPat Pro for conducting the program. It was discussed with the principal and Finalized. The 5 day workshop was conducted between 25th and 30th of June 2021. The students greatly benefitted from this 10 hrs workshop.

File Description	Documents
Paste link for additional information	https://cbbhandarijaincollege.com/newupdates/Meeting_notice/
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

One of the strategic plans of the college was to become a coeducational institution. The college started in the year 2000 as a women college and focused on women empowerment. In the year 2019, the college management members and principal put up a proposal for making the college a Coeducational institution. A plan was prepared in the year 2019-20 with regard to the same. In the beginning of the academic year 20-21, the plan was successfully implemented and boys were admitted into the college for the first year of Bcom and BBA courses. A few changes had to

be made in order to implement the plan of making it a Co ed. . Few changes had to be made in the Vision and Mission Statement of the college. The rules and regulations of the college needed a few changes , the code of conduct had to be revised.. Faculties were oriented towards handling classes in a Coeducational environment. A slight change in infrastructure too was needed to accommodate the boys.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	https://cbbhandarijaincollege.com/newupdates/Co-education/
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

ORGANOGRAM OF THE INSTITUTION

The following Organisation Chart of the institution depicts the administrative hierarchy of the institution

Sree Mahaveer Jain Shikshan Sangh (Regd)

?

Managing Committee

BOARD OF MEMBERS

(Consisting of President, Vice-Presidents, Secretary, Joint Secretaris, Treasurer and other members of trust)

?

GOVERNING COUNCIL

[A secular democratic policy making body of nominated members from academic and industry background and representative along with ManagingCommitte members and Principal]

?

PRINCIPAL

Vice Principal Vice Principal

post-Graduation under graduation

ACADEMIC COUNCIL

[Comprising Of all the Heads of Departments, IQAC]

?

Committees/Forums/Cells

(Constituted by Staff Co-ordinates and Student Representatives)

File Description	Documents
Paste link for additional information	https://cbbhandarijaincollege.com/newupdates/Sangha_registration
Link to Organogram of the institution webpage	https://cbbhandarijaincollege.com/Cbbupdates/Organogram
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Welfare measures for Teaching staff Finance and related support

- Financial assistance is provided to faculty to participate in training programmes, Seminars, workshops, conferences and publication of books/articles.
- Staff picnic: Once a year, staff trip is arranged by the management for the teaching as well as non-teaching staff. The Management also takes care of all the financial expenses of this trip. This trip gives an opportunity for the staff to energize and rejuvenate their mind and body
- EPF: Employee Provident Fund (EPF) is applicable to the staff of our college from their date of joining the institution.
- Insurance: All the staff members College were covered under life insurance for covid.
- Permission granted to faculty to serve as resource persons.
- Salary advance given for needy staff members.
- On Teachers day celebration every teaching and non-teaching staff are given gifts by the management.
- Maternity leave for 3monthsfor women staff members
- 5 days sick leave in a year.
- Fifteen Casual leave per year and two permissions (of 2hours

each) per month are allowed for faculty members

- .Conducive working environment provided in the campus in the form of Physical Infrastructure. •
- .Separate rest rooms for faculty.
- Special programs on health and fitness, yoga and meditation.
- Fee concessions to Children of Teaching Non-Teaching Staff
- Internet free loansto needy staff members
- . Meetings are held every month, chaired by Principal with the teaching staff and Non-teaching staff to discuss their problems and grievances.
- Provision for reservation exists in admissions for wards of teaching and non-teaching staff
-

File Description	Documents
Paste link for additional information	https://cbbhandarijaincollege.com/newupdates/Bank_info/
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

5

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

4

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

7

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

A good performance management system works towards the improvement of the overall organizational performance of teams and individuals for ensuring the achievements of the overall organizational mission and vision. An effective performance management system plays a crucial role in managing the organization in an efficient manner

The faculties are evaluated regularly through performance appraisal system. Appraisal is done by the principal in the monthly meetings where the performance of the faculties is reviewed. His /her performance is appraised through his/her implementation of innovative methodologies in classroom lectures, , course delivery, updating of materials to the students , pass percentage of the course are also considered. Student feedback is taken by preparing a questionnaire, where question on various aspects of teaching ability , presentation skills, maintaining strict control and student friendly behavior etc. are considered

Performance appraisal system for non- teaching staff: A few strategies are observed in appraising non-teaching staff's performance this includes technical contribution of individuals such as subject knowledge, awareness, productivity, quality, innovation, willingness to learn, diligence etc. besides they also assessed on behavioral aspects like group behavior, acceptability, punctuality etc.

File Description	Documents
Paste link for additional information	https://cbbhandarijaincollege.com/newupdates/Asha/
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Internal Audit. The accounts are well maintained by the experienced accounts staff. The internal audit of the institutional finances is conducted by the accounts department headed by the accounts manager, a qualified Chartered Accountant. The team does thorough checking and verification of all vouchers of the transactions that are carried out in each fiscal year. Any clarifications required are set right immediately. Internal audit is carried out quarterly. No major irregularities were found in the audit and minor suggestion were complied

External Audit.

External Audit: Similarly external audit is also conducted elaborately by the external auditors SINGHVI DEV & UNNI LLP. which is in turn thoroughly scrutinized, verified and attested by the auditors.

File Description	Documents
Paste link for additional information	https://cbbhandarijaincollege.com/newupdates/Audited_report/
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college does not mobilize funds from any other sources. The Mahaveer Jain Shikshan sangh is the only main source of finance for the institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Due to pandemic faculty were supposed to handle class online to make them equip with tools of ICT and 5 day FDP was conducted on online teaching using MS teams to make teaching and learning effectively.

An MOU was entered into with a leading training Academy EDURAPID PVT LTD for training the students for competitive exams , in order to enable them to write competitive exams for Banks, staff selection commission and other Government jobs.

File Description	Documents
Paste link for additional information	https://cbbhandarijaincollege.com/newupdates/Additional Attachments/
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

A) IQAC periodically reviews the teaching learning process, structures & methodologies of operations and learning outcomes:

- Academic calendar is prepared well in advance before beginning of the semester wherein Proper planning of all academic activities is done.
- Subject allocation is done based on the proficiency and experience of the teacher.
- Individual faculty members prepare systematic Teaching plan along with correlation to the Course outcome.. Further it is verified by the HOD and Principal.
- • Enriching the curriculum with 30 hours of certified courses and add on courses.
- Continuous monitoring of attendance through pupilpod software and performance of students by assignments
- Effective internal examination and evaluation systems.
- In tune with the outcome based approach, the question papers for the internal class tests are prepared with a specific pattern which will enable the assessment of the attainment of enlisted Course Outcomes (COs) for each course
- • Prompt communication to parents about their wards' performance and attendance is taken care through pupilpod
- Student feedback is taken through structured questionnaire and necessary changes/improvements as per the feedback are implemented. Feedbacks are reviewed by HOD and Principal and it is communicated to the faculty members. The concerned faculty then plans for improvements which are monitored on a regular basis for their effectiveness.
- Regular parent-teacher meeting is conducted once in a semester to enable discussion, obtaining parent feedback and taking improvement measures

B) Example of institutional reviews for its teaching learning process, structures & methodologies of operations and learning outcomes

- Institute believes that audits, both internal and external are to be conducted periodically to ensure effective implementation of academic policies for ensuring and sustaining quality.
- For this purpose, IQAC has designed structured academic record book.
- . All faculty members maintain academic record book and record daily sessions delivered, practicals conducted and other such activities performed.
- This academic record is periodically monitored by HODs and Principal. If syllabus could not be covered as per schedule, the teachers accordingly take extra hours to fulfill the requirements
- . The Heads of the Department also review the various academic activities during the department meetings and guide the faculty members accordingly.

File Description	Documents
Paste link for additional information	https://cbbhandarijaincollege.com/newupdates/Academic_calender/
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s)

C. Any 2 of the above

Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	https://cbbhandarijaincollege.com/Cbbupdates/Annualreport21/
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Women's empowerment and achieving gender equality is essential for our society to ensure the sustainable development of the country. Our institution has Sexual Harassment Elimination Committee and Anti ragging committee to raise sensitization of gender equality concerns. Sexual Harassment Elimination Committee held a collage making competition on "Domestic Violence on Women and its prevention" on 25th November 2020 to create awareness on various forms of violence and to enlighten them against the various precautions to be taken against domestic violence. SHE committee conducted virtual poster making activity with suitable captions on 11th June 2021 to identify and understand various forms of child abuse in practice. Anti ragging committee organized virtual Power point Presentation on "Anti Ragging Awareness" on 8th December 2020 through Microsoft team app. The activity was presented by the students with audio and video aid to highlight the effects of ragging and punishment given for ragging. Students understood the legal consequences of ragging. Anti-Ragging Committee had organized a virtual slogan writing competition on "Stop Ragging" to create awareness about measures to Stop Ragging on 12th June 2021. Girls are facilitated with separate washrooms. Sanitary napkins vending machine as well as incinerator to dispose the used napkins is provided to maintain

menstrual hygiene. Mentors identify the girls who are facing psychological disturbances and they will be provided with counseling sessions by the qualified Counselors. Launch facilities is provided for girls to relax.

File Description	Documents
Annual gender sensitization action plan	https://cbbhandarijaincollege.com/Cbbupdates/Facilities/
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://cbbhandarijaincollege.com/Cbbupdates/Facilities/

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

- Solid waste management
- Liquid waste management
- Biomedical waste management
- E-waste management
- Waste recycling system
- Hazardous chemicals and radioactive waste management

Solid Waste Management: Waste is collected on a daily basis from various sources and is separated as dry and wet waste. Daily garbage is collected by housekeeping personnel and handed over to authorized personnel of BBMP. Used books and papers are collected and sold out to scrap vendor from time to time. Efforts have

taken to produce compost manure from the canteen solid waste. Manure is used for the purpose of herbal garden as well as for planted trees. Incinerator is used to dispose sanitary waste.

incinerator is used to dispose sanitary waste.

WEBLINK:

<https://cbbhandarijaincollege.com/Cbbupdates/Solidwaste/>

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

D. Any 1 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	E. None of the above
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File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	B. Any 3 of the above
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File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution has been taking several efforts and initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities. We believe in unity in diversity and respect different religions, language and culture. We feel the college is our second home and all faculties like family members. We greet and wish each other at different festivals. Similarly our students also celebrate the different festivals with joy and enthusiasm which help them to implant the social and religious harmony. By celebrating many National and International Days, Events and Festivals the institution aims at bringing tolerance and harmony among the students and staff and other stakeholders.

- Navratri was celebrated in the college quadrangle by arranging dolls and performing prayer to Nava Durgas. Saree colour code was followed by the faculty on all the nine days of Navratri.
- A Webinar on "Ethics & Values "had been organized to make the students aware that moral values in life hold great importance from the point of personal, social and spiritual development.
- Kannada Rajyotsava day was celebrated. Students showcased their talent and exhibited their love for their beloved state, Karnataka by enthusiastically participating in the celebration.
- Students from weaker sections are granted scholarships and merit students are given concession in the fees by the institution with an intention to provide access to education for all the students by giving them financial

support.

- **WEBLINK:** <https://cbbhandarijaincollege.com/Cbbupdates/Institutionalefforts/>

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

A Webinar on "Ethics & Values "had been organized by NSS Cell on 21st October 2020 at 11 am in Microsoft Teams. Ms Manju Goel, Founder- Director, Eduvangelists Pvt Ltd was the resource person for the session. She explained the importance of Values and Ethics in everyone's life. Constitution day was celebrated on 26th November 2020 at 10 A.M. via Microsoft teams. Programme started with lighting the lamp in front of Dr.B.R.Ambedkar's (Father of Indian Constitution)photo. NSS Programme officer Ms.Swapna.S explained the volunteers that 26th November was marked as the Constitution Day of India by Prime Minister Narendra Modi in the year 2015 as a part of celebration of the 125th birth anniversary of Dr B R Ambedkar. Few NSS volunteers did presentation on the Preamble of the Constitution, Fundamental Rights, Fundamental duties etc Constitution Day Pledge was taken by all the participants. Human rights protection cell had organized QUIZ on "know your Constitutional Rights "for all the students. Students were informed to take up the quiz online through Google Forms. Participants were awarded online certificate by the college. Indian Constitution as a part of curriculum is been taught to the students. This course is been taught by conducting various activities to make them understand the values, rights, duties and responsibilities of citizen.

Human rights protection cell had organized essay writing on 9th December 2020 on one of the topics:

- Corporate responsibility to respect human rights
- Relation between human rights and business ethics

Independence Day was celebrated to sensitise the employees of

the institutions on duties and responsibilities as citizens. Since it was pandemic only few employee participated offline and remaining participated through online platform

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://cbbhandarijaincollege.com/Cbbupdates/Sensization/
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

C. Any 2 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Institution celebrated Independence Day, Kannada Rajyotsava, Constitution Day, World Environment Day and National Youth Day. On Independence day 15th August, 2020, Secretary of CBBJC hoisted the flag. Because of Pandemic situation only few NSS volunteers and staff attended the Programme to pay rich tribute to the

freedom fighters. On 29th November 2020, Kannada Rajyotsava day was celebrated. Students showcased their talent and exhibited their love for their beloved state, Karnataka by enthusiastically participating in the celebration. The ceremony ended with the Kannada Anthem. On 26th November 2020, Constitution day was celebrated. Few NSS volunteers did presentation on the Preamble of the Constitution, Fundamental Rights, Fundamental duties etc. Constitution Day Pledge was taken by all the participants. 'Prakruthi', Eco club of CBBJC organized a photography contest on the occasion of World Environment Day with a theme 'Save Environment.' Students from different classes participated in the competition. They showcased their photography skills along with a slogan relevant to save environment. The National Youth Day was celebrated by organising a virtual talk on the topic - "Vivekananda for Changemakers" by Padmasri Nivedita Bhide, Vice President of Vivekananda Kendra, Kanyakumari at 5pm on Saturday, 16th January 2021.

WEBLINK:

<https://cbbhandarijaincollege.com/Cbbupdates/Photographs/>

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Title: Creating Social Awareness among students

Objective of the Practice:

- To create awareness about the social issues along with the academic studies and to inculcate social responsibilities among students through lecture sessions, workshops, seminars and community services.
- To make the students understand and function in the present

world and educate them about how their environment influence their well-being.

- To develop among themselves sense of Social & Civic responsibility, utilize their knowledge in finding practical solution to individual & community problems, develop competence required for group living and sharing of responsibilities, develop capacity to meet emergencies and natural disasters and practice national integration and social harmony.

The Context: Social awareness involves the ability to understand and empathize with others, particularly with people from different backgrounds. Social awareness skills and societal awareness helps us to understand how one fits into and contributes to the community and the world, as well as how we get what we need from the world. In the long term, social awareness skills will help us understand professionalism in the workplace, as well as making it easier to share information, communicate, and collaborate with others

The Practice: Social awareness is created and Volunteering is encouraged through NSS, Youth For Seva, Youth Red Cross , Anti-Ragging, Human Rights Protection, Counselling and Sexual Harassment Elimination committees. Each of the committees involve in around 5 activities per year .Under the guidance and supervision of the respective committees' conveners, the students indulge in community betterment activities and events to create and enhance the society we live in and raise awareness about social issues that disrupt the peace and harmony of the society. The activities conducted were webinars on "Ethics & Values" , "Myths & Realities of Covid-19 Vaccine", " Mental Health" , Anxiety and Stress Management during covid-19 . Programmes like Vivekananda Jayanthi, Fire Safety Training , Traffic Awareness were organized in the college. Important days like Independence day, Youth day, Constitution Day, Environment day, Kannada Rajyotsava etc ,were celebrated. Competitions like Collage making on "Domestic Violence on Women and its Prevention" , Poster making on "Prevent Child Abuse", Slogan writing on "Stop Ragging", Photography Contest on "Save Environment" etc were held.

Evidence of Success:

- Students were part of Virtual Marathon, which is a fun initiative aimed at raising funds for providing scholarship support to underprivileged students & promoting volunteerism

in society. They walked and got their steps tracked through google fit app and on the allotted day for our college which was on 27th October all of them uploaded their steps by taking screenshots of steps of last 12 days to the website <https://www.youthforseva.org/virtualmarathon>. The students who participated in the event were given a digitized certificate in appreciation of their voluntary work.

- Pledge on Covid 19 safety precautions is taken promising to do our part to help keep our loved ones and our community safe. Participants got the appreciation certificates for the same.

Problems Encountered:

- In today's Pandemic situation as most of the programmes are conducted online, it couldn't reach all the students because of network issues or lack of proper resources.
- Lack of interest in few students as they perceive voluntary programmes as an added burden that detracts from achieving academic goals.

Best Practice 2:

Title of the Practice: Integration of Professional Certification Courses with Graduate Programme and Value added Courses

Objectives of the Practice:

- To bridge the gap between industry requirements and curricula of the institution.
- To reinvent and offer programs that enhances the employability of students.
- To ensure constant value addition to the existing programs to bring them on par with international standards
- To make students more competent and industry ready.
- To provide excellent coaching and mentoring for students preparing for professional certifications
- To make students better prepared to meet industry demands as well as develop their own interests and aptitudes through skill enhancing courses.

The Context: The Curriculum of B.Com has been designed to facilitate students in preparing for CA & CS examination. This course aims at providing comprehensive insight into Accounting, Finance, Taxation, Law, Management and so on. All these play a

significant role in today's dynamic business environment.

The Practice:

Courses offered are chosen based on the current trends, relevance and value in the job market.

At CBBJC the various Integrated Professional Programs offered along with

Bachelor Degrees BBA and B.Com are as listed below: a) Chartered Accountancy (CA) b) Company Secretary (CS). Since the CA& CS foundation programme requires 10+2, students can take up the CA&CS executive course while pursuing B.Com and take up the exam after successful completion of the degree. The advantage of taking the CA & CS executive course along with B.Com is students can have ample time to undergo coaching by experts and fully prepare to take up the exam, and it will further save time. The coaching classes are conducted by certified and qualified CS professionals with rich experience background. Our college also initiated value added Programme, Website creation using Word press and Graphic Designing.

Evidence of Success:

Adds value to the graduate program and prepares them better for post graduate studies.

Problems Encountered

- In today's Pandemic situation as most of the programmes are conducted online, it couldn't reach all the students because of network issues or lack of proper resources

Resources Required

- Financial resources are required to conduct the value added programmes effectively through qualified trainers.
- Good IT infrastructure is required to conduct online aptitude tests, for communication and documentation.

File Description	Documents
Best practices in the Institutional website	https://cbbhandarijaincollege.com/Cbbupdates/Bestpractices/
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Youth Empowerment

Young people are the backbone of a society. Their participation in all aspects of society is very important. Our Institution empowers Youth by raising their status through education, awareness programmes, literacy, and training. It aids in improving the overall performance, boosting confidence, enhancing creativity and communication and in developing leadership and team building skills amongst other areas of self-development.

- Webinars on capital markets, importance of digital skills, Photo editing, Instagram as a source of income, Dreams of Passionate Entrepreneur etc are organized to give awareness about the latest information and to adapt themselves to the modern Digital era.
- Placement cell organized webinars on Career Counseling, Enhancing employability skills, Marketing Framework for Digital Social Era, Career Prospects etc for students to develop a range of skills and attributes which will contribute to their employment opportunities.
- Students are also encouraged to attend pool campus drives for getting recruited in good companies. They were sent to job drives at Vijaynagar HDB Financials, a subsidiary company of HDFC Bank, Tally solutions, Axis Bank etc They also attended Online campus drive organized by Skilled Hiring.
- Traffic awareness Programme, Fire safety awareness Programme etc are organized to enhance their social and civic sense.

Thus our institution trains the Youth to acquire wide range of skills and knowledge in order to develop and increase their social, economic and intellectual capacities for peace, security

and prosperity of mankind.

WEBLINK:

<https://cbbhandarijaincollege.com/Cbbupdates/Distinctivess/>

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

- Planning for taking up one or two programs for the upcoming year
- Collaborations with industry bodies and private organizations for Internship and Incubation.
- Enhance students skills by offering them certificate and diploma courses
- Introduce few programs for students to reduce gap between campus learning and corporate expectations
- Faculty members are encouraged with financial support for publication of research papers in UGC Care List and Scopus Indexed journals.
- Development program for support staff will be arranged periodically to improve their working skills.
- Field work , projects will be assigned to students to provide them practical exposure to concepts learnt in classroom.
- Research papers by students will be supported and students will be encouraged to attend seminar and conferences, to provide them with exposure to research in various sectors.
- Rigorous action will be taken to incorporate suggestions 2 feedback given by various stakeholders to bring about sustainable quality enhancement
- Planning for institutional environment and energy initiatives through green audit/ Environment and Energy audit
- Administrative and academic audits both internal and external are planned for the coming academic year.