



## Yearly Status Report - 2019-2020

### Part A

#### Data of the Institution

1. Name of the Institution	C. B. BHANDARI JAIN COLLEGE
Name of the head of the Institution	Dr. ASHA GANESH
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	08026611924
Mobile no.	9448666096
Registered Email	cbbhandarijaincollege@gmail.com
Alternate Email	ashaganesh67@gmail.com
Address	#84, K R ROAD, SHANKARPURAM
City/Town	BENGALURU
State/UT	Karnataka
Pincode	560004

#### 2. Institutional Status

Affiliated / Constituent	Affiliated
Type of Institution	Women
Location	Urban
Financial Status	private
Name of the IQAC co-ordinator/Director	Ms. Chitra P Narayan
Phone no/Alternate Phone no.	08026611924
Mobile no.	9945312978
Registered Email	chitrapnarayan@gmail.com
Alternate Email	cbbjciqac@gmail.com

### 3. Website Address

Web-link of the AQAR: (Previous Academic Year)	<a href="https://cbbhandarijaincollege.com/static/AQAR%202018-19-7bc74cbd45119faef4f374495547a325.pdf">https://cbbhandarijaincollege.com/static/AQAR%202018-19-7bc74cbd45119faef4f374495547a325.pdf</a>
<b>4. Whether Academic Calendar prepared during the year</b>	Yes
if yes, whether it is uploaded in the institutional website: Weblink :	<a href="https://cbbhandarijaincollege.com/static/IQAC%20Activities%202019-20-2e6b15fa6b042774e9c5520f298bb7b5.pdf">https://cbbhandarijaincollege.com/static/IQAC%20Activities%202019-20-2e6b15fa6b042774e9c5520f298bb7b5.pdf</a>

### 5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B	2.37	2017	28-Mar-2017	27-Mar-2022

<b>6. Date of Establishment of IQAC</b>	22-Jul-2014
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### 7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
One day Multi	25-Oct-2019	180

Disciplinary National Conference for Faculty & Students		1		
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**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	2020 0	0
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<b>9. Whether composition of IQAC as per latest NAAC guidelines:</b>	Yes
Upload latest notification of formation of IQAC	<a href="#">View File</a>
<b>10. Number of IQAC meetings held during the year :</b>	6
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	<a href="#">View File</a>
<b>11. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

1.One day MultiDisciplinary National Conference for Faculty Students 2.Paper presentation Students Seminar on Banking Sector 3.National Webinar FDP on OutcomeBased Education 4.Intellectual Property Rights Workshop Students and Faculty 5.NET exam coaching for PG students and Faculty

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**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
To conduct Faculty Development Programmes/Conferences webinars workshops.	The college received the Udvikas Youth Award from Youth For Seva organisation for the excellent participation by the

students in social service activities through NSS, Red Cross, Youth For Seva Rotaract Club Activities for the year 201920.

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<b>14. Whether AQAR was placed before statutory body ?</b>	No
<b>15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?</b>	No
<b>16. Whether institutional data submitted to AISHE:</b>	Yes
Year of Submission	2020
Date of Submission	18-Feb-2020
<b>17. Does the Institution have Management Information System ?</b>	Yes
If yes, give a brief descripton and a list of modules currently operational (maximum 500 words)	<p>PupilPod College connect takes a view of the processes followed by the Institution in its entirety and enables them to be streamlined. It saves time, cost, and enhances the experience of all stakeholders involved in the ecosystem. PupilPod comes with a prebuilt yet customizable solution to enable:</p> <p>1. Fees Management 2. Admissions 3. Skills Talent Management 4. Learning Development 5. Curriculum setup 6. Staff Management 7. Tests Examinations Educational Applications :</p> <p>1. Student 360 Degree view 2. Progress Reports 3. Lesson plans for online Learning 4. Online Assessments 5. Questions Papers 6. Activity Clubs 7. Academic Projects Administrative Operational Applications:</p> <p>1. Student Records 2. Staff Records 3. Attendance 4. Cafeteria 5. Transport 6. Online Merchandise 7. Time Table Scheduling 8. Calendar Stakeholder Interaction collaboration Applications:</p> <p>1. Login Accounts 2. SMS / Email 3. Online Circulars 4. Survey / Feedback 5. Image Gallery 6. Announcements 7. Alerts</p> <p>Pulilpod can bring in all stakeholders involved in the ecosystem such as management, staff, students, professors, parents, experts or</p>

visiting professors, alumni and employers on the platform and provide them the applications. Connects all Stakeholders in Education to collaborate, communicate and share information in a Single platform. The User friendly features of this software include:

- Important announcements related to College events are available
- Sending regular SMS for Speedy transmission of information
- Successful customizing and implementing the online attendance each hour, online viewing of grades and marks, printing of assessment reports, Inventory Management Fee Management and the Library module.

**Library Automation:** Pupil pod LMS modules in our college helps in generating book cataloguing, book circulation, Editing information pertaining to the library, configure categories, Library Association etc, It also assists in Stock Verification of Library Books, Prepare the Due List etc. In this approach, we can Copy ,search any information or books of the Library. Library arrival list and library Serial helps in recording of the magazines and Periodicals receipts systematically.

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Our institution is affiliated to Bangalore City university. We follow well-planned curriculum delivery and documentation. Our institution follows the prescribed syllabus of the affiliating university. The institution publishes its calendar of events which is in keeping with calendar of events of the university. The institution plans the curriculum delivery keeping in view the vision, mission and core values that the college intends to impart for the holistic development of the students. Value added programmes, add on courses and certificate courses will be planned for each and every semester of M.Com, B.Com and BBA course. At the beginning of the academic year all the faculty members are required to prepare a lesson plan for all the subjects that they are handling for the semester. A diary is maintained to record lesson plans and to maintain details on the topics covered in the class on daily basis. Bridge courses will be conducted for the students who are from other disciplines in the beginning of each semester. HOD's and faculties plan curriculum delivery blue print. The various cells/ committees / clubs and associations are also asked to prepare their strategic perspective plan for the academic year. Curriculum enrichment is done through activities such as case study analysis, presentations using ICT, Role play, Quiz, Competitions, peer to peer learning, Interactive discussions and debates on current affairs etc. Students are also

exposed to field trips, Industrial visits and educational tours to enhance practical knowledge. They are encouraged to write project reports and present papers in seminars and conferences. To monitor the performance of the students the internal assessment tests will be conducted. Remedial classes are conducted based on students' performance in tests and exams to help slow learners by working with them continuously and train them to score a better percentage. Library forms a student centric learning centre which provides adequate number of books, journals, periodicals, newspapers, E-resources etc. Faculty members are encouraged to participate in FDP's, Conferences and seminars to upgrade and update their knowledge. College conducts Faculty development programs, workshops, National conference and seminars by inviting eminent resource persons. Various workshops, guest lectures, value added courses, certificate courses conducted for students to enhance and inculcate independent learning practices. Extensive documentation of topics covered, number of classes attended by students, assessment and performance are maintained by the institution in order to understand the learning outcomes of such value added courses.

#### 1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Digital Marketing	Nil	08/07/2019	30	Employability	Marketing
Fashion Designing	Nil	08/07/2019	90	Entrepreneurship	Designing

### 1.2 – Academic Flexibility

#### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	NIL	Nil
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#### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BCom	Accounting and Taxation	08/07/2019
BBA	Finance Group, Human Resource Management Group.	08/07/2019
MCom	Accounting and Taxation	16/09/2019

#### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

### 1.3 – Curriculum Enrichment

#### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Basics of tally	15/07/2019	82

Advanced Excel	15/07/2019	80
SAP Fico	15/07/2019	35
GST implementation using ERP	14/01/2020	64
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### 1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BBA	Is online learning as effective as classroom learning?	9
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## 1.4 – Feedback System

### 1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

### 1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>The Institution takes feedback from various stakeholders, namely Students, Teachers, Parents and Alumni every year. For the academic year 2019-2020, Feedback was collected through Google forms. It is an annual program conducted by the institution so as to provide a platform to every student to express their opinion about college, faculty and course. The students will be asked to rate on a 5 point rating scale from excellent to unsatisfactory.</p> <p>1. Students Feedback on Course: The Final Year students of all the courses are asked to give a course Feedback. The Feedback forms are based on curriculum and syllabus evaluation with different parameters which include the course content, reference material and availability of Text books for the course. After collecting the feedback, it is analyzed and the reports are prepared. The issues and the possible solutions are discussed at the department level and the same is reported to the IQAC and the principal for appropriate actions to be carried out.</p> <p>2. Students Feedback on Faculty: Feedback on Teachers is collected by each teacher from the classes they handle. The parameters include clarity of teaching, subject knowledge of the teacher, regularity and punctuality, guidance given to the students by the teachers. The feedback is analyzed individually for self-improvement of the teachers.</p> <p>3. Student feedback on Infrastructure: feedback on infrastructure is collected through google forms which include the parameters such as library facilities, canteen facilities, Audio visual facilities, Lab facilities parking facilities and so on steps were taken to improve library facilities, Canteen and Auditorium.</p> <p>4. Teachers Feedback on Course: The feedback is collected through Google forms from the teachers of all departments by the IQAC. An analysis of the feedback is done and the report is prepared and placed before the principal and follow up action is taken by the principal. Based on the feedback, the teaching Facilities are improvised which helps the teachers in enhancing their teaching Methodologies.</p>

It was suggested to increase the number of online study material for the students 5. Parents Feedback on the Institution: Usually Parents feedback is collected in parents teachers meeting, but this year due to corona we collected through google forms. The Parents of the Degree students of all the courses are asked to give their valuable feedback on the Institution and its facilities. Parameters include infrastructure, library, teaching and about information communicated to parents from college. The feedback is analyzed and suggestions are incorporated wherever possible. 6. Alumni Feedback: The Alumni Conveners collect feedback from the Alumni during the Alumni meeting. The parameters include Fee structure, admission procedure, infrastructure, faculty and about course. An analysis of the feedback is done and report is written and action is taken on the suggestions put forth by the Alumni wherever possible. This has helped in improving the infrastructure and has enhanced the quality teaching learning process. All these suggestions were incorporated by the Principal in tandem with the Internal Quality Assurance Cell (IQAC) of the institution.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MCom	Accounting and Taxation	30	20	17
BBA	Finance and HR	40	24	17
BCom	Accounting and Taxation	135	90	70
<a href="#">View File</a>				

### 2.2 – Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	218	42	10	2	2

### 2.3 – Teaching - Learning Process

#### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
10	10	10	4	Nil	3
<a href="#">View File of ICT Tools and resources</a>					
<a href="#">View File of E-resources and techniques used</a>					

#### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The mentoring system of students in our institution adheres to the students overall development in terms of



academic performance, career Prospects and development, ethical and cultural values and on focussing on goals of the institution and student goals .. The main aim of mentoring support system caters to monitoring the academic performance, Mentoring and guiding the mentees to achieve and perform well in academics, Understand the mental and personal problems of the mentees, advice them on all walks of their journey thus leading to the overall development of the student. Each mentor is allotted with 30 to 35 mentees under his/her care, who maintains a Proctor form with details like parent OR guardian name, addresses, contact numbers and academic details, academic scores. Psychological counselling is available to all the students who wish to express their problems personally to the counsellor on an individual basis. The counsellor therapeutically aids and supports the mentee in their goals related to academics, career plans and also air their grievances and on how to cope up with issues which may impede their advances in the above fields. The mentors encourage the students to participate in various forums, curricular and co-curricular, extra-curricular and other academic activities conducted periodically in the institution, which in turn motivates them and stimulate their growth as an all-rounder millennial. orientation programs are held in the beginning of the academic year and Parent mentor mentee meetings are conducted thus allowing parents to be a part of the monitoring / mentoring system as key stake-holders of the institution. Periodic Follow up sessions with the parents/faculty/counsellors and mentors are regularly held in order to assess the students who have fared poorly in their academics and who have not met the 75 minimum attendance prescribed by the university from time to time.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
260	10	1:26

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
3	3	Nil	3	1

### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Dr. ASHA GANESH	Principal	Member of the Syndicate, Bengaluru City University.
2019	Dr. ASHA GANESH	Principal	Member of the Academic Council, Bengaluru City University.
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## 2.5 – Evaluation Process and Reforms

### 2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MCom	COM	III Semester	16/01/2020	19/10/2020
BBA	C-26	Semester	31/10/2019	12/02/2020
BCom	C-41	Semester	31/10/2019	12/02/2020

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The institution takes all measures to improve the academic performance of students by planning and framing significant reforms in Continuous Internal evaluation at the institutional level. The reforms are as follows

1. Remedial tutorial classes are held in the college premises to the students whose performance is below the minimum basic mark, the subject faculty clarifies the doubts and re-explains the important and new topics. Remedial Classes are conducted for the slow learners, absentees and the students who participate in Sports, NSS activities and Placement Interviews. This practice helps learners to update their knowledge due to missing the class and helps them to be in par with their peers.
2. Internal tests are conducted prior to semester examinations.
3. unit/chapter wise question banks are prepared by mentors and provided to mentees for all subjects.
4. Students are advised to solve previous years University Exam question papers.
5. The institution periodically conducts workshop, competitions, technical talk, seminars and guest lectures.
6. Regular absenteeism and Poor performance is strictly dealt by sending messages through Pupil pod LMS of the institution to the parents to inform them about their wards progress.
7. slow learners performance is regularly monitored by the subject faculty as well as the mentors, while the advanced learners are encouraged to set Benchmarks for the peers to follow by encouraging and reviewing their performance in exams.
8. The institution regularly monitors and updates the parents on the performance of their wards by sending message of their reports to the Parents. Progress Reports are sent by the mentors to the parents after each internal test. Parents/ Guardians are advised to note the performance of their wards and take remedial measure if needed. Whenever necessary, the mentor shall encourage parents to visit the college for a detailed discussion about their ward.

Impact : These measures have helped in substantial improvement in the students' performance through understanding difficult topics made easy by the mentor, improved time management, improvement in orientation and writing skills of the mentee and personal and individual attention has resulted in redefining their psychomotor cognitive,, and affective domains of learning. These measures has led to a significant and overall enhancement in the pass percentage, personal and academic excellence of students.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The institution adheres and ensures that effective time management and evaluation is in place in their LMS. It follows the university curriculum plan and timeline and strictly adheres to it. Every academic year begins with the academic calendar being prepared, circulated and published by the University for the respective Course offered by the university. The college in turn executes and carries out effective planning of their activities to strictly blend with the university academic calendar. Thereby allowing the faculty, department, institution and the students to plan and streamline their teaching, learning and periodic assessment of their institution. The college conducts two internal assessments for the students during each semester. The marks allotted for three components namely theory tests, attendance and assignments. The two theory internal test is scaled down from 30 marks to ten, while the assignment is marked for five marks and attendance five marks. The two tests are held in evenly phased out intervals to avoid mental pressure on the students thereby not burdening them with too many examinations. Every academic year consists of two semesters. Each semester is for duration of 16 weeks or 90 days. The first Continuous Internal Examination i.e CIE I is conducted after 8 weeks of the commencement of even or odd semester. CIE II is conducted after 16 weeks of

commencement of even or odd semester. Within 8 weeks of each subject classes, the concerned syllabus completion for the students is taught by the faculty. The assessment is based on the syllabus covered. An average of these examinations is calculated and the final internal marks of the student is ascertained, discussed with the HOD and then uploaded on the university examination portal. These marks are also the basis on which the slow learners are identified and a course of action chalked out to teach low learners and improve their performance before the final university examination.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://cbbhandarijaincollege.com/static/STUDENT%20PERFORMANCE%20AND%20LEARNING%20OUTCOMES-2bd41de702b543565d910c1f8a974135.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
COM	MCom	Accounting and Taxation	17	13	76
C26	BBA	H R and Finance	24	24	100
C41	BCom	Accounting and Taxation	46	39	84.78
<a href="#">View File</a>					

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

[https://cbbhandarijaincollege.com/static/Students%20Satisfactory%20Survey%202019-20%20\(1\)-eccf7bfb957280971b6497c3566f691c.pdf](https://cbbhandarijaincollege.com/static/Students%20Satisfactory%20Survey%202019-20%20(1)-eccf7bfb957280971b6497c3566f691c.pdf)

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	0	NIL	0	0
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### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Webinar on Intellectual Property Rights (IPR)	Commerce and Management	20/05/2020
Significance of Entrepreneurship and	EDP CELL, CBBJC By Ms.Gowthami.K.P alumni of	12/02/2020

Skills to start a business venture	cbbjc	
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cbbjc

### 3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	Nill	NIL
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### 3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nil
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### 3.3 – Research Publications and Awards

### 3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
<b>NIL</b>	<b>NIL</b>	<b>NIL</b>

### 3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	Nil

### 3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
Nill	NIL	Nill	0
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Library	1
Sanskrit	1
Kannada	1
Hindi	1
English	1
Commerce and Management	11
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### 3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	NIL	NIL	2020	0	NIL	Nill
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### 3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	2020	Nill	Nill	NIL
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### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	13	113	2	30
Presented papers	Nill	16	Nill	Nill
<a href="#">View File</a>				

## 3.4 – Extension Activities

### 3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
COLLEGE TO COLLEGE – VIVEKANANDA	NSS	2	80
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### 3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Youth for Seva: Zeal club of C B Bhandari jain College	Yuvatarang :young change makers award	Udvikas 2020 organised by youth for Seva	159
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### 3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
NATIONAL INTEGRATION	NSS	COLLEGE TO COLLEGE –VIVEKANANDA	2	80
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## 3.5 – Collaborations

### 3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
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NIL	NIL	NIL	0
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NIL	NIL	NIL	Nil	Nil	NIL
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
A W A K E	15/07/2019	Training of women beneficiaries aimed towards achieving economic self sustenance	210
GLISTEN PROJECT SOLUTION PVT LTD	15/07/2019	ASSESMENT AND CERTIFICATION : VALUE ADDED TRAINING PROGRAM FOR EMPLOYABILITY	210
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## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
1600000	1572062

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
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### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Value point Thoughnet (Pupilpod)	Partially	2013	2013

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
<b>Text Books</b>	<b>2635</b>	<b>502224</b>	<b>219</b>	<b>36929</b>	<b>2854</b>	<b>539153</b>
<a href="#">View File</a>						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
<b>NIL</b>	<b>NIL</b>	<b>NIL</b>	<b>Nil</b>
<b>No file uploaded.</b>			

#### 4.3 – IT Infrastructure

##### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
<b>Existing</b>	<b>39</b>	<b>1</b>	<b>3</b>	<b>1</b>	<b>1</b>	<b>2</b>	<b>5</b>	<b>75</b>	<b>0</b>
<b>Added</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total</b>	<b>39</b>	<b>1</b>	<b>3</b>	<b>1</b>	<b>1</b>	<b>2</b>	<b>5</b>	<b>75</b>	<b>0</b>

##### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

<b>75 MBPS/ GBPS</b>
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##### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
<b>CBBJC Media Room</b>	<a href="https://cbbhandarijaincollege.com/campuslife/labs/ict-centers">https://cbbhandarijaincollege.com/campuslife/labs/ict-centers</a>

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
<b>650000</b>	<b>610868</b>	<b>550000</b>	<b>532293</b>

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

**The Institute has a well-structured management system whereby physical, academic and support facilities are systematically monitored and maintained. Policy Details: College has established systems and procedures for maintaining and utilizing Physical, Academic and support facilities. College has regular maintenance and periodic replenishment of essential facilities. College policy is to have effective mechanism for the upkeep of the infrastructure and other**



facilities as to have optimum utilization of the facilities in order to have effective college functioning. Systems for Maintenance and Utilization: • Budget provisions are made for new as well as old facilities, repairs and maintenance. Departmental budget by office and library is made available every year. • Establishment/repairs and maintenance are taken care by college Management under guidance of Principal. • Departmental requirements for new purchases and maintenance of old is collected every year and approved in the Governing Council meeting. • Stakeholders' suggestions are also considered. • Office interprets and analyses the requirement on the basis of necessity, urgency, available funds and budget is given to each Department. • Depending on availability of funds, requirements are fulfilled by Management under guidance of Principal. • The institution has annual maintenance contract (AMC) for physical facilities and equipment and maintained on regular basis. Procedures for maintaining and utilization: • The cleaning and the maintenance of the classrooms and laboratories are done by the House Keeping staff as per cleaning schedule which is monitored by Administrative staff. • Laboratory rules and regulations are prepared and displayed for students. • The Computer laboratory, Office and the Department computers that are part of the LAN are serviced and maintained through an Annual Maintenance Contract (AMC) signed with Akshaya Infotech, Bangalore • The college website is maintained regularly by website provider- brewmybrand , Bangalore. College website: - [www.cbbhandarijaincollege.com](http://www.cbbhandarijaincollege.com) • Maintenance of electrical equipment's is regularly done through service agencies visit on call basis. • Rain water harvesting system helps in the maintenance of the garden. • Pest control is also carried out at regular intervals. • All the facilities like fitness centre (gym), sports facility, health care centre (infirmary room) and parking facility is maintained on regular basis. • The games and sports department of the college is active. The students participate in state and national level competitions and bring laurels to the college.

<https://cbbhandarijaincollege.com/static/Procedures%20and%20policies%20for%20maintaining%20and%20utilizing%20physical,%20academic%20and%20support%20facilities-3582e1306c7ae0a474d6c11bdd37b879.pdf>

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Merit/Caste-Category/Financially Weak Students	77	510800
Financial Support from Other Sources			
a) National	SC,ST,CAT-1,OBC	21	139598
b)International	NIL	Nill	0
<a href="#">View File</a>			

#### 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Bridge Course	20/07/2020	20	Class Mentors
<a href="#">View File</a>			

#### 5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year



Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Career counselling	Nil	30	Nil	Nil
<a href="#">View File</a>					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
3	3	7

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Recruitment drive by GMAC Accounting School (March 10, 2020)	30	Nil	Amazon Pool Campus drive at BMS college (Jan 10, 2020)	10	Nil
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2020	11	B.Com, BBA	Commerce Management	C B Bhandari Jain College	M.Com
<a href="#">View File</a>					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg: NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nil	Nil
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Dance – (Solo, Duet and Group) Nil	Inter class	60

Singing- ( Solo and Group) Nill	Inter class	20
Fashion Show Nill	Inter class	40
Literary Activities Nill	Inter class	50
Sports( Table Tennis,Chess,Chinese Checker) Nill	Intra Class	30
<a href="#">View File</a>		

### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	Taekwondo	National	1	Nill	17MUC26001	Aishwarya K Roa
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Every year student councils and representatives of different administrative bodies/ councils are elected or selected by the Committee heads or the Staff Coordinators. The elected representatives are then given badges, uniforms and titles during the Investiture ceremony held in the month of July. The elected leaders also take oath to fulfill their duties and to abide by the rules and regulations of the college. The roles are clearly defined and the elected committee leaders are called for meetings to decide upon the dates and nature of activities to be held in that academic year/semester. The student representatives help the coordinator to plan, organize and conduct various activities and a yearly calendar is also prepared and submitted to the Principal. The members of the council/committees are also responsible for the smooth conduction of various activities. After the completion of the activities the student heads are required to prepare reports and submit it to the staff in charge. The IQAC Committee is the core of all student councils coordinating all the activities of the college. Mostly final year students are selected to be in this committee.. It maintain the records of all the committees and hence the student representatives are informed to prepare timely reports and maintain a copy of the same for future reference. The student representative of Cultural and Sports Committees are selected by the class mentor by conducting an election. Every committee has a deputy representative and members. The intercolleiate and cultural committee concentrates on cultural events held in thecollege and the inter collegiate fests held in other colleges. The sports committee ensures the smooth conduction of indoor and outdoor games according to the college calendar. NSS, Rotary, YSF members participate in service based activities inside and outside the college. NSS and Red Cross are directly associated with the Bangalore Central University and all the reports are submitted to the University. The other student councils are Anti Ragging Cell, SHE Committee, Well Womens Cell, Grievance Redressal Committee, Magazine and Newsletter Committee, Language Clubs etc. All the committees maintain the reports of the activities and submit it to the criteria heads and the office for future reference.

## 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

200

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

March 2020- Annual Alumni meet March 2020- Alumni members participating in the Annual Day Alumni participating in Independence day celebration and Counselling activities

## CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1. Discussing future plans for the growth of the institution: The Management Committee members along with the Governing Council of the college discuss the various strategies for the future growth of the institution along with principal and HOD's. Decisions regarding cut-off percentage for purpose of admission to all courses were taken in order to make education more inclusive and give opportunities to all students. It was also decided to make the college a co-educational institution from 2020-21 to make it more inclusive and also improve the strength of the college. 2. Setting the Academic Calendar for the institution: The Principal IQAC members and all faculty members will frame the calendar of events at the beginning of each academic year and decide all the major events, activities, and program-related to curriculum delivery and enrichment. It was decided to conduct a national level Multi-disciplinary conference in the month of OCT 2019. After the theme and the dates were decided. The HOD's allocated the duties to the respective faculties. The Faculties conducted a meeting with the student representatives , at this brainstorming session, Staff and student representative, discussed the strategies in detail to execute the plan and tasks were identified to be completed before the onset of the scheduled event. It was decided to publish papers in a ISSN Journal. ? Management has provided the head of the institution with necessary powers to enter into Mou with Glisten Pvt ltd for conducting value-added courses, such as Tally , GST, Advanced Excel, SAP etc. ? Autonomy is given to the principal and Disciplinary Committees to take action against students who misbehave . Extreme Disciplinary action against first year and a final year student was taken by the principal in consultation with the HODs and mentors.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

### 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type

Details

Admission of Students	<p>Admission of the students is taken care by administrative staff. Application are issued and processed by the office staff. The list of students admitted is put up on the notice board for reference of parents and students. The selected students generally have a preliminary interview with the principal. The admission fee is paid through DD or through the cheque. The selection of students are done on the basis of Merit.</p>
Industry Interaction / Collaboration	<p>? Guest lectures from industry experts are arranged so that students can get a first hand exposure to the working of the organisation. ? Industrial visits are organised, this enables the students to get an insight in the operations of the company. ? Awareness is created about the employability skills required by organising campus to corporate sessions. ? Students are also taken on a visit to stock exchange ? Students are encouraged to conduct field surveys and projects on operations of the business enterprise</p>
Human Resource Management	<ul style="list-style-type: none"> <li>• The students feedback is taken to know the Performance of the faculties</li> <li>• Performance of the faculties is also evaluated in the basis of the results obtained by the students in their respective subjects</li> <li>• One to one meeting between the principal and faculties are conducted to discuss the faculty performance and also improvement measures to be undertaken</li> <li>• Grievances of the faculties are addressed</li> </ul>
Library, ICT and Physical Infrastructure / Instrumentation	<p>? CCTV Cameras are installed in the entire college as a measure of safety and discipline ? Pure drinking water facility is provided in all the floors of the college building ? The college has a Spacious and fully equipped auditorium ? Wi-Fi facility is provided in the entire campus for free Internet access to students and teachers. Free internet facility is provided for all the systems ? Solar energy generation is set up for conservation of energy. ? Library is updated with reference books of all subjects, apart from the syllabus books ? Classes are equipped with ICT facility enabling power point presentations ? Class room are well equipped with comfortable desks, good</p>

ventilation, lights and fans ? Lift is provided. Regular maintenance is also taken care of. ? Computer lab with 25 systems with latest software is also well maintained ? Glass façade is used for the entire building to give very attractive look and a face lift to the college building Library as access to e-journals through N-List subscriptions has also been made for several print journals on Marketing , Finance and General Management.

#### Research and Development

? Faculty workshops and development programme on research enrichment topics are organised. ? Guest lecturers on various research topics are arranged to motivate and encourage the faculty and students to take up research projects. ? The faculties share in the faculty forum, the experience and knowledge gained by them during workshops and seminars attended in various other colleges ? Faculties and students are encouraged to take up mini research projects

#### Examination and Evaluation

Internal tests are conducted twice in every semester. ? Assignments on every chapter are given to the students to be submitted on time. ? Students are also evaluated on the basis of their interaction in the class, presentations done by them, academic activities etc. ? The marks scored by the student in the internal test, marks for assignment submission and marks allotted for presentation in the class are all taken into account while allotting the Internal Marks

#### Teaching and Learning

: The College adopts innovative teaching methods to facilitate effective learning. The faculties adopt various methods of teaching such as role-plays, open discussions, debates and quiz, case studies etc, to explain the concepts effectively. The students are also encouraged to conduct surveys and field studies. ICT is used as an important tool of teaching, wherein the teachers play various videos relating to subjects taught by them and also have power point presentations to make the concept clear and interesting for the students. Students are encouraged to present papers in seminars/ conferences. FDP, Study circles by the faculties: FDP on topics relating to teaching pedagogy or any other topics

to enrich the knowledge of faculties is conducted in every semester. Study circles by the faculties are also conducted. The topic is decided in advance and valuable inputs are given by all the faculties on the day of the event. This helps the faculties to update their knowledge and also learning by sharing takes place. Faculties also attend various FDPs conducted by other colleges. Faculties also attend state, national and international level conferences and seminars. All faculties are encouraged to present at least one research paper in each semester.

#### Curriculum Development

: The Curriculum is framed by the affiliating University. The college follows the university curriculum. The college conducts Value-added courses to support the curriculum. Various Skill Enhancement programs are also conducted to enhance their knowledge base, analytical skills and employability skills. At the beginning of the academic year, the Principal instructs the Head of the departments to prepare a plan for the effective delivery of the curriculum, within the time schedules and available ICT facilities. The Faculties then present a monthly report regarding the implementation of the plan. The principal evaluates the report of the faculties with the plan set to identify any lapses. Necessary corrections are then instructed by the principal to the faculty members

#### 6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	Any new initiatives or activities or proposals are first communicated to the staff through emails and suggestions are invited. Instructions and implementation procedure is communicated through emails. Any communication with the university is carried out through email correspondence, regarding admission approval procedure of students, exam registration of students, receiving of Hall tickets, sending of IA marks.
Administration	The data base of all the students is stored in the office systems. Internal assessment marks of all the students are also stored. All aspects of

	administration in the college is e-governed. Biometric is used in attendance of employees. Pupil pod software takes care of students' attendance. The library is fully automated - issue of books, accounting.
Finance and Accounts	Finance and Accounts use the pupil pod software This was introduced in the year 2013
Student Admission and Support	. Applications are made available Online, online admissions too are followed by the college. Student attendance record, information to parents, information to students, IA marks records and Student feedback is taken care by pupil pod software
Examination	? Examination. Every aspect of evaluation is e- governed: Examination fees , Generation of admission tickets, uploading of internal assessment (IA) marks to university.

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2020	Ms.Swapna	Challenges of Project Work in Higher Education	Silicon City College of Mgt Commerce	300

[View File](#)

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2020	"Synthesis of Modern Ancient Education system for Holistic Approach to Teaching"	One Day Training programme on office Automation For Admini stration staff	25/10/2019	25/10/2019	14	5

[View File](#)



6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Orientation of I Semester B.com syllabus BCU	2	02/08/2019	02/08/2019	1
<a href="#">View File</a>				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
3	3	Nill	Nill

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Provident Fund, ESI, Gratuity, Loan facility, casual leave reimbursement, Fee waivers in school fee for children of employees, Medical leave, financial support for research work, attending conferences/ seminars, Permissions to take off from work for 2hrs a day for ten days in a year.	Provident Fund, ESI, Gratuity, Loan facility, Casual leave reimbursement, Fee waivers in school fee for children of employees, Permissions to take off from work for 2hrs a day for ten days in a year.	Concessions in fees for economically Weak students, other deserving Candidates.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal and external financial audits are conducted regularly. Daily account is maintained by the accountant in a TALLY ERP 9 Software Internal audit: The Internal Audit is conducted by a Team appointed by the management. The team does thorough checking and verification of all vouchers of the transactions that are carried out in each fiscal year. Any clarifications required are set aright immediately. External Audit: Similarly external audit is also conducted elaborately by the Chartered Accountant- SINGHVI DEV UNNI LLP. which in turn is thoroughly scrutinized, verified, and attested by the Chartered Accountant. The final report will be checked Signed by the management and the report will be submitted to the Chartered Accountants.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Jain International Trade Organisation	98000	Economically backward students.
<a href="#">View File</a>		



## 6.4.3 – Total corpus fund generated

28086563.05

**6.5 – Internal Quality Assurance System**

## 6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Local Inspection Committee(LIC)	Yes	Principal, IQAC,HODs.
Administrative	Yes	SINGHVI DEV AND UNNI C.A	Yes	Internal Auditor

## 6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1.To know the reasons for the unusual behavior of the students. 2.Better ways to deal with students. 3.Helps in admissions through word of mouth. 4.Inputs from parents to improve and enhance quality.

## 6.5.3 – Development programmes for support staff (at least three)

1. Office automation up-gradation program for the staff. 2. Training session for office staff to operate E-Platforms( Zoom/Microsoft Teams). 3. Awareness talk on Intellectual Property Rights.

## 6.5.4 – Post Accreditation initiative(s) (mention at least three)

1.Measures were taken for the Conservation of energy through the solar grid. 2.More value-added courses, add on courses, National Level Conferences and Seminars. 3.Anti-plastic drive.

## 6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

## 6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	One day Multi Disciplinary National Conference for Faculty Students	25/10/2019	25/10/2019	25/10/2019	180

[View File](#)
**CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES****7.1 – Institutional Values and Social Responsibilities**

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Anti ragging Awareness Program	05/09/2019	05/09/2019	180	Nill
Session on sexual awareness & teenage health	21/10/2019	21/10/2019	200	Nill

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Total power requirement - 23,880 KWH Solar Energy - 18,460 KWH Percentage of Solar Power Generation: Average Solar Power generation/ Average BESCOM Usage X 100 $18460/23880 \times 100 = 77$ Percentage of overall Power Consumption.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	Nill
Provision for lift	Yes	Nill
Ramp/Rails	Yes	Nill
Scribes for examination	Yes	Nill

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2020	1	1	20/06/2020	1	Yoga Session to boost immunity in Pandemic	Public Health	74
2019	1	1	27/08/2019	1	Donation to flood victims	Charity	219
2019	1	1	06/09/2019	3	Raising funds for charity through impact fitness app	Charity	220
2019	1	1	03/10/2019	1	Visit to	Charity	22

					orphanage to donate sanitary pads		
2019	1	1	10/10/2019	2	Anti Plastic Drive	Clean Environment	75
2020	1	1	06/01/2020	1	Training on hygiene hand wash in Government Schools	Public Health	15
2020	1	1	19/01/2020	1	Volunteering in Pulse Polio Drive	Public Health	11
2020	1	1	30/01/2020	1	Participation in Plogrun for National cleanliness day	Clean Environment	20
2020	1	1	10/04/2020	1	Creating a video to spread awareness of COVID	Public Health	18

[View File](#)

#### 7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Academic dairy	08/07/2019	Includes Prayer Emblem, student record to be filled. List of holidays, Calendar of events Leave record.
College Prospectus	13/05/2019	Rules of discipline for students has been mentioned in the prospectus.
Code of Conduct	10/07/2019	Code of Conduct for students and teachers has been mentioned in the college website. <a href="https://cbbhandarijaincollege.com/static/Code2020of20Conduct-7783969934722bbec9cd452e6b541a5c.pdf">https://cbbhandarijaincollege.com/static/Code2020of20Conduct-7783969934722bbec9cd452e6b541a5c.pdf</a>

### 7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Celebration of Independence Day	15/08/2019	15/08/2020	200
Celebration of Navaratri festival	30/09/2019	08/10/2019	180
Celebration of Kannada Rajyotsava	02/11/2019	02/11/2019	150
Celebration of National Youth Day	17/01/2020	17/01/2020	78
Participation in State level essay competition on Swami Vivekananda thoughts Nationalism	30/06/2020	30/06/2020	20
Talk on Human rights	04/02/2020	04/02/2020	190
<a href="#">View File</a>			

### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1.Segregation of wet and dry waste 2.Installation of an ample number of power-saving LED lights in the Campus 3.Rain Water Harvesting 4.Solar Power Generation 5.Indoor Gardens.

## 7.2 – Best Practices

### 7.2.1 – Describe at least two institutional best practices

**BEST PRACTICES** Best Practice 1: Title: Student Volunteering in Social Service  
Objective of the Practice: Student Volunteering is encouraged to develop among themselves sense of Social Civic responsibility, utilize their knowledge in finding practical solution to individual community problems, develop competence required for group living and sharing of responsibilities, develop capacity to meet emergencies and natural disasters and practice national integration and social harmony. The Context: Volunteering connects the institutions to the society. Through community service, students gain real-world experience and practice important habits like leadership, problem-solving, and time-management. Volunteering offers students the opportunity to apply their classroom learning to practical scenarios that have real implications. The Practice: Volunteering is encouraged through NSS, Rotaract, Youth For Seva, and Youth Red Cross committees. Each of the committees involve in around 10 activities per year .Under the guidance and supervision of the respective committees' conveners, the students indulge in community betterment activities and events to create and enhance the society we live in and raise awareness about social issues that disrupt the peace and harmony of the society. The activities conducted are cleanliness drives, awareness programmes on blood donation, eye donation, Aids , health issues, First aid etc Celebration of important days like Independence day, Youth day, Teachers day, Environment day, Women's Day etc ,Volunteering in health camps and participation in rallies.

Evidence of Success: • The college was honored with Yuvtarang -Young Changemakers Award at Udvikas Youth Conclave -2020 for its exemplary commitment to bring about positive social change in the society. • An Appreciation letter was issued by Pledge for life team thanking the National Service Scheme (NSS) for supporting the Spitting Kills campaign wherein NSS Volunteers created

awareness among public on the issue. • An Appreciation letter was issued by Indian Red Cross Society, Karnataka State Branch acknowledging the college for kind donation towards the North Karnataka flood affected families. Problems Encountered: • Students find it hard to make time for volunteerism as they are tightly scheduled with their classes, internals, assignments etc in a semester. • Lack of parent's support in encouraging their wards for volunteering. • Lack of interest in few students as they perceive voluntary programmes as an added burden that detracts from achieving academic goals. Best Practice 2: Title: Encouraging Entrepreneurship through talent Hobby club "Zest" Objective of the Practice: • Clubs develop the talents of the students and improve their capabilities and assist them in acquiring useful knowledge and experience. • To get the students accustomed to participating in social activities • To give an opportunity to demonstrate time management • To encourage entrepreneurship among the girls. The Context: Hobbies build confidence because being good at something and learning something new is very rewarding. Joining a club or organization allows person to develop leadership skills within an environment of peers. They are a place of friendship, personal growth, and career development. They give students skills and talents that they are not able to learn or develop through normal education. . The Practice: Zest, the talent hobby club creates a platform for a student to student learning. It conducts various activities throughout the year. Student with talents are recognised by the institution. The talented students train others who are interested in learning. It organizes workshops like preparation of paper flower bouquet, healthy salads and smoothies, various desserts, Quill jewellery making, silk thread jewellery making, Nail art, Conversion of old t-shirts into fashionable t-shirts, self-grooming for various occasions, Zumba etc They learn the activities with fun and great enthusiasm. Evidence of Success: All club activities enhance the student skills which in turn paves the way for them to be entrepreneurs. o The part time employment opportunities for learners are acquired for generating income. o Through these club activities, students exhibit their talents and their efforts are rightly identified. Some of the out gone students through these club activities have got self employment. o All the parents appreciate the club activities conducted in the college for exhibiting the talent of their daughters such as cooking, painting, grooming etc. Problems Encountered: • Few Students though talented find it challenging to manage the crowd. • Lack of interest in few students as they perceive club activities as an added burden that detracts from achieving academic goals. • Procurement of all types of Resources required to conduct the workshop is challenging.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://cbbhandarijaincollege.com/static/Best%20Practices-3678a230e6802c14df8c9209a188eb6b.pdf>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

**Institutional Distinctiveness: Empowerment of Women** Womens empowerment and achieving gender equality is essential for our society to ensure the sustainable development of the country. Our Institution empowers women raising by their status through education, awareness programmes, literacy, and training. It provides various opportunities and programs for girls to be financially, mentally and emotionally empowered to promote their growth as individuals in their own right. ? Our college initiated value added programmes such as Basics of Tally, Advanced Excel, SAP Fico, GST implementation using Tally ERP 9 etc which aims at the transformation of students, empowers them with relevant skills, competencies, capabilities knowledge etc, this in turn

helps in creation of employable students on par with industry expectations. ? Workshops on Fintech, Entrepreneurship and leadership, Digital Marketing, Data Analytics, Intellectual Property Rights etc are organized to give awareness about the latest information and acquire new skills related to the concerned subject. ? Guest lectures on leadership, Soft skills training, talk on human rights etc are organized to promote the strong leadership and growth of women as individuals in their own right. ? Placement cell organized Career opportunity workshop, Student development Programme by IBS, Placement training by Global talent track etc for students to develop a range of skills and attributes which will contribute to their employment opportunities and to acquire interpersonal skills required to enable them to work efficiently as a member of team trying to achieve organizational goals. ? Students are also encouraged to attend pool campus drives for getting recruited in good companies. ? Students were taken on Industrial visits to Heritage Vineyard Mallur and Chamundeshwari sugar factory, Maddur to observe and learn as to how theoretical concepts are put to action, thereby aiding their practical learning. ? Talks on sexual awareness , menstrual hygiene and importance of teenage health ,yoga sessions to improve immunity, health without medicine etc are conducted in the college to educate girl students on health issues and to keep themselves fit and healthy ? Self-defense techniques were taught to girls to empower them with psychological and physiological strength to deal with the situation and build the dare and courage required to face the challenges of all sorts. ? Girls are encouraged to participate in intercollegiate fests to promote social interaction which inturn enhances interpersonal and communication skills. ? Students from weaker sections are granted scholarships and merit students are given concession in the fees by the institution to promote women education. Thus our institution trains women to acquire wide range of skills and knowledge in order to develop and increase their social, economic and intellectual capacities for peace, security and prosperity of mankind.

Provide the weblink of the institution

<https://cbbhandarijaincollege.com/static/Institutional%20Distinctiveness-31ec2618e6e65babe6994ed8981884ca.pdf>

## 8.Future Plans of Actions for Next Academic Year

- We plan to improve internship opportunities for students by forging collaborations with industry bodies and corporate.
- Fieldwork and projects will be assigned to students to provide them with exposure to research in various sectors.
- Certificate /Diploma courses will be offered to enhance knowledge and skill development.
- Incubation center and startups will be encouraged to promote entrepreneurial spirit among students.
- Publication of research papers in the UGC care list and Scopus index journals by faculty members will be encouraged.
- Software assistance to develop content for institutional learning software[E-content ]by staff members will be given.
- Development program for support staff will be arranged periodically to make them more efficient.
- Activities and support from the Parents- Teachers Association will be encouraged for the effective development of the institution.