

## CURRICULUM VITAE

### Ms. CHITHRA NAIR



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Email: chithranair1996@gmail.com

#### PERSONAL DATA

Date of Birth : 04-07-1996  
Nationality : Indian

#### PERMANENT ADDRESS :

Chithra Nair  
Chithralayam  
Pazhakulam P O  
Pathanamthitta(Dist),  
Kerala- 691554  
India

#### LANGUAGES KNOWN:

English  
Hindi  
Malayalam

#### CAREER OBJECTIVE

Seeking a position with an organization where I can contribute my skills for organization's success

#### PROFESSIONAL QUALIFICATION

Course	Institution/Board	Year of Passing	% / CGPA
B. Tech in Civil Engineering	Sree Buddha College of Engineering , Elavumthitta	2018	8.3/10
Plus Two (CBSE)	Kendriya Vidyalaya, Adoor	2014	88%
10 <sup>th</sup> (CBSE)	Kendriya Vidyalaya, Adoor	2012	9.6/10

#### TECHNICAL SKILLS

- ✚ Designing using Auto CADD, STAAD PRO V 8 i
- ✚ Can handle MS Word and Excel.
- ✚ Basic knowledge of HTML and CSS.

#### WORK EXPERIENCE

- ✚ Dec. 2018 – Dec. 2019: Graduate apprentice trainee at Kerala State Nirmithi Kendra, Kottarakkara.
  - Handled various sites like school building (2500 sq ft), Retaining wall, Water tank, Culvert.
  - Also handled office works- Tendering, Measurement Book
- ✚ Currently working as Digital Email Marketer and Customer Support Executive at Veritra RSA America.

#### ADADEMIC PROJECT

- ✚ Partial replacement of cement with metakaolin powder in concrete as a part of final year project

#### PERSONAL SKILLS

- ✚ Open to any challenging work.
- ✚ Passion for constant improvement
- ✚ Good learner by observation
- ✚ Adaptability

#### DECLARATION

I hereby declare that the above information made by me are true and correct to the best of my knowledge and belief.

Place: Hyderabad

Date:31/01/23

Ms. CHITHRA NAIR