ISS portal Instructions for RegisteredTungsten Network users

- As a registered Tungsten Network user, you can access your invoice status online at no cost. This includes all invoices sent to Mondelez International (including its affiliates).
- Going forward please use Tungsten Network to view the status of your invoices, as our helpdesk will no longer be able to provide updates on invoices unless they are overdue.
- Using your Tungsten Portal account, you can:
 - ☐ Check your invoice has been successfully delivered and received
 - □ Check if there are any issues with your invoice. If it's been rejected by us we will tell you what is wrong so that you can quickly rectify
 - ☐ Check your payment due date for Approved invoices
 - ☐ Check your payment reference number for Paid invoices

Get started today - Simply log in to your account to start viewing the status of your invoices.

- For further information, visit our dedicated <u>microsite</u>.
- If you don't see ISS available withing your account please contact <u>Tungsten Helpdesk</u>.













ISS portal Instructions for Non-registered Tungsten Network users

- The Tungsten Network offers a free Invoice Status Service that gives you full visibility of your invoice processing and payment status. This enables you to become more productive and spend less time chasing payment status.
- Through your Tungsten Network account, you can:
 - Check your invoice has been successfully delivered and received
 - ☐ Check if there are any issues with your invoice. If it's been rejected by us we will tell you what is wrong so that you can quickly rectify
 - ☐ Check your payment due date for Approved invoices
 - ☐ Check your payment reference number for Paid invoices
- Getting Started <u>REGISTER NOW</u>
- For further information, visit our dedicated microsite.













