Amr Elkheir

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EDUCATION

University of George Mason, Fairfax   *Expected Graduation: Spring 2028*
B.S Information Technology   *GPA: 3.22*

Independence High School, Ashburn, Virginia   *Class of 2024*
Independence High school, Varsity Soccer   *GPA: 3.3*
Relevant coursework: Intro to Computing, Intro to Python, IT Architecture

WORK EXPERIENCE

Access Control Officer | Sitemetric, VA   *March 2025 – Present*
- **Managed physical security and access control for a high-security data center environment, ensuring compliance with site protocols.**
- **Monitored security systems and entry logs to maintain accurate records and support audit requirements.**

Dispatcher | Gelli corporation, Brambleton, VA   *Jan 2024 – Mar 2025*
- **Acted as the primary communication link between shippers, drivers, and clients, providing updates and resolving issues in real time.**
- **Negotiated rates and scheduled pickups/drop-offs to ensure cost-effective and timely deliveries.**

Customer Service Leader | Harris Teeter, Ashburn, VA   *May 2022 – Jan 2024*
- **Led frontline customer service operations, resolving complex customer issues with empathy, clear communication, and effective problem-solving.**

LEADERSHIP AND INVOLVEMENT

Hashtag Analytics Toolkit | Intro to Python, University of George Mason   *August 2024 – Present*
- **Designed and developed a Python-based analytics toolkit to process and summarize hashtag data for trend analysis.**
- **Utilized GitHub for version control and collaborative workflow, maintaining a clean, well-documented codebase.**
- **Collaborated with classmates to design and develop a Python-based analytics toolkit for hashtag trend analysis.**

Engineering Education Project | University of George Mason   *August 2024 – December 2024*
- **Designed a water filter that's easily assembled and operates without electricity.**
- **Created a detailed project notebook documenting all objectives, milestones, and achievements.**

Excel Capstone Project | Independence High School   *August 2022 – April 2024*
- **Collaborated in a team to design and build a database-driven Excel project that tracked and organized real-world data.**
- **Applied formulas, data validation, and basic database concepts to create an interactive and functional solution.**
- **Presented the project results to classmates and instructors, demonstrating problem-solving and communication skills.**

Project Aerospace | Independence High school   *August 2023 – May 2024*
- **Designed an aerospace device for middle schoolers, inspiring STEM engagement.**
- **Fabricated fiberglass and conducted materials research to ensure durability and functionality.**

SKILLS

- **Git ,Cisco Networking, Python Programming, Data Analysis, Microsoft Office Suite (Excel, Word, PowerPoint), Networking (TCP/IP, DNS, DHCP, Subnetting, VLANs, Routing, Switching)**

Available Fall 2025 (Current Semester) & Alternating Semesters Thereafter