

# Declaration of use of Generative Artificial Intelligence (GAI)

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## Using GAI in your projects

If you use GAI-based tools in your exam project, you must submit a declaration crediting your use of GAI when you turn in your work, according to [Aarhus University's new rules and recommendations for using GAI-based tools](#).

Please keep in mind that: You only need to submit a GAI declaration *if you actually use GAI in your exam*. And you will *not* be expected to submit a declaration in connection with on-site exams.

If you *do* use GAI tools in your exam, you must state *which* tools you use and *how* you use them in your declaration.

The reason you need to submit a declaration if you use GAI is to avoid any issues in relation to the rules on exam cheating.

You will not be graded on how you use GAI-based tools. As always, your work will only be graded on the basis of the criteria described in the the learning outcomes in the course description or academic regulations. The only reason you need to submit a declaration is to document that you have reflected on your use of GAI and have thought about how to use these tools in a relevant and legitimate way.

However, you should be aware that using GAI is integrated into the learning outcomes for certain courses. In such cases, you'll be expected to include your reflections on your use of GAI-based tools in your paper in the section on methodology. Remember to check up on this this by asking you supervisor or your lecturer.

Keep in mind:

- Always remember to familiarise yourself with applicable rules and guidelines for using GAI on the AU student website [studerende.au.dk](https://studerende.au.dk).
- You'll also find more information on your study portal.
- Never put sensitive personal information or other confidential data in a GAI tool.
- If you use a GAI tool to generate text, you must declare how you used the tool. Remember to follow the [rules for how to paraphrase correctly](#).
- If you quote directly from a text generated by GAI, you must include a citation that states which GAI tool you used – find out how to do this on the [AU Library](#) website.

## How to declare your use of GAI tools

At a minimum, your GAI declaration must contain the following:

1. Confirmation that you used GAI.
2. A list of the GAI tools you used.
3. Description of how you generated the output you used, including what inputs you used to generate it, and explain how you used the output in your exam project.

To complete your declaration, fill out this form:

## Declaration of use of GAI tools

- I used generative artificial intelligence (GAI) to complete this project:

Chat GPT - **GPT-5.1** (OpenAI)

I/we used GAI tools in the following way (*See accompanying list of possible uses for inspiration*)

Help designing and styling the buttons and dropdowns on my website
Used for structuring and brainstorming with some of the written content

*For each relevant use case, explain how you used GAI (see an explanation of the various possibilities on [Studypedia](#)). For example, if you used GAI to generate information, explain how you did this and how you used the output in your paper.*