GRZEGORZ SKALSKI

CONTACT

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https://github.com/1FRESH1/

SKILLS

Pro Mac user
JavaScript - beginner level
TypeScript - Beginner level
HTML - beginner level
QUnit - basic knowledge
Canva - book layout, coloring pages, logos, posters
Pixelmator Pro - advanced graphic designs
Audacity - editing voice recording
Microsoft Office Suite
Forex Trading - custom trading strategy development
E-commerce Sales
Content creation on KDP
Print on Demand content creation
Event and Activity Planning
Excellent Communication
Organization and Time Management
Attention to Details
Proficient in English
41.8 wpm Typing Speed
Problem-solving - expert level
Lifelong Learner
Personal advisor
Out of the box thinking

EDUCATION

W3 Schools

2023
JavaScript - Begginer

W3 Schools

2023
TypeScript - Begginer

W3 Schools

2023
HTML - Begginer

ServiceNow

2023
System Administrator

Thomas Danby Language College

Leeds / England - 2007
English Language and Literature

Leeds Univeristy

Leeds / England - 2006
International Tourism Management

LANGUAGES

English / Proficient

PROFILE

Skilled multitasker, dedicated to the principles of discipline, with superior work ethic and good teamwork, problem-solving, and organizational skills. Willing to take on any task to help team. Reliable and dedicated team player with hardworking and resourceful approach. Organized and dependable candidate successful at managing multiple priorities with a positive attitude. Willingness to take on added responsibilities to meet team goals. Hardworking and passionate job seeker with strong organizational skills eager to secure entry-level at any position. Ready to help team achieve company goals. Detail-oriented team player with strong organizational skills. Ability to handle multiple projects simultaneously with a high degree of accuracy. I demonstrate non-template methods of learning.

WORK EXPERIENCE

1st Line Service Desk Analyst / NHS / Rolls-Royce

'Fresh Media'   2019-2022

- 1st Line IT Service Desk Analyst / NHS / Rolls -Royce. Support for customer enquiries
- Assisting customers via Live Chat Handling telephone and email enquiries
- Escalating to 2nd Line when required Communicating issues with other teams
- Logging tasks. Active Directory, Microsoft Exchange,
- Office 365, Share Point, Troubleshooting printing, TCP/IP Network Communications, Service Now, Windows Server, Citrix, SCCM
- MacOS, IOS, Android Conference room audio / visual systems Ticket Management and SLA Adherence Data Center support.
- Applied effective time management techniques to meet tight deadlines.
- Adaptable and proficient in learning new concepts quickly and efficiently.
- Worked well in a team setting, providing support and guidance.
- Used critical thinking to break down problems, evaluate solutions and make decisions.
- Worked flexible hours across night, weekend, and holiday shifts.

Work Study

'Fresh Media'   2023-Current

- Used critical thinking to break down problems, evaluate solutions and make decisions.
- Identified issues, analyzed information and provided solutions to problems.
- Paid attention to detail while completing assignments.
- Organized and detail-oriented with a strong work ethic.
- Resolved problems, improved operations and provided exceptional service.
- Self-motivated, with a strong sense of personal responsibility.
- Learned and adapted quickly to new technology and software applications.

Content Creator

'Fresh Media'   2013 - Current

- Author of self-improvement guide " Correct yourself "
- Author of numerous merch for kids.
- Longtime Amazon KDP creator.
- Print on Demand
- E-commerce
- Successful Print on demand creator. Redbubble, Teespring, Etsy.
- Enhanced brand recognition through the development of tailored marketing materials and visually appealing graphics.
- Continuously honed content strategy by regularly monitoring data analytics, using insights to inform future decision-making and drive ongoing improvements.
- Cultivated interpersonal skills by building positive relationships with others.
- Proved successful working within tight deadlines and a fast-paced environment.
- Worked flexible hours across night, weekend, and holiday shifts.
- Developed and pitched story ideas to editors.
- Produced original, creative content for promotional advertisements and marketing materials.
- Ensured compliance with copyright laws through diligent attribution practices when utilizing external sources in content creation projects.
- Studied and commented on current news and trends.
- Managed competing deadlines with efficiency.
- Developed original content using social listening and independent sources.
- Generated stories to reflect current trends and news to pull audience into website.
- Chose cover photography or artwork, selected fonts, and arranged designs to attract target readership.

Entrepreneur - Retail Shops Owner

'Fresh Media'   2008 - 2013

- Generated additional revenue streams through constructive partner and client relationships.
- Trained and guided team members to maintain high productivity and performance metrics.
- Cultivated interpersonal skills by building positive relationships with others.
- Organized and detail-oriented with a strong work ethic.
- Completed paperwork, recognizing discrepancies and promptly addressing for resolution.
- Worked flexible hours across night, weekend, and holiday shifts.
- Proven ability to learn quickly and adapt to new situations.
- Paid attention to detail while completing assignments.
- Scheduled employees for shifts, taking into account customer traffic and employee strengths.
- Built strong brand recognition and customer loyalty by delivering high-quality products and services consistently over time.
- Monitored daily cash discrepancies, inventory shrinkage and drive-off.
- Introduced new methods, practices, and systems to reduce turnaround time.
- Mapped income generating strategies to grow revenue.

ACCOMPLISHMENTS

Founder of Local Store small Network:
- Conducted market research for budget-friendly products and articles.
- Overcame competition challenges in the retail market.
- Implemented task automation.

Foreman in Prototype Mining-Processing Platform Project:
- Efficiently allocated resources for task execution.
- Utilized innovative technologies with the world's largest floating crane units.
- Achieved trusted status and acquired first aid credentials.

Top Seller of Best-Selling Products Online:
- Marketed products including cars, books, gifts, office supplies, and occasion-specific items.
- Utilized market price analysis with innovative technologies at the time.
- Achieved "top seller" status on online marketplaces.

Author of Top Print on Demand Products:
- Developed products under personal fashion brand "Ciuchy Pietruchy."
- Sold products on platforms such as Redbubble, Merch on Amazon, and Etsy.
- Implemented advertising tools for product promotion.

Event Organizer for Various Occasions:
- Organized team-building events, summer camps, and celebrations.
- Prepared activity schedules and ensured event supervision.
- Successfully organized summer camps for both able-bodied and disabled children, the first of its kind in the country.

Sales Representative with Recognitions:
- Awarded "Representative of the Month" for outstanding performance.
- Achieved record-breaking sales in the region.

HOBBIES

- Multi-faceted individual, blending entrepreneurship, authorship, aspiring DJ, programming enthusiasm, technological geek, automation aficionado, music connoisseur, passive income seeker, personal growth advocate, avid learning, lifelong gamer. At the core of my pursuits lies a deep reverence for discipline and authenticity.

CONSENT