



# CERTIFICATE OF COMPLETION

IS HEREBY PRESENTED TO:

**ANDREI JULLIAN A. NACAYA**

For having successfully attended and completed the  
**3-HOUR TRAINING** in **"IT MANAGEMENT FUNDAMENTALS 101:  
A COMPREHENSIVE WORKSHOP IN BECOMING AN IT MANAGER"**  
via Zoom.

Given this **24th day of November 2023**.

  
**M.A. MASUSHIMA**

Chief Executive Officer  
Founder



  
**ENGR. TIMOTHY MADRID**

Chief Operations Officer  
Founder



  
**MS. CHRISTINE MENDOZA LACSON**

Professional Information Technology Instructor  
Graphic Design Specialist  
Creative Content Writer

## COURSE OUTLINE:

- RESPONSIBILITIES & DUTIES OF IT MANAGERS.
- KEY SKILLS FOR IT MANAGERS
- CHALLENGES OF IT MANAGER
- SKILLS OF AN IT MANAGER
- PRINCIPLES OF IT MANAGEMENT
- CHOOSING THE FIRST PROJECT
  - IT MANAGER WORKPLACE
  - NEW TRENDS
  - IT MANAGER TRENDS.
- IT PROJECT MANAGEMENT ROLE LADDER
- PROJECT MANAGEMENT METHODOLOGIES
- PROJECT MANAGER QUALIFICATIONS
  - CAREER PATHWAYS IN PROJECT MANAGEMENT
  - IT PROJECT MANAGEMENT CAREER LEVEL & TASKS.
- PROJECT MANAGER TECHNICAL AND WORKPLACE SKILLS