

RICHARD GYESI

Takoradi – Ghana

0555 286 668

rgyesi05@gmail.com

PERSONAL STATEMENT

I am an ambitious, self-motivated, and resourceful individual committed to achieving excellence in every task and situation.

WORK EXPERIENCE

October 2024—Sep 2025

Ghana Union Assurance — Marketer
Duties; Marketing and Underwriting

August 2023—Date
(Volunteer Teacher)

Christ the King Child Development Centre.
Duties; Teaching, Career and Student
Development Coach

September 2022—December 2022
(Intern)

Union Rural Bank — Intern
Duties; Marketing and Data Entry

September 2019—December 2020

Ideal College — Teacher
Duties; Teaching, Preparation of lesson
notes and course materials

EDUCATIONAL BACKGROUND

January 2021—August 2024

Kwame Nkrumah University of Science and
Technology—Ghana
BSc. Business Administration (Marketing)

PERSONAL COMPETENCE

Leadership Skills

- Strategic Decision Making
- Effective Communication
- Time Management
- Project Management

Technical Skills

- ❖ Posses' good knowledge of the following
- Glims
- LinkedIn
- Data Analysis
- E-commerce

Computer Skills

- ❖ Proficient user of;
- Microsoft Office
- Statistical Package for the Social Sciences (SPSS)
- Adobe Photoshop

REFEREES

Mr. Fabian Owoo, Branch Manager — Union Rural Bank
Contact; 0249114271

Mr. Eric Adams, Branch Manager — Ghana Union Assurance
Contact; 0244751580

Miss Eunice Clara, Human Resource Manageress — Ghana Union Assurance
Contact; 0551444453