

# MINAKSHI YADAV

### **About Me**

To secure a stable career opportunity to fully use my academic knowledge while making a significant contribution toh the organisation.

## **My Contact**

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**(** 7523992837

Raja Chauraha near Manoj Electrical Lahilpar Distt: Deoria 274001

#### **Soft Skill**

- Observation
- Decision making
- Communication
- Team work

## **Education Background**

Master of Business Administration University of Lucknow Pursuing

Bachelors of Commerce University of Lucknow Completed in 2021

Intermediate

St Anthony Senior Secondary school Fatehgarh Completed in 2018

High School St Anthony Senior Secondary school Completed in 2016

## **Professional Experience**

**Fresher** 

Internship at DCM Shriram Limited Sugar Unit Rupapur Inter at Finance Department Duration 14 August-4 October 2023

#### **Hard Skill**

- Basic knowledge of Asset Capitalisation in SAP Hana
- Payment to vendor and suppliers
- Understanding of issue and booking process of hills
- Knowledge of basic functional role and T Code of SAP Hana
- Basic knowledge of CAPEX MIS
- Knowledge of MS Excel including pivot and vlook up and MS Word