

# Pre-Delivery Inspection Checklist (PDI)



Date: ...../...../..... Customer's Name: ..... Tel No: .....

Vehicle Make/Model: ..... Reg No: ..... Mileage: .....

Body Exterior		Engine Compartment		Fuel System	
Glass		Coolant level		Fuel tank	
Door locks/operation		Coolant leaks		Fuel tank fixings	
Fuel filler cover/petrol cap		Antifreeze		Fuel lines	
General bodywork condition		Radiator & cap		Breather pipes	
Corrosion		Hoses & pipes		Evidence of leaks	
Wheels & Tyres		Drive belts		Suspension, Underframe & Steering	
Front right tyre		Water pump		Engine underside leaks	
Front left tyre		Power steering fluid level		Steering joints & ball joints	
Rear left tyre		Clutch fluid level		Steering rack	
Rear right tyre		Brake fluid level		Chassis members	
Spare tyre		Engine oil level		Power steering	
Interior & Luggage Compartment		External engine leaks		Wheels, hubs & bearings	
Seat mechanism		Engine mounts		Springs & suspension unit	
Seat belts		Turbo/supercharger		Pipes & hoses	
Internal mirrors		Fuel pump & pipes		Dampers & bushes	
Boot/tailgate lock		Accelerator linkage		Gaiters	
Electrical Controls		Cold starting		Sub frames & mountings	
Ignition lock/starting system		Fast idle when engine cold		Suspension arms, mountings & fixings	
Battery charging system		Noise level when engine cold		Tie bars & anti-roll bars	
Headlights		Excess fumes/smoke		Anti roll-bar	
Side lights/running lights		Clutch & Transmission		Evidence of floor/chassis corrosion	
Rear lights & number plate illumination		Fluid/oil leaks		Bumper stops & gaiters	
Brake lights		Cables/adjustment		Road Test	
Indicator & hazard lights		Hydraulic system		Engine - performance	
Reverse & fog lights		Linkages (check for signs of wear)		Engine - noise	
Auxiliary lights		Casings		Engine - excessive fumes or smoke	
Panel lights/dashboard illumination		Mountings		Evidence of overheating	
Switches & controls		Drive shaft assemblies		Gearbox operation & noise level	
Instrument/controls function		Universal & sliding joints		Final drive operation & noise level	
Horn		Clutch backlash		Clutch operation	
Windows & sunroof operation		Rubber gaiters		Cooling fan operation	
Wipers & jet washers		Propshaft(s)		Instruments & controls functioning	
Brakes		Bearings & supports		General steering & handling	
Master cylinder security		Exhaust System		Footbrake operation	
Fluid leaks		Inlet manifold		Hand brake operation	
Servo/power system		Outlet manifold		Suspension noise	
Flexible hoses		Pipes		Road holding stability	
Pipes/unions & connections		Silencer(s)		Warning lights	
Discs & pads		Heat shields & mountings		Convenience	
Hand brake operation/adjustments		Joints & couplings		Owners manual	
Hand brake linkage		Catalytic converter		Service book & history	
Pedal/linkage		Overall system condition		Keys & remote controls	

Please indicate: Satisfactory/Passed ✓ Unsatisfactory ✗ Advisory/attention required ?

**Bodywork/Glass/Mirrors**  
Indicate any damage on diagram using:

D = Dent  
S = Scratch  
CH = Chip  
CR = Crack  
W = Missing Wheel Trim  
T = Tear/Mark

**Comments/Recommendations**

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I confirm that I have test driven the vehicle described above and that there are no apparent faults other than those indicated on this form.

Vehicle Inspected By: (Signature).....

Customer: (Signature).....

Print Name: .....

Print Name: .....