

IT PROJECT SCOPE FORM

<u>PROJECT TITLE:</u> Entry/exit management system	<u>PROJECT NUMBER:</u> 2016078
<u>PROJECT MANAGER:</u> Vaishnavi	<u>PROJECT START DATE:</u> August 22,2018
<u>SPONSOR:</u> Administration	<u>DATE PREPARED:</u> August 22,2018
<u>PROJECT RISK LEVEL:</u>	<u>ESTIMATED COMPLETION DATE:</u> November 15,2018
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PURPOSE OF PROJECT:

To make an efficient entry/exit management system for the college which is designed to keep track of the details of the in and out movements of the people who are part of the institute using their identity cards.

This system also keeps a track of the entry and exit of the visitors and their purpose of visit. It keeps records of the movements so that we can access when required.

BACKGROUND:

Manual entry/exit system fails as proxies are done and hence the entire purpose is defeated. The current entry/exit system is not able to keep track of if the person is going out/coming in and this is a major inconvenience .

This new entry/exit system is very precise in keeping track of the details and timings of in and out and details and purpose of visits of the visitors ,which is very crucial.

DELIVERABLES:

The customer will receive a software which is compatible with the major operating systems. This software keeps records of six months in a database so information can be accessed when required.

This software also allows the customer to view records of the number of times a particular student violated the curfew rule.

This system promises to keep precise and detailed records of movements.

STAKEHOLDERS:

- Administration
- Students
- Faculty members
- Housekeeping staff
- Security guards
- Visitors

RESOURCE REQUIREMENTS:

- Computers at gates
- Internet connection for computers
- Barcode scanner
- Memory device
- Database tool