All	Completed	In progress	Canceled

Search : Search

Date	Title	Signatories	Status	Document	Signature Attestation
15-02-2021	Convention de stage Open the signature session Created by Aleck Bilounga	Otba ZERAMDINI *completed on 16-02-2021 at 15h45* Aleck BILOUNGA *completed on 16-02-2021 at 15h45*	Completed		
15-02-2021	Contrat de travail Open the signature session Created by Otba Zr	Otba ZERAMDIN *completed on 16-02-2021 at 15h45* Aleck BILOUNGA *invitation sent 15-02-2021 at 14h35* **relaunch**	In Progress		
15-02-2021	Convention de stage Houda Open the signature session Created by Otba Zr	Otba ZERAMDINI *completed on 16-02-2021 at 15h45* Aleck BILOUNGA *invitation sent 15-02-2021 at 14h35* **relaunch** Houda EL AJI *invitation sent 15-02-2021 at 14h35* **relaunch**	In Progress		
15-02-2021	Convention de Stage Dima Open the signature session Created by Otba Zr	Otba ZERAMDINI *canceleded* Aleck BILOUNGA *invitation sent 15-02-2021 at 14h35* **relaunch** Dima ASSi *invitation sent 15-02-2021 at 14h35* **relaunch**	Canceled		

Export list as .CSV

User List

Search : Search

Name	Email	Administrator	Delete
Aleck BILOUNGA	aleck@uga.fr	X	*Delete*
Houda EL AJI	houda@uga.fr	☐	*Delete*
Dima ASSI	dima@uga.fr	☐	*Delete*

Add new user

Organization

Billing Information

Street address

Postal code

City

Country

VAT number

Save

Signing procedure

1.Load documents	2.Load signatories	3.Position the signature fields	4.Send

Load the PDF documents for signature

Collection name

Convention de stage

PDF documents

convention_de_stage.pdf

Browse...

downloading....

Next Step

| 1.Load documents | 1.Load signatories | 3.Position the signature fields | 4.Send |

Enter signers

First Name	Last name	Email	Mobile phone
Aleck	BILOUNGA	aleck@uga.fr	+33 6 11 11 11 11
Houda	EL AJI	houda@uga.fr	+33 7 22 22 22 22
Dima	ASSI	dima@uga.fr	+33 6 33 33 33 33

Add an actor   Add me

Previous Step   Next Step

1.Load documents	2.Load signatories	3.Position the signature fields	4.Send

Indicate on each document where the signatories must sign

Drag and drop the signature fields on the documents

convention_de_stage.pdf

Houda EL AJI

Dima ASSI

Aleck BILOUNGA

Previous page   Next page

Previous Step

Next Step

1.Load documents	2.Load signatories	3.Position the signature fields	4.Send

Collection name: Convention de stage

Document to sign: convention_de_stage

Authentification by: SMS

First name	Last name	Email	Mobile phone
Aleck	BILOUNGA	aleck@uga.fr	+33 6 11 11 11 11
Houda	EL AJI	houda@uga.fr	+33 7 22 22 22 22
Dima	ASSI	dima@uga.fr	+33 6 33 33 33 33

Previous Step

Send