



**sains**

Company No. 199101002871 (213181-W)

**SARAWAK INFORMATION SYSTEMS SDN BHD**

[www.sains.com.my](http://www.sains.com.my)

MySST Registration No.: Y60-1809-32000008

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Date: 8 April 2025

**Sarawak Multimedia Authority (SMA)**

Level 5, Bangunan Yayasan Sarawak

Jalan Masjid, 93000 Kuching, Sarawak.

Tel No.: 016-5751003

(u.p.: Encik Al-Abbas Azfar Bin Abdullah)

Dear Mr,

**Quotation Replacement of Renewal Microsoft 365 Apps for business**

We hereby forward our quotation below for your kind consideration.

No	Description	Qty	Unit Price (RM)	Total Charges (RM)
1	<b>Renewal Microsoft 365 Apps for business</b> Subscription: Yearly <b>Warranty: None</b>	1	400.00	400.00
Amount Excluding Tax (RM):				<b>400.00</b>
8% Service Tax (RM):				<b>32.00</b>
Total Amount Including Tax (RM):				<b>432.00</b>

**Digital Partner for Life**

**Head Office**

Lot 250, Kuching-Samarahan Expressway, 94300 Kota Samarahan, Sarawak, MALAYSIA.

Tel: (60) 82-668668 | Fax: (60) 82-668669

**SAINS Contact Centre:**

Tel: 1-300-88-SAINS/ 1-300-88-7246 | Fax: (60) 82-442 522 | Email: [contactcentre@sains.com.my](mailto:contactcentre@sains.com.my) | Web: <https://callcentre.sains.com.my>

**Terms & Conditions:**

- |     |                       |   |   |
|-----|-----------------------|---|---|
| (1) | Validity              | : | <i>The above prices are valid for a period of Thirty (30) days from the date of quotation.</i>  |
| (2) | Delivery              | : | <i>3-4 weeks upon confirmation of order.</i>  |
|     |                       | : | <i>Please sign and email your Purchase Order / Service Order to <a href="mailto:maya@sains.com.my">maya@sains.com.my</a>.</i>   |
|     |                       | : | <i>The customer cannot revoke the order once the quotation is accepted.</i>   |
| (3) | Term of Payment       | : | <i>30 Days Net from date of invoice.</i>  |
|     |                       | : | <i>SAINS will issue the invoice after FULL delivery and endorsement of Delivery Order, Service Voucher, or Certification of Completion of Work.</i>                             |
| (4) | Sales and Service Tax | : | <i>The rate of service tax is in accordance to the Service Tax Act 2018 or at other statutory rates prevailing at the time when such consumption tax is charged or payable.</i> |

If you require further information or clarification, please do not hesitate to contact the undersigned. We shall be glad to help in any way we can.

Thank you.

Yours

faithfully,  
For **Sarawak Information Systems Sdn Bhd**



**Maya Aga**

Account Management & Business Development

Email: [maya@sains.com.my](mailto:maya@sains.com.my) | Mobile: 019-864 3398