

SERVICE / PURCHASE REQUISITION FORM

Complete the Information and forward the completed form to Administration Unit
Forms that are not approved or incomplete will be returned to the requisitioner.



1. To be filled by Requisitioner

Name : Rodney Crysler Achil
 Designation : Administrative Officer, N9
 Unit : General Manager Office
 Date : Thursday, 17 April 2025

No	Description	Qty	Purpose
1	Refreshment <i>Light morning tea break and Lunch</i> *Remark : Change date as updated by Mr Rodney 24-Apr-25 Lunch and tea break requested <div style="text-align: right;"> </div>	13 (1 vegetarian meal)	SMA Management Meeting 24 April 2025 (Thursday) 9am - 2pm Level 7, SMA Meeting Room *Remark : CHANGE DATE 29 April 2025 (Tuesday) 12pm - 5pm Level 7, SMA Meeting Room <div style="text-align: right;"> </div>
Requested by Signature: Name: Rodney Crysler Achil Designation: AO, N9 Date: 17-04-2025		Approved by Signature: Name: Al- Abbas Azfar bin Abdullah Designation: AO, N9 Date: 17-04-2025	

2. To be filled by Administrative Unit

No	Name of Supplier/Vendor	Price per Unit (RM)	Qty	Total (RM)
1	Nex Vision F&B (BCM) Sdn Bhd Lunch	19.90	12	238.80 -
2	Nex Vision F&B (BCM) Sdn Bhd Tea Break	12.00	13	156.00
	SST	23.68	1	23.68
Grand Total:				418.48 -

NEX VISION F&B (BCM) SDN. BHD.

Registration No: 202201015528 (11461225-M)

Ground Floor, Borneo Cultures Museum, Jalan Tun Abang Haji Openg

93100 Kuching, Sarawak Malaysia

Tel: +6082 - 597811, Email: bcmrestaurant@gmail.com



QUOTATION	Ref No	NVFB(BCM)/SMA-29042025-H	Address: Sarawak Multimedia Authority Level 5,Bangunan Yayasan Sarawak , Jln Masjid 93000 Kuching , Sarawak Attention: Mrs Azy 010-980 8980		
	Date Issued	22 nd APRIL 2025			
	Event Venue	RESTAURANT TAKEAWAY			
	Remark	SMA TAKEAWAY 29 th APRIL 2025 12PM			
NO	DESCRIPTION		QUANTITY	Unit Price (RM)	Amount (RM)
1.)	<u>LUNCH TAKEAWAY</u> Signature Nasi Ayam Bakar Fruit		12	19.90	238.80
2.)	<u>TEA BREAK TAKEAWAY</u> Bubur Kacang Hijau 2 type of local kueh		13	12.00	156.00
Sub - Total					RM394.80
Include 6% SST					RM23.68
Total					RM418.48

NOTE:

a.) Payment Term - Cash Term / Online bank transfer / Cheque / SO / PO to the following bank account: Notes:

UNITED OVERSEA BANK

NEX VISION F&B (BCM) SDN. BHD.

238-304-6132

b.) Once signed, please email to bcmrestaurant@gmail.com

c.) Any additional add-on, will be charged during the day of event

d.) Should our quotation meet with your kind consideration and acceptance, kindly sign and return copy for our records

e.) All price subject to 10% Service charge.

f.) All prices are subject to the variable market prices

g.) **50% Deposit** is required upon acceptance and the remaining balance need to be settle **7 days** before the event

Acceptance & Stamp