



Format No. QSP/7.5.1/02.F02  
Issue No. 01: Dated July 12, 2013

**UNDERTAKING :- SUMMER  
INTERNSHIP**

I, \_\_\_\_\_, S/o, D/o \_\_\_\_\_ understand that successful completion of **Internship** is a mandatory requirement for the academic programme mentioned hereinbefore and that I shall be graded by the University, at the end of the Internship. I also understand that once Internship with any designated organization has been allocated to me, the same is final and the University is not liable to make any alternate arrangements for me. I, therefore, undertake as follows:

- I shall successfully complete the Internship as allocated to me, by the University
  - No request for change in the Internship organization, location, projects, etc, shall be made by me, after allocation
  - In case of my failure to report for Internship, I shall be liable for disciplinary action, in accordance with the Rules of the University, besides, penalty and possible debarment from the placement process, as mentioned below
1. That I have carefully read and understood the Rules and Procedure governing Internship, explained by the concerned Summer Internship Placement Officer, during the orientation session, with respect to internship and agree to abide by the same
  2. That I shall be willing to go to the organization and the location, as assigned to me, by the concerned Summer Internship Placement Officer.
  3. That I shall also be liable for penalty, to the extent of Rs. 1000/-, upon my refusal to undertake the internship assigned by the University, without assigning reasonable cause
  4. That I shall be liable to any disciplinary action, upon violation of any of the Rules, framed by the University for Internship, including being debarred from the final placement process, of the University.
  5. That I shall be solely responsible for any damages, incurred due to negligence, on my part during Internship / Travel
  6. That I shall not hold the University responsible, for any loss or damage incurred, due to my negligence or otherwise, during the course of my internship and / or travel
  7. That I shall indemnify the University, in case of any fine, penalty, demand or action taken or initiated by any organization / party against the University of Petroleum & Energy Studies, on account of any negligence on my part
  8. An 'F' grade will be awarded to me, in case of my failure, to undertake the assigned internship
  9. I certify that the information provided by me with reference to my age, educational qualifications (marks, grades, year of passing etc.), S.G.P.A. and C.G.P.A. and other details, are correct and true to the best of my knowledge and belief. I shall not hold the University or any of its officials responsible, in case of any deviation, or if it is found that, the information provided, is incorrect or false, at any stage. Also, I will be liable for disciplinary action including rustication from the University, if it is found and proved against me

Please initial here:  
SAP ID:

**UNIVERSITY OF PETROLEUM & ENERGY STUDIES**  
**CAREER SERVICES**

**‘UNDERTAKING IN FORCE’ DURING INDUSTRIAL TOUR / SUMMER / WINTER INTERNSHIP /  
FINAL PLACEMENT**

**2022-23**

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1. I completely understand the **Rules Regulating Final Placement**, as specified in the UPES placement policy <https://www.upes.ac.in/media/5490/placement-policy.pdf>
2. I understand that the University is only facilitating Placement, by extending opportunities, for campus interviews (including off-campus interviews), which implies that **“there is no guarantee of my placement”**
3. I shall abide by the said Rules and any failure, to do so, may result in disciplinary action, as deemed fit by the “Disciplinary Committee” of the University
4. I shall not bring in outside influence (including parents / relatives/ well wishers) at any stage/process of Placement Doing so, will lead to being “debarred”, from the placement process, with immediate effect
5. I am not with-holding any offer from any Organization/law firm/ LPO/ NGO/ Senior Advocate/ Advocate, with respect to final placement, prior to appearing for any Campus Placement process; In case, it is found at any stage, that I have held back/suppressed information about any offer, including pre-placement offer, I shall be liable to disciplinary action and will be immediately debarred, from any further placement process. Also, an offer made by an organization, in the interim period, will be liable to be cancelled and may be offered to the candidate-in-waiting, if any.
6. Upon being selected by an organization, through the University, I will join the Organization, as per the terms & conditions, as stipulated in the offer, or as conveyed to me, by the University. Also as a process, I will be submitting a copy of my offer letter at the CS office, for my no dues clearance at the end of my degree program
7. I have nominated the Students’ Placement Representatives (SPRs) for my batch and I have complete faith in their abilities. Also, I agree that any decision made by them, on my behalf and my batch, regarding placements shall be final and binding on me. Further, I am aware that Ms./ Mr. \_\_\_\_\_ is the Career Services Officer responsible for my batch and I shall follow all instructions and guidelines communicated by him /her, to me from time to time. Also, I understand that Prof. / Dr. / Mr. / Ms. \_\_\_\_\_ is the Placement-internship In – charge (PIC) for my batch and I will seek his / her help and guidance, for any matters relating to the above

<b>Name of Parent(s) / Guardian</b>	
<b>E-Mail of Parent(s)</b>	
<b>Mobile No. of Parent(s)</b>	
<b>Telephone No. (Residence with STD Code)</b>	

**In case of Emergency, please contact (Please mention the name and telephone no. of a person, other than your Parent(s), preferably, a local contact, at the location of internship):**

**Signature of Parent(s)/Guardian:**

**Signature of the student:**

**Date:**

**E-mail of the student:**

**Place:**

**Mobile no. of the student:**

Please initial here:  
SAP ID: