

## **ENGLISH**

### **CURRICULUM VITAE**

#### **PERSONAL DETAILS**

**NAME:** Willis Mwingiri

**DOB:** 10<sup>TH</sup> JUNE 2002

**STATUS :**SINGLE

**GENDER:** MALE

**CONTACT TEL NO.:** +254795501057

**EMAIL:** mwingiriwillis@gmail.com

#### **PERSONAL PROFILE**

I am goal-directed, results-oriented and professional with a strong administrative background and education. I am a skilled communicator who is persuasive and adaptive to any work environment. I am also self-motivated with high energy, initiative and focused. I am keen on insights of the needs and views of others; able to listen and identify issues or problem areas and form innovative solutions.

#### **EDUCATION BACKGROUND**

**2020-TO DATE:** DEDAN KIMATHI UNIVERSITY OF TECHNOLOGY,  
BACHELOR OF SCIENCE BUSINESS INFORMATION  
TECHNOLOGY

**2016-2019:** KANGARU SCHOOL  
K.C.S.E CERTIFICATE AWARDED (B PLAIN)

**2007-2015 :** KATHITUNI BOARDING SCHOOL  
K.C.P.E CERTIFICATE AWARD (389)

#### **SKILLS AND QUALIFICATIONS**

- Superior communication and critical thinking skills
- Knowledge in management accounting and interpretation of financial statements
- Team player and excellent judgement
- Microsoft Word/Excel/Access
- Microsoft PowerPoint

### **Hobbies**

- Playing football
- Hiking

### **Languages**

- English-proficient
- Kiswahili-proficient

### **REFEREES**

Bro. PETER KOMBE

PRINCIPAL

KANGARU SCHOOL

TEL : 072674881

### **KISWAHILI**

#### **MAELEZO YA BINAFSI**

**JINA:** Willis Mwingiri

**TAREHE YA KUZALIWA:** 10 JUNI 2002

**HALI:** MMOJA

**JINSI:** Mwanamume

**NAMBARI YA SIMU YA MAWASILIANO:** +254795501057

**BARUA PEPE:** mwingiriwillis@gmail.com

### **PROFAILI BINAFSI**

Mimi ni mwelekeo wa malengo, matokeo ya lengo na mtaalamu mwenye historia na elimu yenye nguvu ya utawala. Mimi ni mawasiliano mwenye ujuzi ambaye ni mshawishi na mwenye uwezo wa kubadilika katika mazingira ya kazi yoyote. Pia, nina motisha ya ndani na nishati kubwa, ninaanzisha hatua na nimejikita. Nina hamu ya ufahamu wa mahitaji na maoni ya wengine; nina uwezo wa kusikiliza na kutambua masuala au maeneo ya shida na kuunda suluhisho ubunifu.

### **ELIMU**

**2020-HADI SASA:** CHUO KIKUU CHA TEKNOLOJIA DEDAN KIMATHI,

## SHAHADA YA BIASHARA HABARI NA TECKNOLOJIA

**2016-2019:** SHULE YA UPILI YA KANGARU

CHETI CHA K.C.S.E KILIPATIKANA (B plain)

**2007-2015 :** SHULE YA MSINGI YA KATHITUNI

CHETI CHA K.C.P.E KILIPATIKA (389)

### **UJUZI NA SIFA**

- Ujuzi wa mawasiliano bora na ufikiriaji wa kina
- Ujuzi katika uhasibu wa usimamizi na tafsiri ya taarifa za kifedha
- Mchezaji timu na hukumu bora
- Microsoft Word / Excel / Access
- Microsoft PowerPoint

### **Hobbi**

- Kucheza kandanda
- Kupanda kwa miguu

### **LUGHA**

- Kiingereza – bora
- Kiswahili - bora

### **WASILIANI**

Bro. PETER KOMBE

MWALIMU MKUU

SHULE YA UPILI YA KANGARU

TEL: 0726748812

## **KIKUYU**

### **UHORU WAKWA**

**RITWA** : WILLIS MWINGIRI

**GUCIARWO** : 10, mweri wa gatandatu, mwaka ini wa 2002

**MUTUURIRE WA FAMIRI** : mundu umwe

**GITHOMO**: Mundurume

**NAMBA CIA THIMU** : +254795501057

**EMALU** : mwingiriwillis@gmail.com

### **UHORU WA MUNDU**

Ndi mundu wina muoroto uria uri kuo wa guciara maumiririra mega na umenyo uri iguru muno na githomo kiega.. ndi mutaariri mwega uria ukoragwo na uhoti wa kuguuciriria andu na kuihurania na mathina ma handu o hothe.. o na nii ni ndirakena ni gukorwo ni ndiheaga hinya muingi na ngaruta wira uria kwagirire. ni ndiragiria muno kumenya maundu ma andu aria angi.na kumaigua itaguthutukania o nginya ngona aja itagukua ngoro.

### **GITHOMO**

**2020- NGINYA UMUTHI:** DEDAN KIMATHI YUNIVASITI YA TEKINOLOJIA

GITHOMO KIA BIACARA MOOHORO NA TEKINOLOJIA

**2016-2019:** CUKURU YA SEKONDARI WA KANGARU (B)

**2007-2015 :** CUKURU WA MUTHINGI WA KATHITUNI (389)

#### **Uhoti na uhoti**

- Kwaraniria na uhoti wa gwiciria.
- Umenyo wa uthii wa na mbere na utauri wa ngathiti cia mbea.
- Murutani wa gikundi na utauku mwega.
- Microsoft Word/Excel/Access
- Microsoft PowerPoint

#### **Maundu ma gwikenia**

- Guthaka mubira wa maguru
- Kuhamba irima na hururuka

**THIOMI**

- Githungu-kuhota
- Githwairi-kuhota

**ATETI**

Bro. PETER KOMBE

MWARIMU MUNENE

THUKURU WA KANGARU

0726748812