Inventory

Version 7.4

USER OPERATION MANUAL

CLIENT: Ebizframe Neo

REFACE

Welcome To ebizframe Inventory

Congratulations on your choice of ***ebizframe*** Inventory for your organisation. This package is a part of ***ebizframe*** from Eastern Software Systems. It is a powerful and flexible software, designed to take care of the operations of the Inventory department.

Who Should Use This Manual?

This document is intended for anyone having some knowledge about the operations of the Inventory department. It is assumed that you are familiar with the Microsoft Windows interface and using toolbars, menus, dialog boxes, and operating a mouse.

How To Use This Manual?

This manual is designed to help you quickly learn to use ***ebizframe*** Inventory. Use this manual as a reference guide to acquaint yourself with the features of ***ebizframe*** Inventory. In case you need any assistance while working with any option, look up for the particular topic in the table of contents and refer to the specified page number in the manual. The manual explains each option in detail and also gives notes on each option.

How This Manual Is Organised?

This manual has been divided into chapters to facilitate easy access to specific topics. The chapter-wise distribution is as follows:

Chapter 1: Getting Started
Chapter 2: Overview of ***ebizframe*** Inventory
Chapter 3: Inventory
Chapter 4: Definitions
Appendix

Table of Contents

1.0 GETTING STARTED

1.1 TOOLBAR AND HELPTIPS

The Toolbar on all *ebizframe* screens contains buttons that give you quick access to common commands. To choose a command, simply click the appropriate button. Following are the buttons included in the toolbar:

Add View Edit Delete Cancel save Exit Forward Attach or view Document

In addition, *ebizframe* Inventory displays short messages called Help Tips at the bottom of your screen to assist you while entering data.

Note:

Help  button is provided, to assist the user with the purpose and procedure of the following options in *ebizframe* Inventory:

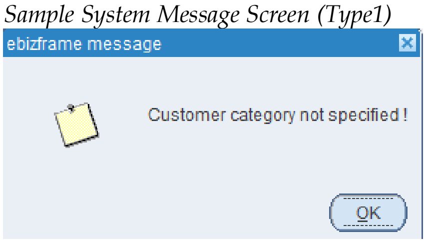
- Material Requisition Note
- Material Receipt at Stores (Local Purchase)
- Material Receipt at Stores (Import Purchase)
- Sales Return
- Stock Updation
- Stock Verification
- Warehouse Stock Transfer
- Stock Query
- Item Master

1.2 SYSTEM MESSAGES

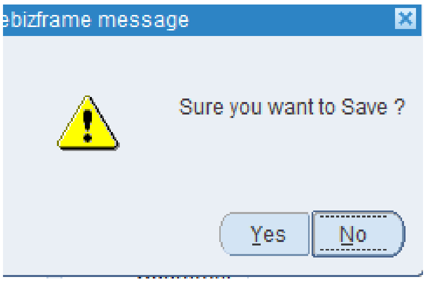
ebizframe displays a message box when it wants you to respond to something (usually an error message), or to confirm an action. Message boxes are of many types. In *ebizframe* Inventory, two kinds of message boxes commonly used are:

- When you are required to acknowledge a communication from the system (usually an error message), the message box has only an OK button in it.
- When you are required to confirm an action, the message box has the YES and NO buttons in it.

Sample System Message Screen (Type1)



Sample System Message Screen (Type2)



1.3 SELECTING DATA FROM A LIST

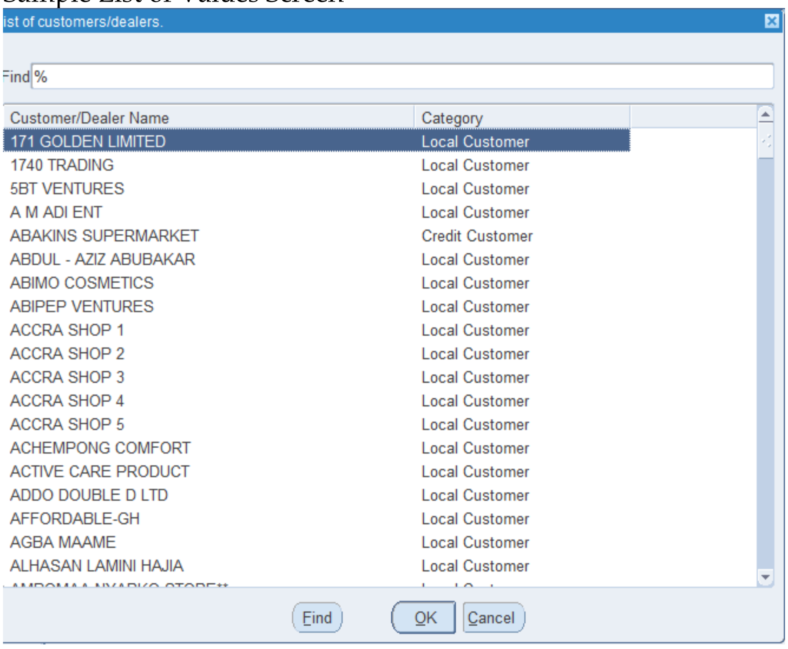
1.3.1 LIST OF VALUES

List Of Values (LOV) is a window from which you can view and select valid values for a text item. You can filter the data using the 'Find' field of LOV. By default, LOV displays all the data.

Different criteria for filtering data are:

- **Searching for a string starting with a particular character:** Enter the search criteria followed by % in the 'Find' field and click on **Find** button. For example, if you want to display only those Invoice Numbers that start with 'INV/L', enter 'INV/L%' in the 'Find' field and click on **Find** button.
- **Searching for a string containing a particular embedded character:** Enter % followed by the embedded character in the 'Find' field and click on **Find** button. For example, if you want to display all Invoice Numbers with 'I' somewhere in the string, enter '%I' and click on **Find** button.
- **Searching for a combination of characters in the various columns of the LOV:** Enter % followed by the combination of characters in the 'Find' field and click on **Find** button. For example, if you want to display a combination of Invoice Number starting with 'I' and Received Date starting with '01', enter '%I01' in the 'Find' field and click on **Find** button.

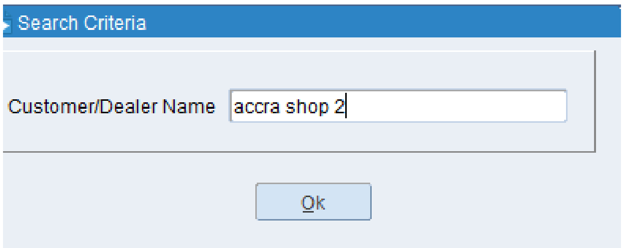
Sample List of Values Screen



1.3.2 SEARCH STRING

You can further reduce your search time using search strings. These are available on specific toolbar icons and list of values. On clicking the toolbar icon or list of values, a new screen is displayed. Enter the required search string on specific field. Click on **OK** button. All values matching the search string are displayed. If no value is entered, all values are displayed. Search strings are explained wherever applicable.

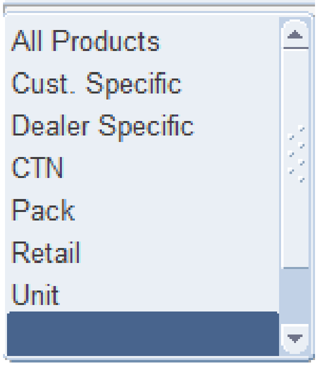
Sample Search Screen



1.3.3 DROPDOWN LIST

Click a text box with an arrow pointing downwards to display pre-defined values for that particular field. You can select the data from the values in the list.

Sample Dropdown Screen

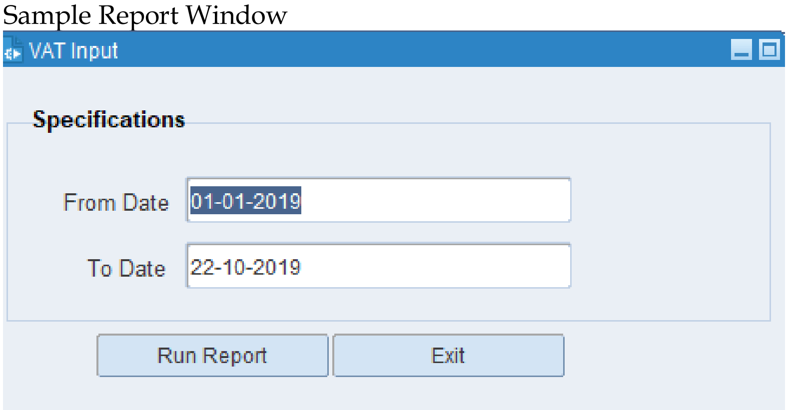


1.4 REPORT WINDOW

Before any report generation takes place, a report window is displayed. This window contains fields like:

Specifications	You may be required to enter certain data/specifications, which can vary for different reports.
Excel Sheet	Click on this button to process the report in excel format.
Run Report	Click on this button to process the report in PDF format.

Sample Report Window



Note:

- You can generate reports in Landscape or Portrait formats. Reports where the type of format is displayed along with the report heading can be generated in the specified format only.

2.0 OVERVIEW OF ebizframe INVENTORY

ebizframe Inventory helps an organisation in managing the material in its stores and in tracking all transactions related to it. It also helps in optimising the reorder, maximum and minimum levels of materials in the inventory. This results in direct savings of inventory costs for the organisation.

The main functions of Inventory department are:
- Definition of items.
- Receiving inventory requisitions from various requirement areas.
- Receiving material from suppliers.
- Issue of material to requirement areas.
- Stock verification.
- Reallocation of items.

ebizframe Inventory stores information of all items, their respective classification and sub-groups including serialisation. The ABC analysis of all items is for selective management control whereas VED analysis is based on criticality. On the basis of Purchase Order, material from suppliers can be received in stores through Material Receipt at Stores.

For Process Order, material is despatched to sub-contractors and semi-finished goods are received from them. Various departments that require material from Inventory are termed as Requirement Areas. These Requirement Areas fill the Material Requisition Note (MRN) and send it to *ebizframe* Inventory. Based on the requisition received from Requirement Areas, Inventory issues material to them.

A Return to Stores Advice (RTS) is sent by the requirement areas in two cases:
- when goods are rejected.
- when goods have been received in excess.

ebizframe Inventory Menu

ebizframe Inventory consists of the following menu options**:**
- Inventory
- Reports
- MIS Reports
- Listings
- Definitions
- Exit

Inventory option takes care of all transactions related to Inventory, e.g., Material Requisition Note, Return to Stores Advice, Material Receipt at Stores, Material Receipt at Quality Control, Material Receipt at Main Stores, Rejected Despatch Advice, Issues, etc.

Reports option enable you to generate several reports that help in tracking the functioning of the Inventory department.

MIS Reports option allows various kinds of analysis that help in taking decisions related to functioning of Inventory department.

Listing option enables you to generate reports for the Master data defined in Definitions.

In the **Definitions** option all the Master data used in *ebizframe* Inventory is maintained. You can add, modify or view the details of Item Master, Other Parameters, Group Details, Sub-Group Details, Requirement Area and Unit Conversion.

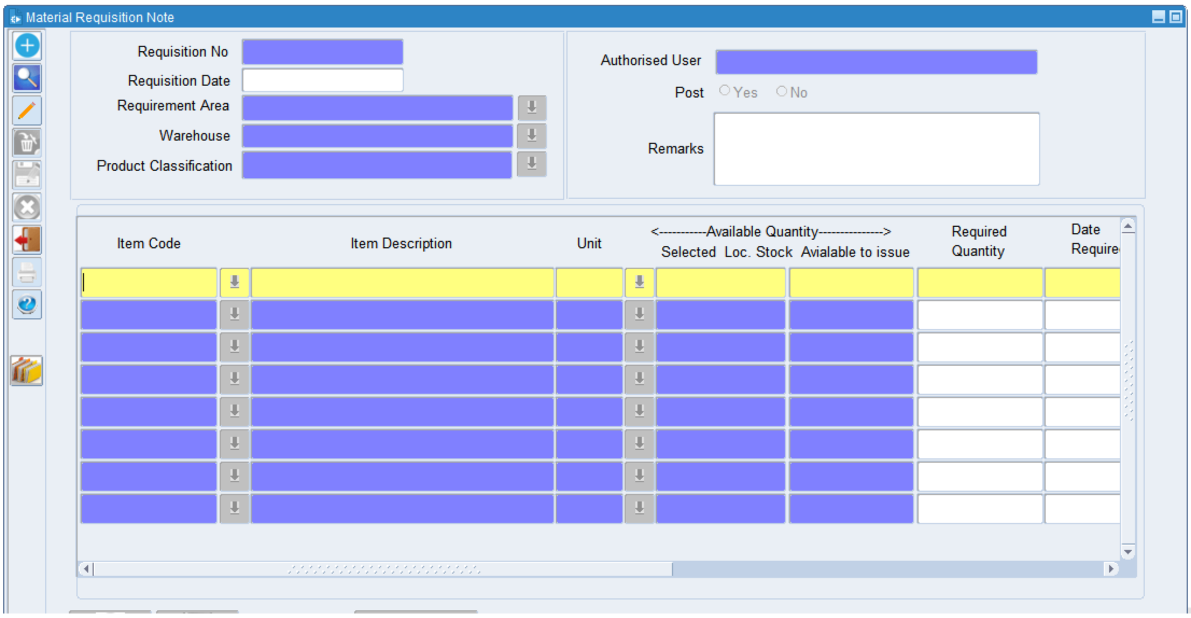
Choosing **Exit** takes you out of *ebizframe* Inventory.

3.0 INVENTORY

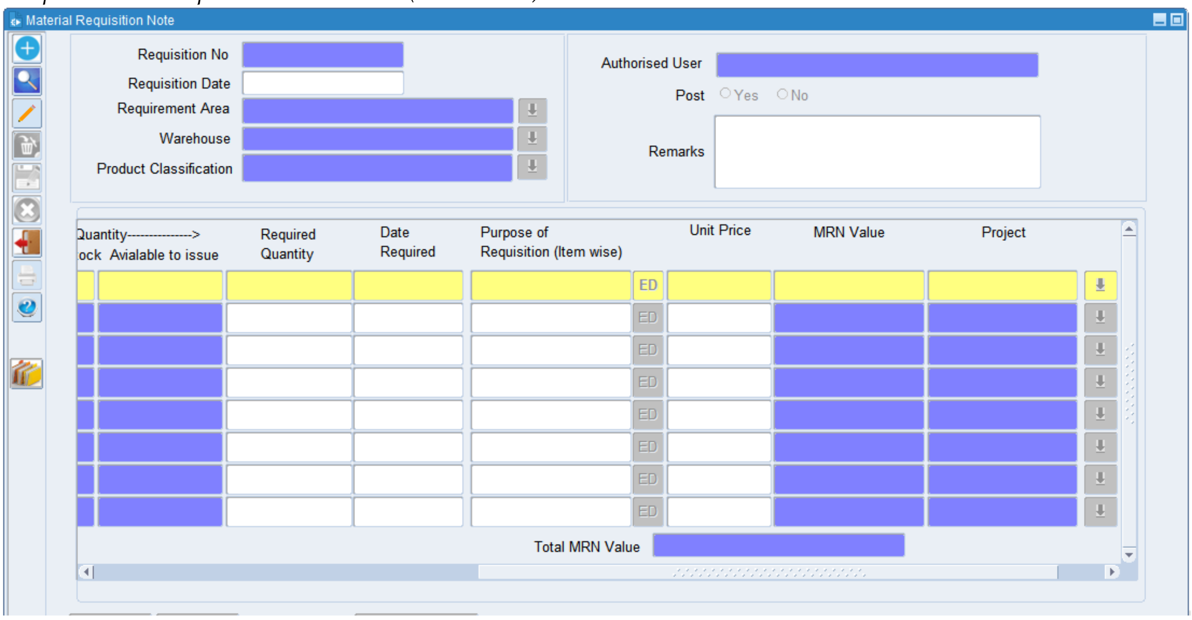
3.1 MATERIAL REQUISITION NOTE (MRN)

Purpose:
Whenever any requirement area (Department or Project) needs material from Inventory, a Material Requisition Note (MRN) is filled and sent to Inventory. This option allows you to record details of Material Requisition Notes sent by the various requirement areas.

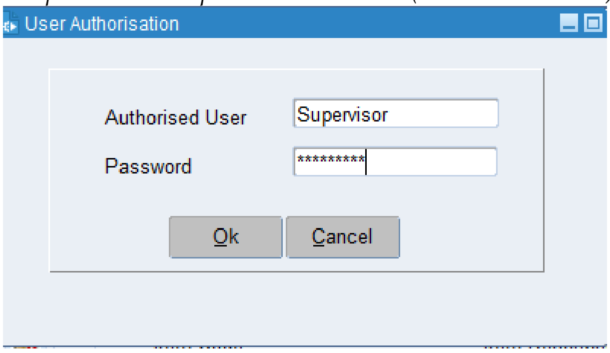
Sample Material Requisition Note Screen (First part)



Sample Material Requisition Note Screen (Second Part)



Sample Material Requisition Note Screen (User Authorisation)



Procedure:

To Generate A Material Requisition Note

Click **Add** on the toolbar. Requisition Date is displayed. Select the Requirement Area from list of values. Click on the LOV button of Item Code. A new screen is displayed. Enter the search string for Item Code. Click on **OK** button. Select the Item Code for which the requisition is raised from the list of values. Corresponding item details; i.e., Item Description and Unit are displayed. To specify a different unit, select it from list of values. Units are defined in Unit Conversion Master (Inventory User Operation Manual, option 8.9). Available quantity is displayed. Select Department from list of values. Enter the Quantity required for that item. MRN Value gets displayed. Enter Purpose of Requisition.

To add a new item detail, click on **Add** button. To delete an item detail, select the particular row and click on **Delete** button.

Select Post as 'Yes' or 'No' by clicking on the appropriate radio button. In case you select 'Yes', enter User Name and Password. Click on **OK** button. Only Authorised Users, as defined in ***ebizframe*** System Administration can post an MRN.

Click **Save** on the toolbar to save.

To Edit A Material Requisition Note

Click **Edit** on the toolbar. Edit is possible till the MRN is not posted. Make the required changes and save.

To View Material Requisition Note

Click **View** on the toolbar. Select Requisition Number from list of values. Corresponding details are displayed. Details button gets enabled, if requirement area is Shop Floor, Repairs, Customer Care and Equipment Maintenance. Click on **Details** button. Specified details are displayed.

To Attach or View Document.

Click Attach or View Document on the toolbar. A new screen is displayed. Select Document type then Select Document Reference number and enter other all other details and click on save button.

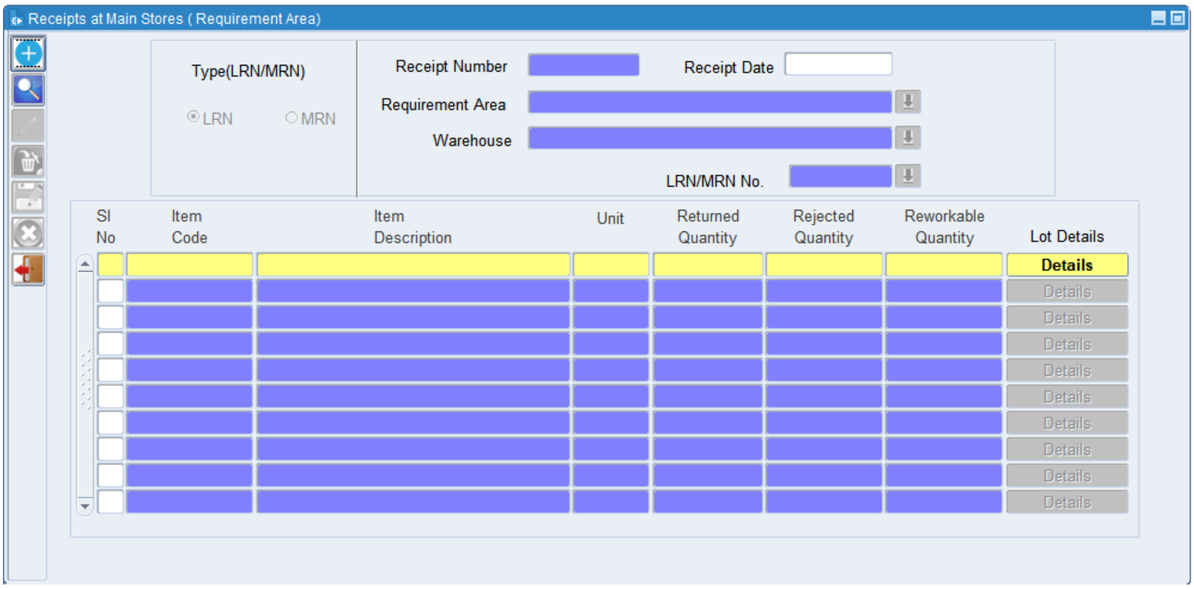
Note:

- The Material Requisition Note Number and Date are system-generated.
- Items other than finished goods and By products can be selected for requisition.
- Material from inventory is issued only against authorised requisitions.

3.2 MATERIAL RECEIPTS AT STORES (RETURN TO STORES)

Purpose:
Materials are issued to various departments or company units for in-house consumption. Often the unused or rejected material is returned to stores. This option allows you to record details of items received at stores from various departments or company units.

Sample Material Receipt At Stores (Return to Stores) Screen



Procedure:

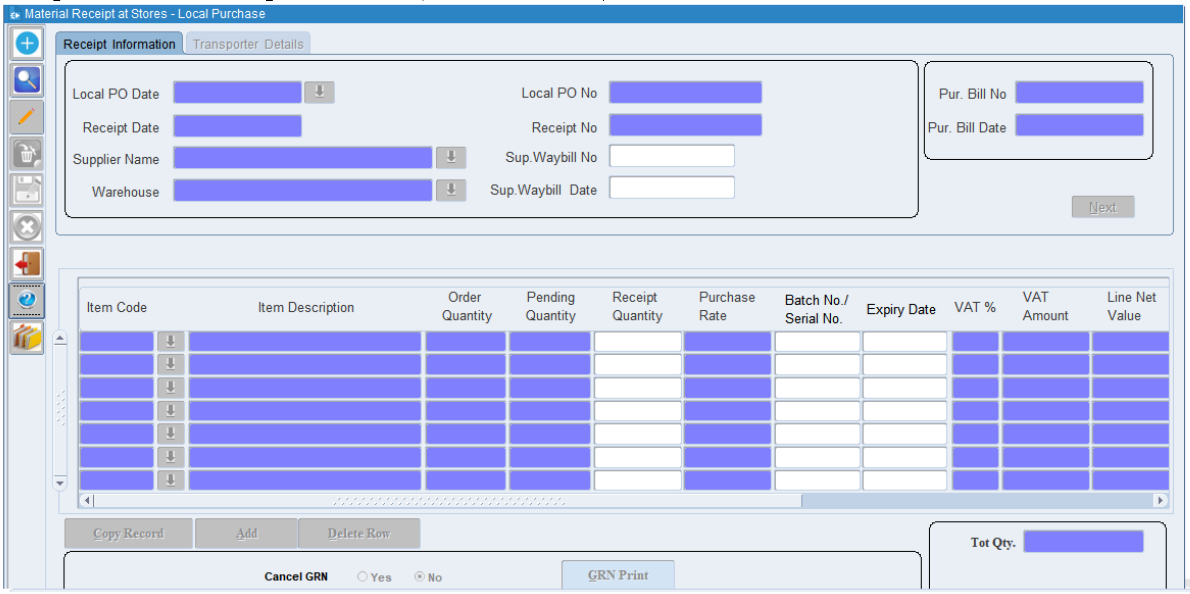
To Add Material Receipt At Stores (Return to Stores)
Click **Add** on the toolbar. Select In-house Despatch Number from list of values. Corresponding Issue Number and Issue Date are displayed. Enter Receipt Date (by default current date is displayed). Select Input Item Code from list of values. Corresponding Description and Issued Quantity are displayed. Select Output Item Code from list of values. Corresponding Description and Expected Output Quantity are displayed. Enter Received Quantity. Click **Save** on the toolbar to save. Receipt Number is automatically generated.

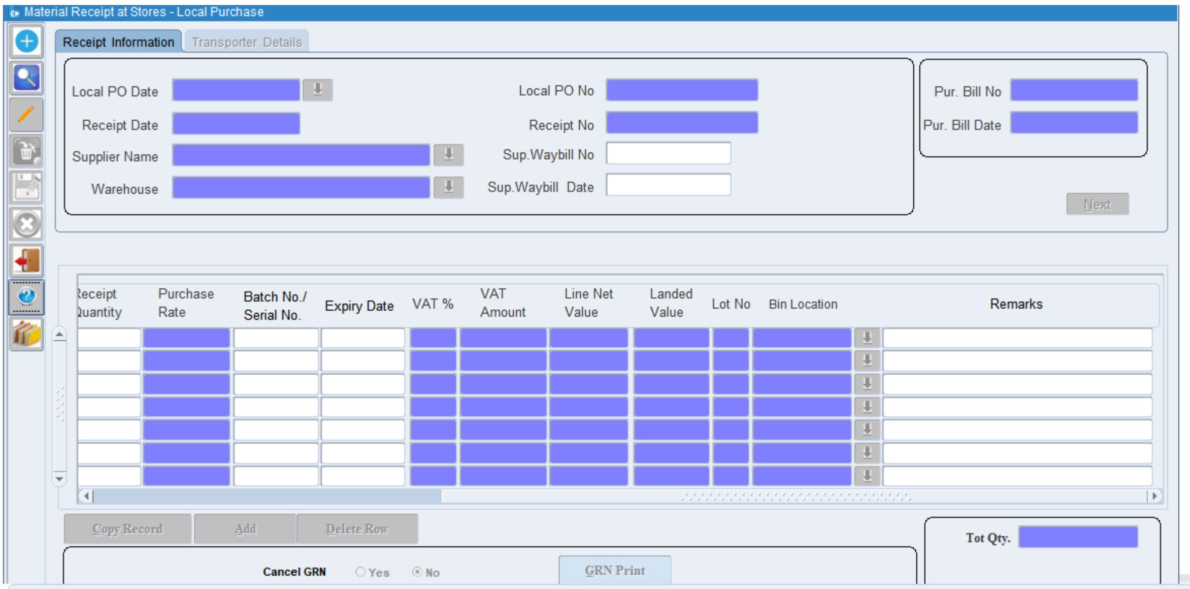
To View Material Receipt At Stores (Return to Stores)
Click **View** on the toolbar. A new screen is displayed. Select Receipt Number from list of values. Corresponding details are displayed.

3.3 MATERIAL RECEIPTS AT STORES (LOCAL PURCHASE)

Purpose:
All material supplied by local suppliers are received in the stores. This option allows you to record the item details of goods, based on the order details.

Sample Material Receipts at Stores (Local Purchase) Screen





Procedure:

To Generate A Material Receipt At Stores (Local Purchase)
Click **Add** on the toolbar. Enter Receipt Date (by default current date is displayed). Select Order No. from list of values. Corresponding Order Date, Supplier Name Warehouse, corresponding Item details for the selected order; i.e., Item Code, Item Description, Category, Unit, and Quantity as per Order are displayed. Specify Supplier Waybill No., date. Enter Vehicle Number.

Enter Quantity Received. Corresponding Landed Rate is displayed. To delete an item detail, select the particular row and click on **Delete Row** button.
Yu can specify the FZE cost for the order here in the other details Tab page.
Click **Save** on the toolbar to save. Receipt Number is automatically generated.

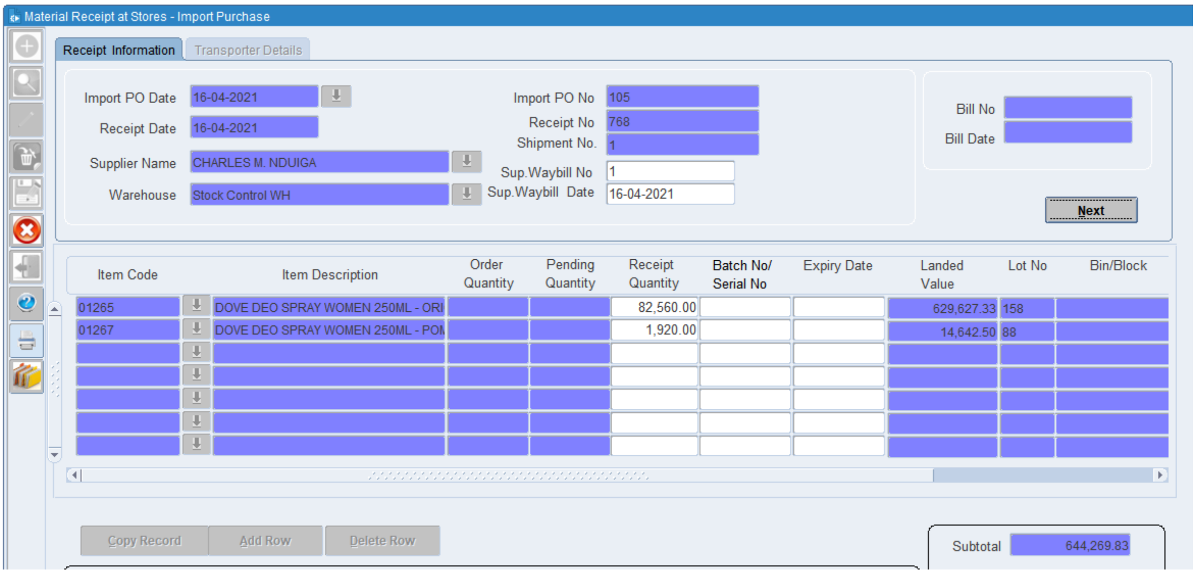
To View Material Receipt At Stores (Local Purchase)
Click **View** on the toolbar. Select Receipt Number from list of values. Corresponding details are displayed.

To Attach or View Document.
Click Attach or View Document on the toolbar. A new screen is displayed. Select Document type then Select Document Reference number and enter other all other details and click on save button.

3.4 MATERIAL RECEIPTS AT STORES (IMPORT PURCHASE)

Purpose:
All material supplied by overseas suppliers are received in the stores. This option allows you to record the imported item details of goods, based on the order details.

Sample Material Receipts at Stores (Import Purchase) Screen



Procedure:

To Generate a Material Receipt at Stores (Import Purchase)
Click **Add** on the toolbar. Enter Receipt Date (by default current date is displayed). Select Order No. from list of values. Corresponding Order Date, Supplier Name Warehouse, corresponding Item details for the selected order; i.e., Item Code, Item Description, Category, Unit, and Quantity as per Order are displayed. Specify Supplier Waybill No., date. Enter Vehicle Number.
Enter Quantity Received. Corresponding Landed Rate is displayed. To delete an item detail, select the particular row and click on **Delete Row** button. Click **Save** on the toolbar to save. Receipt Number is automatically generated.

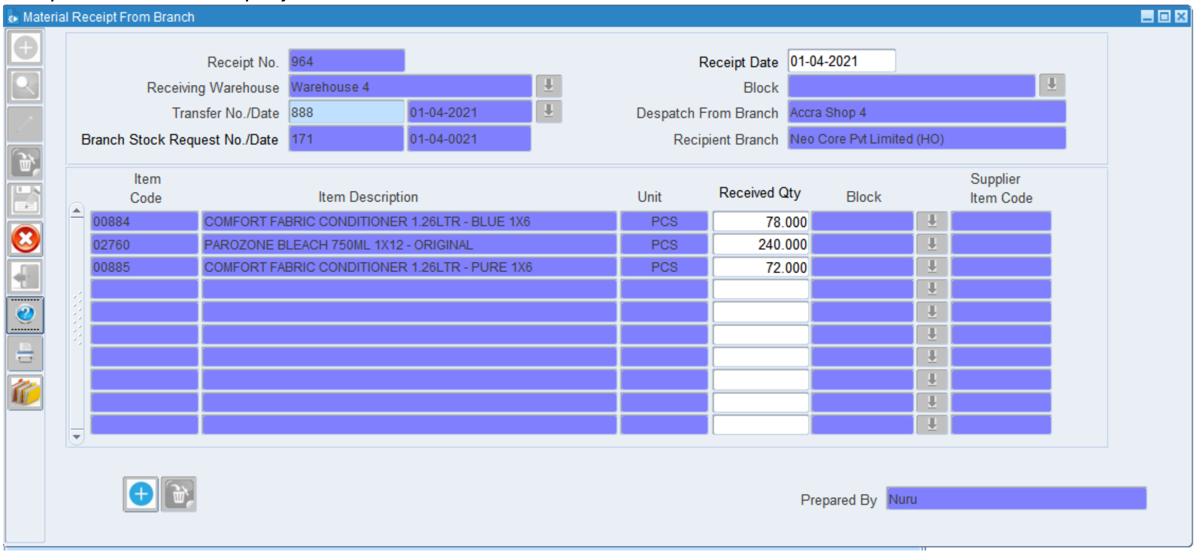
To View Material Receipt at Stores (Import Purchase)
Click **View** on the toolbar. Select Receipt Number from list of values. Corresponding details are displayed.

To Attach or View Document.
Click Attach or View Document on the toolbar. A new screen is displayed. Select Document type then Select Document Reference number and enter other all other details and click on save button.

3.5 MATERIAL RECEIPT FROM BRANCH

Purpose:
All material from branch are received in the receiving warehouse. This option allows you to receive in good condition items from branch office.

Sample Material Receipts from Branch



Procedure:

To Generate A Material Receipt from Branch:
Click **Add** on the toolbar (by default current date is displayed). Select receiving warehouse from list of values, select Transfer number.
Click **Save** on the toolbar to save. Receipt Number is automatically generated.

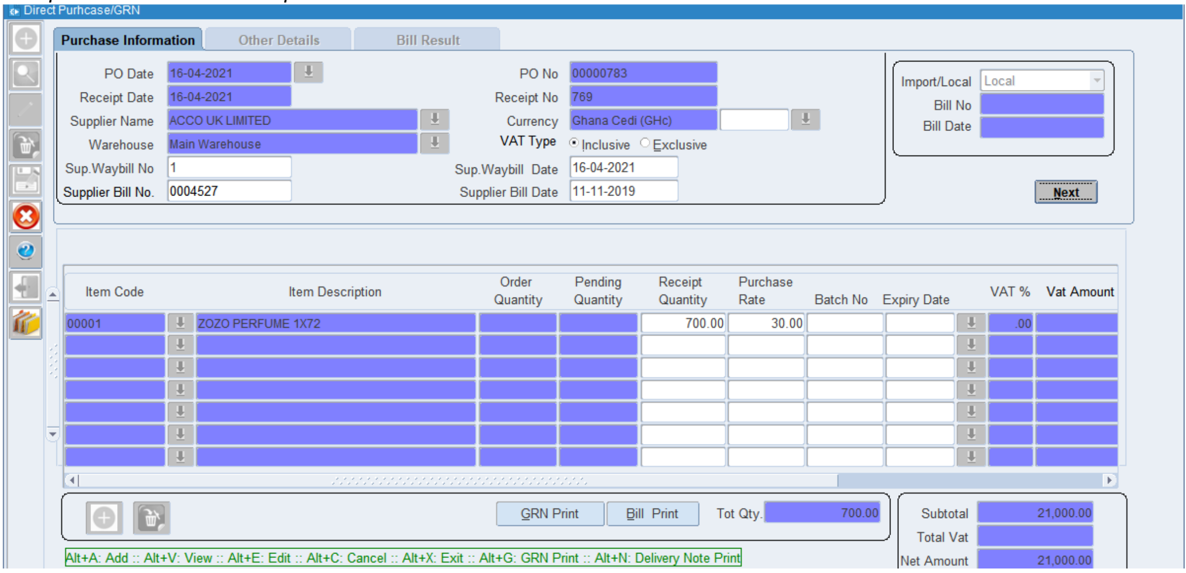
To View Material Receipt from Branch
Click **View** on the toolbar. Select Receipt Number from list of values. Corresponding details are displayed.

To Attach or View Document.
Click Attach or View Document on the toolbar. A new screen is displayed. Select Document type then Select Document Reference number and enter other all other details and click on save button.

3.6 DIRECT STOCK RECEIPT/PURCHASE BILL

Purpose:
If user decided not to raise Purchase Bill, this form allow you to receive items and purchase bill will be generated automatically.

Sample Direct Stock Receipt/Purchase Bill Screen



Procedure:

To Generate A Direct Stock Receipt/Purchase Bill:
Click **Add** on the toolbar, if the receipt is coming from purchase order then select PO Date, Data will be displayed, Enter Supplier Way Bill Number, Supplier Bill Number, Supplier Way Bill Date, Supplier Way Bill Date then click on Save on the toolbar to save the transaction.

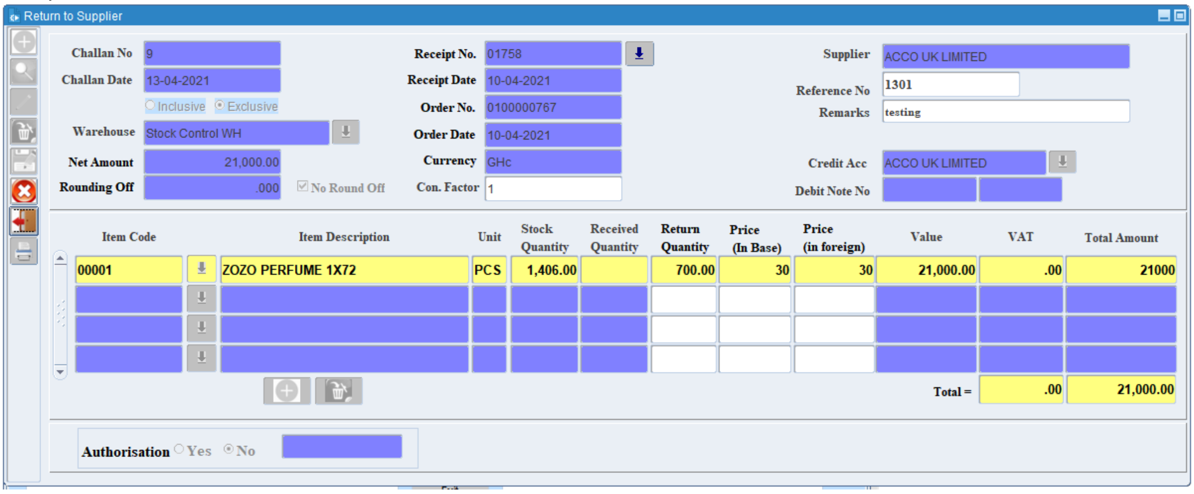
If the receipt is direct the user have to select Supplier Name, Select Warehouse, and select Currency Enter Supplier Way Bill Number, Supplier Bill Number, Supplier Way Bill Date, Supplier Way Bill Date, Select Item, Enter Receipt Quantity, Enter Purchase Rate and click on Save on the toolbar to save the transaction.

To Attach or View Document.
Click Attach or View Document on the toolbar. A new screen is displayed. Select Document type then Select Document Reference number and enter other all other details and click on save button.

3.7 PURCHASE RETURN

Purpose:
If supplier supplied damage goods or wrong items. This option allows you to return those damaged goods to the supplier.

Sample Purchase Return Screen



Procedure:

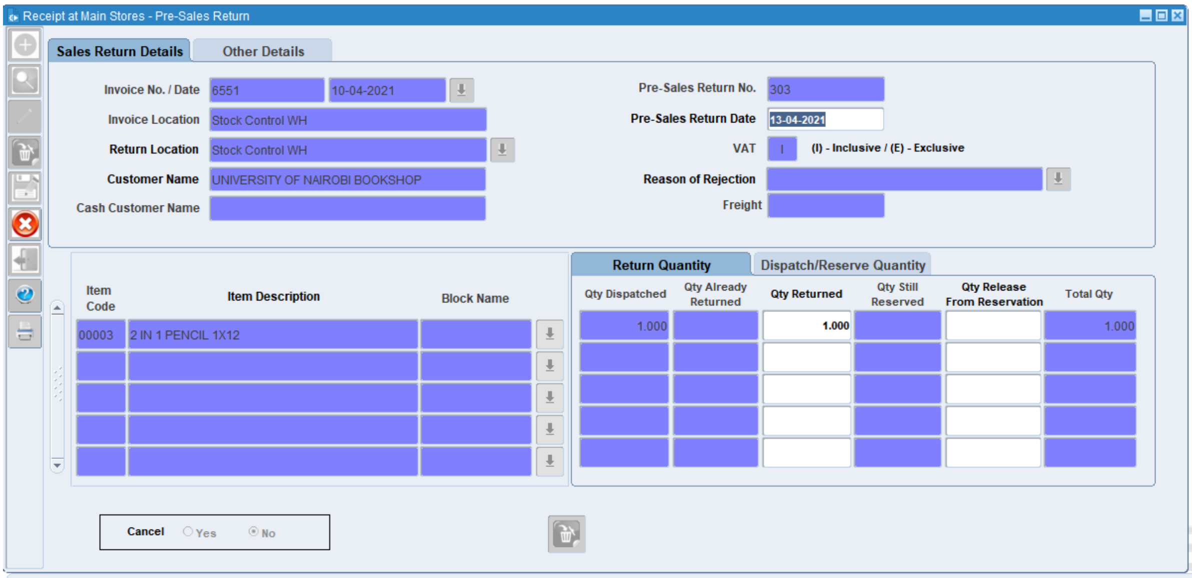
To Add Purchase Return
Click **Add** on the toolbar. Select Supplier on in the LOV, select Receipt Number then data will be displayed automatically and click on save on the toolbar to save the transaction then debit note will generated automatically in finance module.

3.8 SALES RETURN

3.8.1 PRE-SALES RETURN

Purpose:
Often customers return goods and material either due to excess receipt or due to inadequate quality. This option allows you to maintain the details of goods and materials returned from customers.

Pre-Sales Return Screen



Procedure:

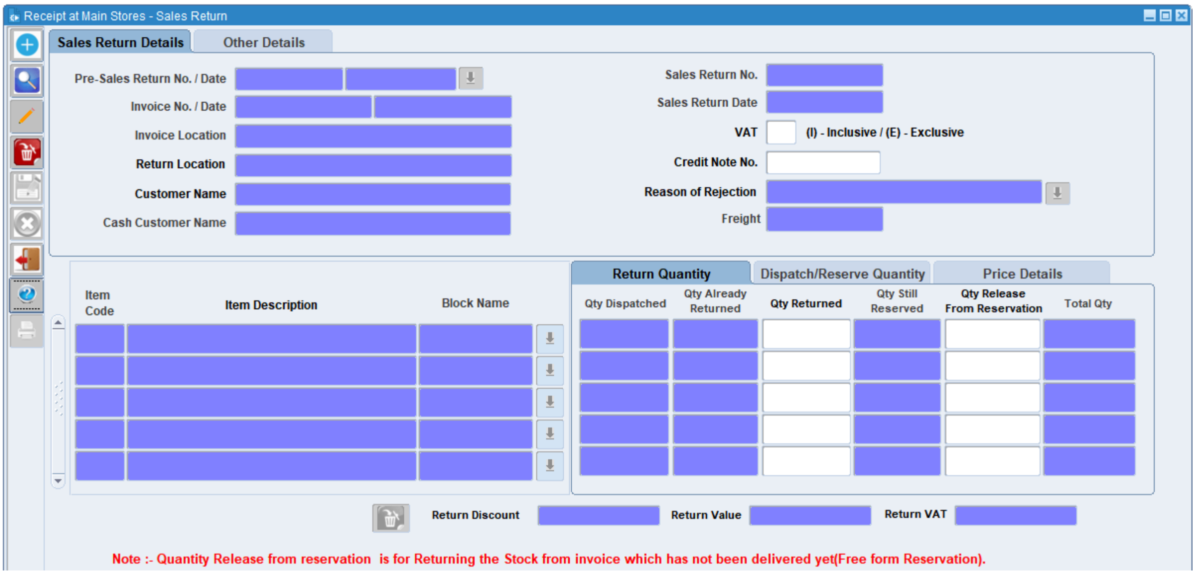
To Add Pre-Sales Return Details
Click **Add** on the toolbar. Select Invoice No. from list of values. Customer Name, Invoice Location, Cash Customer Name Item details are displayed corresponding to the Invoice. Select Return Location. Specify Return Qty. for the items returned by the Customer. Remove the other items except the returned items by customer. Click **Save** on the toolbar to save. A unique Pre-sales return Number is generated.

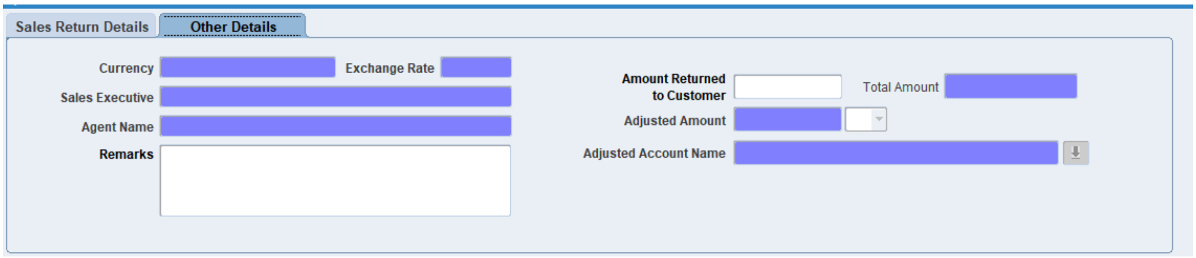
To View Pre-Sales Return Details
Click **View** on the toolbar. Select Pre-sales Return Number from list of values. Corresponding details are displayed.

3.5.2 SALES RETURN

Purpose:
Often customers return goods and material either due to excess receipt or due to inadequate quality. This option allows you to maintain the details of goods and materials returned from customers and the value of the items returned to the customer.

Sales Return Screen





Procedure:

To Add Sales Return Details
Click **Add** on the toolbar. Select Pre-Sales return No. from list of values. Invoice No., date, Customer Name, Invoice Location, Cash Customer Name, Item details are displayed corresponding to the Invoice. Specify the actual amount returned to the customer.. Click **Save** on the toolbar to save. A unique Sales return Number is generated along with a Credit note is passed into the *ebizframe* Finance against the account of the Customer.

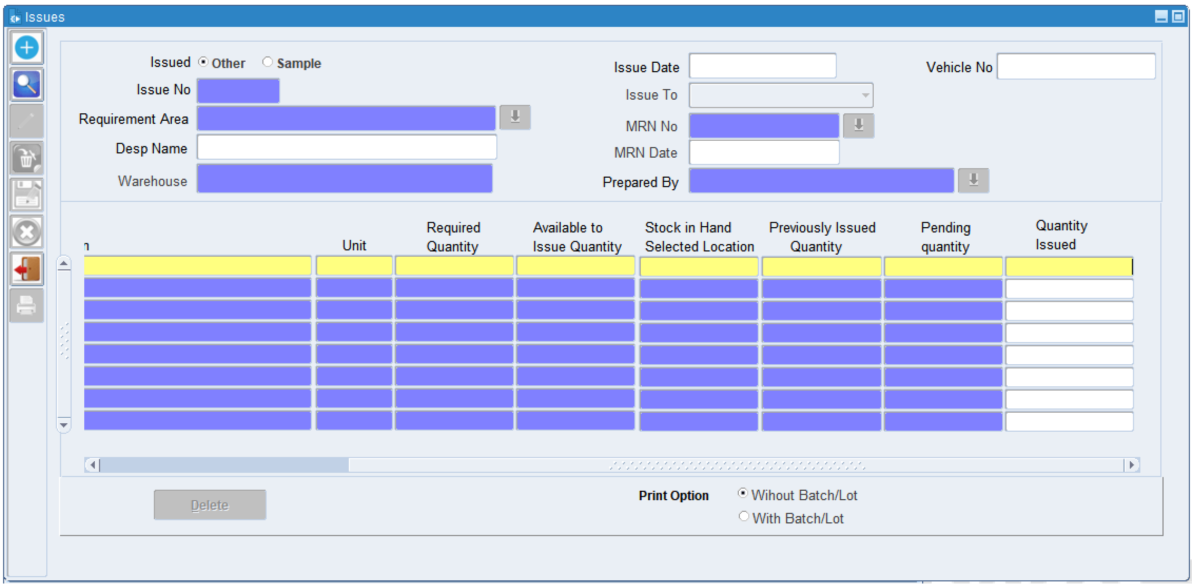
To View Sales Return Details
Click **View** on the toolbar. Select Pre-sales Return Number from list of values. Corresponding details are displayed.

3.6 SALES RETURN

3.6.1 ISSUE TO REQUIREMENT AREA

Purpose:
This option allows the Inventory to issue materials to various requirement areas against the Material Requisition Notes (MRN).

Sample Issue of Items Screen (First part)



Procedure:

To Generate an Issue
Click **Add** on the toolbar. Issue Date is displayed. Select Requirement Area and MRN Number from the respective list of values. Corresponding Item details; i.e., Item Code, Item Description, Unit, Required Quantity, Available to Issue Quantity, Previously Issued Quantity and Pending Quantity are displayed. Enter Quantity of each item to be issued. To delete an item detail, select the particular row and click on **Delete** button. Click on **Lot Details** button. A new screen is displayed that shows Lot Number, Lot Quantity and Quantity Issued. Click **Save** on the toolbar to save. Unique Issue Number and excise Serial Number get automatically generated.

To View Issue
Click **View** on the toolbar. A new screen is displayed. Enter search string for Issue Number. Click on **OK** button. Select the Issue Number from list of values; all corresponding details are displayed.

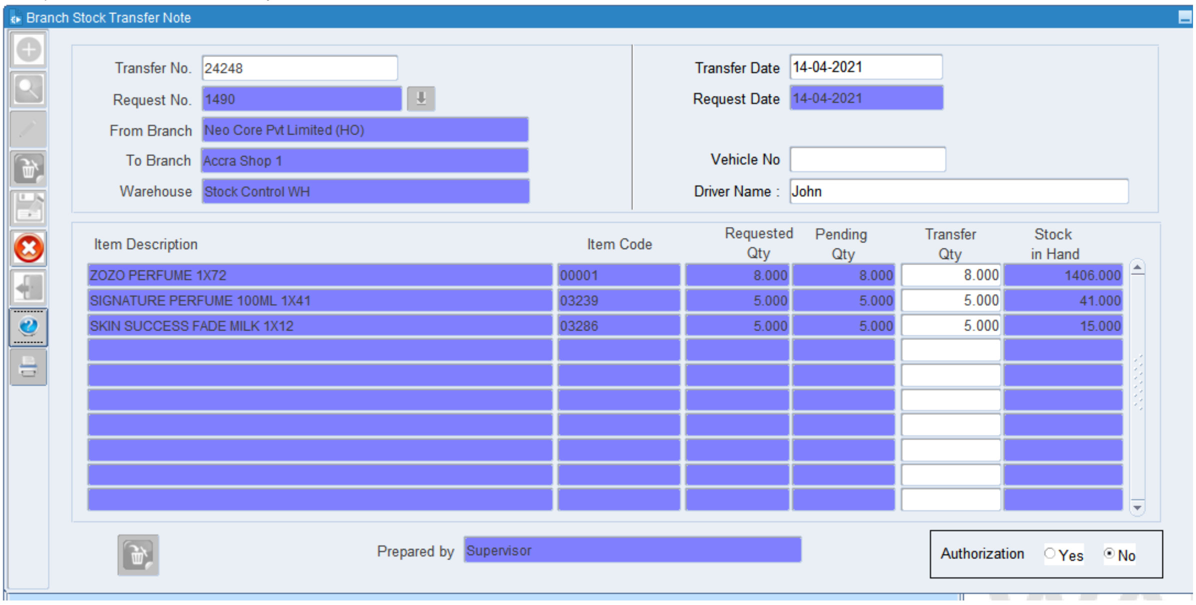
Note:

- Quantity issued should be less than or equal to the available quantity.
- Quantity issued should be less than or equal to pending quantity of MRN.

3.6.2 BRANCH STOCK TRANSFER

Purpose:
This option allows the Inventory to issue materials to various branches against the Branch request.

Sample Branch Stock Transfer Screen



Procedure:

To Generate Branch Stock Transfer
Click **Add** on the toolbar. Issue Date is displayed. Select Warehouse. Select Request Number, Corresponding details will be displayed. Click **Save** on the toolbar to save. Unique Issue Number and excise Serial Number get automatically generated.

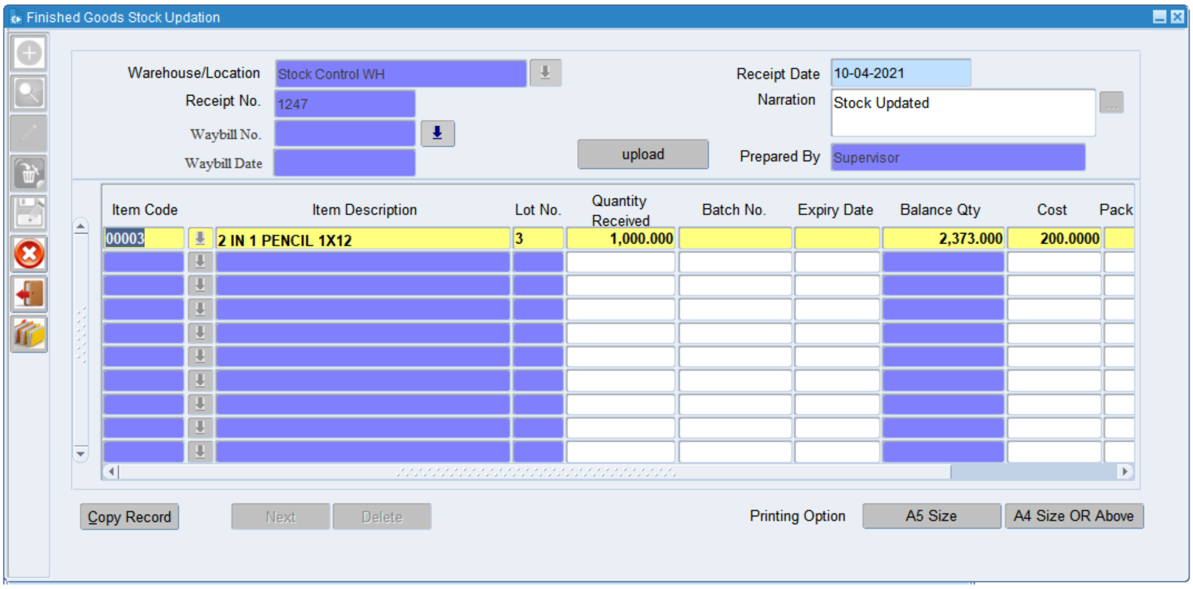
To View Branch Stock Transfer
Click **View** on the toolbar. A new screen is displayed. Enter search string for Transfer Number. Click on **OK** button. Select the Issue Number from list of values; all corresponding details are displayed.

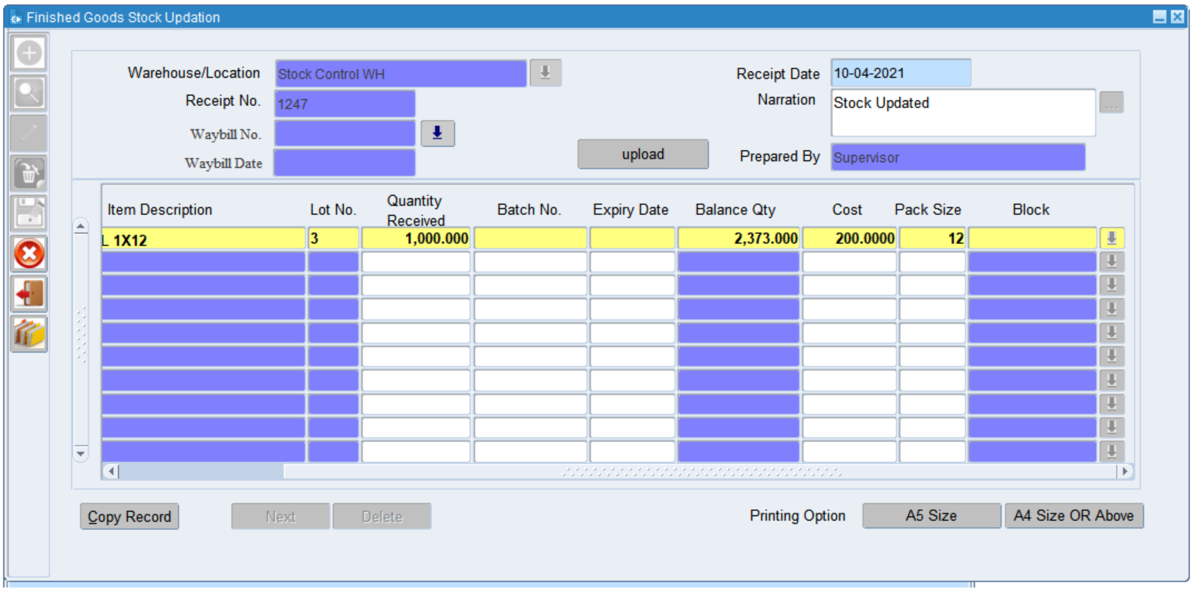
Note:
- Quantity issued should be less than or equal to the available quantity.
- Quantity issued should be less than or equal to pending quantity of MRN.

3.7 STOCK UPDATION

Purpose:
This option is used for receiving material into inventory. A new lot number is generated for each item received in inventory and the stock is updated accordingly.

Sample Stock Updation Screen





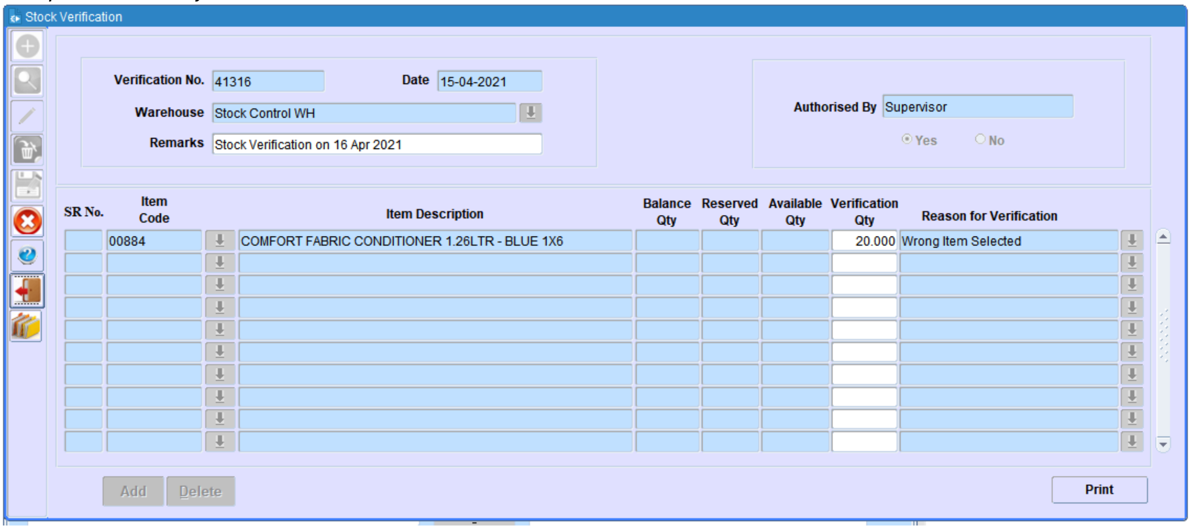
Procedure:
To Generate a Production Number
Click **Add** on the toolbar. Enter Production Date (by default current date is displayed). Select Product Code from list of values. Corresponding product details; i.e., Description and Lot Number are displayed. Enter Quantity Produced, Expense and Batch Number of the product. To add a new product detail, click on **Next** button. To delete a product detail, select the particular row and click on **Delete** button. Click **Save** on the toolbar to save. Unique Production Number gets automatically generated.

To Attach or View Document.
Click Attach or View Document on the toolbar. A new screen is displayed. Select Document type then Select Document Reference number and enter other all other details and click on save button.

3.8 STOCK VERIFICATION

Purpose:
This option allows you to carry out lot wise internal verification of items. In case of any discrepancy between actual stock and physical stock due to loss or theft, the lost or stolen amount can be recorded.

Sample Stock Verification Screen



Procedure:

To Generate a Verification Number
Click **Add** on the toolbar. Verification Date is displayed (by default current date is displayed). Select Item Code from list of values. Corresponding Item Description is displayed. Corresponding lot details; i.e., Lot Number, Lot Quantity are also displayed. Enter Accepted Quantity, Lost Quantity. Select Post as 'Yes' or 'No' by clicking on the appropriate radio button. In case, you select 'Yes' enter User Name and Password. Click on **OK** button. Only Authorized Users, as defined in ***ebizframe*** System Administration can perform stock verification. To delete a lot detail, select the particular row and click on **Delete** button. . Click **Save** on the toolbar to save. Unique Verification Number is generated.

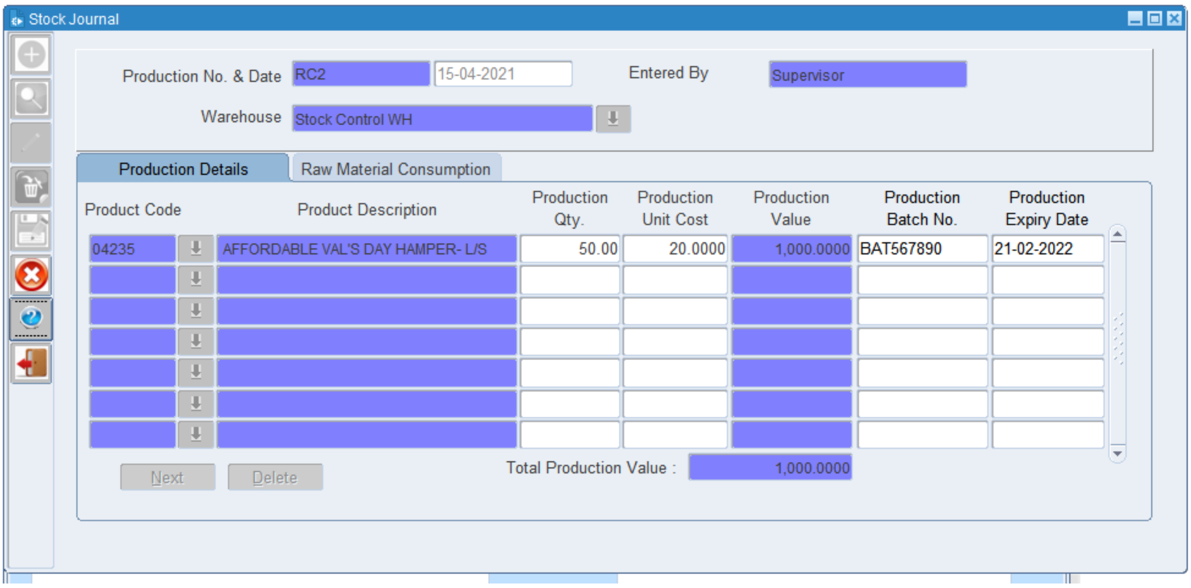
Note:

- Stock verification can be done for those items for which Requested Quantity=0 and Balance Quantity>0.

3.9 STOCK JOURNAL

Purpose:
This option allows you to carry out addhoc Production.

Sample Stock Journal Screen



Procedure:

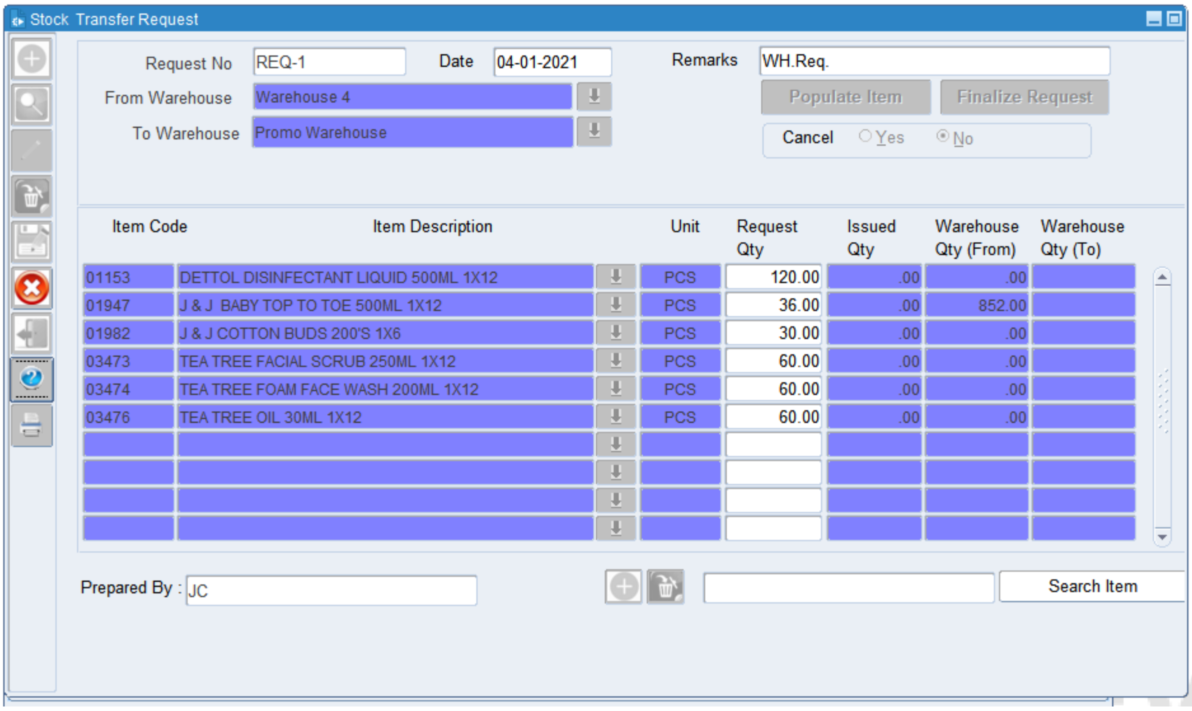
To Generate a Stock Journal
Click **Add** on the toolbar. Current Date will be displayed, select warehouse, select the item you are going to produce, navigate to Raw Material Consumption and select all the raw materials that are going to be used for the production. Click **Save** on the toolbar to save. Unique Verification Number is generated.

3.10 WAREHOUSE STOCK TRANSFER

3.10.1 STOCK REQUEST

Purpose:
Using this option, request can be made for stock transfer between warehouses.

Sample Stock Request Screen



Procedure:

To Add Stock Request
Click **Add** on the toolbar. Select the warehouse from which the stock is to be dispatched and the warehouse to which it is being transferred. Enter Remarks. Click on Populate Item, Enter the request quantity and click on Finalize Request, user can search for Item in the search column. Click **Save** on the toolbar to save. On clicking the save button, Request Number gets automatically generated. Or

Click **Add** on the toolbar. Select the warehouse from which the stock is to be dispatched and the warehouse to which it is being transferred. Enter Remarks. Select Items to be transferred from the list of values. Available quantity of the Item in the dispatching warehouse is displayed. Specify requested quantity which should be less than the available quantity of the warehouse. Click **Save** on the toolbar to save. On clicking the save button, Request Number gets automatically generated.

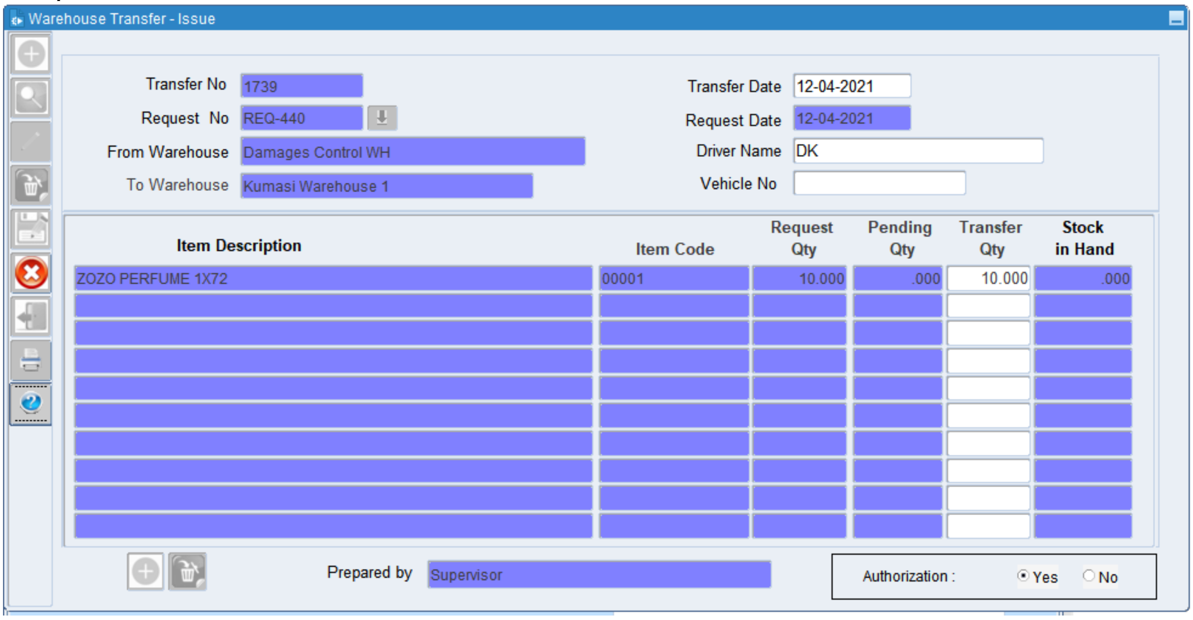
To Cancel Stock Request
Click **Edit** on the toolbar. Select the Request no. which you want to cancel. Set 'Yes' against Cancel**.**

To View Stock Request
Click **View** on the toolbar. Select Stock Request Number from list of values. Corresponding details are displayed.

3.11.2 STOCK ISSUE

Purpose:
Using this option, requested goods can be issued to the requesting warehouse against a request no.

Sample Stock Issue Screen



Procedure:

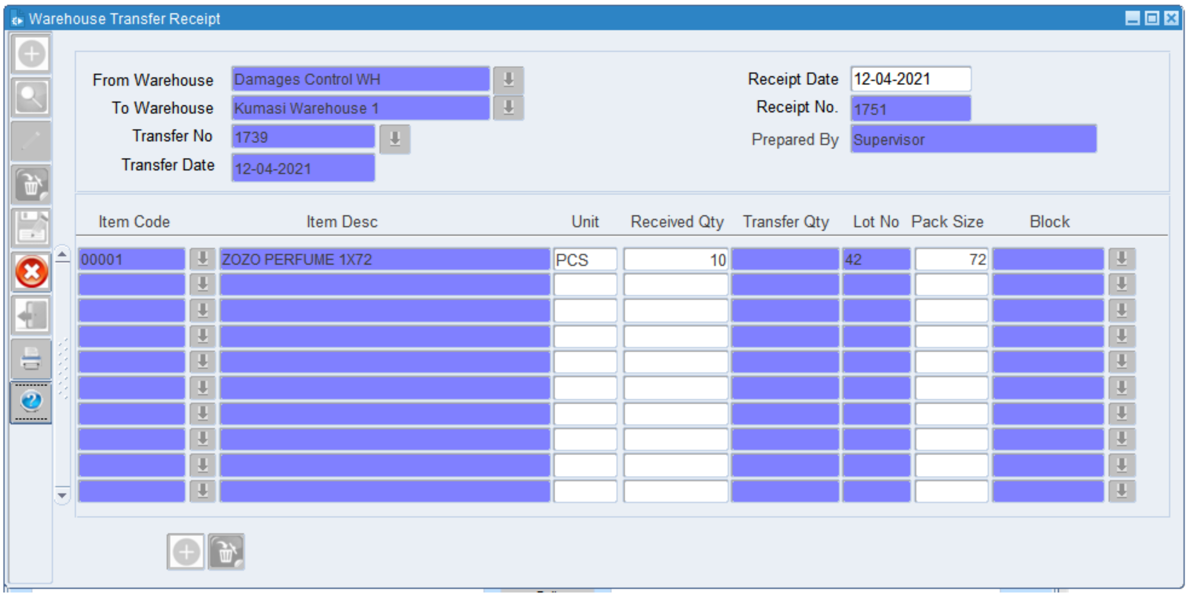
To Add Stock Issue
Click **Add** on the toolbar. Select the Stock Request No. from the list of values. Details of the request is displayed along with Available quantity of the Item in the dispatching warehouse. Specify transfer quantity which should be less than the available quantity of the warehouse. Click **Save** on the toolbar to save. On clicking the save button, Request Number gets automatically generated.

To View Stock Issue
Click **View** on the toolbar. Select Stock Issue Number from list of values. Corresponding details are displayed.

3.11.3 STOCK RECEIPT

Purpose:
Using this option, issued goods can be received at the recipient warehouse against a issue no.

Sample Stock Receipt Screen



Procedure:

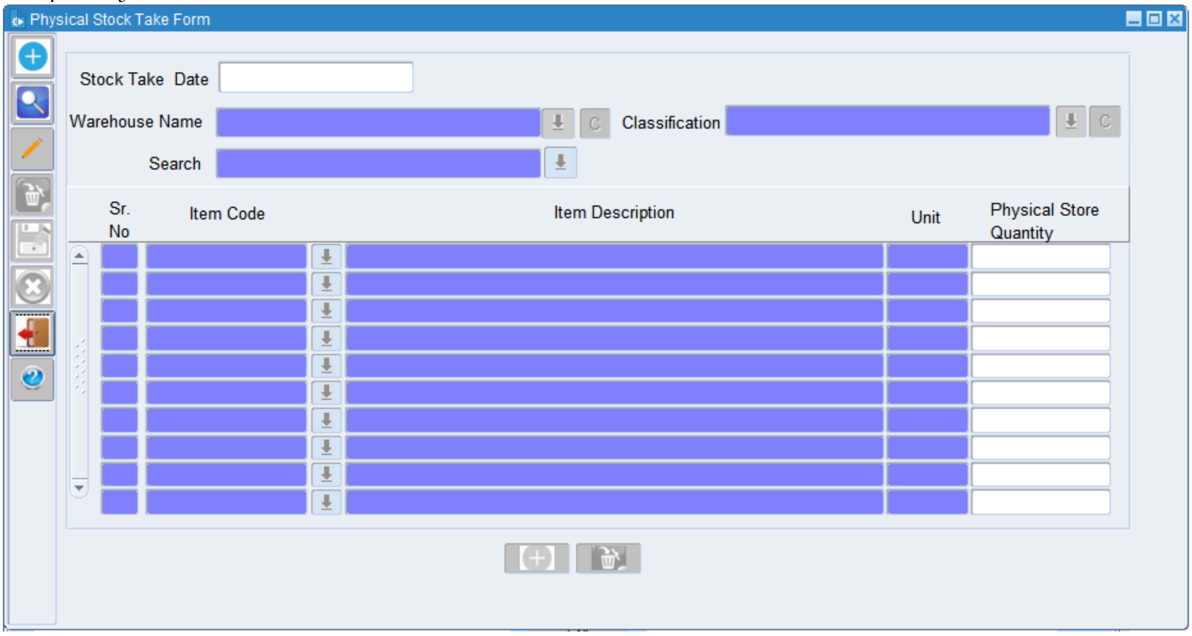
To Add Stock Receipt
Click **Add** on the toolbar. Select the Issue No. from the list of values. Details of the issue is displayed. Specify received quantity. Click **Save** on the toolbar to save. On clicking the save button, Receipt Number gets automatically generated.

To View Stock Receipt
Click **View** on the toolbar. Select Stock Receipt Number from list of values. Corresponding details are displayed.

3.12 PHISICAL STOCK TAKE

Purpose:
This option allow to capture stock that has been taken physically.

Sample Physical Stock Screen



Procedure:

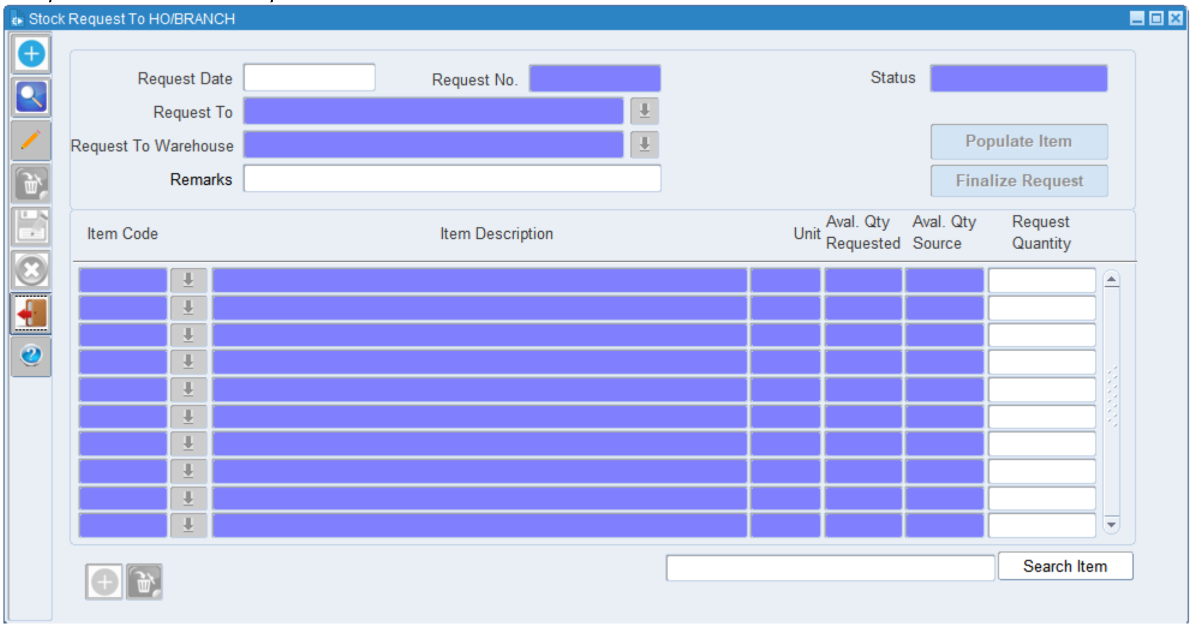
To Add Physical Stock Take
Click **Add** on the toolbar. Select Warehouse Name, Select Classification, and Select Item and enter Physical Stock Quantity. Click **Save** on the toolbar to save. On clicking the save button, Physical Stock Take Number gets automatically generated.

To View Physical Stock Take
Click **View** on the toolbar. Select Stock Receipt Number from list of values. Corresponding details are displayed.

3.13 BRANCH STOCK REQUISITION

Purpose:
This option allow the user to request for item from company branch.

Sample Branch Stock Requisition Screen



Procedure:

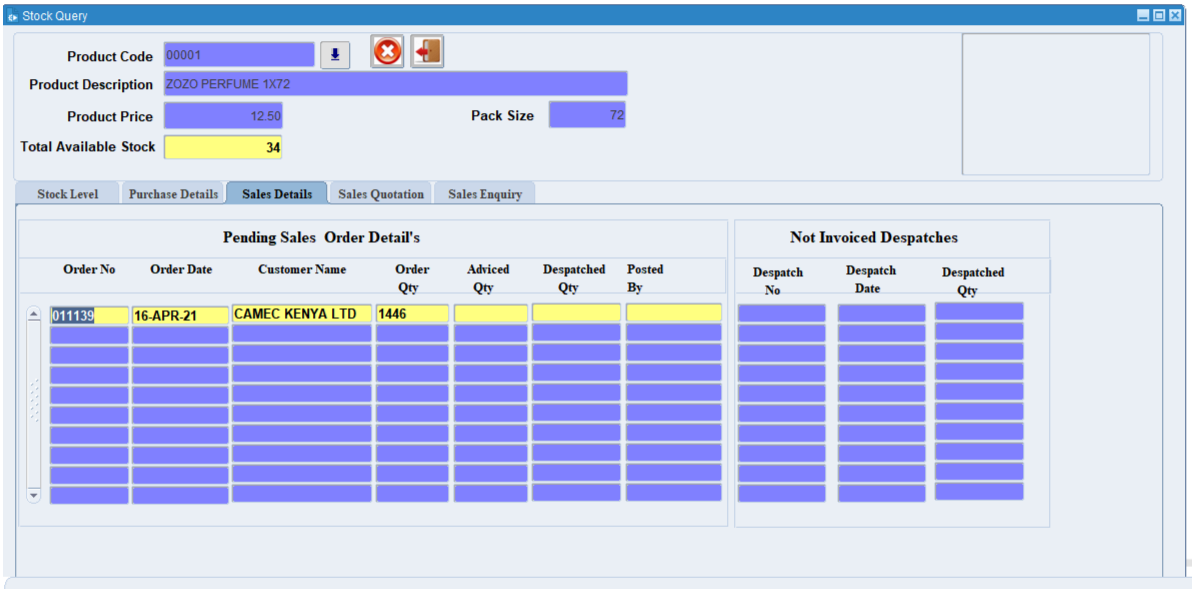
To Add Branch Stock Requisition
Click **Add** on the toolbar. Select Request to branch, Select request to warehouse, Click on Populate Item, Search the item by entering the item name in the search column and enter the request quantity. On clicking the save button, Branch Stock Requisition Number gets automatically generated.

To View Physical Stock Take
Click **View** on the toolbar. Select Branch Stock Requisition Number from list of values. Corresponding details are displayed.

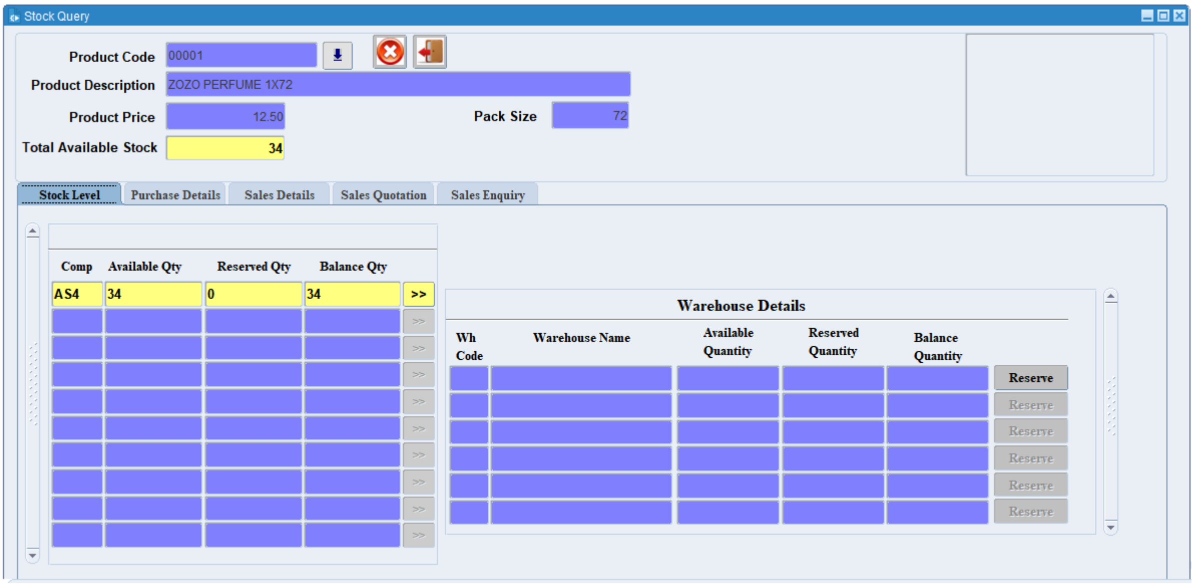
3.14 STOCK QUERY

Purpose:
This form is used to check the existing stock details for the items defined in *ebizframe* Inventory. Here, we can check the branch wise stock levels as well as the warehouse wise stock figures. Further, we can check the lot wise stock details and reservation details of an item here. Pending purchase orders and pending sales orders for the item can also be checked here.

Sample Stock Query Screen (First Part)



Warehouse wise Details

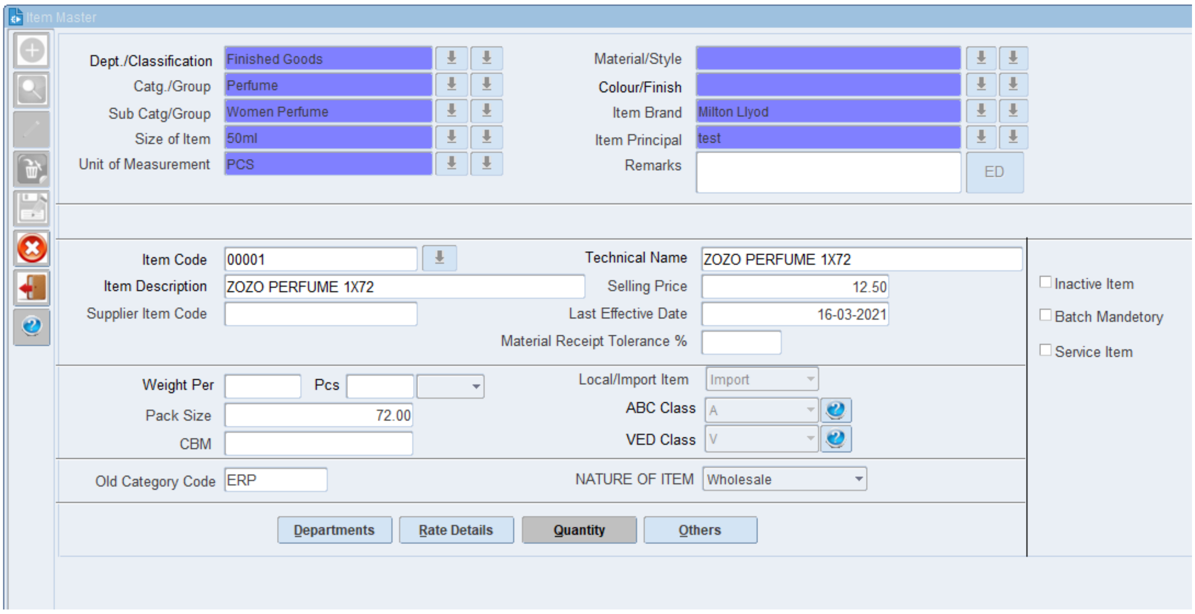


Definition

4.1 ITEM MASTER

Purpose:
This option allow you to Create item Master.

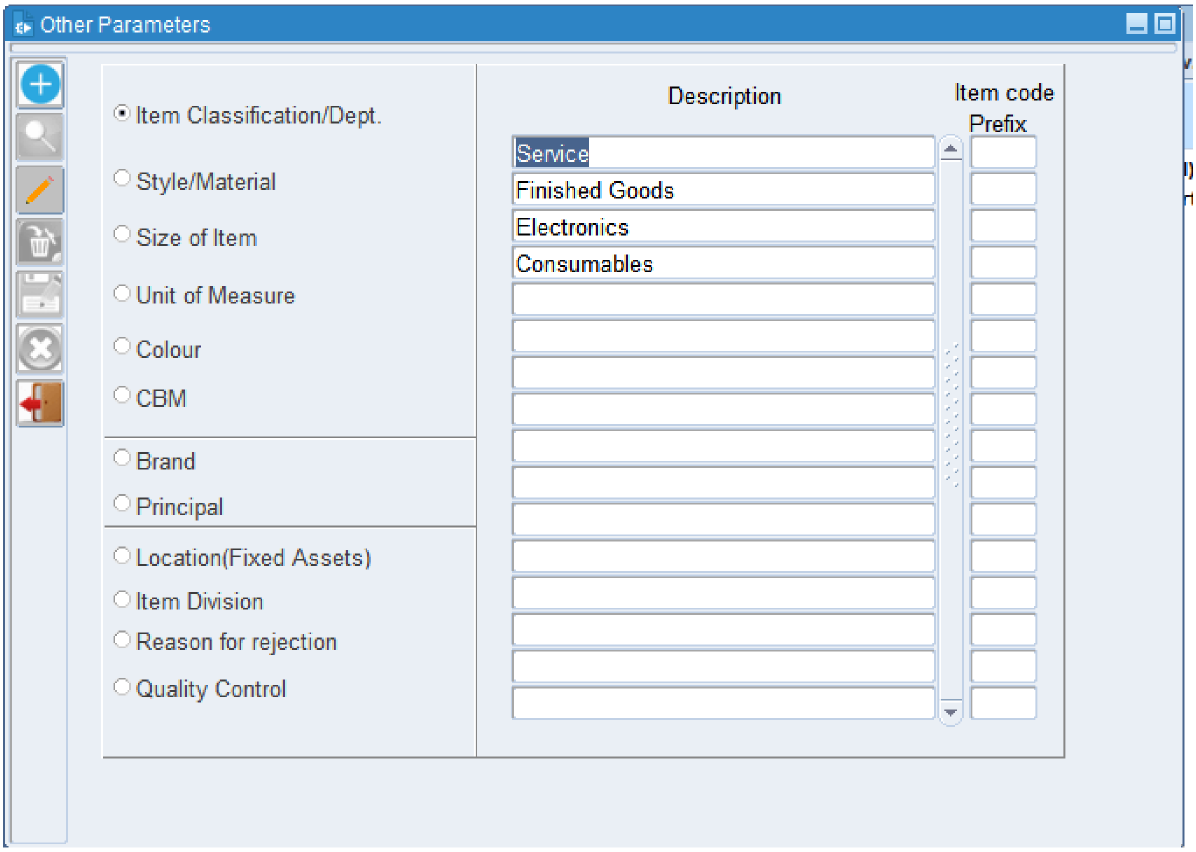
Sample Upload Item Master Screen



4.2 OTHER PARAMETERS

Purpose:
This option maintains a list of basic parameters that are useful and necessary. These parameters are displayed, where applicable, in list of values in ***ebizframe*** Inventory.

Sample Other Parameters Screen



Procedure:

To Add Parameter Details
Click **Add** on the toolbar. Various parameters that can be defined are Item Classification, Reasons for rejection, Item Unit, Location, Size of Item, Quality Control and Bin Location. Click on the radio button of the desired parameter and enter Description for that particular parameter. Click **Save** on the toolbar to save.

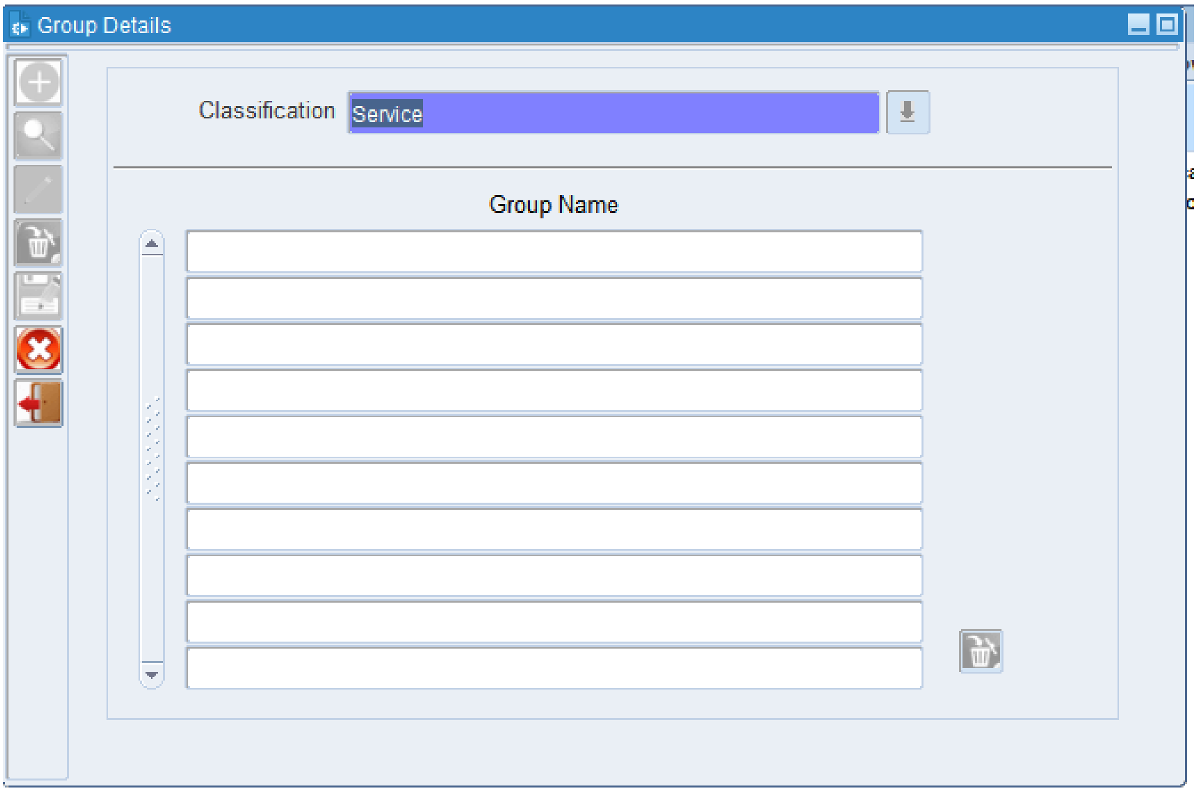
To Edit Parameter Details
Click **Edit** on the toolbar. Description of the selected parameters can be changed as required. Click **Delete** on the toolbar to delete any Description. Make the required changes and save.

Note:
- The pre-defined item classifications i.e., Tools and Dyes, Spare Parts, Semi-finished goods, Samples, Raw Material, Others, Mixed Grade, Fixed Assets, Finished Goods and By products cannot be edited.
- These parameters are an integral part of the application and should be updated regularly.
- To view the values of a parameter: Click on the relevant parameter radio button. Description field gets populated with the values for that parameter.
- Duplicate descriptions are not allowed.

4.3 GROUP DETAILS

Purpose:
This option allows you to define groups under a particular classification.

Sample Group Details Screen



Procedure:

To Enter Group Details
Click **Add** on the toolbar. Select Classification from list of values. Enter a Group under the selected classification. Click **Save** on the toolbar to save.

To Edit the Group Details
Click **Edit** on the toolbar. Select Classification from list of values. Edit is possible for Group descriptions only. Make the required changes and save. Click **Delete** on the toolbar to delete any Group.

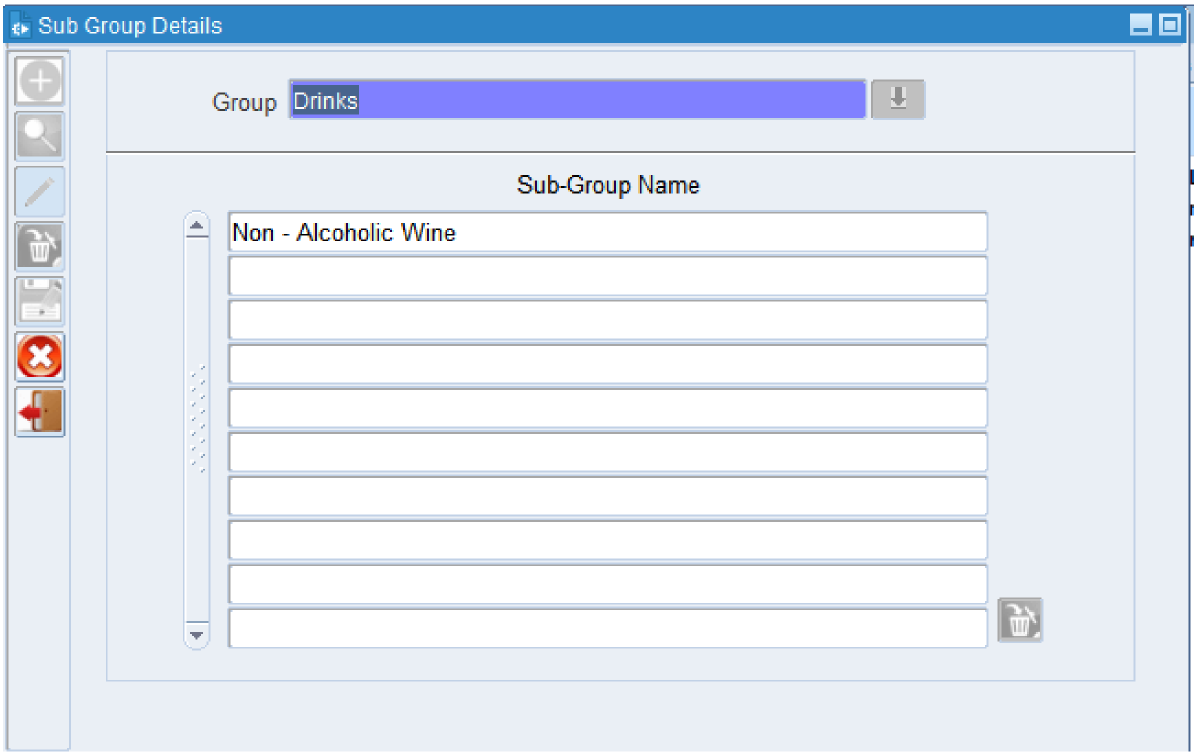
Note:

- You cannot delete a Group once it has been referenced in any transaction.

4.4 SUB-GROUP DETAILS

Purpose:
This option allows you to define sub-groups under a particular group.

Sample Subgroup Details Screen



Procedure:

To Enter Subgroup Details
Click **Add** on the toolbar. Select Group from list of values and add Sub-Group descriptions. Click **Save** on the toolbar to save.

To Edit The Subgroup Details
Click **Edit** on the toolbar. Select Group from list of values. Edit is possible for Sub-Group descriptions only. Make the required changes and save. Click **Delete** on the toolbar to delete any record.

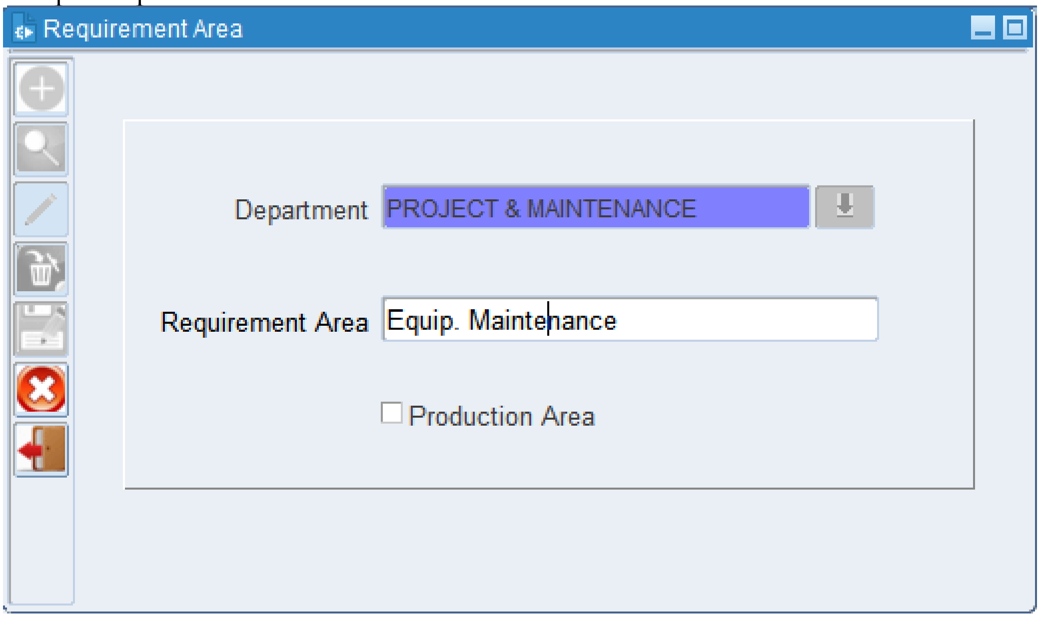
Note:

- You cannot delete a Sub-Group once it has been referred in any transaction.

4.5 REQUIREMENT AREA

Purpose:
This option maintains details of all areas that require items from Inventory.

Sample Requirement Area Screen



Procedure:

To Add A Requirement Area
Click **Add** on the toolbar. Enter Requirement Area and select the Department from list of values. Click **Save** on the toolbar to save.

To Edit the Requirement Area
Click **Edit** on the toolbar. Select the Requirement Area from list of values, which has to be modified. Modify Department Name. Make the required changes and save. Click **Delete** on the toolbar to delete any Requirement Area.

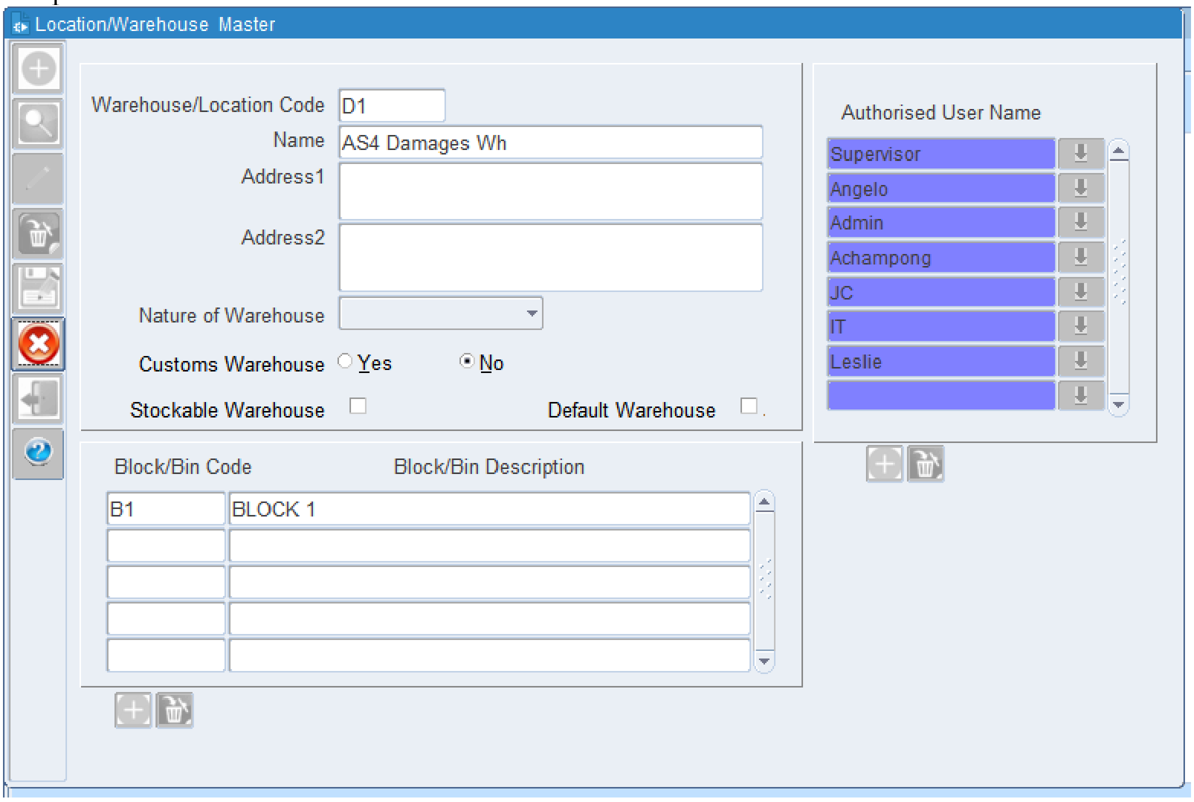
Note:

- The pre-defined requirement areas i.e. Shop Floor, Repairs, Equipment Maintenance and Customer Care cannot be modified.
- You cannot delete a Requirement Area once it has been referred in any transaction.

4.6 WAREHOUSE MASTER

Purpose:
This option maintains details of all areas that require items from Inventory.

Sample Warehouse Master Screen



Procedure:

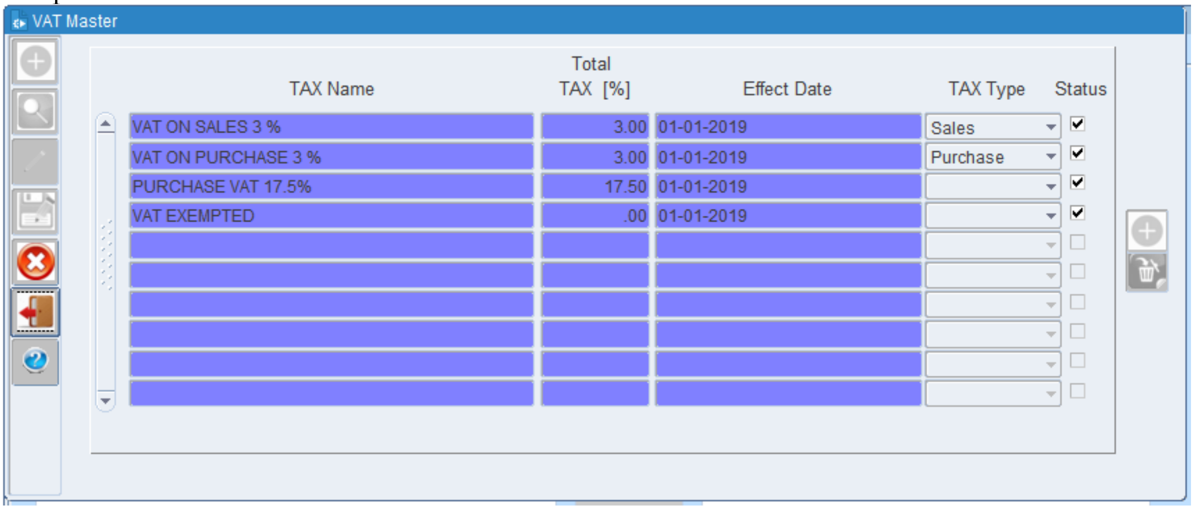
To Add a Warehouse
Click **Add** on the toolbar. Enter Warehouse Code, Name, and Nature of Warehouse. Select the user who will be able to make transactions with the warehouse from list of users. Click **Save** on the toolbar to save.

To Edit the Warehouse
Click **Edit** on the toolbar. Select the Warehouse from list of values, which has to be modified. Make the required changes and save.

4.7 VAT MASTER

Purpose:
This option maintains details of all VAT types that is associated with the items from Inventory.

Sample VAT Master Screen



Procedure:

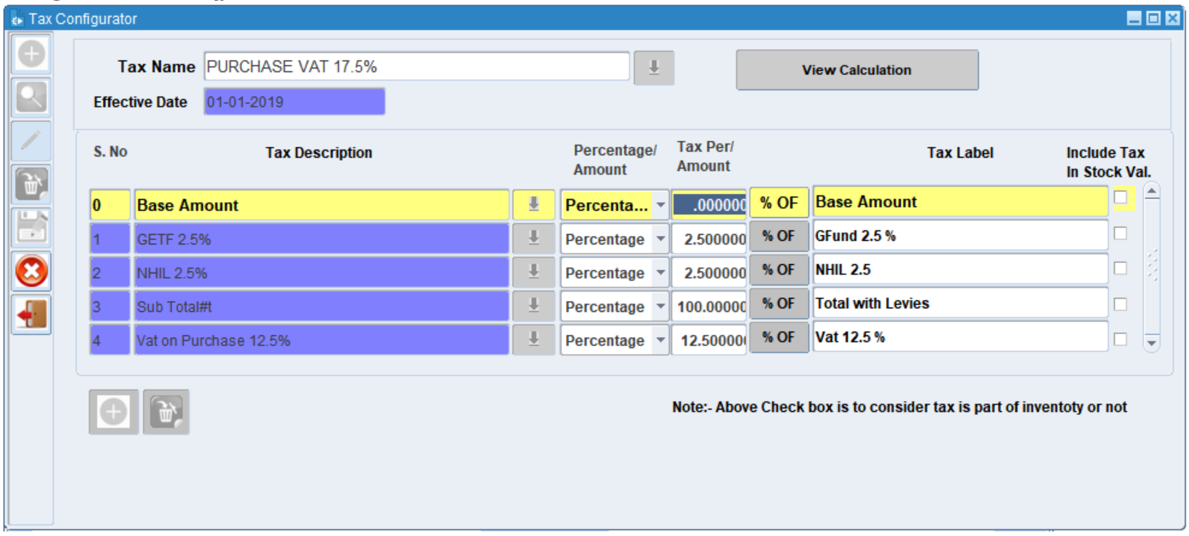
To Add a VAT
Click **Add** on the toolbar. Enter VAT Name and specify VAT %, NHIL % and status. Click **Save** on the toolbar to save.

To Edit the VAT
Click **Edit** on the toolbar. Select the VAT from list of values, which has to be modified. Make the required changes and save.

4.8 TAX CONFIGURATION

Purpose:
This option allows user to check the calculation of Vat.

Sample Tax Configuration Screen



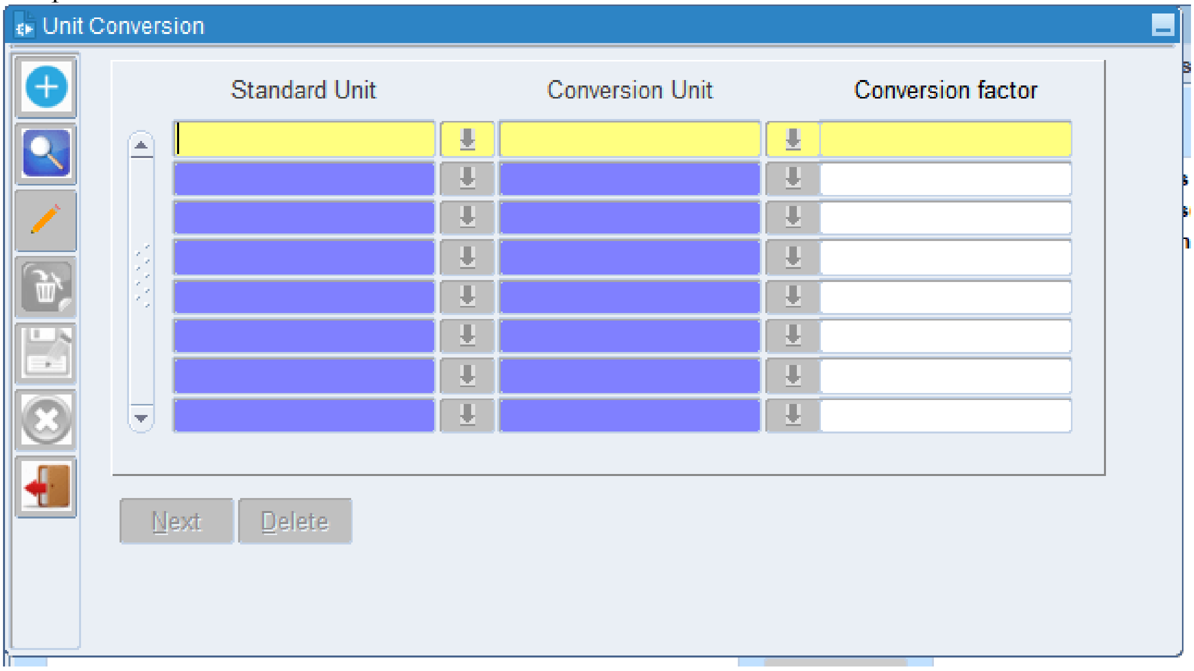
Procedure:

To Add Tax Configuration
Select either Inclusive or Exclusive, enter the base amount, Enter Quantity and click on result. This will display the Vat Amount and the total.

4.9 UNIT CONVERSION

Purpose:
This option allows you to define conversion factor for converting standard unit to conversion unit.

Sample Unit Conversion Screen



Procedure:

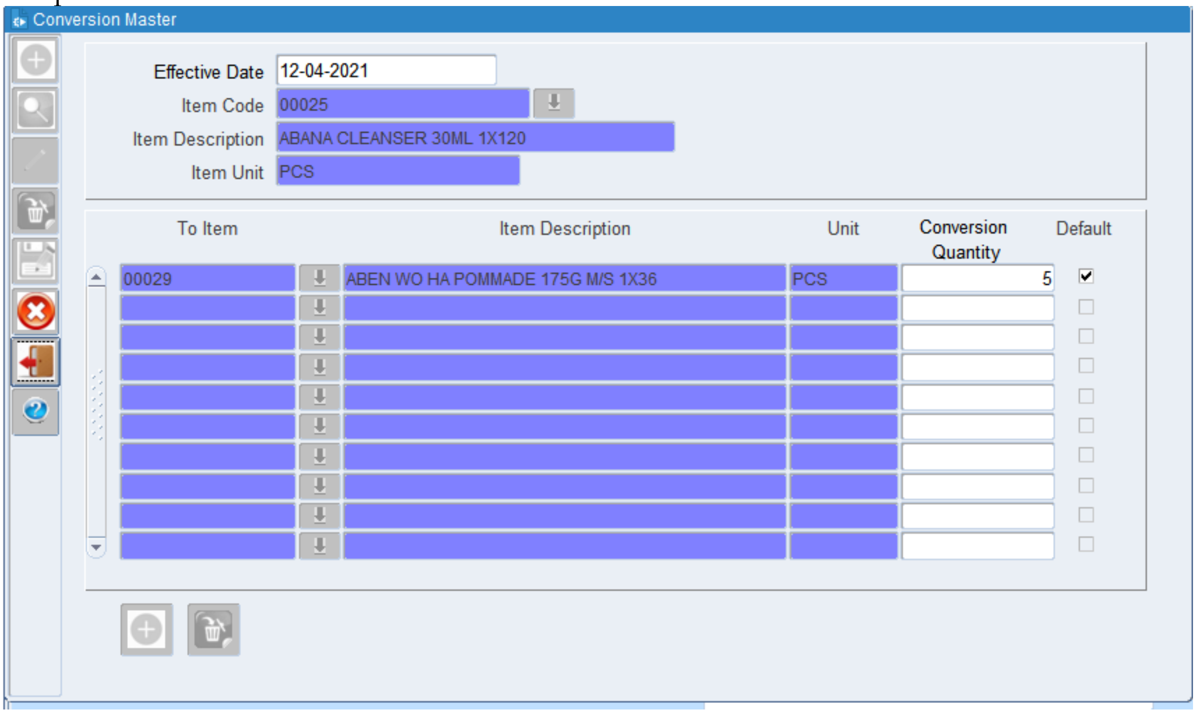
To Add A Unit Conversion Record
Click add on the toolbar. Select Standard Unit and Conversion Unit from the respective list of values. Enter Conversion Factor. Click save on the toolbar to save. Click on **Next** button to add another record. Click on **Delete** button to delete a record.

To Edit A Unit Conversion Record
Click edit on the toolbar. You can modify the Conversion Factor only. Click delete on the toolbar to delete any record. Make the required changes and save.

4.10 ITEM CANNIBALIZATION

Purpose:

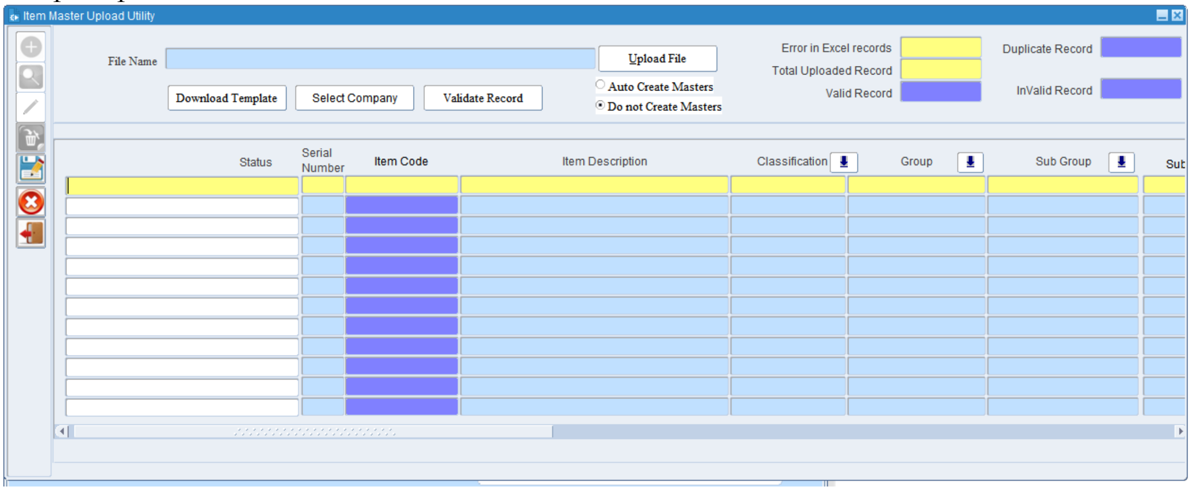
Sample Item Cannibalization Screen



4.11 UPLOAD ITEM MASTER

Purpose:
This option allow you to upload item from excel file which will be stored in item master.

Sample Upload Item Master Screen



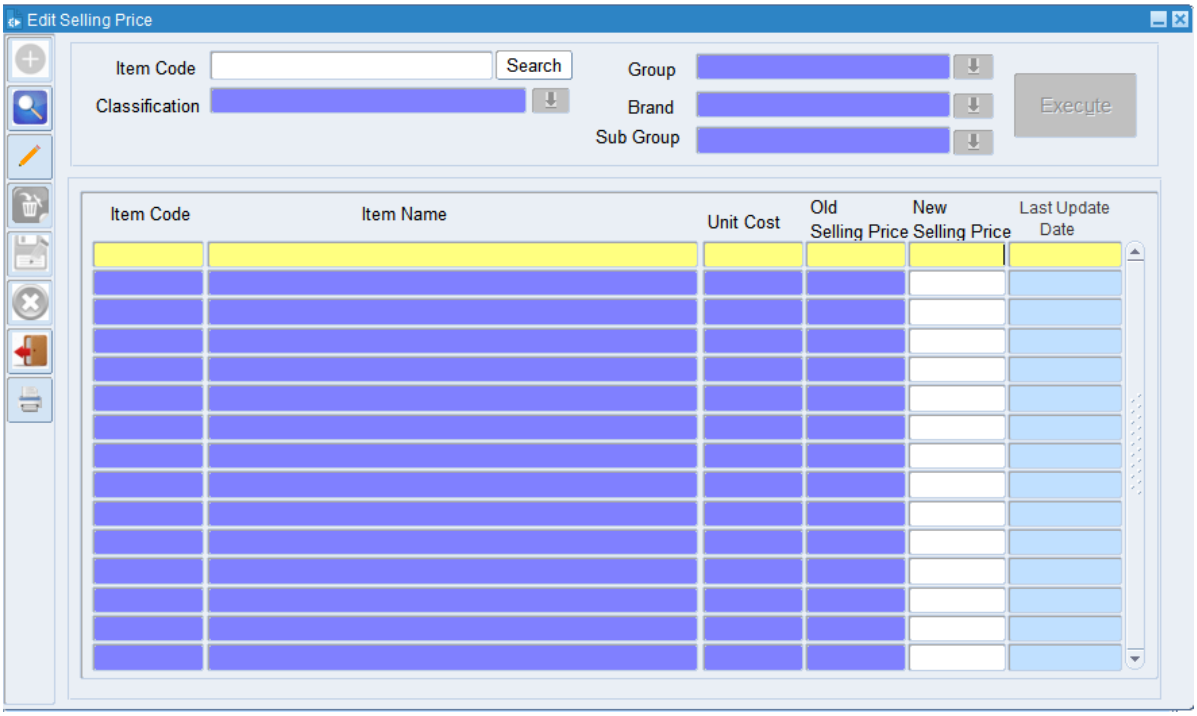
Procedure:

To Add a Upload Item Master
Click on upload file, select the file from the location, Click on Validate Record for Add if the item are new but if you are editing then click on Validate Record for Edit. Click on Save to Save the transaction.

4.12 UPDATE SELLING PRICE

Purpose:
This option allow you to change existing selling price which has been defined either Item Master Form or Selling Price Form.

Sample Update Selling Price Screen



Procedure:

To Edit a Item Price Master
Click on Edit on the toolbar, select Classification, select group, Select sub Group and click on Execute the corresponding Items will display, change the selling price and click Save on the toolbar to Save the transaction.

APPENDIX

A. LIST OF MAIN FEATURES

This section lists out the key features in ***ebizframe*** Inventory.

Item Classifications can be of following types:
Finished Goods
Semi-Finished Goods
Raw Material
By Products
Tools and Dyes
Fixed Assets
Mixed Grade
Spare Parts
Samples
Others
These pre-defined classification cannot be modified. You can add more classifications as required. Within Item classifications, Item Groups can also be setup.

Nine types of Quantities maintained for each Item:
Quantity on Hand
Available Quantity
Reserved Quantity
Required Quantity
Quantity to Order
Quantity Ordered
Rejected Quantity
Reworkable Quantity
Defective Quantity
Labeled Quantity (for fixed assets)

The system allows user to define values for the following:
Reorder Level
Safety Level
Basic Rate
Evaluation Rate
ABC/VED Analysis can be performed on Items

Quantity Control at Requisitions
All item requisitions from ***ebizframe*** Sales [Invoice] and Material Requisition Slips control quantity through the following steps:
1. Check for Available Quantity

2. If Available Quantity >= *Requisition Quantity* then
Reserved Quantity = Previous Reserved Quantity + *Requisition Quantity*
Available Quantity = Previous Available Quantity - *Requisition Quantity i.e., whatever is available is reserved for Issue/Dispatch and extra required quantity information is passed to* ***ebizframe*** *Purchase [Purchase requisition]*

Following information is generated by the system to help track the status of various activities and take critical decisions:
Stocks Ledger
Receipts Register
Outstanding Material Requisition Notes
Issues Register
Item Stocks Level
Below Reorder Level
Below Safety Level

B. LIST OF MANDATORY FIELDS

This section lists all the fields of ***ebizframe*** Inventory, data entry for which is must. The section sub-headings denote the options in which these appear.

INVENTORY

MATERIAL REQUISITION NOTE (MRN)

Field Name	Field Description
Requirement Area	Various areas classified under dept.s that request for material
Department	Name of the department under the selected requirement area
Requisition Date	date on which a request is generated
Item Code	unique code of an item required
Required Quantity	required quantity of the selected item

RETURN TO STORES ADVICE (RTS)

Field Name	Field Description
Requirement Area	Are various areas classified under depts that return the material
RTS Date	date of return of material
Item Code	unique code of an item returned
Returned Quantity	quantity returned of the selected item
Department	departments that return the material

MATERIAL RECEIPTS AT STORES (IMPORT PURCHASE)

Field Name	Field Description
Receipt Date	date of receipt of material
Quantity Received	is the quantity of material received at the stores
Item Code	unique code of an item received at the store
Party Name	supplier name from whom the material is received
Supp. Waybill No.	Waybill number of supplier
Gate Entry Number	gate number at which the material is received
Order Number	purchase order number

MATERIAL RECEIPTS AT STORES (LOCAL PURCHASE)

Field Name	Field Description
Receipt Date	date of receipt of material in stores
Quantity Received	quantity of material received at the stores
Purchase Order No.	number against which material is received
Item Code	unique code of an item received at the store
Order Quantity	quantity as per challan

MATERIAL RECEIPTS AT MAIN STORES -SALES RETURN

Field Name	Field Description
Challan Number	challan number against which the goods were originally despatched
Rejection Date	receipt/rejection date of material
Returned Quantity	quantity returned through sales return
Rejection Reasons	reasons for rejection

Invoice Number/57F4 Number	Invoice number against which material is received
Invoice Date	Invoice date on which material is received

ISSUES - ISSUE OF ITEMS

Field Name	Field Description
Issue Date	is the date on which the material is issued
Item Code	unique code of item to be issued
Requirement Area	name of the requirement area where the material is to be issued
MRS Number	is the material requisition slip number
Issued Quantity	quantity of material issued
Lot Quantity	lot-wise quantity of material issued

STOCK UPDATION

Field Name	Field Description
Product Code	unique code of a finished good
Quantity Produced	quantity of material accepted/received

STOCK VERIFICATION

Field Name	Field Description
Item Code	unique code of an item to be verified
Accepted Quantity	accepted quantity of material
Authorization	is for raising a requisition by an authorized person only

DEFINITIONS

ITEM MASTER

Field Name	Field Description
Item Code	helps in identifying the item with a unique code
Item Description	brief description of the item
Classification	helps in classifying all the items
Unit	helps in defining the unit of measurement

OTHER PARAMETERS

Field Name	Field Description
Description	helps in describing the parameter selected

REQUIREMENT AREA

Field Name	Field Description
Department	various departments
Requirement Area	helps in identifying requirement area

GROUP DETAILS

Field Name	Field Description
Classification	helps in classifying all the items
Group	various groups created under a specific classification

SUB-GROUP DETAILS

Field Name	Field Description
Group	various groups created under a specific classification
Subgroup	various subgroups created under specific groups

UNIT CONVERSION

Field Name	**Field Description**
Standard Unit	unit for which conversion unit is to be specified
Conversion Unit	unit selected as conversion unit
Conversion Factor	factor for converting standard unit into conversion unit

C. GLOSSARY OF ABBREVIATED TERMS

This section lists commonly used, standard abbreviated terms in ***ebizframe*** Inventory.

GR/RR Stands for Goods Receipt/Rail Receipt, which is a document containing the details of the buyer and the goods received by the buyer.

RTS Stands for Return to Stores Advice that is generated by the Production department when it receives excess material or there is some unused material.

MRN Stands for Material Requisition Note, which is submitted to the Inventory department whenever a requirement area requires some material.

ABC This classification divides materials into three grades for selective management control purposes, based on material's price, criticality, non-availability, size vs. weight etc.

VED Stands for Vital Essential Desirable that classifies the materials by their criticality. It filters out those materials which, though may be low priced in market or bought in traces, still their absence may lead to high costs, slow-down or shut-down of production.

D. ERROR MESSAGES AND TROUBLESHOOTING

Error messages of ***ebizframe*** Inventory are listed in this section. Brief troubleshooting tips are provided with each error message.

INVENTORY

Material Requisition Note (MRN)

Error Message	Troubleshooting
Item not found in stock summary table, Please contact database administrator!	Please contact database administrator
No MRS available	Add a record and save
Duplicate record in record number	Specify a unique item code
Requisition Date not specified	Specify requisition date
Requisition Date cannot be greater than today's date	Specify requisition date less than or equal to today's date
Requirement area not specified	Specify requirement area
Purchase requisition cannot be made for the item	Select an item code of classification other than finished goods or by-products
Process requisition cannot be made for the item	Select an item code of classification other than raw material, tools and dyes, semi-finished goods
Requirement date not specified	Specify requirement date
Requirement date should be greater than or same as material requisition date	Specify requirement date greater than or equal to requisition date
Department not specified	Specify department
Production date should be greater than requisition date	Specify production date greater than or equal to requisition date
Production plan for production date, shift desc, machine desc is not made	Prepare Daily Plan or generate MRP in ***ebizframe*** Production Planning
Item is not required for the production on production date, shift desc and machine desc	The specified item is not required for production on the specified production date. Check the item that is required for production from ***ebizframe*** Production Planning.
Unauthorized user! Changes have been saved but updations are not being carried out	In edit mode specify an authorised user and password and post MRS
Unauthorized User	Specify an authorised user
Invalid password	Specify the correct password
Machine Codes not available	Define machines in ***ebizframe*** Production
Shifts not available	Define shift in ***ebizframe*** Production
Products for the specified date are not available	Prepare Job Card for the specified date and product in ***ebizframe*** Production Planning
Production plan for the production date, machine desc, shift desc are not made	Specify the right combination of production date, machine description and shift for which production plan has been made
The record is being saved by another user. Try again!	Cancel the record and try again
The record is being modified by another user. Try again!	Cancel the record and try again
57F4 number cannot be blank!	Enter 57F4 number
Purchase requisition cannot be	Purchase requisition cannot be made as

made for the item <item code> as item is finished good or by-product!	item is finished good or by-product
Process requisition cannot be made for the item as the item is other than semi finished!	Select an item of semi finished classification

Material Return Note

Error Message	**Troubleshooting**
MRN's not available	Generate a MRN
Rejection date cannot be greater than system's date	Specify rejection date less than system date
Returned quantity not specified	Enter returned quantity
No quantity available for this item code to return. Select some other item code.	Specify some other item code
Returned quantity cannot exceed the total quantity	Specify returned quantity less than or equal to total quantity
Rejected quantity should be less then returned quantity	Specify rejected quantity less than or equal to returned quantity

Material Receipts at Stores (Import Purchase)

Error Message	**Troubleshooting**
Quantity as per challan not specified	Specify challan quantity
Quantity received cannot exceed as per challan	Specify quantity received less than or equal to challan quantity
Bill of entry number not specified	Specify bill of entry number

Material Receipts At Stores (Local Purchase)

Error Message	**Troubleshooting**
Order no not specified	Specify purchase order number
Duplicate data in the record	Enter a unique record
Cannot delete the last record	If you want to save the details of the specified option the last record in the option cannot be deleted
Please enter the record first	Enter the record first
Specify the item details for the selected order	Specify the item details
Gate passes not available	Prepare gate pass in ***ebizframe*** Inventory against a process order
Vendors not available	Define sub-contractor in ***ebizframe*** Purchase
Transfer orders not available	Prepare transfer order in ***ebizframe*** Sales
Challan Date cannot be greater than receipt date	Specify challan date less than or equal to receipt date
GR/RR date cannot be greater than receipt date	Specify GR/RR date less than or equal to receipt date
This transfer order is already been selected for this receipt date, please try another one.	Select a different transfer order
Wrong receipt number selected, please select receipt number!	Select receipt number
Receipt date cannot exceed today's date	Specify receipt date less than or equal to today's date
Receipt date cannot be less then purchase order date	Specify receipt date greater than or equal to purchase order date

Modvat % not defined in purchase!	Define modvat percentage in other parameter master in purchase
Modvat cannot be claimed as goods are not received within 180 days or extension period!	Extend 57F4 challan in Extension of 57F4 option (Inventory User Operation Manual, option 3.9)
This record is being modified by another user. Try again!	Cancel the record and try again
Material already received against this transfer order. Select another transfer order!	Select another transfer order
Chapter of the item not specified!	Specify chapter of the item
Duty type/duty amount of the item not specified!	Specify duty type/duty amount for the item
Any/some of the items are not shown as excisable!	Specify the item as excisable if required
Financial Year not found. Check your challan date!	Change challan date according to the financial year
Challan date not with in current financial year!	Specify the challan date within the current financial year
Same 57F4 challan no. Cannot be received more than once on same date!	Select another 57F4 challan or change date
Purchase order/ Challan Invoice/ Gate pass number not specified!	Specify purchase order/challan invoice/gate pass number
Process order selected has been cancelled. Cannot update quantities!	Prepare process order again in ***ebizframe*** Purchase

Material Receipts At Main Stores - Sales Return

Error Message	**Troubleshooting**
Returned quantity cannot exceed total quantity	Specify returned quantity less than or equal to total quantity
Rejected quantity can not be greater then returned quantity	Specify rejected quantity less than or equal to returned quantity
Cannot delete rejection number is referenced	The rejection number cannot be deleted as it is being referred in other options of ***ebizframe*** Inventory
Rejection date cannot be less then challan date	Specify rejection date greater than or equal to challan date
Quantity not allocated lot wise	Allocate quantity lot wise
This record is being modified by another user. Try again!	Cancel the record and try again.
Returned quantity cannot be greater than challan quantity!	Enter returned quantity less than challan quantity
Returnable Quantity not specified!	Specify returnable quantity
Returned Quantity not specified!	Specify returned quantity
Returnable quantity cannot be greater than returned quantity!	Specify returnable quantity less than returned quantity

Returnable quantity cannot be greater than balance quantity!	Specify returnable quantity less than balance quantity
Reworkable quantity can not be greater than rejected quantity!	Specify reworkable quantity less than rejected quantity.
Rejection date is not within the current financial year!	Specify rejection date within financial year

Issues

Error Message	**Troubleshooting**
Dispatch date not specified!	Specify dispatch date
Issue date cannot be greater than today's date!	Specify issue date less than or equal to today's date
Issue date cannot be less than the Requisition date	Specify issue date greater than or equal to requisition date
Requirement area not specified!	Specify requirement area
MRS no. not specified !	Specify MRS number
Item code not specified!	Specify item code
Quantity issued should be greater than zero	Specify issue quantity greater than zero
Quantity issued not specified!	Specify issue quantity
Issued quantity cannot be greater than required quantity!	Specify issue quantity less than required quantity
'Issued quantity cannot be greater than quantity available!	Specify issue quantity less then available quantity
Issued quantity cannot be greater than pending quantity!	Specify issue quantity less then pending quantity
Lot wise quantity not allocated!	Specify lot wise breakup of quantity
Lot wise quantity not allocated correctly!	Specify sum of the breakup of issue quantity in lots equal to total issue quantity
Qty issued exceeds min. qty	Specify issue quantity less then minimum quantity
Qty issued exceeds reorder qty	Specify issue quantity less then reorder quantity
Qty issued exceeds safety qty	Specify issue quantity less then safety quantity
Issued quantity not specified!	Specify issue quantity
Quantity issued cannot be negative!	Specify positive issue quantity
Issue quantity mismatch!	Specify sum of the breakup of issue quantity in lots equal to total issue quantity
Voucher Date cannot be greater than current date!	Enter voucher date equal to or less than current date
This period is closed. Cannot enter voucher for this period. Change date to proceed!	Enter voucher date with in open financial year
Issue date not with in current financial year!	Enter issue date with in current financial year
Excise amount cannot be zero!	Enter excise amount greater than zero
Excise account not selected!	Select excise account

Accounts not opened!	Open excise accounts in ***ebizframe*** Finance
Select excise account!	Select excise account
Excise Amount greater than closing balance. Select other account!	Enter excise amount less than closing balance or select other excise account

Stock Updation

Error Message	**Troubleshooting**
Quantity produced cannot be equal to zero	Specify quantity produced greater than zero
Production date cannot be greater than today's date	Specify production date less than or equal to today's date

Stock Verification

Error Message	**Troubleshooting**
Incorrect password	Specify the correct password
Verification date cannot exceed today's date	Specify verification date less than or equal to today's date
Quantity mismatch	Lost quantity cannot be greater than or equal to accepted quantity

REPORTS

Stock Ledger Report

Error Message	**Troubleshooting**
Classification not specified	Specify classification
Enter numbers only	Enter numeric data only
Classifications not available	Go to Other Parameters option under Definitions and define item classification

Outstanding Material Requisition Notes

Error Message	**Troubleshooting**
Requirement area not specified	Specify requirement area
Requirement areas not available	Go to Requirement Area option under Definition and define requirement area
Enter numbers only	Enter numeric data only

Receipts Register – Item wise For Suppliers

Error Message	**Troubleshooting**
Item code not specified	Specify item code
Enter numbers only	Enter numeric data only

Receipts Register – Item wise For Sub-contractors

Error Message	**Troubleshooting**
Item code not specified	Specify item code
Enter numbers only	Enter numeric data only

Receipts Register- Supplier wise

Error Message	**Troubleshooting**
Supplier not specified	Specify supplier name
From date not specified	Specify from date
To date not specified	Specify to date
To date cannot be less than from date	Specify to date greater than or equal to from date
Enter numbers only	Enter numeric data only

Issues Register – Item wise

Error Message	**Troubleshooting**
Item code not specified	Specify item code
Enter numbers only	Enter numeric data only

Issues Register – MRS wise

Error Message	**Troubleshooting**
Requisition no. not specified	Specify requisition number
Enter numbers only	Enter numeric data only

Issue Register – Requirement Area wise

Error Message	**Troubleshooting**
Requirement area not specified	Specify requirement area
Area has to selected	Specify area description
Enter numbers only	Enter numeric data only

Cancelled Deliveries - Consolidated

Error Message	**Troubleshooting**
From date not specified	Specify from date
To date not specified	Specify to date
From date cannot be greater than to date	Specify to date greater than or equal to from date
To date cannot be greater than today's date	Specify to date less than or equal to today's date
Filename not specified	Specify file name
From date cannot be greater than today's date	Specify from date less than or equal to today's date
Enter numbers only	Enter numeric data only

Cancelled Deliveries - Detailed

Error Message	**Troubleshooting**
From date not specified	Specify from date
To date not specified	Specify to date
From date cannot be greater than to date	Specify to date greater than or equal to from date
To date cannot be greater than today's date	Specify to date less than or equal to today's date
From date cannot be greater than today's date	Specify from date less than or equal to today's date
Enter numbers only	Enter numeric data only

MIS

Item Stock Levels – Below Reorder Level

Error Message	**Troubleshooting**
Supplier has to selected	Select supplier
Enter numbers only	Enter numeric data only

Item Stock Levels - Below Safety Level

Error Message	**Troubleshooting**
Filename not specified	Specify file name
Enter numbers only	Enter numeric data only

Stock Ageing Analysis

Error Message	Troubleshooting
Item code not specified	Specify item code
Enter numbers only	Enter numeric data only

ABC Analysis

Error Message	Troubleshooting
No. of copies not specified	Specify number of copies
Enter numbers only	Enter numeric data only

LISTINGS

Item Master

Error Message	Troubleshooting
Classification not specified	Specify classification
Enter numbers only	Enter numeric data only

Other Parameters

Error Message	Troubleshooting
Enter numbers only	Enter numeric data only

Requirement Area

Error Message	Troubleshooting
Enter numbers only	Enter numeric data only

Group Details

Error Message	Troubleshooting
Classification not specified	Specify classification
Filename not specified	Specify file name
Enter numbers only	Enter numeric data only

Subgroup Details

Error Message	Troubleshooting
Group not specified	Specify subgroup description
Filename not specified	Specify file name
Enter numbers only	Enter numeric data only

DEFINITIONS

Item Master

Error Message	Troubleshooting
Item code already exists	Enter a new item code
Classification not available	Go to Other Parameters option under Definitions and define item classification
Item group not available	Go to Group option under Definitions and define group
Select classification first	Select classification
Items not available	Items can be viewed only after saving a record
Bin location not specified	Specify bin location
Units not available	Go to Other Parameters option under Definitions and define required unit
Subgroup not available	Go to Subgroup Details option under Definitions and define sub-group
Data not available	Save a record
Only head office is authorized to add the record	Go back to the login screen and login as the head office of the company to add details

Only head office is authorized to delete the record	Go back to the login screen and login as the head office of the company to delete details
Scrap rate cannot be greater than basic price	Specify scrap rate less than basic price
Reorder quantity must be greater than safety quantity	Reorder quantity must be greater than safety quantity
Opening lot cost cannot be greater than basic price	Specify opening lot cost less than or equal to basic price
Safety quantity cannot be less then reorder quantity	Specify safety quantity greater than or equal to reorder quantity
Record is being saved by another user. Try again!	Cancel the record and try again
Record is being modified by another user. Try again!	Cancel the record and try again
Finished goods can be deleted from Sales only!	Go to ***ebizframe*** Sales for deleting the finished good
Item is excisable. Chapter number cannot be blank!	Specify chapter number for the item
Spaces in the item code not allowed!	Delete spaces from item name
Item is not excisable. Chapter number must be blank!	Make chapter number blank
MRP % cannot be less than zero!	Specify MRP% greater than 0 in ***ebizframe*** Purchase
MRP % cannot be greater than 100!	Specify MRP% less than or equal to 100 in ***ebizframe*** Purchase
MRP% not specified!	Specify MRP% in excise detail screen of item master
Chapter number not specified!	Specify chapter number for the item

Other Parameters

Error Message	**Troubleshooting**
Cannot delete, this parameter is in use!	This parameter cannot be deleted as it is being used in some other options of ***ebizframe*** Inventory
Length of unit cannot exceed 12 characters	Specify length of unit less than or equal to 12 characters
Description not specified	Specify description
Duplicate record	Enter a unique record

Requirement Area

Error Message	Troubleshooting
Requirement areas not available	Add a requirement area for the selected department
Cannot change this record as MRS has been made against this area	This record cannot be changed as MRS has been raised for the requirement area
Cannot delete this record as MRS has been made against this area	This record cannot be deleted as MRS has been raised for the requirement area
Requirement area not specified	Specify requirement area
Requirement area of this name already exists in this department	Specify a new requirement area
The production requirement area already exists	Shop floor is the default requirement area in Production department. A new requirement area for this department cannot be selected.

Group Details

Error Message	Troubleshooting
Cannot delete the reserved record	The group cannot be deleted as it is being referred in some other option of ***ebizframe*** Inventory
Group description cannot be blank	Specify group
You cannot delete this group	This group cannot be deleted as items has been defined under this group

Subgroup Details

Error Message	Troubleshooting
You cannot delete this subgroup	This sub-group cannot be deleted as items have been defined under this sub-group
Duplicate Subgroup specified	Specify a different sub-group
Subgroup description not specified	Specify sub-group

Unit Conversion

Error Message	Troubleshooting
Choose a different standard unit	Select a different standard unit
There are no units in the list	Go to Other Parameters option under Definitions and define required unit
No record to view	To view a record first save it
Standard units not specified	Specify standard unit
Conversion units not specified	Specify conversion unit
Conversion factors not specified	Specify conversion factor
Unit conversion factor already exists	Specify a new conversion factor

E. PROCESS FLOW DIAGRAM

This section lists out the data flows associated with *ebizframe* Inventory. Option 1.0 displays the flow diagram for Material requisition and Issue.