## **Meeting Notes and Presentation Preparation:**

## **View Supplementary Assets:**

- Utilize GitHub for additional resources.
- · Any questions regarding complexity should be directed to Support/motif.
- Ensure all relevant materials are ready for submission before the presentation.

#### Sources:

- Sources used for development should be compiled into a GitHub repository.
- · Provide links to sources for any images used in the presentation.

## **Project Focus:**

- Focus the presentation on the key aspects of the project without delving too deeply into complexity.
- Highlight challenges faced and the approaches taken, emphasizing sophistication where applicable.

#### Demo:

- Treat the demo as a crucial part of the presentation, taking it seriously.
- · Maintain professionalism in the presentation, following a logical order similar to that of the report.

#### Agenda:

#### 1. Aims and Objectives:

- Maintain a clear and structured outline.
- Allocate 20-30 minutes for the demo portion.
- Provide references for all points covered in the slides.
- Exclude unnecessary elements from the presentation.
- Be open to discussing prominent ideas and addressing any concerns.

# 2. Highlighting Importance and Novelty:

- Emphasize the significance and innovation of the project.
- Select key points from the report to highlight during the presentation.
- Focus on conveying one key learning rather than overwhelming with excessive information.

# 3. Discussion and Reflection:

- Reflect on the achieved aims, challenges faced, and the scope of the project.
- o Keep the presentation concise, avoiding excessive detail.
- Share honest thoughts on individual contributions to the project.
- o If the supervisor poses a challenging question, take a deep breath, and approach it with honesty.
- Demonstrate not only your motivation and understanding of the project (motif) but also use the opportunity to educate the second assessor further on the topic area of eye health.

## 4. Personal Experiences:

- Avoid personal anecdotes; instead, relate experiences back to research and project justification.
- Maintain objectivity when comparing different aspects of the project.