Holiday Inn Belgrade

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Mr. Boris Ristovic / Mrs. Katarina Slavković

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For the event

**Havana en Belgrado**

Please complete this form in **block letters.**

In order totake advantage of these specially negotiated rates reservations should be made before August 22, 2022. All reservations will be confirmed according to hotels availability.

Please make your booking as soon as possible to have your rooms confirmed.

For multiple bookings, please photocopy this form.

**Period:** 01. – 05. Sep 2022.

**1. GENERAL INFORMATION**

Full name:

Company/organization:

Billing address:

City and postal code: Country:

E-mail: Telephone and Fax:

**2. HOTEL RESERVATION / Holiday Inn Belgrade**

**Arrival: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Departure: \_\_\_\_\_\_\_\_\_\_\_\_\_\_ Number of nights: \_\_\_\_\_**

Check-in: 15:00 hours Check-out: 12:00 hour’s noon

*Please tick accordingly, which room type you would like to book (\*please note that this is subject to availability)*

**Room type: Rate (single use):**

□ Single standard: **EUR 60/room/night**

□ Double standard: **EUR 70/room/night**

**Rates are based for minimum 2 night’s length of stay in mentioned period.**

**Room rates exclude breakfast.**

**Rates include VAT but exclude city tax app. EUR 1.35 per person/per day.**

**4. CANCELLATION**

Please note that once the reservation is made guarantee for amount of first night will be required.

**Cancellation policy:**

* Cancellations need to be sent in writing form to the contact information on the top of this form
* **Cancellation free of charge is 10 days prior to guest arrival.**
* **No-show/late cancellation fee is first-night room rate.**

***In case of cancellation or no show I authorize Holiday Inn Belgrade to charge the penalty for amount to my credit card or to my company.***

An extra supplement will apply for:

Late check-out until 18:00 – 50EUR

Late check-out after 18:00 – Full rate will apply.

**3. METHOD OF PAYMENT**

*Please select the payment method:*

□ Bank transfer (in case you chose this option, please send us the company details in order to receive invoice pro forma)

□ *Credit card:*

□Visa □ Euro Card/MasterCard □ American Express

**Card number: Expiry date:**

**Name of cardholder: Signature:**

***By this signature I authorize Holiday Inn Belgrade to charge my credit card for the above requested services.***