**Zoom Stand-Up Meeting - Sprint 1**

**Date**: March 23–2024

**Contributors**: Noor (Developer 2), Faiqa (Developer 1), and Misbah (Scrum Master)

**Discussion**:

1. **Review of Sprint Goals**:

* Misbah went over the goals for Sprint 1, emphasizing the importance of setting up project infrastructure and defining project scope.
* Faiqa and Noor affirmed that they understood the assignments and were prepared to move on with them

1. **Progress Update**:

* According to Faiqa, the project's infrastructure setup, which included configuring the development environment and version control, was successfully completed.
* Noor provided the first draft of the Business Use Case Document, emphasizing its main characteristics.

1. **Challenges and Roadblocks**:

* Noor remarked that it was difficult to define some parts of the project's scope, although Faiqa was helpful in coming up with ideas.
* Faiqa encountered minor issues during the setup process but quickly resolved them using her programming skills.

1. **Action Items**:

* Faiqa: Continue contributing to project development and provide support to Noor as needed, leveraging her programming expertise.
* Noor: Finalize the Business Use Case Document with input from the team and address any remaining uncertainties.
* Misbah: Schedule regular check-ins to monitor progress and address any emerging challenges.

**Signed by**: Misbah