

## Advance Excel Assignment 1

1. What do you mean by cells in an excel sheet?

A: A cell is a location at the intersection of a particular row and column, and might contain a data value.

2. How can you restrict someone from copying a cell from your worksheet?

A: Menu bar- >Review -> Protect sheet -> Password this helps to protect our sheet from copying

3. How to move or copy the worksheet into another workbook?

A: On the Edit menu, click Sheet -> Move or Copy Sheet

4. Which key is used as a shortcut for opening a new window document?

A: Ctrl+N

5. What are the things that we can notice after opening the Excel interface?

A: The Excel Starter startup screen appears, and a blank spreadsheet is displayed. In Excel Starter, a spreadsheet is called a worksheet, and worksheets are stored in a file called a workbook. Workbooks can have one or more worksheets in them.

6. When to use a relative cell reference in excel?

A: whenever calculations and same formula actions need to be repeated