A CRM Application to Manage the Booking of Co-Living

Abstract : Our co-living space project fosters an inclusive community where individuals can live, work, and connect. The space offers a balance of private and communal areas, encouraging collaboration and reducing isolation. The application allows users to select AC rooms with multiple sharing options, choose daily special food items, make payments through various modes, and provide feedback on services like room cleaning, internet connection, and food.
Features and Functionality:

1.Customer Management

- **I. Customer Registration**: Users can register themselves by providing personal details such as name, email, phone number, and address.
- **II. Customer Profile**: A user profile will be created to store customer information, booking history, and payment details.

2.Room Booking

- **I. Room Selection**: Users can browse and select from different AC rooms with multiple sharing options (e.g., single, double, triple sharing).
- **II. Room Availability**: The application will display the availability of each room type in real-time.
- **III. Booking**: Users can book a room by selecting the desired room type, checkin and check-out dates, and number of occupants.

3.Food Services

- **I. Food Menu**: A menu of special food items will be available for users to select from.
- **II. Daily Food Selection**: Users can select food items for each day of their stay.
- **III. Food Preferences**: Users can specify dietary restrictions or preferences (e.g., vegetarian, gluten-free).

4.Payment Management

- **I. Payment Options**: Users can make payments using various modes such as credit/debit cards, net banking, or wallets.
- **II. Payment History**: A record of all payments made by a user will be stored in their profile.

5.Feedback and Review

- **I. Service Feedback**: Users can provide feedback on various services such as room cleaning, internet connection, food quality, and overall experience.
- **II. Rating System**: Users can rate their experience on a scale of 1-5.

6.Reporting and Analytics

- **I. Booking Reports**: The application will generate reports on room bookings, occupancy rates, and revenue.

II. **Customer Insights**: The application will provide insights on customer behavior, preferences, and feedback.

7.Security and Access Control

I. **User Authentication**: Users will be authenticated using a secure login system.

II. **Role-Based Access**: Administrators will have access to manage bookings, customer data, and reports, while users will have access to their profiles and booking information.

8.Functionality

I.**Search and Filter**: Users can search for available rooms by date, room type, and sharing options.

II. **Booking Confirmation**: Once a booking is made, the user will receive a confirmation email with details of their booking.

III. **Payment Reminders**: The application will send reminders to users for pending payments.

IV. **Feedback Notifications**: The application will send notifications to administrators when a user provides feedback.

V. **Reporting and Analytics**: The application will generate reports and provide insights on customer behavior and preferences.

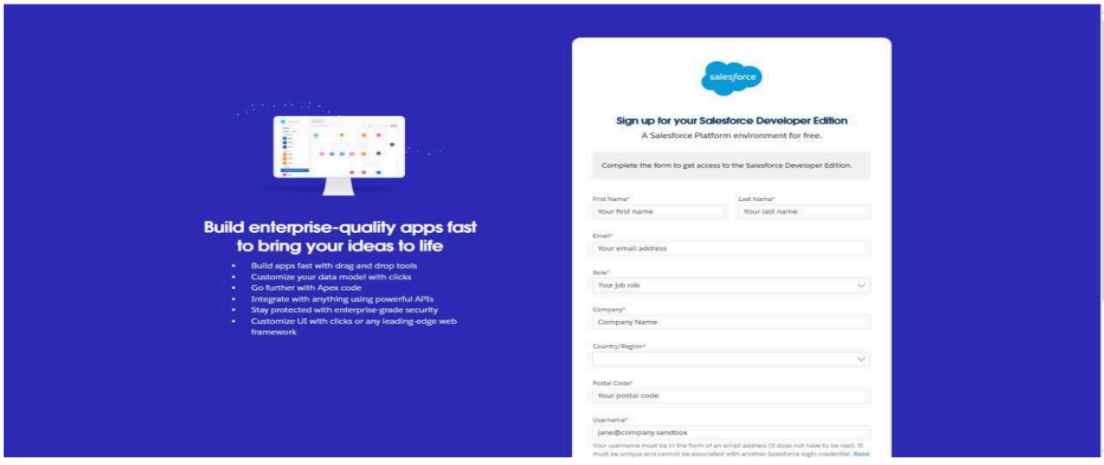
Milestone 1 - Introduction to Salesforce:

What is Salesforce?

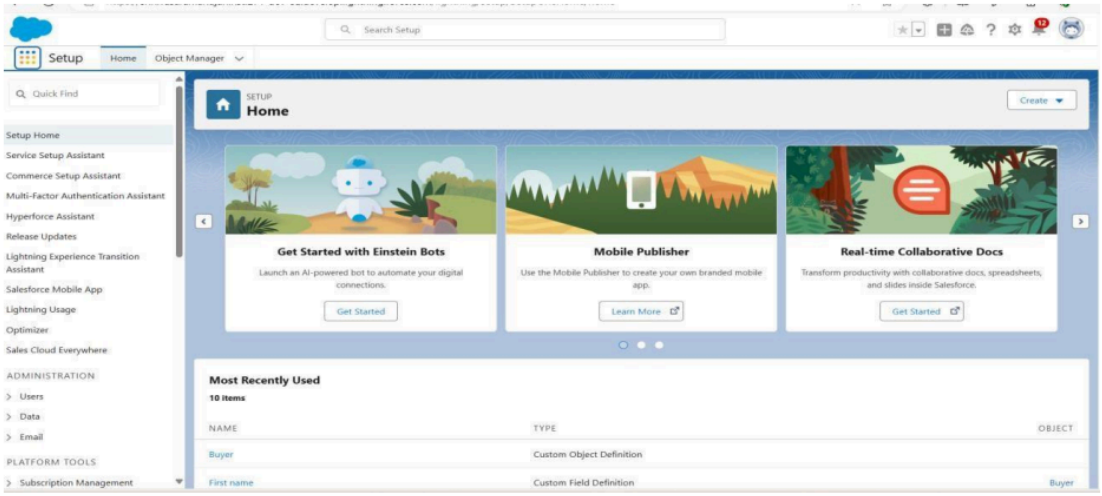
Salesforce is your customer success platform, designed to help you sell, service, market, analyze, and connect with your customers. Salesforce has everything you need to run your business from anywhere. Using standard products and features, you can manage relationships with prospects and customers, collaborate and engage with employees and partners, and store your data securely in the cloud.

Activity 1: Creating Developer Account:

https://developer.salesforce.com/signup



Activity 2: Account Activation:



Activate your account by clicking the verify account which you received to your E-mail id.

Milestone 2 – Object

What Is an Object?

Salesforce objects are database tables that permit you to store data that is specific to an organization. What are the types of Salesforce objects?

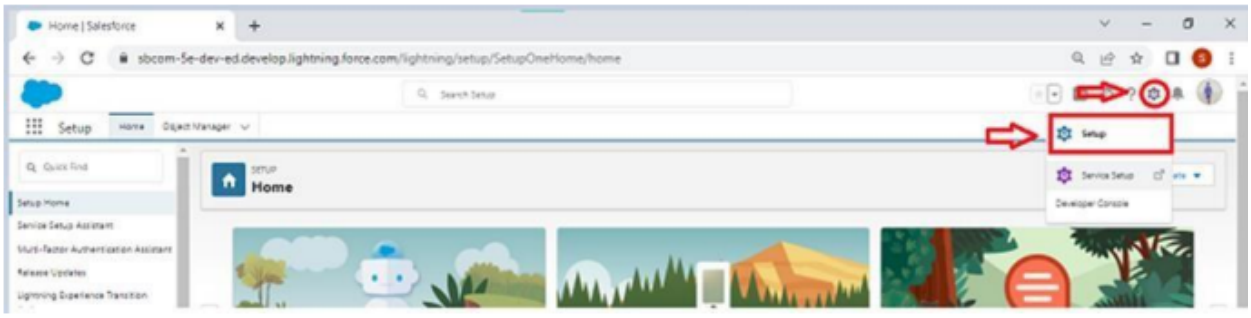
Salesforce objects are of two types:

1. Standard Objects: Standard objects are the kind of objects that are provided by salesforce.com such as users, contracts, reports, dashboards, etc.

2. Custom Objects: Custom objects are objects created by users. They supply information that is unique and essential to their organization. They are the heart of any application and provide a data-sharing structure.

To Navigate to Setup page:

Click on gear icon ? click setup.

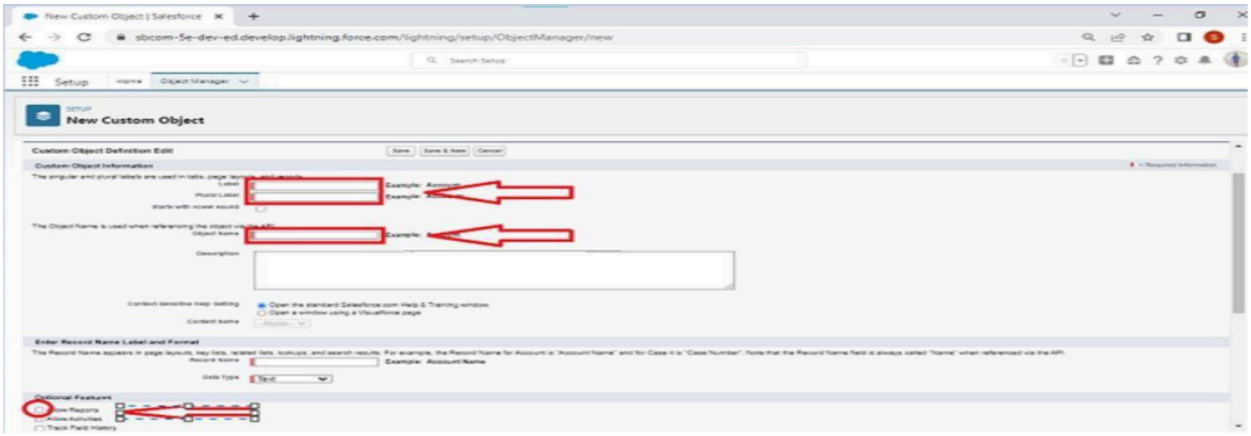


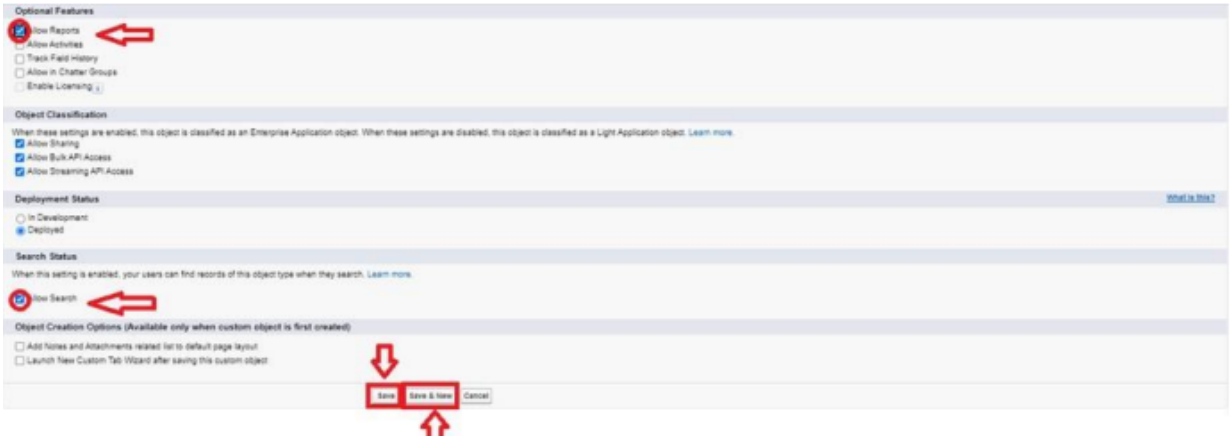
To create an object:

1. From the setup page ? Click on Object Manager ? Click on Create ? Click on Custom Object.

2. On the Custom object defining page:

3. Enter the label name, and plural label name, click on Allow reports, and Allow search.





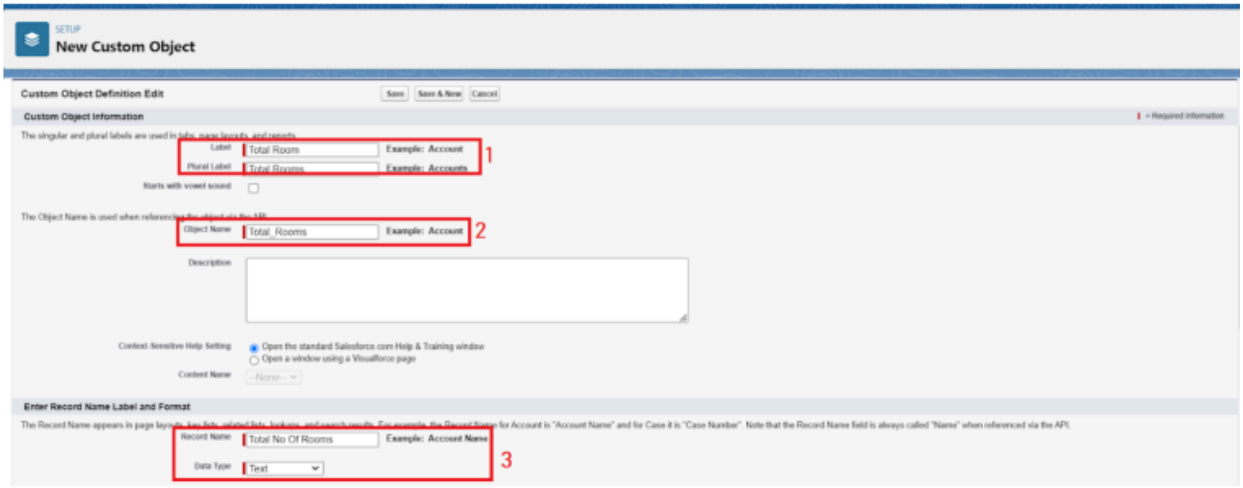
4. Click on Save.

Activity 1: Create a custom object for Total Rooms

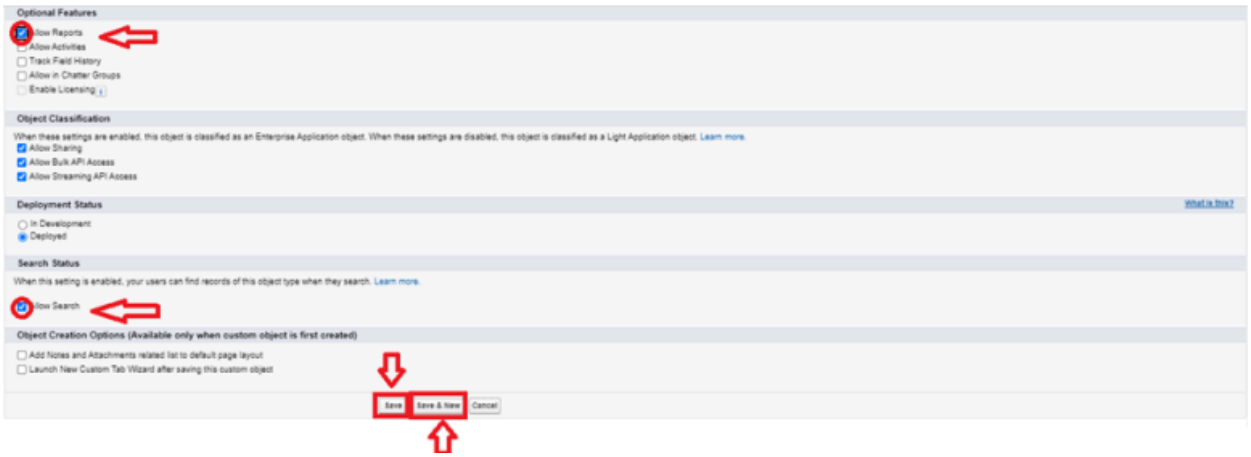
To create an object:

1. From the setup page Click on Object Manager Click on Create Click on Custom Object.
    1.Enter the label name Supplier
    2.Plural label name? Suppliers
    3. Fill in the label as " Total Room ".
    4. Fill in the plural label as " Total Rooms ".
    5. Record name: "Total No Of Rooms"
    6. Select the data type as "Text".
    7. In the Optional Features section, select Allow Reports and Track Field History.

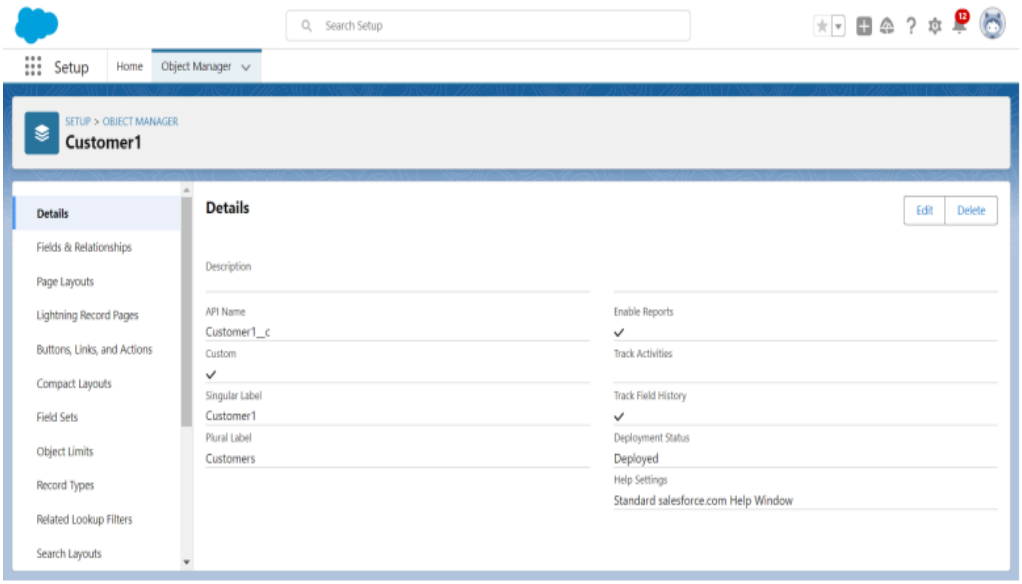
8. In the Deployment Status section, ensure Deployed is selected.
9. In the Search Status section, select Allow Search.
10. In the Object Creation Options section, select Add Notes and Attachments related list to default page layout.



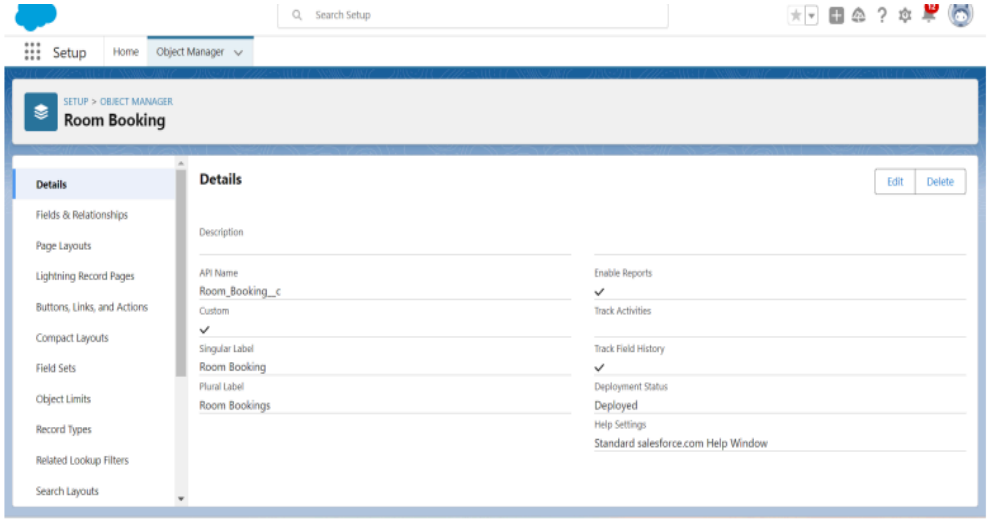
11. Leave everything else as is, and click Save.



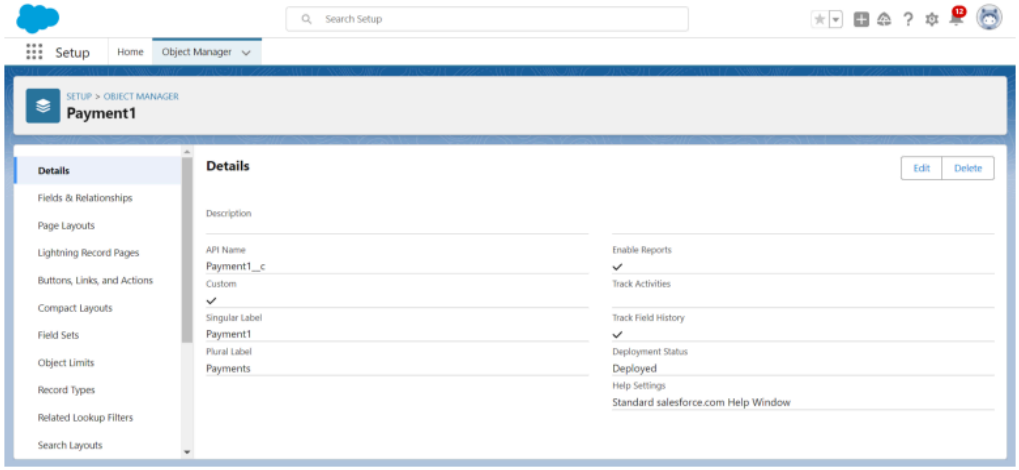
Create a custom object for Customer



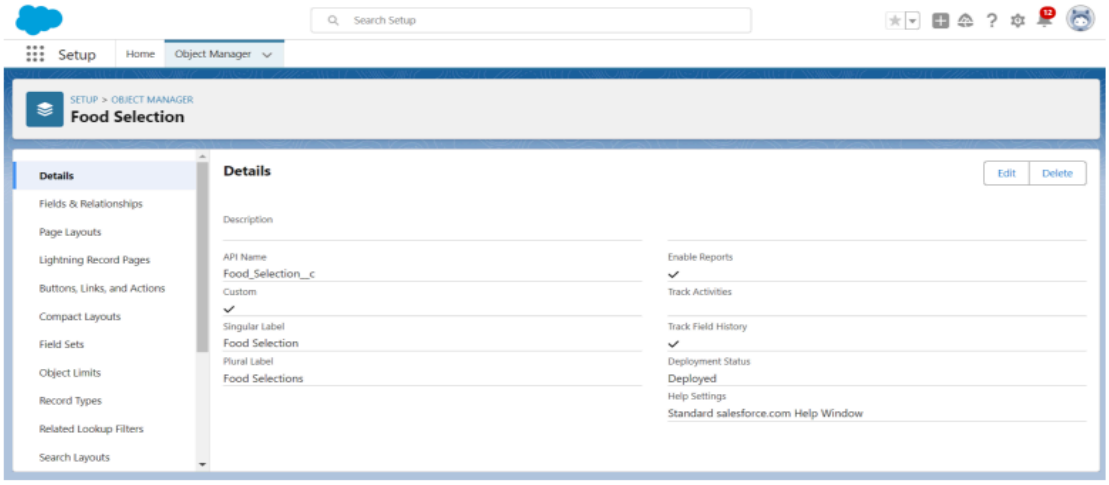
Create a custom object for Room Booking



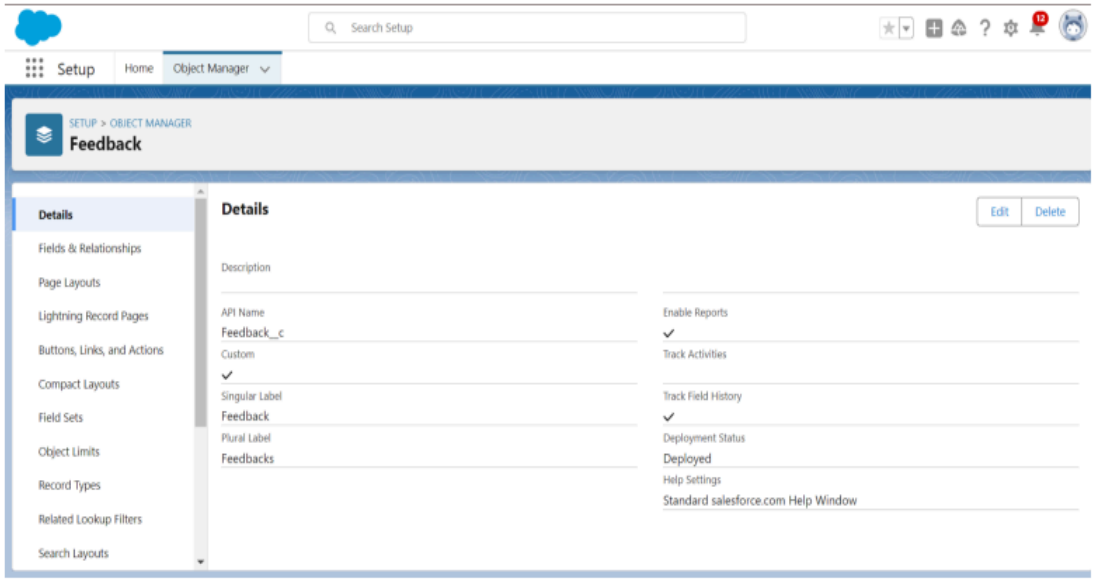
Create a custom object for Payment



Create a custom object for Food Selection



Create a custom object for Feedback



Milestone 3 - Tabs

What is Tab : A tab is like a user interface that is used to build records for objects and to view the records in the objects.

Types of Tabs:

1. Custom Tabs : Custom object tabs are the user interface for custom applications that you build in salesforce.com. They look and behave like standard salesforce.com tabs such as accounts, contacts, and opportunities.

2. Web Tabs : Web Tabs are custom tabs that display web content or applications embedded in the salesforce.com window. Web tabs make it easier for your users to quickly access content and applications they frequently use without leaving the salesforce.com application.

3. Visualforce Tabs : Visualforce Tabs are custom tabs that display a Visualforce page. Visualforce tabs look and behave like standard salesforce.com tabs such as accounts,contacts,

and opportunities.

4. Lightning Component Tabs : Lightning Component tabs allow you to add Lightning components to the navigation menu in Lightning Experience and the mobile app.

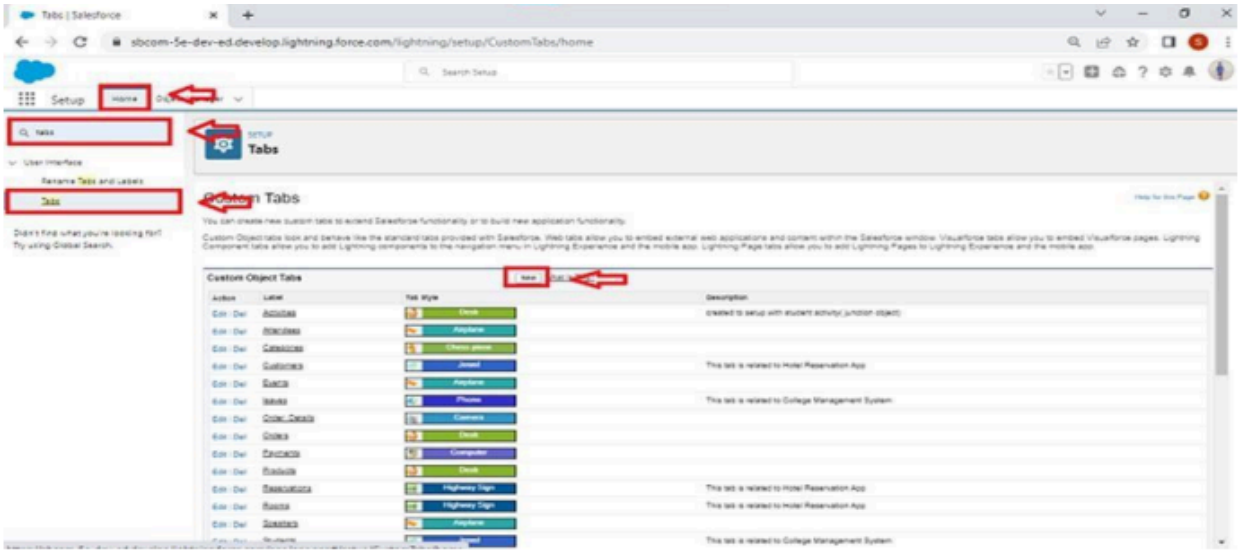
5. Lightning Page Tabs : Lightning Page Tabs let you add Lightning Pages to the mobile app navigation menu.

Lightning Page tabs don't work like other custom tabs. Once created, they don't show up on the All Tabs page when you click the Plus icon that appears to the right of your current tabs. Lightning Page tabs also don't show up in the Available Tabs list when you customize the tabs for your apps.

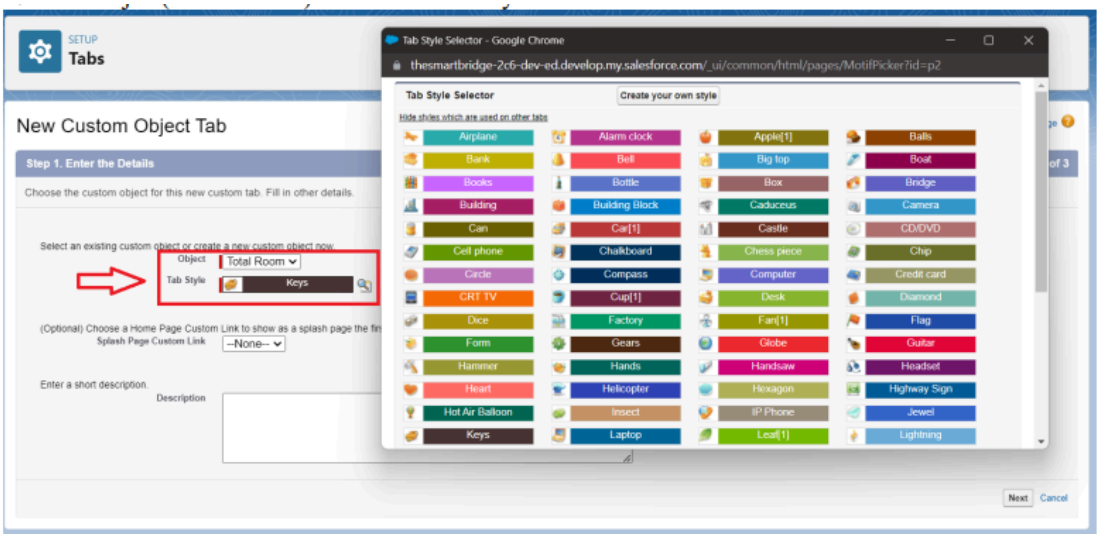
Activity 1: Creating a Tab for Total Rooms

To create a Tab:(Total Rooms)

1.Go to setup page ? type Tabs in Quick Find bar ? click on tabs ? New (under custom object tab)



2.Select Object(Total Rooms) > Select the tab style.



3. Next (Add to profiles page) keep it as default
4. Next (Add to Custom App) keep it as default & Save.

Create a Tab for Customers

To create a Tab:(Customers)

1. Go to setup page > type Tabs in Quick Find bar > click on tabs > New (under custom object tab)
2. Select Object(Customers) > Select the tab style > Next (Add to profiles page) keep it as default > Next (Add to Custom App) keep it as default > Save.

To create a Tab for Room Bookings

To create a Tab:(Room Bookings)

1. Go to setup page ? type Tabs in Quick Find bar ? click on tabs ? New (under custom object tab)
2. Select Object(Room Bookings) ? Select the tab style ? Next (Add to profiles page) keep it as default ? Next (Add to Custom App) keep it as default ? Save.

Create a Tabs For Remaining Objects

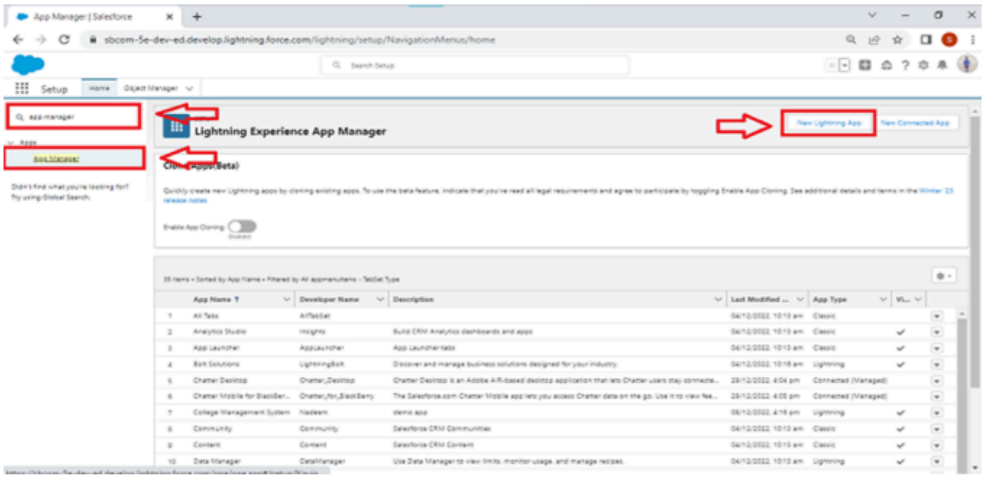
Now create the tabs for Payments, Food Selections, Feedbacks Objects.

Milestone 4 - The Lightning App

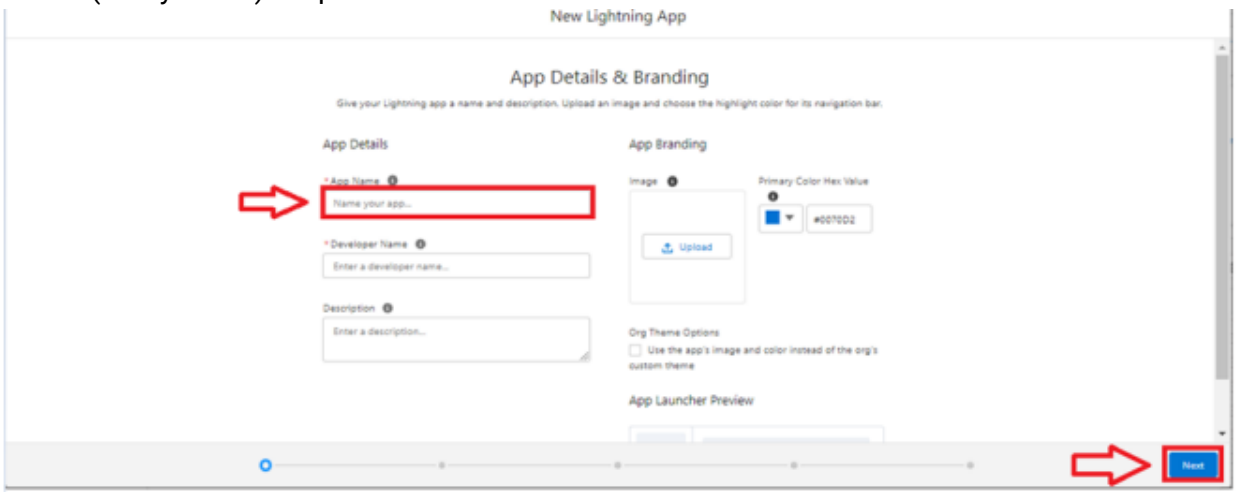
An app is a collection of items that work together to serve a particular function. In Lightning Experience, Lightning apps give your users access to sets of objects, tabs, and other items all in one convenient bundle in the navigation bar. Lightning apps let you brand your apps with a custom color and logo. You can even include a utility bar and Lightning page tabs in your Lightning app. Members of your org can work more efficiently by easily switching between apps.

Activity 1: To create a lightning app page:

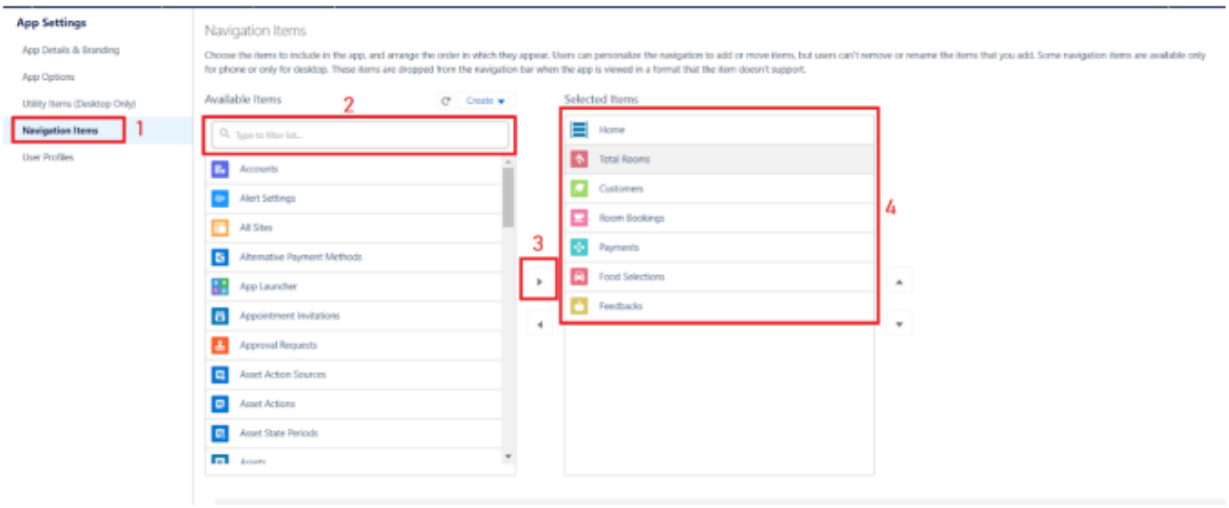
1.Go to setup page > search “app manager” in quick find > select “app manager” > click on New lightning App.



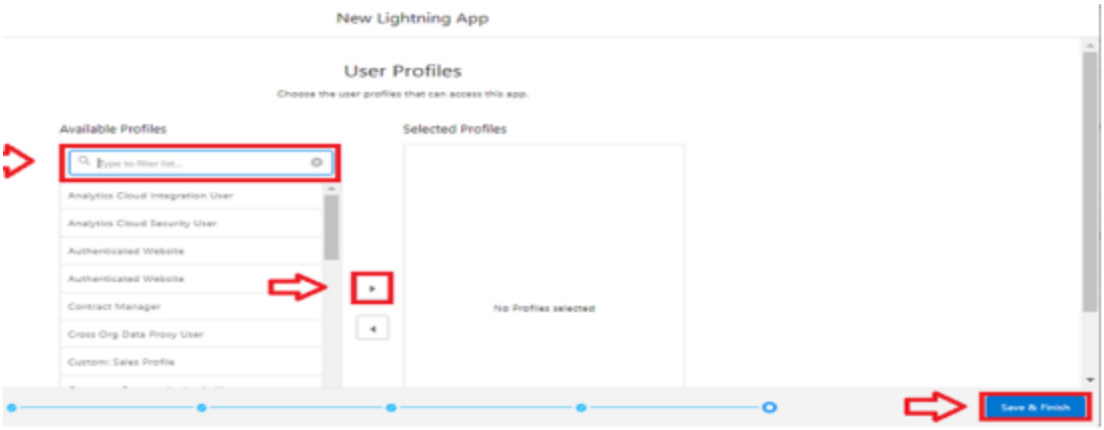
2. Fill the app name in app details and branding > Next > (App option page) keep it as default > Next > (Utility Items) keep it as default > Next.



3. To Add Navigation Items: Ctrl and Select the items (Total Rooms, Customers1, Room Booking, Payments1, Food selection, Feedbacks, Reports and Dashboards) from the search bar and move it using the arrow button > Next.



4. To Add User Profiles:



5. Search profiles (System administrator) in the search bar > click on the arrow button > save & finish.

Milestone 5 – Fields

When we talk about Salesforce, Fields represent the data stored in the columns of a relational database. It can also hold any valuable information that you require for a specific object. Hence, the overall searching, deletion, and editing of the records become simpler and quicker. Types of Fields

1. Standard Fields
2. Custom Fields

Standard Fields:

As the name suggests, the Standard Fields are the predefined fields in Salesforce that perform a standard task. The main point is that you can't simply delete a Standard Field until it is a nonrequired standard field. Otherwise, users have the option to delete them at any point from the application freely. Moreover, we have some fields that you will find common in every Salesforce application. They are,

? Created By
? Owner
? Last Modified
? Field Made During object Creation

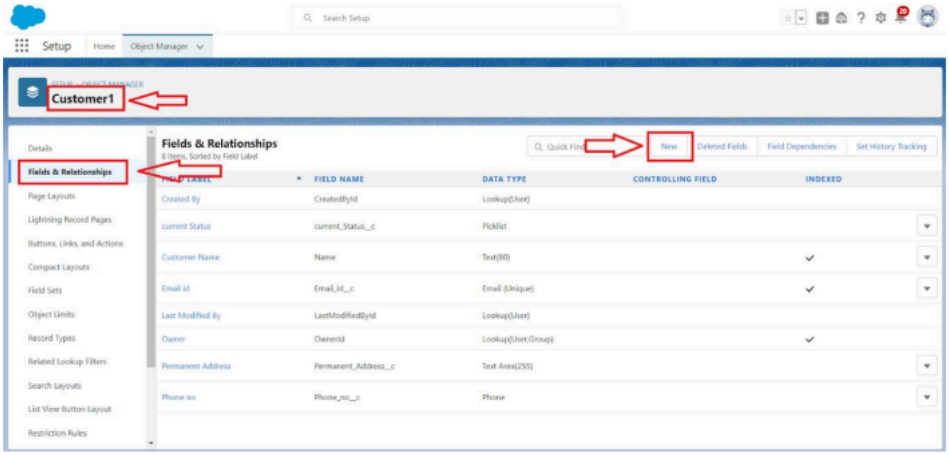
Custom Fields:

On the other side of the coin, Custom Fields are highly flexible, and users can change them according to requirements. Moreover, each organizer or company can use them if necessary. It means you need not always include them in the records, unlike Standard fields. Hence, the final decision depends on the user, and he can add/remove Custom Fields of any given form.

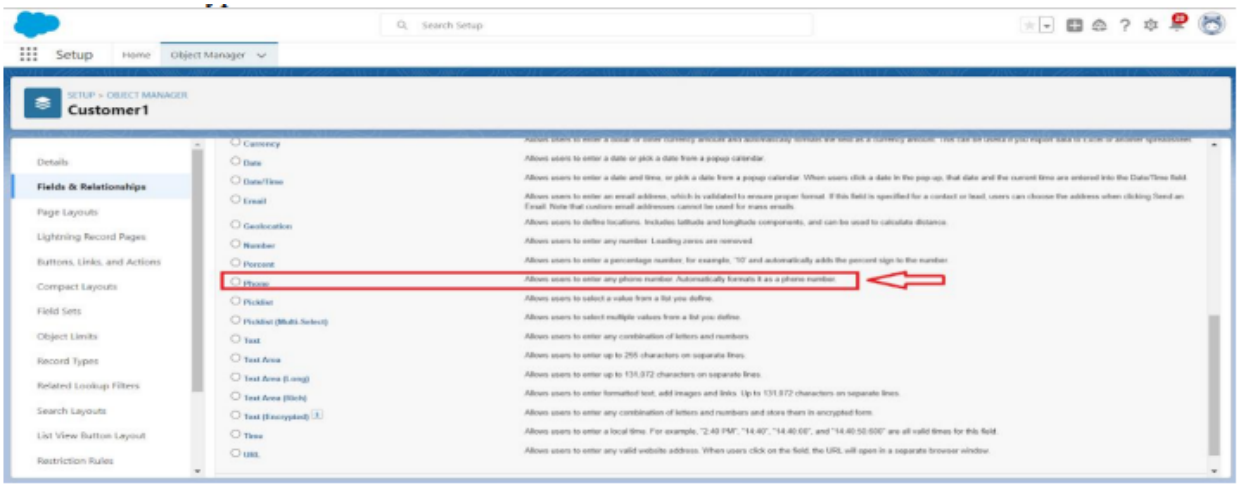
Activity 1: Creation of fields for the customer1 object

1. To create fields in an object:

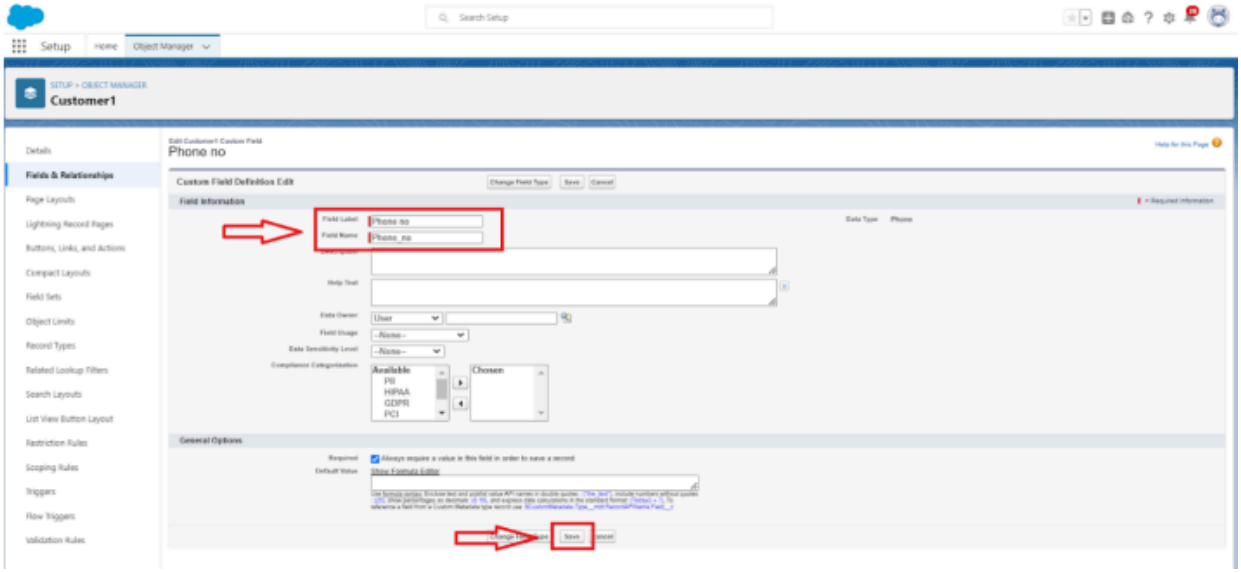
1. Go to setup > click on Object Manager > type object name(Customer1) in search bar > click on the object.
2. Now click on "Fields & Relationships" > New



3. Select Data Type as a “Phone”



4. Click on next



5. Fill the Above as following:

1. Field Label: Phone no
2. Field Name : gets auto generated
3. Click on Next > Next > Save and new.

2. To create another fields in an object:

1. Go to setup > click on Object Manager > type object name(Customer1) in search bar > click on the object.
2. Now click on “Fields & Relationships” > New
3. Select Data type as a “Email” and Click on Next
4. Fill the Above as following:
    - Field Label: Email
    - Field Name :It’s gets auto generated

- Click on Next > Next > Save and new.

3. To create another fields in an object:

1. Go to setup > click on Object Manager > type object name(Customer1) in search bar > click on the object.
2. Now click on “Fields & Relationships” ? New
3. Select Data type as a “Text Area” and Click on Next
4. Fill the Above as following:
    - o Field Label: Permanent Address
    - o Field Name : It’s gets auto generated
    - o Click on Next > Next > Save and new.

4. To create another fields in an object:

1. Go to setup > click on Object Manager > type object name(Customer1) in search bar > click on the object.
2. Now click on “Fields & Relationships” > New
3. Select Data type as a “Picklist” and Click on Next
4. Fill the Above as following:

    Field Label: Current Status

    Value - Select enter values with each value separated by a new line

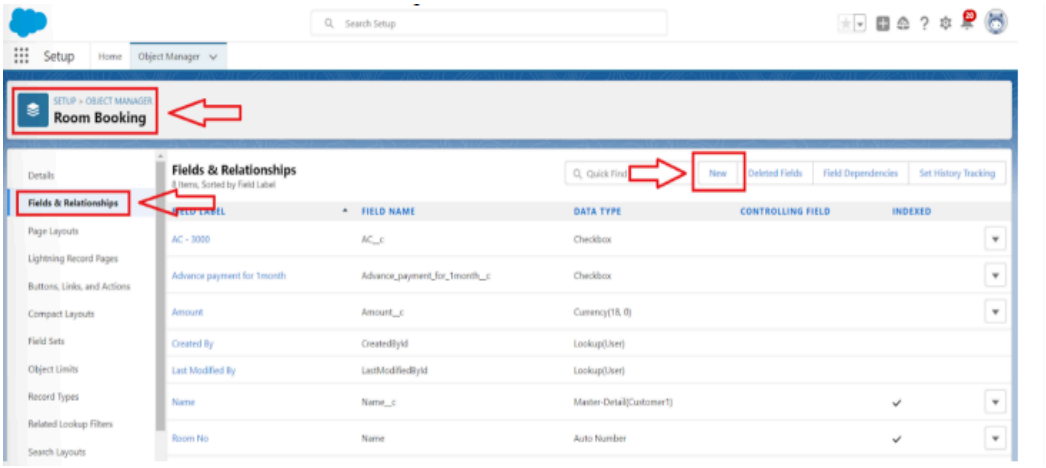
    - Student
    - Employee
    - Others

- Select required
- Field Name :It’s gets auto generated
- Click on Next > Next > Save and new.

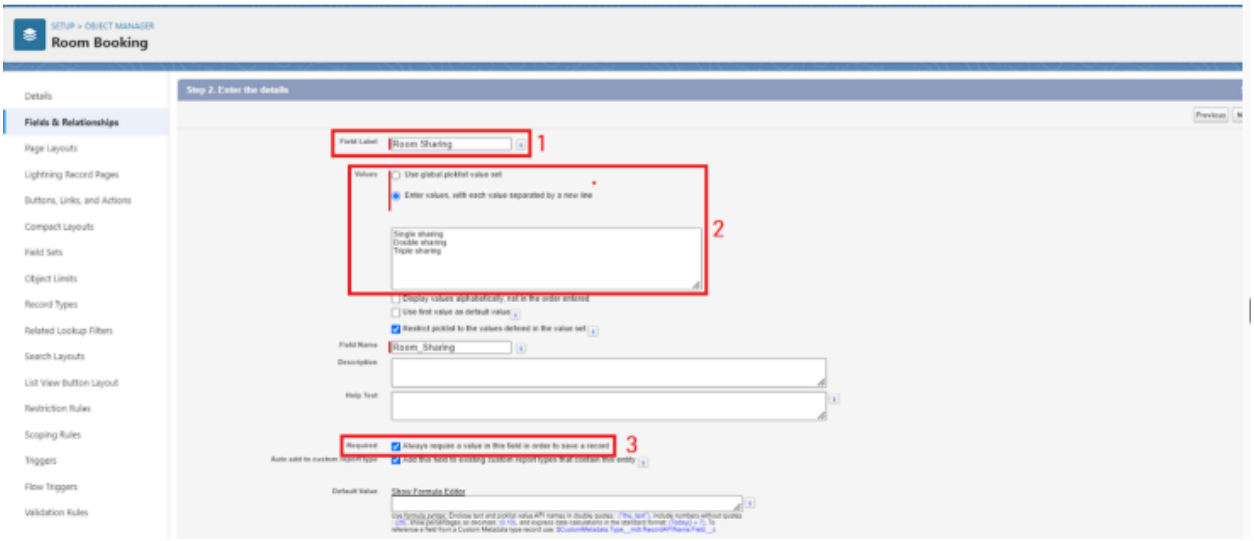
Creation of fields for the Room Booking object

1. To create fields in an object:

1. Go to setup > click on Object Manager > type object name(Room Booking) in the search bar > click on the object.
2. Now click on “Fields & Relationships” > New



3. Select Data Type as a “Picklist”
4. Click on Next



5. Fill the Above as following:
    - Field Label: Room Sharing
    - Value - Select enter values with each value separated by a new line

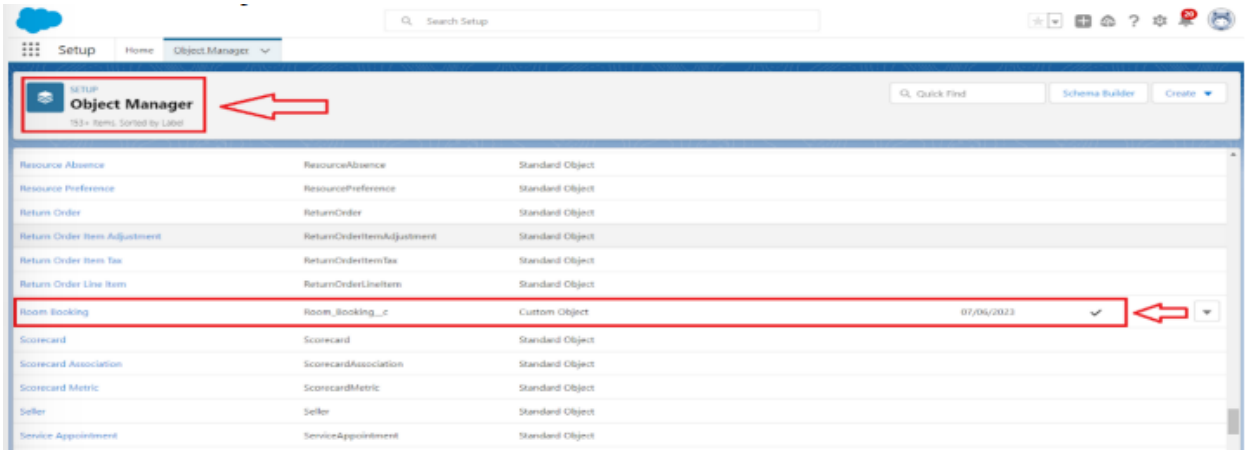
1. Single sharing
2. Double sharing
3. Triple sharing

• Select required
• Click on Next > Next > Save and new.

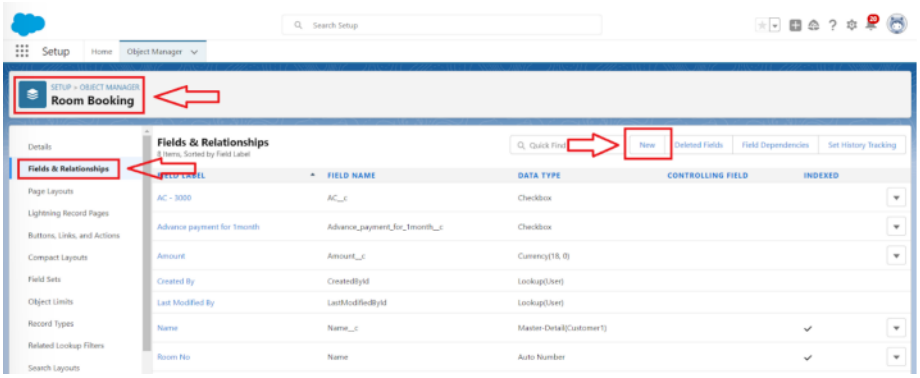
2. To Create a Fields & Relationship to an Room Booking Object

To create fields & relationship to an object:

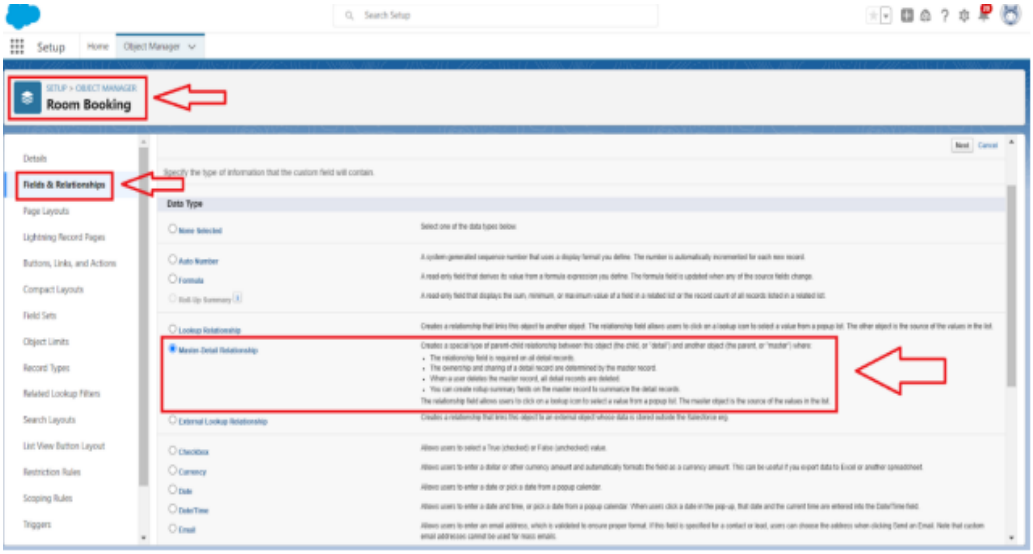
1. Go to setup > click on Object Manager > type object name(Room Booking) in the search bar > click on the object.



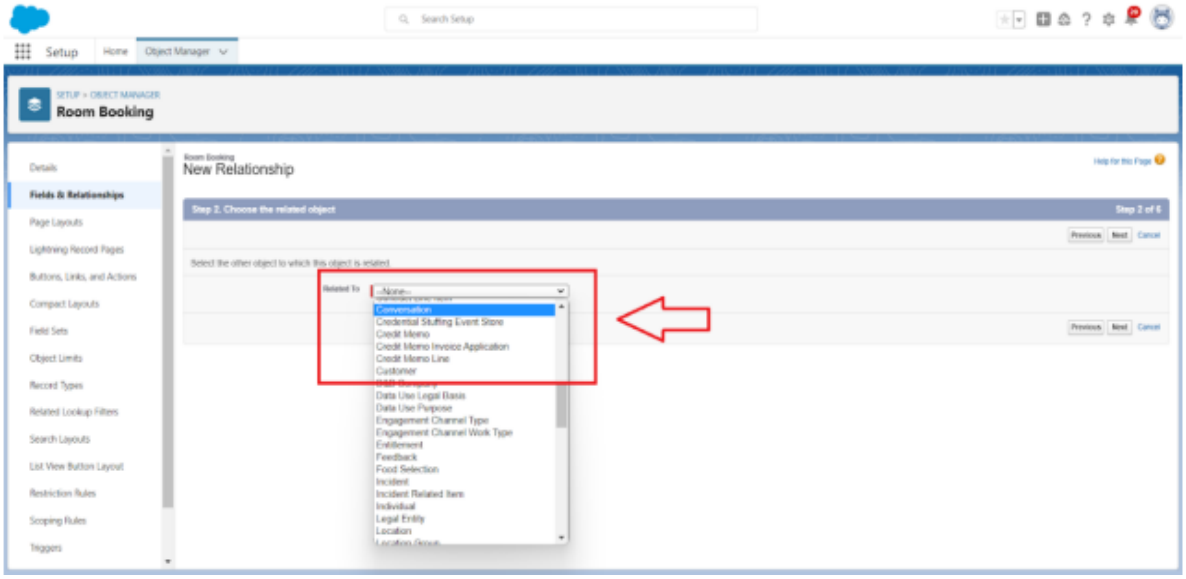
2. Now click on “Fields & Relationships” > New



3. Select Data Type as a “Master-detail Relationship”
4. Click on Next

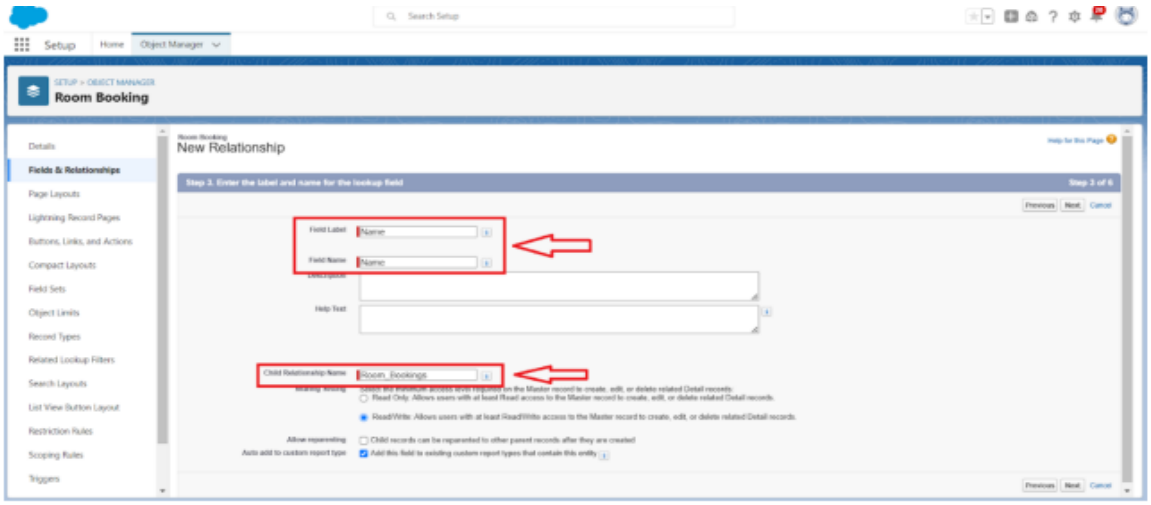


5. Click on the Related to drop down and Select the “Customer1” object and click on Next



6. Fill the Above as following:

• Change the Field Label: Name
• Field Name : It's gets auto generated



• Click on Next > Next > Save and new.

3. To create fields in an object:

1. Go to setup > click on Object Manager > type object name(Room Booking) in the search bar > click on the object.
2. Now click on "Fields & Relationships" > New
3. Select Data Type as a "Checkbox"
4. Click on Next 5. Fill the Above as following:
• Field Label: AC-3000
• Field Name :It's gets auto generated
• Click on Next > Next > Save and new

4. To create fields in an object:

1. Go to setup > click on Object Manager > type object name(Room Booking) in the search bar > click on the object.
2. Now click on "Fields & Relationships" > New
3. Select Data Type as a "Checkbox"
4. Click on Next
5. Fill the Above as following:
• Field Label: Advance Payment for 1 Month
• Field Name :It's gets auto generated
• Click on Next > Next > Save and new

5. To create fields in an object:

1. Go to setup ? click on Object Manager ? type object name(Room Booking) in the search bar ? click on the object.
2. Now click on "Fields & Relationships" ? New
3. Select Data Type as a "Currency"
4. Click on Next

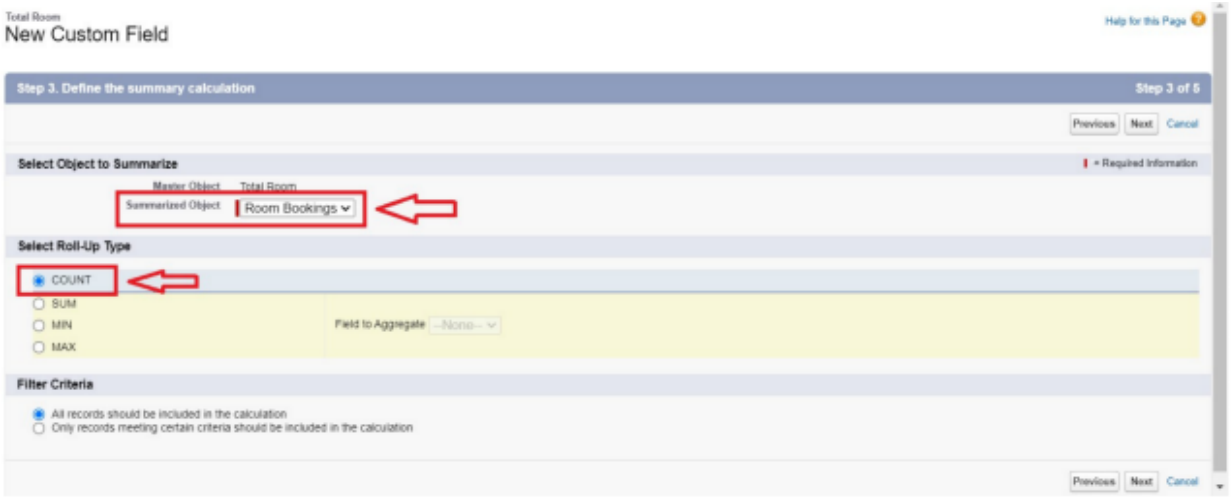
5. Fill the Above as following:
• Field Label: Amount
• Length: (18,0)
• Field Name :It's gets auto generated
• Click on Next > Next > Save and new

6. To Create a Fields & Relationship to an Object

1. Go to setup > click on Object Manager > type object name(Room Booking) in the search bar > click on the object.
2. Now click on "Fields & Relationships" ? New
3. Select Data Type as a "Master-detail Relationship"
4. Click on Next
5. Click on the Related to drop down and Select the "Total Rooms" object and click on Next • Fill the Above as following:
• Change the Field Label: Total No Of Rooms
• Field Name :It's gets auto generated
• Click on Next > Next > Save and new.

7. To Create a Rollup Summary Field in "Total Room Object"

1. After Creating the Master- Detail Relationship Than Only you can create the Rollup Summary
2. Go to setup > click on Object Manager > type object name(Total Rooms) in the search bar > click on the object.
3. Now click on "Fields & Relationships" ? New
4. Select Data type as a "Roll-up Summary" and Click on Next
• Fill the Above as following:
• Field Label: Rooms Booked
• Field Name :It's gets auto generated
• Click on Next
5. Select the Room Bookings in the Summarized Object
6. Select the count Radio button in the select Roll-up Type



7. Click on Next > Next > Save and new

8. To create fields in an object:

1. Go to setup > click on Object Manager > type object name(Rooms Booking) in the search bar > click on the object.
2. Now click on “Fields & Relationships” > New
3. Select Data type as a “Formula” and Click on Next
4. Fill the Above as following:

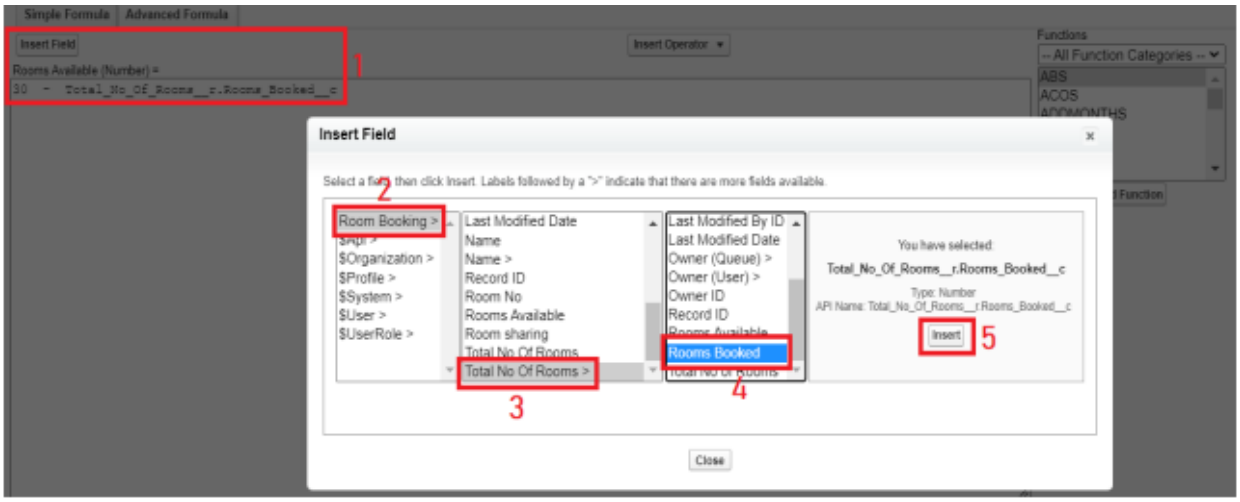
• Field Label: Rooms Available

• Field Name : It’s gets auto generated

• Select the Formula Return Type as “Number”

• Select the Decimal places as “0” and Click on Next

• Click on the Advanced Formula and Enter the value in formula box “ 30 - ” and Click on insert field than you will find a pop window under the Room Booking select the Total No Of Rooms in the second Column and select the Room Booked in the third column and click on insert “ 30 - Total_No_Of_Rooms__r.Rooms_Booked__c ” and Check Syntax



• Click on Next > Next > Save and new.

9. To create fields in an object:

1. Go to setup > click on Object Manager > type object name(Room Booking) in the search bar > click on the object.
2. Now click on “Fields & Relationships” > New
3. Select Data Type as a “Checkbox”
4. Click on Next
5. Fill the Above as following:

• Field Label: Check in

• Field Name :It’s gets auto generated

• Click on Next > Next > Save and new

10. To create fields in an object:

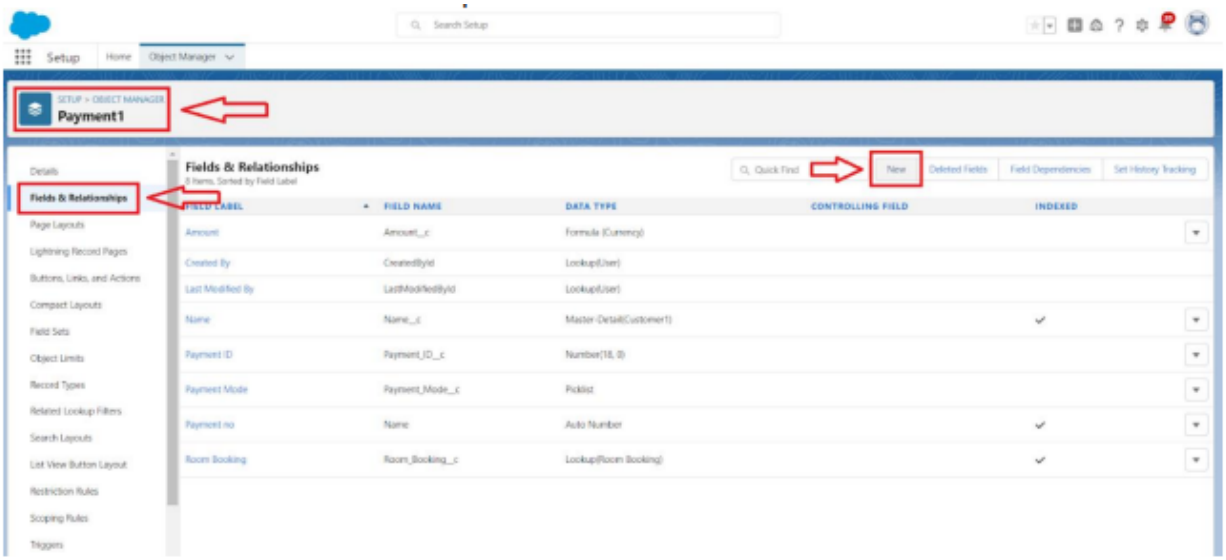
1. Go to setup > click on Object Manager > type object name(Room Booking) in the search bar > click on the object.
2. Now click on “Fields & Relationships” ? New

3. Select Data Type as a “Checkbox”
4. Click on Next
5. Fill the Above as following:
• Field Label: Check Out
• Field Name :It’s gets auto generated
• Click on Next > Next > Save and new

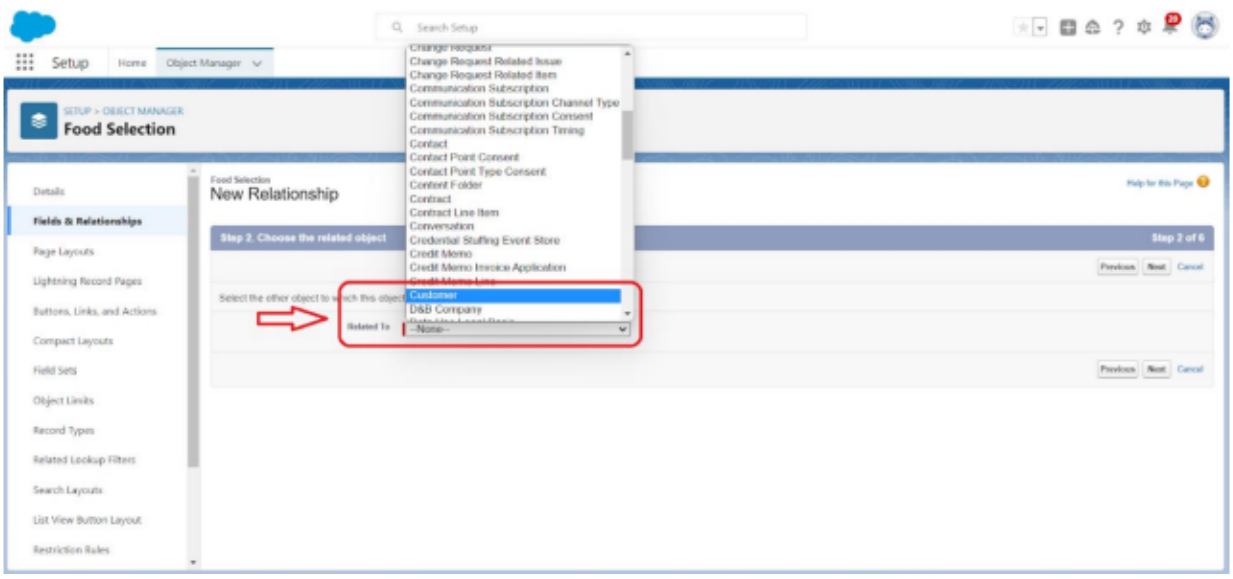
Creation of Fields & Relationship for Payment1 Object

1. To create fields & relationship to an object:

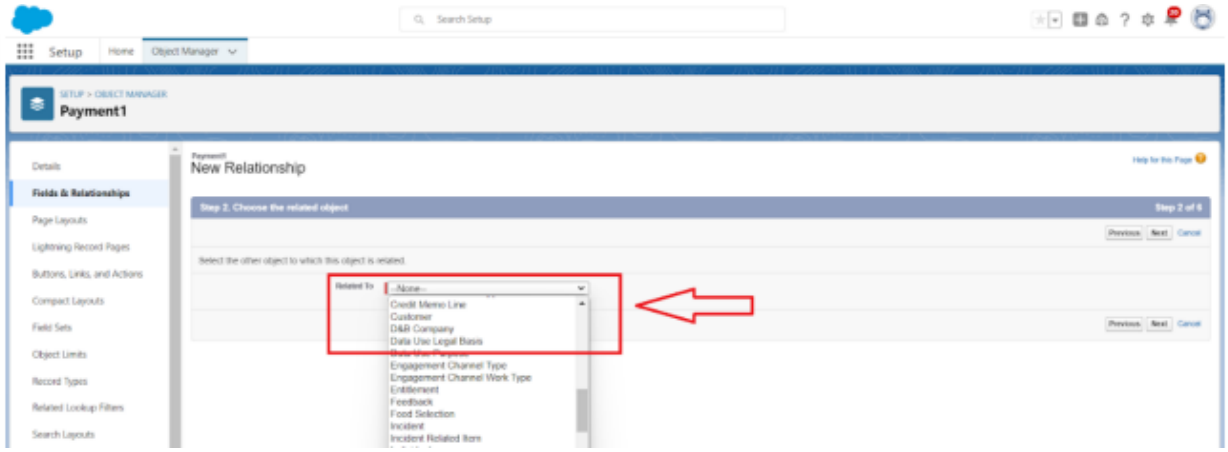
1. Go to setup > click on Object Manager > type object name(Payment1) in the search bar > click on the object.
2. Now click on “Fields & Relationships” > New

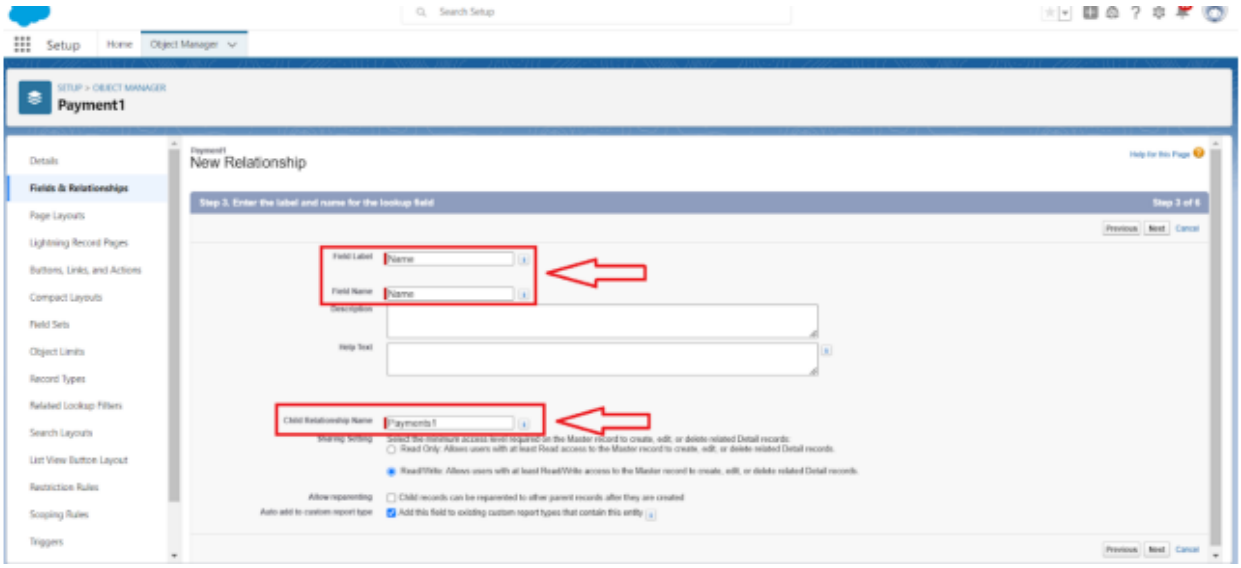


3. Select Data Type as a “Master-detail Relationship”



4. Click on Next
5. Click on the Related to drop down and Select the Customer1 object and click on Next

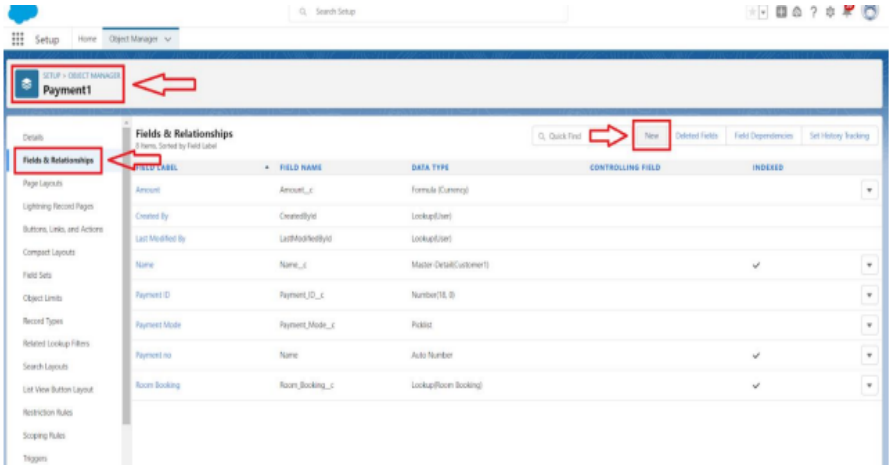




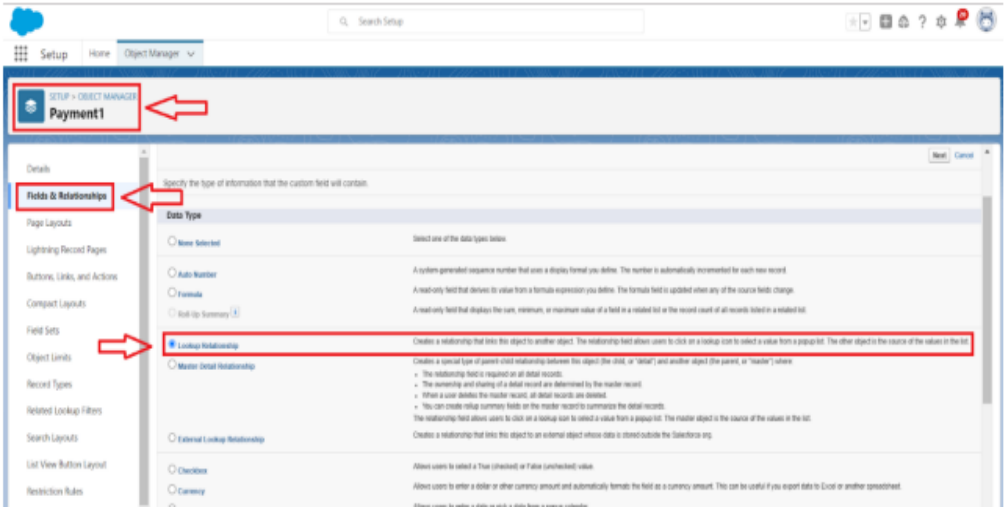
6. Fill the Above as following:
• Change the Field Label: Name
• Field Name :It's gets auto generated
• Click on Next > Next > Save and new.

2. To create another fields & relationship to an object:

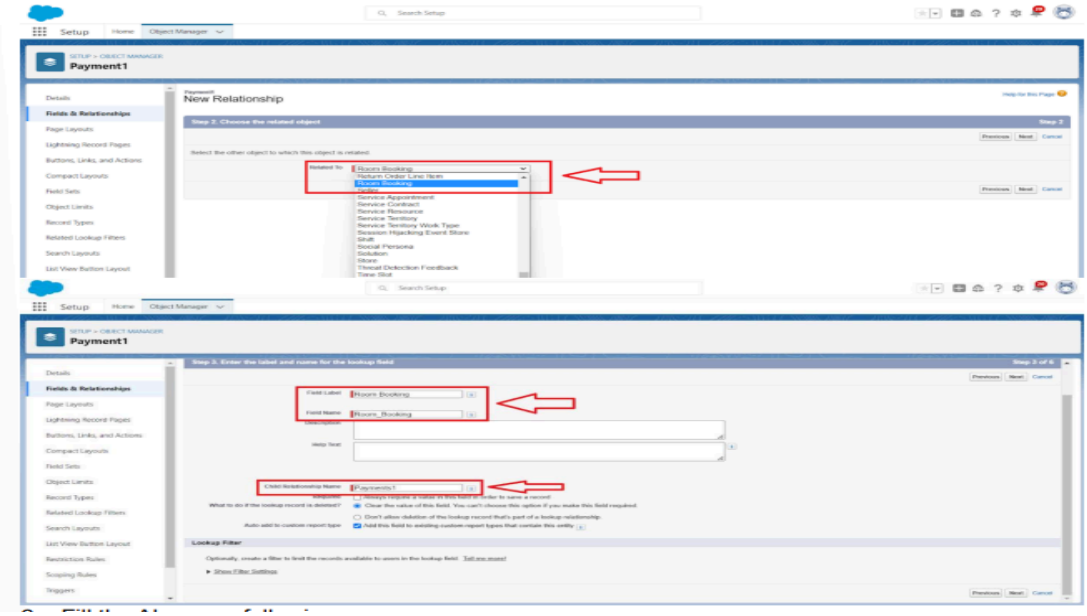
1. Go to setup > click on Object Manager > type object name(Payment1) in the search bar > click on the object.
2. Now click on "Fields & Relationships" > New



3. Select Data Type as a “Lookup Relationship”
4. Click on Next



5. Click on the Related to drop down and Select the Room Booking object and click on Next



6. Fill the Above as following:

• Change the Field Label: Room Booking

• Field Name :It's gets auto generated

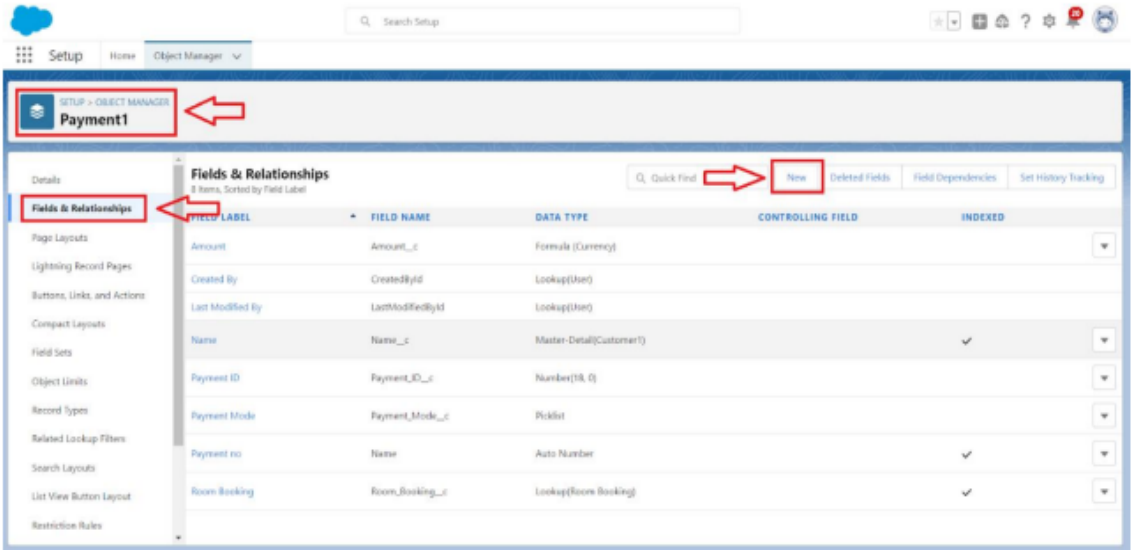
• Click on Next > Next > Save and new.

3. Creation of another fields for the Payment1 object

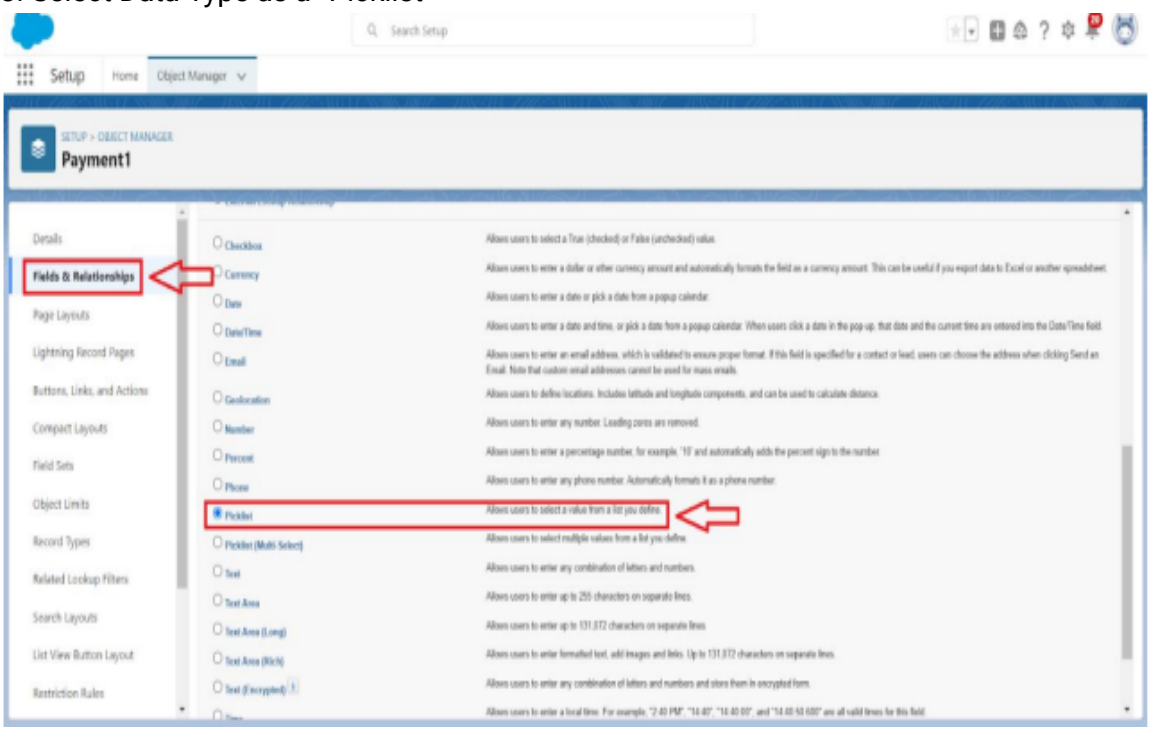
To create fields in an object:

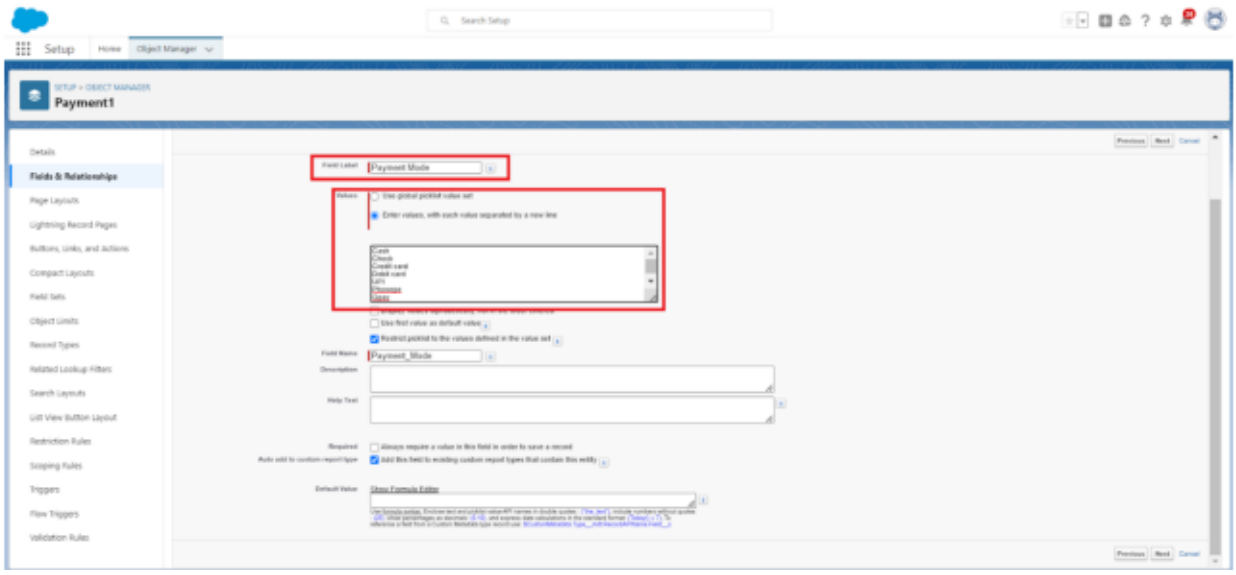
1. Go to setup > click on Object Manager > type object name(Payment1) in the search bar > click on the object.

2. Now click on "Fields & Relationships" > New



3. Select Data Type as a "Picklist"





4. Fill the Above as following:

• Field Label: Payment Mode

• Value - Select enter values with each value separated by a new line

1. Cash
2. Check
3. Credit card
4. Debit card
5. UPI
6. Phonepe
7. Gpay
8. Paytm

• Select required

• Click on Next > Next > Save and new.

Cross Object Formula Field:

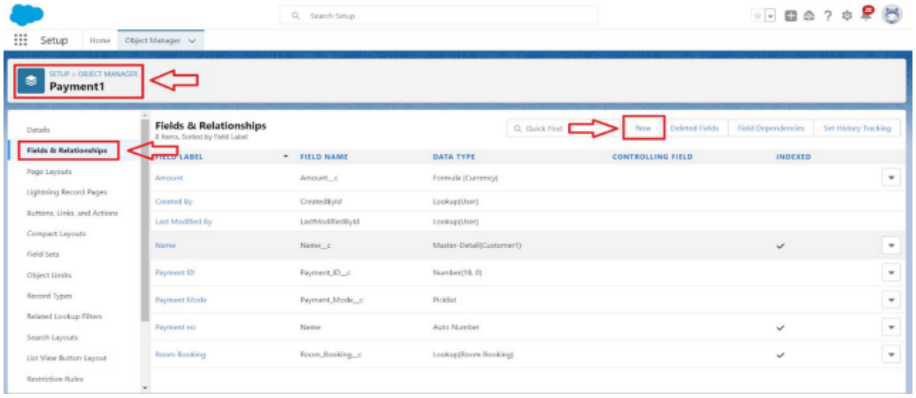
In Salesforce, a cross-object formula field allows you to create a formula that references fields from related objects. It enables you to perform calculations or display data from related records without the need for custom code or complex workflows.

Why do we need to create the Cross Object Formula Field:

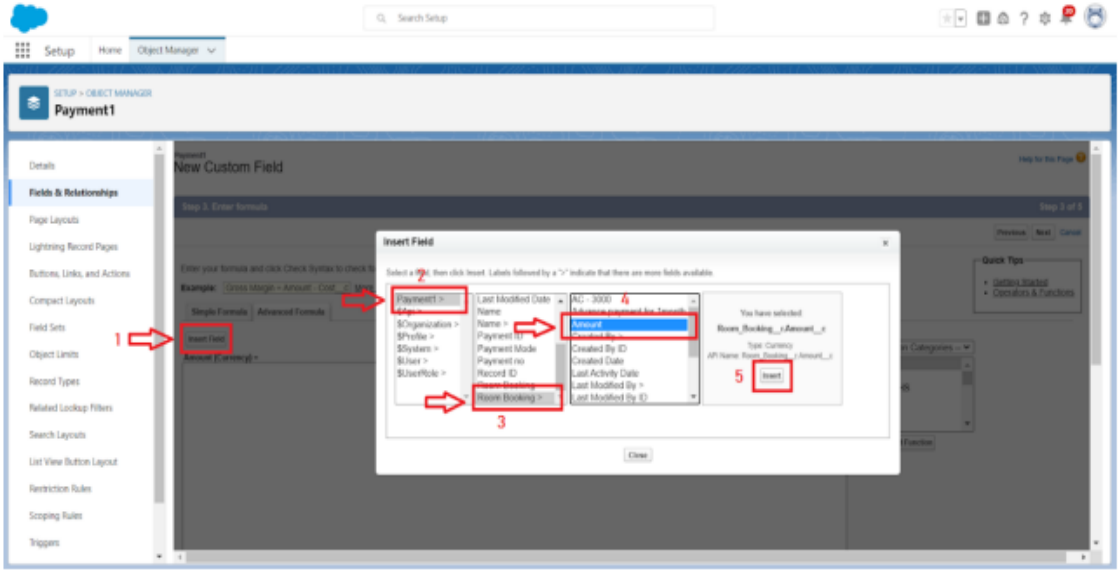
If we want to get the Particular field from another object in that case we will use the Cross object Formula field. For that First we need to create the relationship b/w two objects and relate the field with formula data type.

4. Create a Cross object formula Field in Payment1 Object

1. Go to setup > click on Object Manager > type object name(Payment1) in the search bar > click on the object.
2. Now click on “Fields & Relationships” > New



3. Select Data Type as a “Formula”
4. Click on Next
5. Enter the Field label: Amount and Field name: gets auto generated and click on Nex
6. In the Advanced Formula Click on the Insert field in the popup Screen Select the Payment1 and in the second drop down select the Room Booking and in the three drop down select the Amount field and click on Insert “ Room_Booking__r.Amount__c ”.



7. Click on the Check syntax: No syntax errors in merge fields
8. Click on Next > Next > Save and new.

Creation of fields for the Food Selection object

1. To create fields & relationship to an object:

1. Go to setup > click on Object Manager > type object name(Room Booking) in the search bar > click on the object.
2. Now click on “Fields & Relationships” > New
3. Select Data Type as a “Master-detail Relationship”
4. Click on Next
5. Click on the Related to drop down and Select the Customer1 object and click on Next
6. Fill the Above as following:

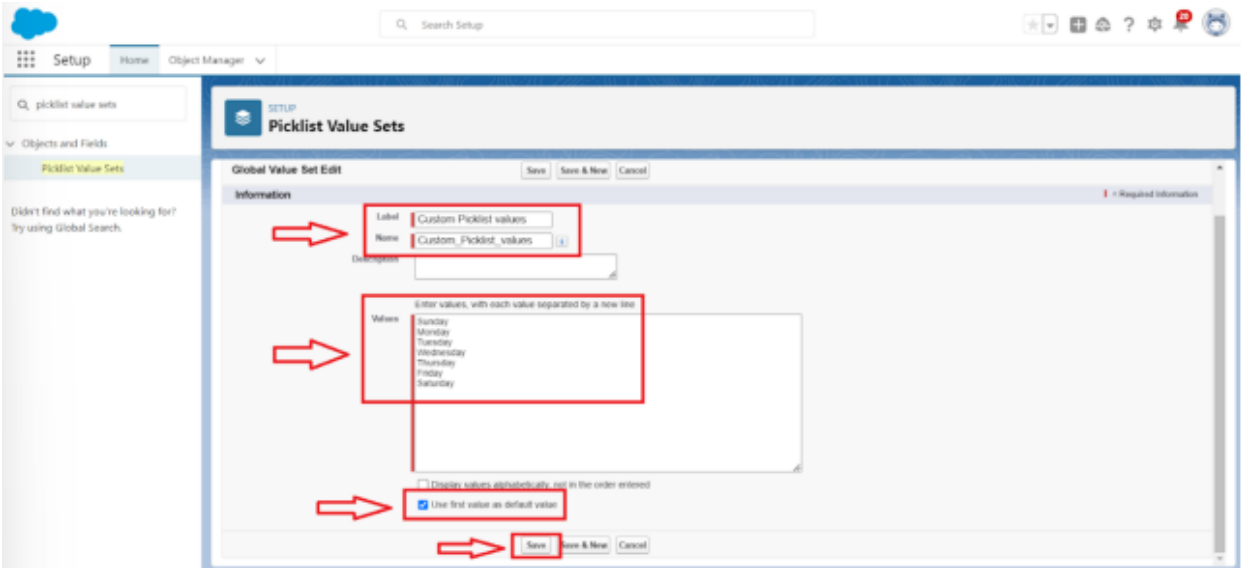
• Change the Field Label: Name
• Field Name :It's gets auto generated
• Click on Next > Next > Save and new

Picklist value sets:

Global picklist value sets let you share the values across objects. Base custom picklist fields on a global value set to inherit its values. The value set is restricted so users can't add unapproved values through the API.

Create a picklist value set:

1. First click on gear icon and click on setup
2. Click on home tab in the Quick find box search for the " Picklist value sets "
3. Click on the Picklist value set and click on new
4. Enter the Label name and API name automatically Generate
5. Enter the values with each value separated by a new line
• Sunday
• Monday
• Tuesday
• Wednesday
• Thursday
• Friday
• Saturday

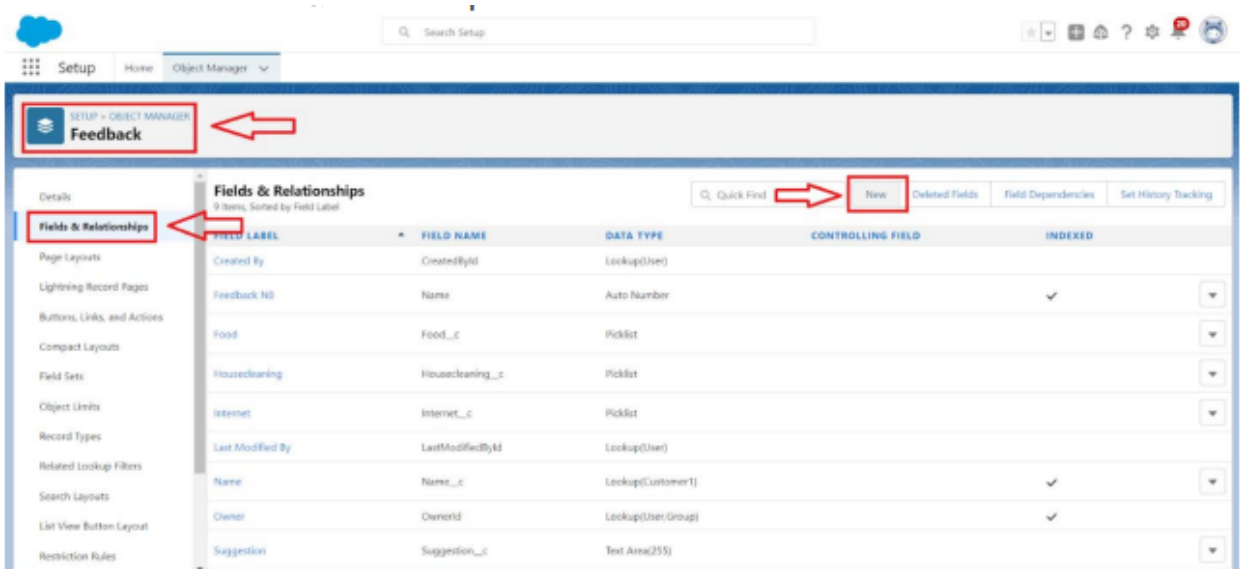


6. Check the Use first value as default value and Click on save.

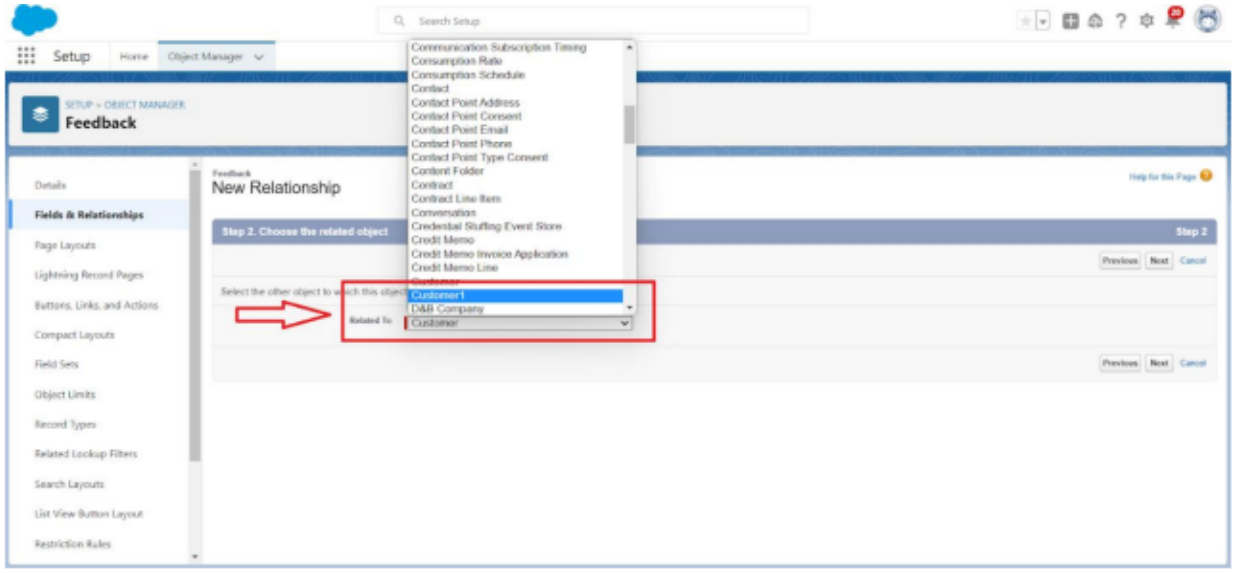
Creation of fields for the Feedback object

1. create fields & relationship to an object:

1. Go to setup > click on Object Manager > type object name(Feedback) in search bar > click on the object.
2. Now click on "Fields & Relationships" > New



3. Select Data Type as a “Lookup Relationship”
4. Click on Next
5. Click on the Related to drop down and Select the Customer1 object and click on Next

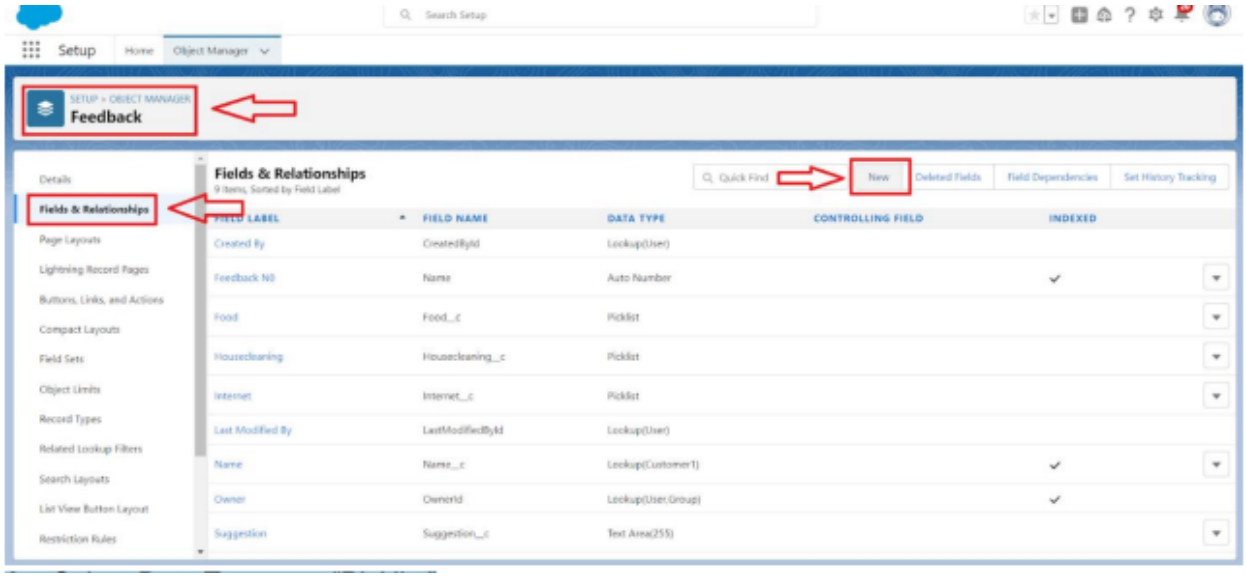


6. Fill the Above as following:

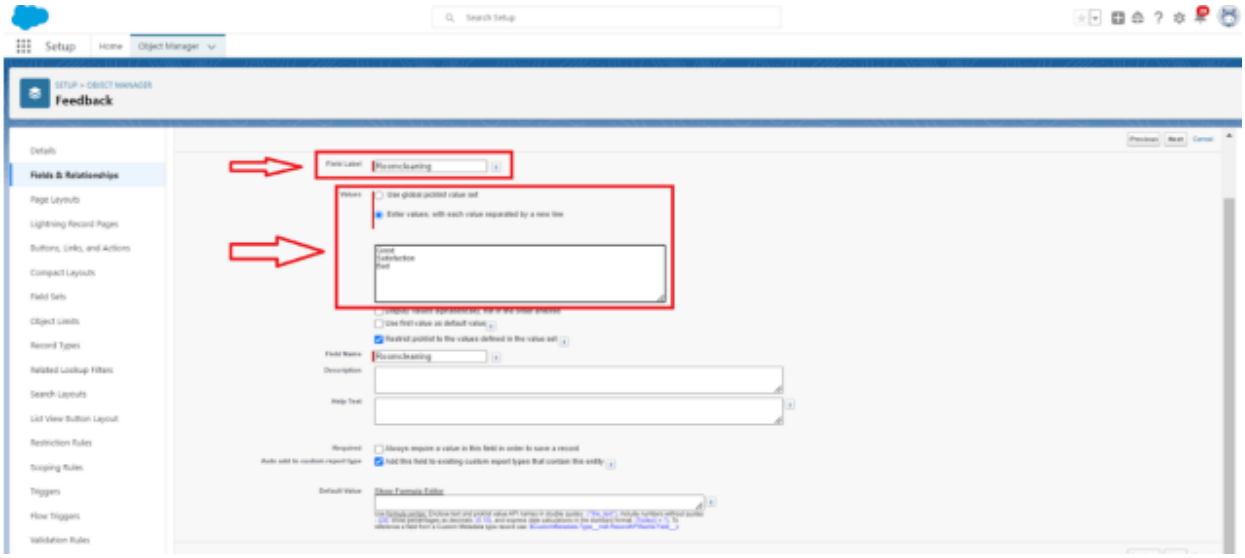
• Change the Field Label: Name
• Field Name :It’s gets auto generated
• Click on Next > Next > Save and new

2. To create Another fields in an Same object:

1. Go to setup > click on Object Manager > type object name(Feedback) in search bar > click on the object.
2. Now click on “Fields & Relationships” > New



3. Select Data Type as a “Picklist”
4. Click on Next



5. Fill the Above as following:
• Field Label: Roomcleaning
• Field Name :It’s gets auto generated
• Under Values select Enter values, with each value separated by a new line
1. Good
2. Satisfaction
3. Bad
• Click on Next > Next > Save and new.

3. To create a Another Fields in an Same Object

1. Go to setup > click on Object Manager > type object name(Feedback) in search bar > click on the object.
2. Now click on “Fields & Relationships” ? New

3. Select Data Type as a “Picklist”
4. Click on Next
5. Fill the Above as following:
• Field Label: Internet
• Field Name :It’s gets auto generated
• Under Values select Enter values, with each value separated by a new line
1. Good
2. Satisfaction
3. Bad
• Click on Next > Next > Save and new.

4. To create a Another Fields in an Same Object

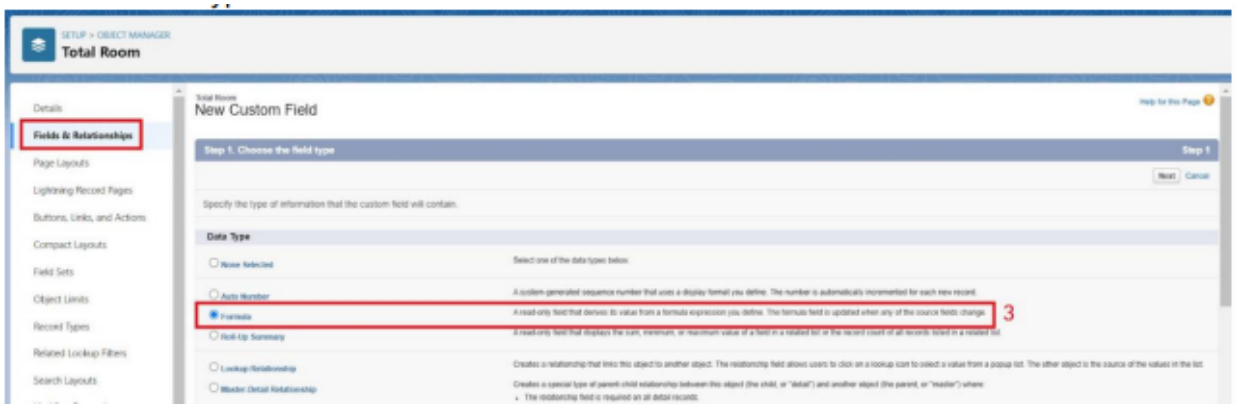
1. Go to setup > click on Object Manager > type object name(Feedback) in search bar > click on the object.
2. Now click on “Fields & Relationships” ? New
3. Select Data Type as a “Picklist”
4. Click on Next
5. Fill the Above as following:
• Field Label: Food
• Field Name :It’s gets auto generated
• Under Values select Enter values, with each value separated by a new line
1. Good
2. Satisfaction
3. Bad • Click on Next > Next > Save and new.

5. To create a Another Fields in an Same Object

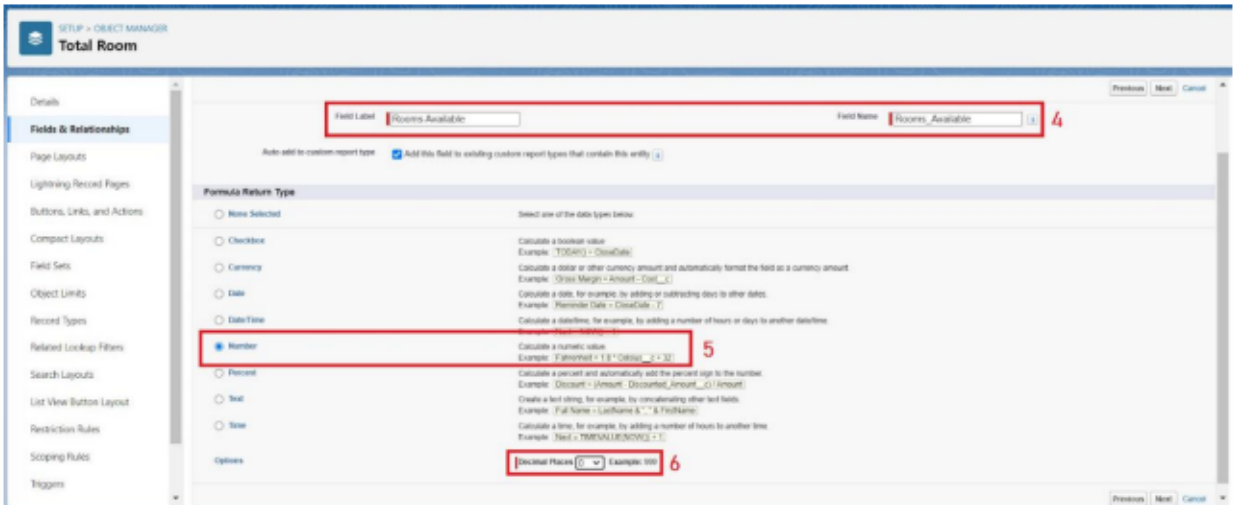
1. Go to setup > click on Object Manager > type object name(Feedback) in search bar > click on the object.
2. Now click on “Fields & Relationships” > New
3. Select Data Type as a “Text area”
4. Click on Next
5. Fill the Above as following:
• Field Label: Suggestion
• Field Name :It’s gets auto generated
• Click on Next > Next > Save and new. Creation of fields for the Total Rooms object

1. To create fields in an object:

1. Go to setup > click on Object Manager > type object name(Total Rooms) in search bar > click on the object.
2. Now click on “Fields & Relationships” > New
3. Select Data type as a “Formula” and Click on Next



4. Fill the Above as following:
5. Field Label: Rooms Available
6. Field Name : It's gets auto generated
7. Select the Formula Return Type as "Number"
8. Select the Decimal places as "0" and Click on Next



Note: I am Considering "Total No Of Rooms = 30" While creating a new record in Total Rooms Object.

9. Click on the Advanced Formula " 30 - Rooms_Booked__c " and Check Syntax
10. Click on Next > Next > Save and new.

Profile

A profile is a group/collection of settings and permissions that define what a user can do in salesforce. Profile controls "Object permissions, Field permissions, User permissions, Tab settings, App settings, Apex class access, Visualforce page access, Page layouts, Record Types, Login hours & Login IP ranges. You can define profiles by the user's job function. For example System Administrator, Developer, Sales Representative.

Types of profiles in salesforce

1. Standard profiles:

By default salesforce provides below standard profiles.

- Contract Manager
- Read Only
- Marketing User
- Solutions Manager
- Standard User
- System Administrator.

We cannot deleted standard ones Each of these standard ones includes a default set of permissions for all of the standard objects available on the platform.

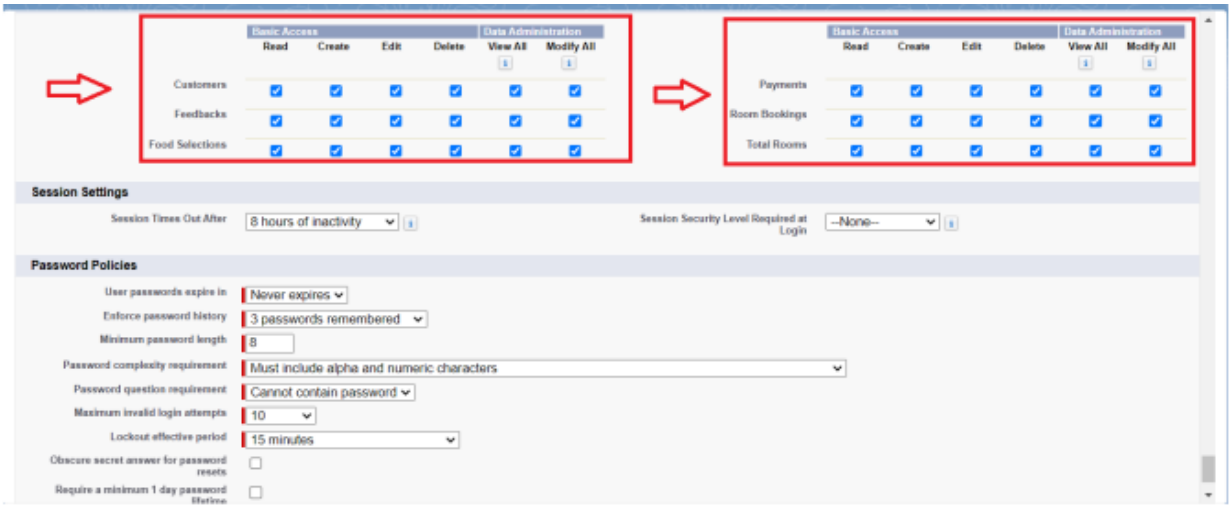
2. Custom Profiles:

Custom ones defined by us. They can be deleted if there are no users assigned with that particular one.

Custom user Profile

To create a new profile:

1. Go to setup > type profiles in quick find box > click on profiles > clone the desired profile (Standard User)
2. Enter profile name (Custom User) > Save
3. While still on the profile page, then click Edit.
4. Scroll down to Custom Object Permissions and Give All access permissions for Customers, Feedbacks, Food selections, Payments, Room Bookings and Total Rooms.

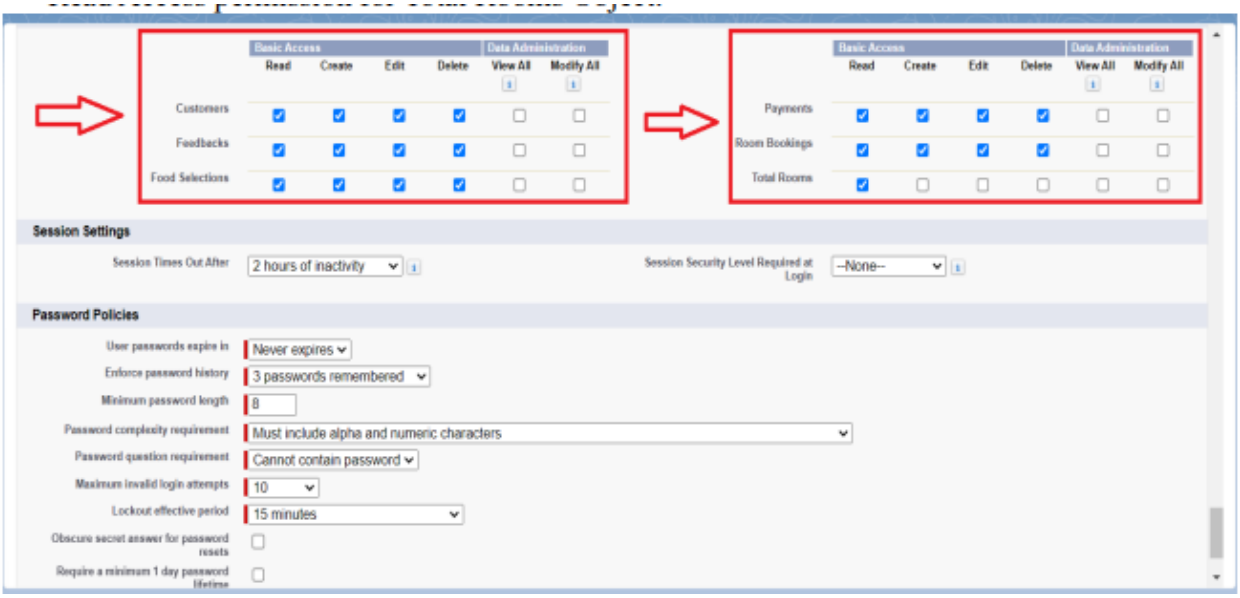


5. Scroll down and Click on Save.

Custom platform user1

To create a new profile:

1. Go to setup > type profiles in quick find box > click on profiles > clone the desired profile (Standard platform User)
2. Enter profile name (Custom platform User1) > Save.
3. While still on the profile page, then click Edit.
4. Scroll down to Custom Object Permissions and Give only Read access permissions for Customers, Feedbacks, Food selections, Payments, Room Bookings and Total Rooms.



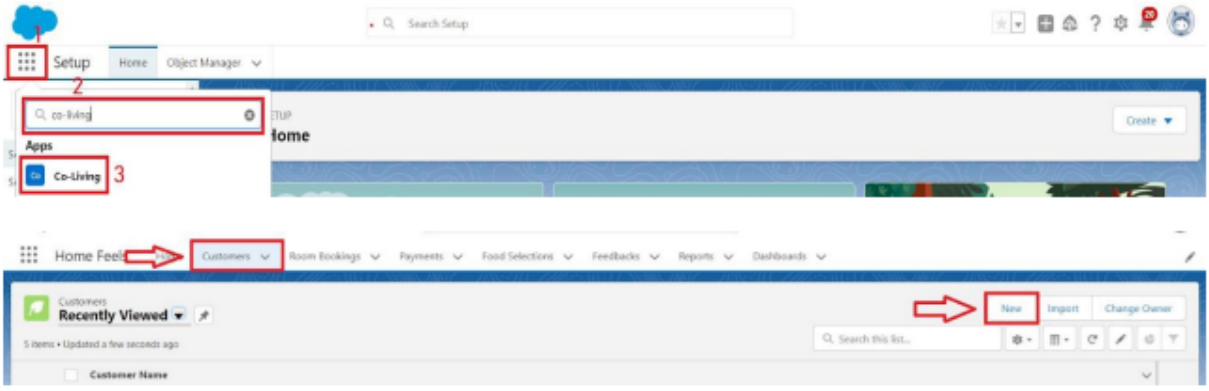
5. Scroll down and Click on Save.

User Adoption

Create a Record (Customers)

1.Click on App Launcher on the left side of the screen.

2.Search Home Feels & click on it.



3.Click on the Customers Tab.

4.Click new and fill details & Save

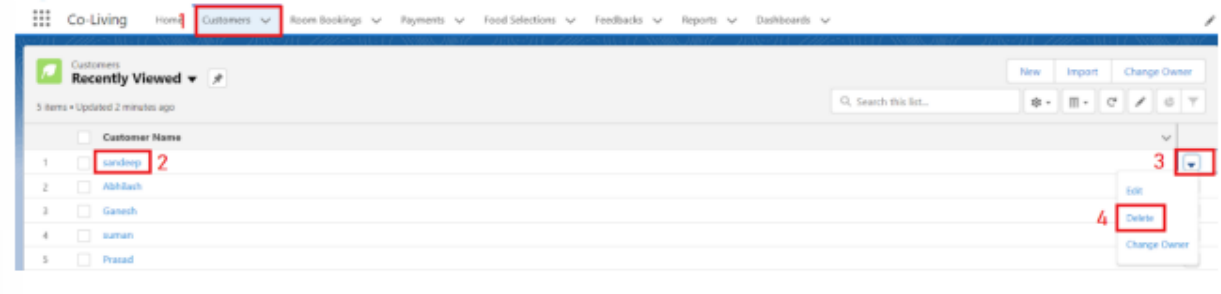
View a Record (Customers)

1. Click on App Launcher on the left side of the screen.
2. Search Home Feels & click on it.
3. Click on Customer Tab.
4. Click on any record name. you can see the details of the Customer

Delete a Record (Customers)

1. Click on App Launcher on the left side of the screen.

2. Search Home Feels & click on it.
3. Click on the Customers Tab.
4. Click on Arrow at right hand side on that Particular record.
5. Click delete and delete again.

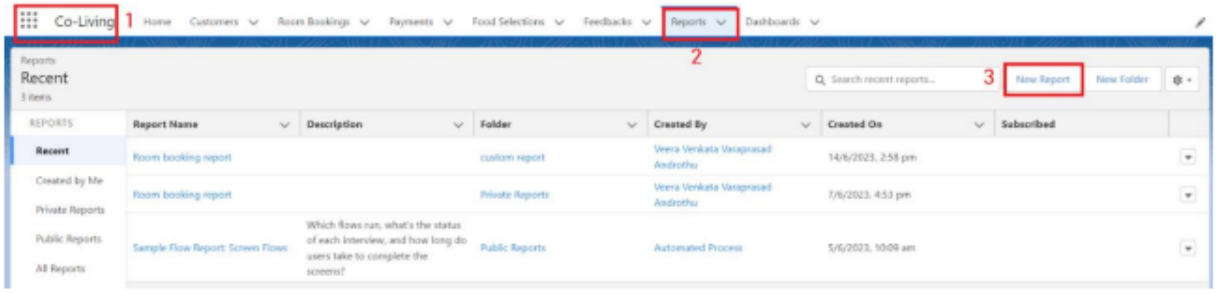


Reports

Reports give you access to your Salesforce data. You can examine your Salesforce data in almost infinite combinations, display it in easy-to-understand formats, and share the resulting insights with others. Before building, reading, and sharing reports, review these reporting basics.
Types of Reports in Salesforce
1. Tabular
2. Summary
3. Matrix
4. Joined Reports

Create Report

1. Go to the app > click on the reports tab
2. Click New Report.



3. Select report type from category or from report type panel or from search panel “Customers with Room Bookings with Total Rooms ” > click on start report.
4. Customize your report
5. Add fields from left pane as shown below.
6. Save or run it.

Create another Report

1. Go to the app > click on the reports tab
2. Click New Report.

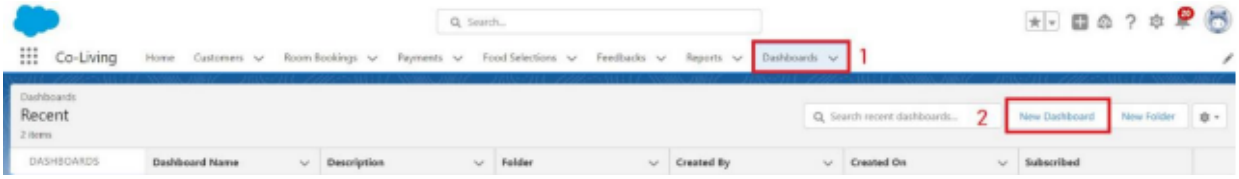
3. Select report type from category or from report type panel or from search panel Select customer with Room booking with Payments ? click on start report.
4. Customize your report
5. Add fields from left pane as shown Above
6. Save or run it.

Dashboards

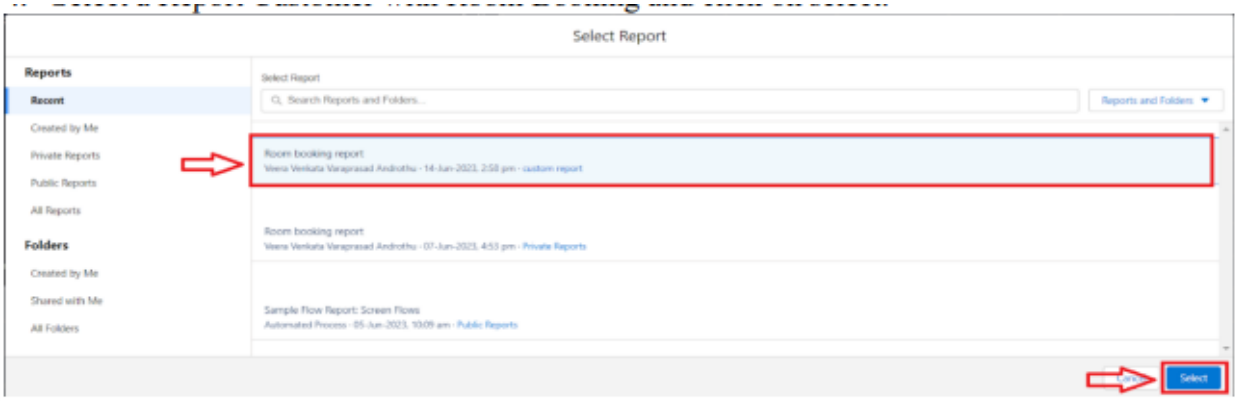
Dashboards help you visually understand changing business conditions so you can make decisions based on the real-time data you've gathered with reports. Use dashboards to help users identify trends, sort out quantities, and measure the impact of their activities. Before building, reading, and sharing dashboards, review these dashboard basics.

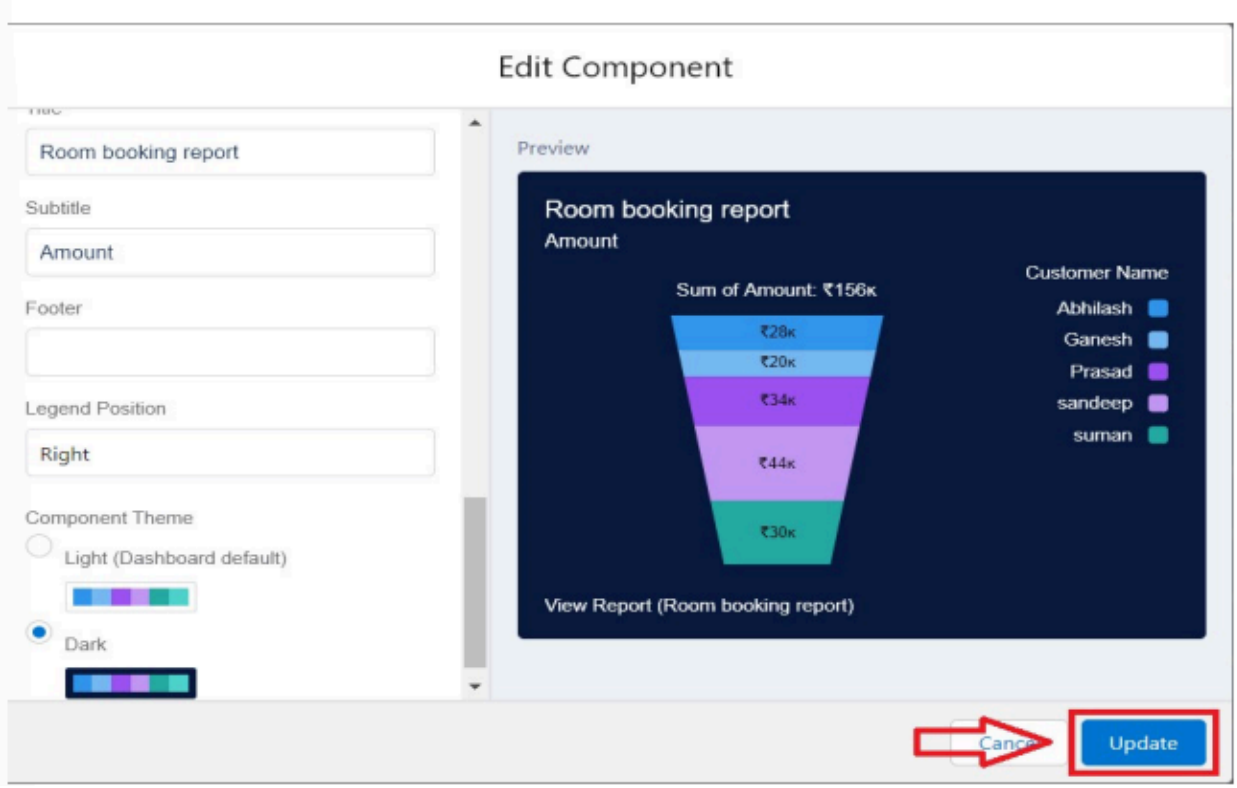
Create Dashboard

1. Go to the app > click on the Dashboard tabs and click on new Dashboard



2. Give a Name and click on Create.
3. Select add component.
4. Select a Report Customer with Room Booking and click on select





5. Click Add then click on Save and then click on Done.

Create Another Dashboard

1. Go to the app > click on the Dashboard tabs and click on new Dashboard.
2. Give a Name and click on Create.
3. Select add component.
4. Select a Report Customer with Room Booking with Payments and click on select.
5. Click Add then click on Save and then click on Done.

Flows

In Salesforce, a flow is a powerful tool that allows you to automate business processes, collect and update data, and guide users through a series of screens or steps. Flows are built using a visual interface and can be created without any coding knowledge.

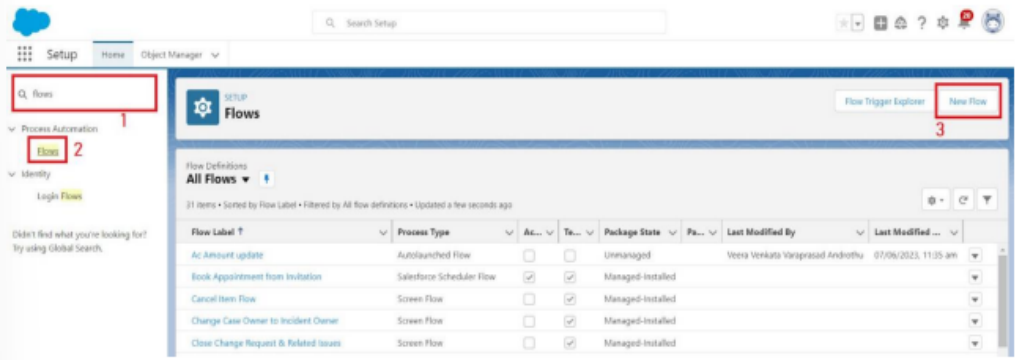
Why do we need to create a flow:

To get the Amount Field automatic by the selection of the Room sharing and Ac fields the Amount is generated Automatically in the amount field.

Create a Flow

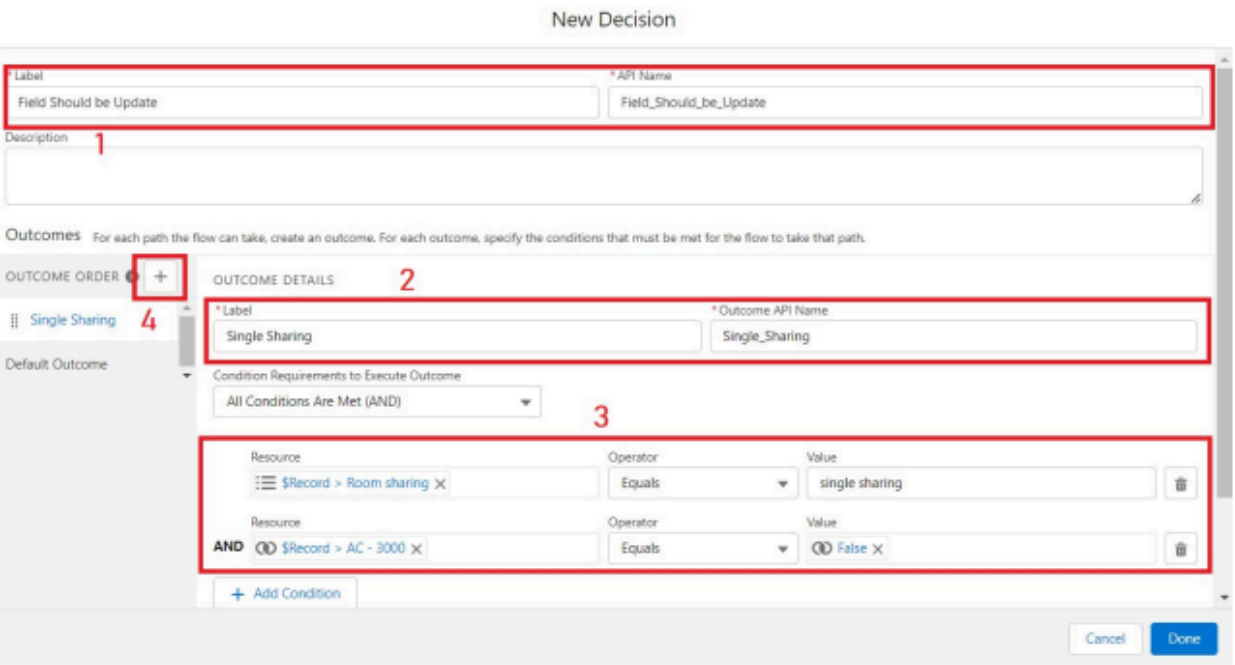
1.Go to setup > type Flow in quick find box > Click on the Flow and Select the New Flow
2.Select the Record-triggered flow and Click on Create.
3.Select the Object as a Room Booking in the Drop down list.
4.Select the Trigger Flow when: “A record is Created or Updated”.
5.Select the Optimize the flow for: “Actions and Related Records” and Click on Done.
6.Under the Record-triggered Flow Click on “+” Symbol and In the Drop down List select the

“Decision Element”.



7.Enter the Details Label: Field should be Update, API name: Gets Automatically Generated.
8.Enter the Outcome Details Label: Single sharing, Outcome API name: Gets Automatically Generated.

- Resource: Select Record.Room sharing.
- Operator: Select Equals.
- Value: Select Single sharing.
- Click on “Add Condition”
- Resource: Select Record.AC-3000.
- Operator: Select Equals. • Value: Select False.
- Click on “+” Symbol In the Outcome Order.



9.Enter the Outcome Details Label: Double sharing, Outcome API name: Gets Automatically Generated.

- Resource: Select Record.Room sharing.
- Operator: Select Equals.
- Value: Select Double sharing.
- Click on “Add Condition”
- Resource: Select Record.AC-3000.
- Operator: Select Equals.
- Value: Select False.
- Click on “+” Symbol In the Outcome Order.

10. Enter the Outcome Details Label: Triple sharing, Outcome API name: Gets Automatically Generated.

- Resource: Select Record.Room sharing.
- Operator: Select Equals.
- Value: Select Triple sharing.
- Click on “Add Condition”
- Resource: Select Record.AC-3000.
- Operator: Select Equals.
- Value: Select False.
- Click on “+” Symbol In the Outcome Order.

11. Enter the Outcome Details Label: Single Ac, Outcome API name: Gets Automatically Generated.

- Resource: Select Record.Room sharing.
- Operator: Select Equals.
- Value: Select Single sharing.
- Click on “Add Condition”
- Resource: Select Record.AC-3000.
- Operator: Select Equals.
- Value: Select True.
- Click on “+” Symbol In the Outcome Order.

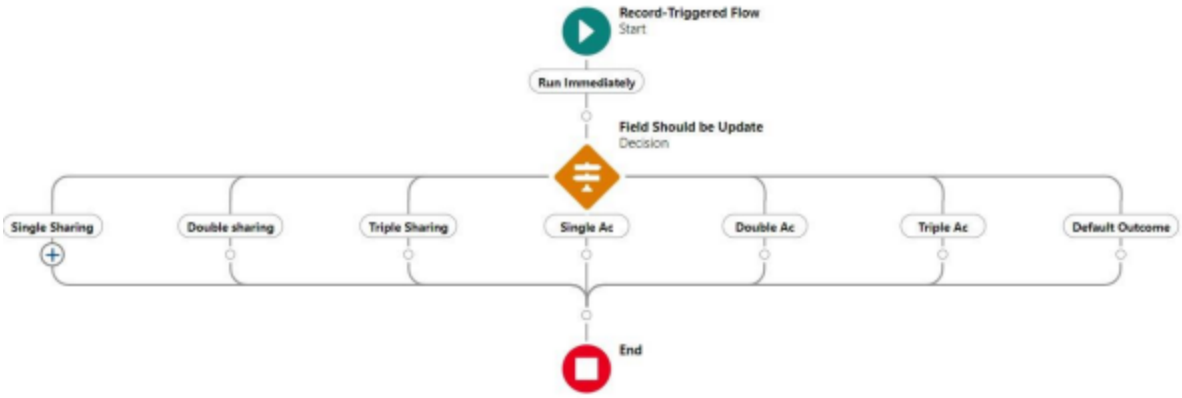
12. Enter the Outcome Details Label: Double Ac, Outcome API name: Gets Automatically Generated.

- Resource: Select Record.Room sharing.
- Operator: Select Equals.
- Value: Select Double sharing.
- Click on “Add Condition”
- Resource: Select Record.AC-3000.
- Operator: Select Equals.
- Value: Select True.
- Click on “+” Symbol In the Outcome Order.

13. Enter the Outcome Details Label: Triple Ac, Outcome API name: Gets Automatically Generated.

- Resource: Select Record.Room sharing.

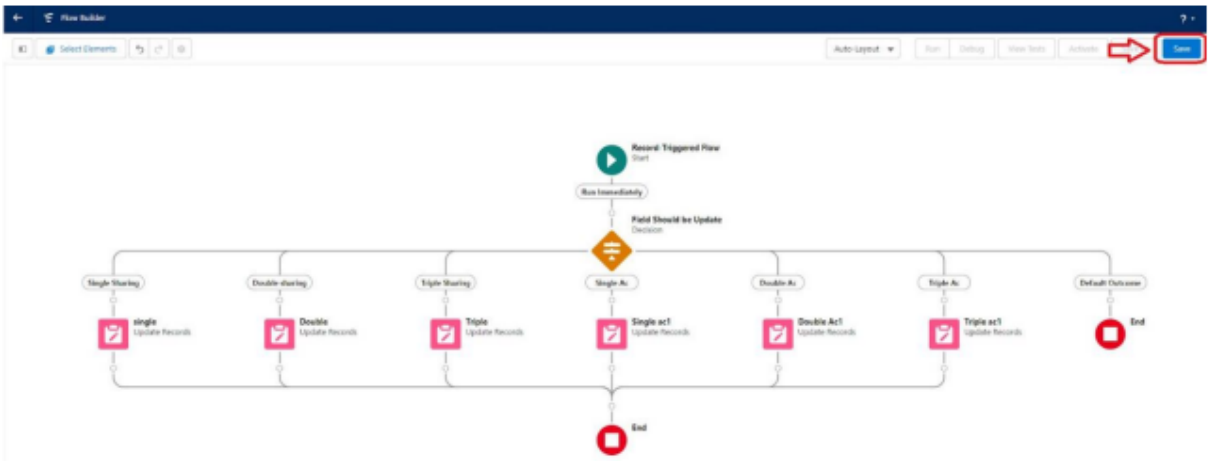
• Operator: Select Equals.
• Value: Select Triple sharing.
• Click on “Add Condition”
• Resource: Select Record.AC-3000.
• Operator: Select Equals.
• Value: Select True.
• Click on Done.



14. Click on “+” Symbol under the single sharing and Select the “update Records" in the drop down list.
15. Enter the update records details
    • Label: Single.
    • API name: Gets automatically Generated.
    • Under the Set Field Values for the Room Booking Record.
    • Field: Amount.
    • Value: 28000.
    • Click on Done.
16. Enter the update records details
    • Label: Double.
    • API name: Gets automatically Generated.
    • Under the Set Field Values for the Room Booking Record.
    • Field: Amount.
    • Value: 24000.
    • Click on Done.
17. Enter the update records details
    • Label: Triple.
    • API name: Gets automatically Generated.
    • Under the Set Field Values for the Room Booking Record.
    • Field: Amount.
    • Value: 20000.
    • Click on Done.
18. Enter the update records details

- Label: Single ac1.
- API name: Gets automatically Generated.
- Under the Set Field Values for the Room Booking Record.
- Field: Amount.
- Value: 34000.
- Click on Done.

19. Enter the update records details
    - Label: Double ac1.
    - API name: Gets automatically Generated.
    - Under the Set Field Values for the Room Booking Record.
    - Field: Amount.
    - Value: 30000.
    - Click on Done.
20. Enter the update records details
    - Label: Triple ac1.
    - API name: Gets automatically Generated.
    - Under the Set Field Values for the Room Booking Record.
    - Field: Amount.
    - Value: 26000.
    - Click on Done.
21. The Flow will Form like This and Click on save.



22. Enter the Flow Label: Update Amount Field, Flow API Name: Gets Automatically Generated and Click on Save.

Conclusion

The CRM application for managing bookings in your co-living space is an essential tool to streamline and enhance the customer experience. It will allow you to efficiently manage and store customer details, enabling residents to easily choose from different air-conditioned rooms with multiple sharing options. The platform will also enable users to select special food items on a daily basis, catering to their individual preferences. Additionally, the application will support multiple payment modes, ensuring flexibility and convenience for residents. Moreover, the feedback feature will empower residents to provide insights into the quality of services, such as room cleaning, internet connectivity, and food services, which will help maintain and improve service standards. Overall, this CRM system will not only foster a seamless living experience but also reinforce the values of collaboration, comfort, and community that are at the core of the co-living concept. By balancing privacy and communal living, the application will support the creation of a vibrant and inclusive environment, allowing individuals to connect, thrive, and enhance their quality of life.