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Project Man. 412 Assignment 2

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Report submitted in partial fulfilment of the requirements of the module
Project Management 412 for the degree Baccalaureus in Engineering at Stellenbosch
University.

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Nomenclature

Acronyms and abbreviations

MCU	Microcontroller Unit
AC	Alternating Current
DC	Direct Current
HPF	High-Pass Filter
LPF	Low-Pass Filter
BPF	Band-Pass Filter
BPM	Beats Per Minute
FFT	Fast Fourier Transform
ADC	Analogue to Digital Converter
DAC	Digital to Analogue Converter

Chapter 1

Executive Summary

We will design a high pressure vessel for industrial purposes

Chapter 2

Project Scope

2.1. Introduction

2.2. Objectives

2.3. Deliverables

2.4. Milestones

2.5. Work Breakdown Structure

2.6. Technical Requirements

2.7. Customer Review and Approval Procedures

Chapter 3

Project Baseline

The baseline for this project has been calculated using Microsoft Project and can be seen in A.1 and B.1.

Analysing this network leads to several potential problem areas. The first is that this project is sensitive to the hiring time of new resources. For example, if junior product designers are not hired by the time Phase 2 starts, the entire project will be delayed. To mitigate this potential problem, two engineers are hired that can cover a variety of specialities in the event that required resources are not obtained. The hiring strategy must also take this possibility into account, such as hiring resources a period earlier than they are required.

Chapter 4

Budget

This chapter documents the budget that has been planned for this project. Resources that have not been hired as of Phase 1 have been assigned using generic resources and their cost has been calculated using average rates for their respective specialisation.

The cost breakdown of the project can be found in the Tab. 4.1 below:

Cost Type	Cost
Direct Resource Costs	30 9428,00
Training Costs	0
Managerial Action Costs	1 600,00
Overhead (20%)	61 885,60
Total:	<u>372 913.6</u>

Table 4.1: Project Cost Breakdown

An overhead cost of 20% is added to account for unforeseen events and worker inefficiencies. This cost acts as a contingency fund to prevent cost overruns. Equipment and product material costs are not included in this budget.

Comparing this total cost with the project budget of 380 000 \$ yields a margin of 7 086.4 \$. This margin can be considered as a discretionary fund to be used for adjusting the hiring or managerial action strategy.

An overview of the cost status and distribution of the costs associated with the various tasks can be found in Fig. 4.1 below:

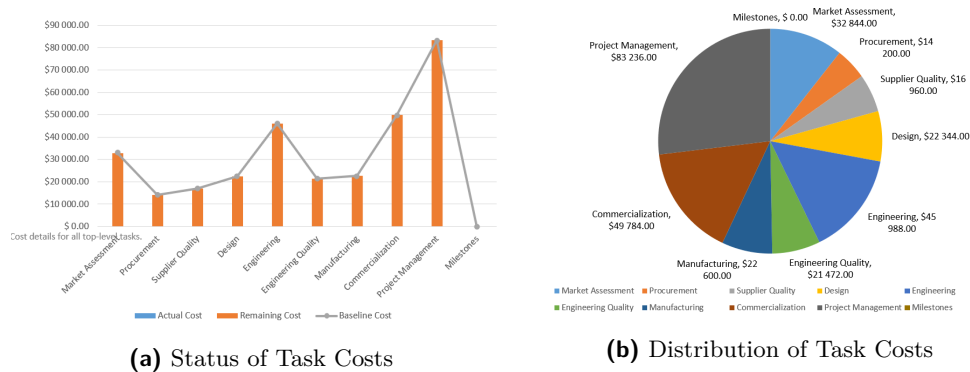


Figure 4.1: Status and Distribution of Task Costs

An overview of the cost status and distribution of the costs associated with the various resources can be found in Fig. 4.2 below:

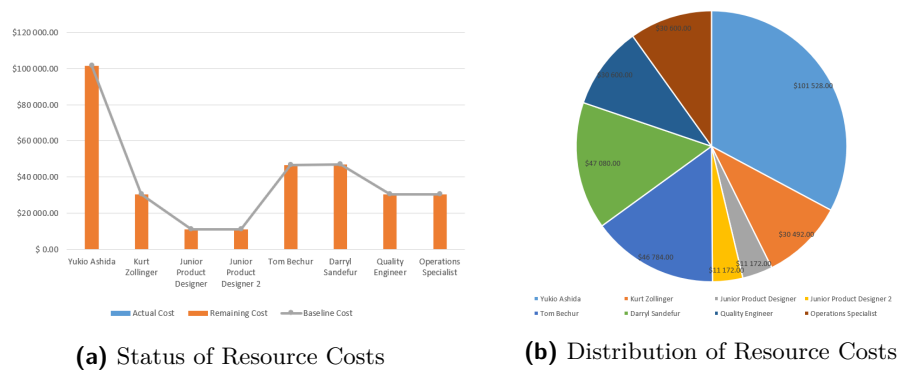


Figure 4.2: Status and Distribution of Resource Costs

The cost breakdown of the managerial actions planned for the project is found in Tab. 4.2 below:

Managerial Action	Action Amount	Action Unit Cost	Cost
Pizza Party	12	50,00	600
Management Recognition Award	4	250,00	1000
Total:			1 600,00

Table 4.2: Managerial Actions Cost Breakdown

The managerial actions planned to be taken consist of a pizza party for all employees at every period as well as management recognition awards at regular intervals throughout the project.

It was decided that training resources was not worth the cost and lost hours for the relatively small gains in efficiency.

A detailed budget with task assignments, baseline budget and baseline duration can be found in A.1.

Chapter 5

Risk Analysis

Bibliography

Appendix A

Detailed Budget

The detailed budget can be found on the following pages. Note that the image can be zoomed in to read details of the various tasks.

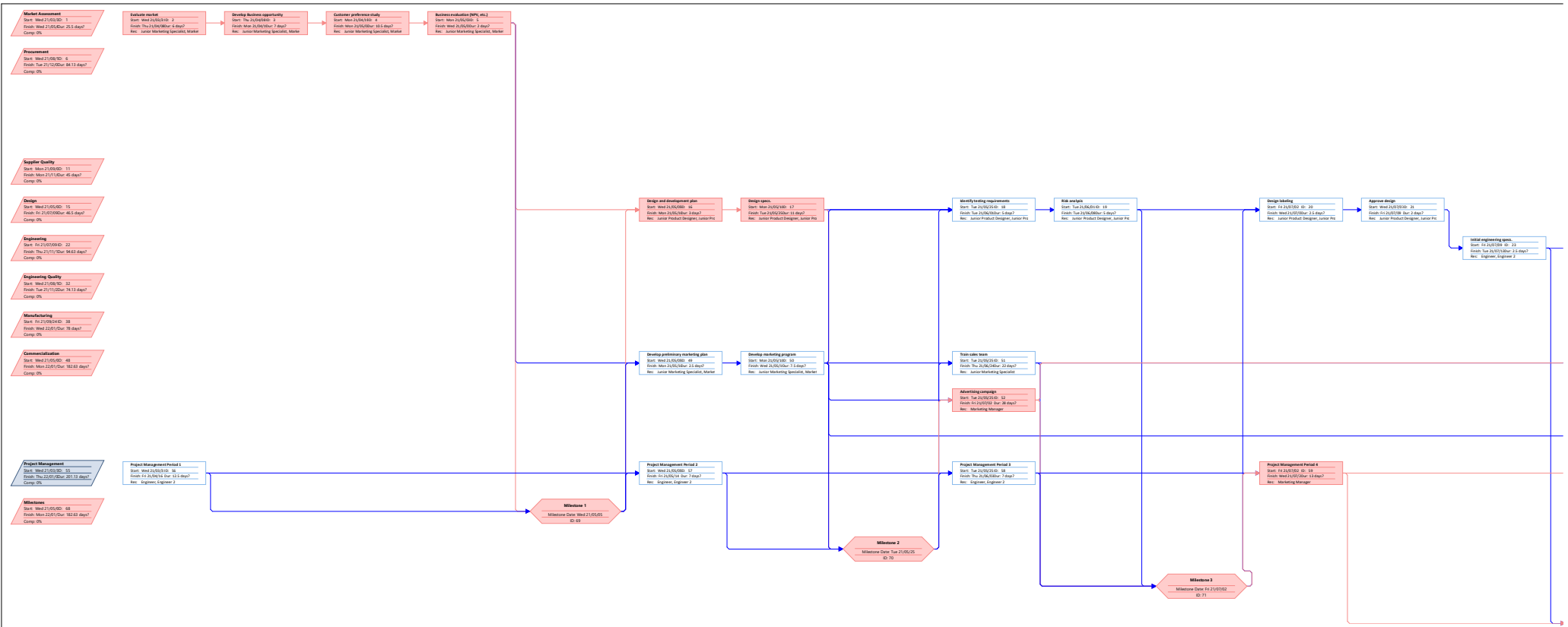
ID	Task Name	Resource Names	Baseline Cost	Baseline Estimated Duration
1	Market Assessment		\$32 844.00	25.5 days
2	Evaluate market	Kurt Zollinger,Yukio Ashida	\$7 728.00	6 days
3	Develop Business opportunity	Kurt Zollinger,Yukio Ashida	\$9 016.00	7 days
4	Customer preference study	Kurt Zollinger,Yukio Ashida	\$13 524.00	10.5 days
5	Business evaluation (NPV, etc.)	Kurt Zollinger,Yukio Ashida	\$2 576.00	2 days
6	Procurement		\$15 552.00	84.13 days
7	Identify vendors	Kurt Zollinger	\$3 528.00	7 days
8	Develop and Issue RFQ	Kurt Zollinger	\$3 024.00	6 days
9	Issue sample (production equivalent)	Quality Engineer	\$3 000.00	5 days
10	Assess RFQ responses and select vendors	Quality Engineer	\$6 000.00	10 days
11	Supplier Quality		\$15 952.00	45 days
12	Perform supplier process capability	Operations Specialist	\$5 600.00	14 days
13	Approve sample parts	Tom Becher	\$4 352.00	8 days
14	Qualify Supplier	Quality Engineer	\$6 000.00	10 days
15	Design		\$22 344.00	46.5 days
16	Design and development plan	Junior Product Designer,Junior Product Designer 2	\$2 352.00	3 days
17	Design specs.	Junior Product Designer,Junior Product Designer 2	\$8 624.00	11 days
18	Identify testing requirements	Junior Product Designer,Junior Product Designer 2	\$3 920.00	5 days
19	Risk analysis	Junior Product Designer,Junior Product Designer 2	\$3 920.00	5 days
20	Design labeling	Junior Product Designer,Junior Product Designer 2	\$1 960.00	2.5 days
21	Approve design	Junior Product Designer,Junior Product Designer 2	\$1 568.00	2 days
22	Engineering		\$45 988.00	94.63 days
23	Initial engineering specs.	Tom Becher,Darryl Sandefur	\$2 460.00	2.5 days
24	Design verification activities	Tom Becher,Darryl Sandefur	\$3 444.00	3.5 days
25	Verification design review	Tom Becher,Darryl Sandefur	\$1 968.00	2 days
26	Release pre-production specifications	Tom Becher,Darryl Sandefur	\$4 920.00	5 days
27	Build functional model	Tom Becher,Darryl Sandefur	\$8 856.00	9 days
28	Design validation activities	Darryl Sandefur	\$2 200.00	5 days
29	Validation design review	Tom Becher,Darryl Sandefur	\$1 968.00	2 days
30	Approve model design	Tom Becher,Darryl Sandefur	\$1 968.00	2 days
31	Design transfer activities	Tom Becher,Darryl Sandefur	\$18 204.00	18.5 days
32	Engineering Quality		\$21 464.00	74.13 days
33	Evaluate design specifications	Quality Engineer	\$6 000.00	10 days
34	Develop testing protocol for prototype	Tom Becher,Darryl Sandefur	\$4 352.00	8 days
35	Test prototype	Quality Engineer	\$6 000.00	10 days

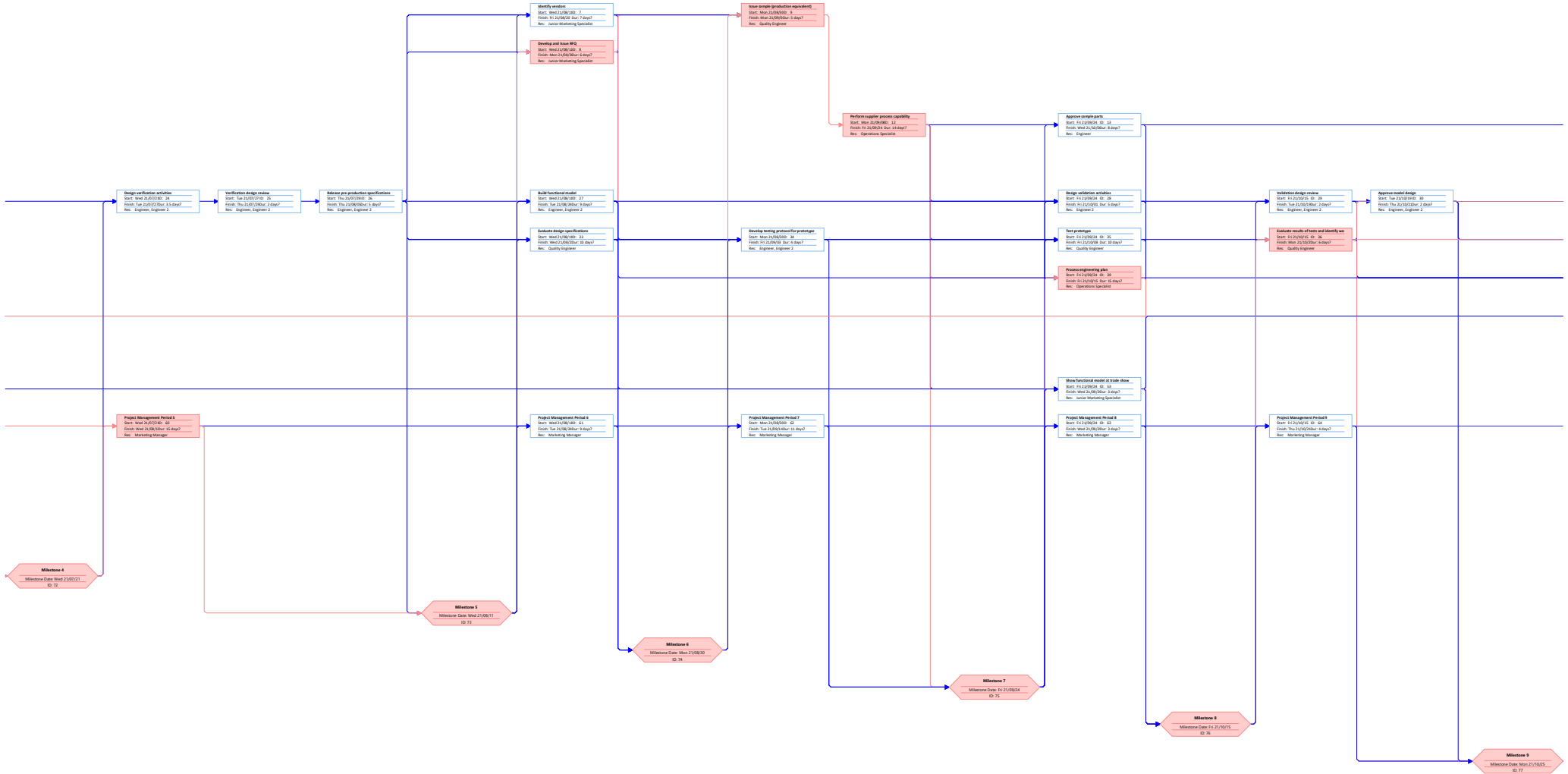
ID	Task Name	Resource Names	Baseline Cost	Baseline Estimated Duration
36	Evaluate results of tests and identify weaknesses	Quality Engineer	\$3 600.00	6 days
37	Product release meetings	Kurt Zollinger	\$1 512.00	3 days
38	Manufacturing		\$22 600.00	78 days
39	Process engineering plan	Operations Specialist	\$6 000.00	15 days
40	Develop production plan	Operations Specialist	\$2 400.00	6 days
41	Develop production control plan	Operations Specialist	\$3 400.00	8.5 days
42	Approve production parts	Operations Specialist	\$2 000.00	5 days
43	Contracting for deliveries	Operations Specialist	\$3 200.00	8 days
44	Submit production purchase order	Operations Specialist	\$800.00	2 days
45	Production pilot test	Operations Specialist	\$2 000.00	5 days
46	Debugging production system	Operations Specialist	\$1 600.00	4 days
47	Production release	Operations Specialist	\$1 200.00	3 days
48	Commercialization		\$48 944.00	182.63 days
49	Develop preliminary marketing plan	Kurt Zollinger, Yukio Ashida	\$3 220.00	2.5 days
50	Develop marketing program	Kurt Zollinger, Yukio Ashida	\$9 660.00	7.5 days
51	Train sales team	Kurt Zollinger	\$11 088.00	22 days
52	Advertising campaign	Yukio Ashida	\$21 952.00	28 days
53	Show functional model at trade show	Kurt Zollinger	\$1 512.00	3 days
54	Product launch	Kurt Zollinger	\$1 512.00	3 days
55	Project Management		\$91 148.00	201.13 days
56	Project Management Period 1	Tom Becher, Darryl Sandefur	\$12 300.00	12.5 days
57	Project Management Period 2	Tom Becher, Darryl Sandefur	\$6 888.00	7 days
58	Project Management Period 3	Tom Becher, Darryl Sandefur	\$6 888.00	7 days
59	Project Management Period 4	Yukio Ashida	\$10 192.00	13 days
60	Project Management Period 5	Yukio Ashida	\$11 760.00	15 days
61	Project Management Period 6	Yukio Ashida	\$7 056.00	9 days
62	Project Management Period 7	Yukio Ashida	\$8 624.00	11 days
63	Project Management Period 8	Yukio Ashida	\$2 352.00	3 days
64	Project Management Period 9	Yukio Ashida	\$3 136.00	4 days
65	Project Management Period 10	Yukio Ashida	\$3 920.00	5 days
66	Project Management Period 11	Yukio Ashida	\$10 192.00	13 days
67	Project Management Period 12	Yukio Ashida	\$7 840.00	10 days
68	Milestones		\$0.00	182.63 days

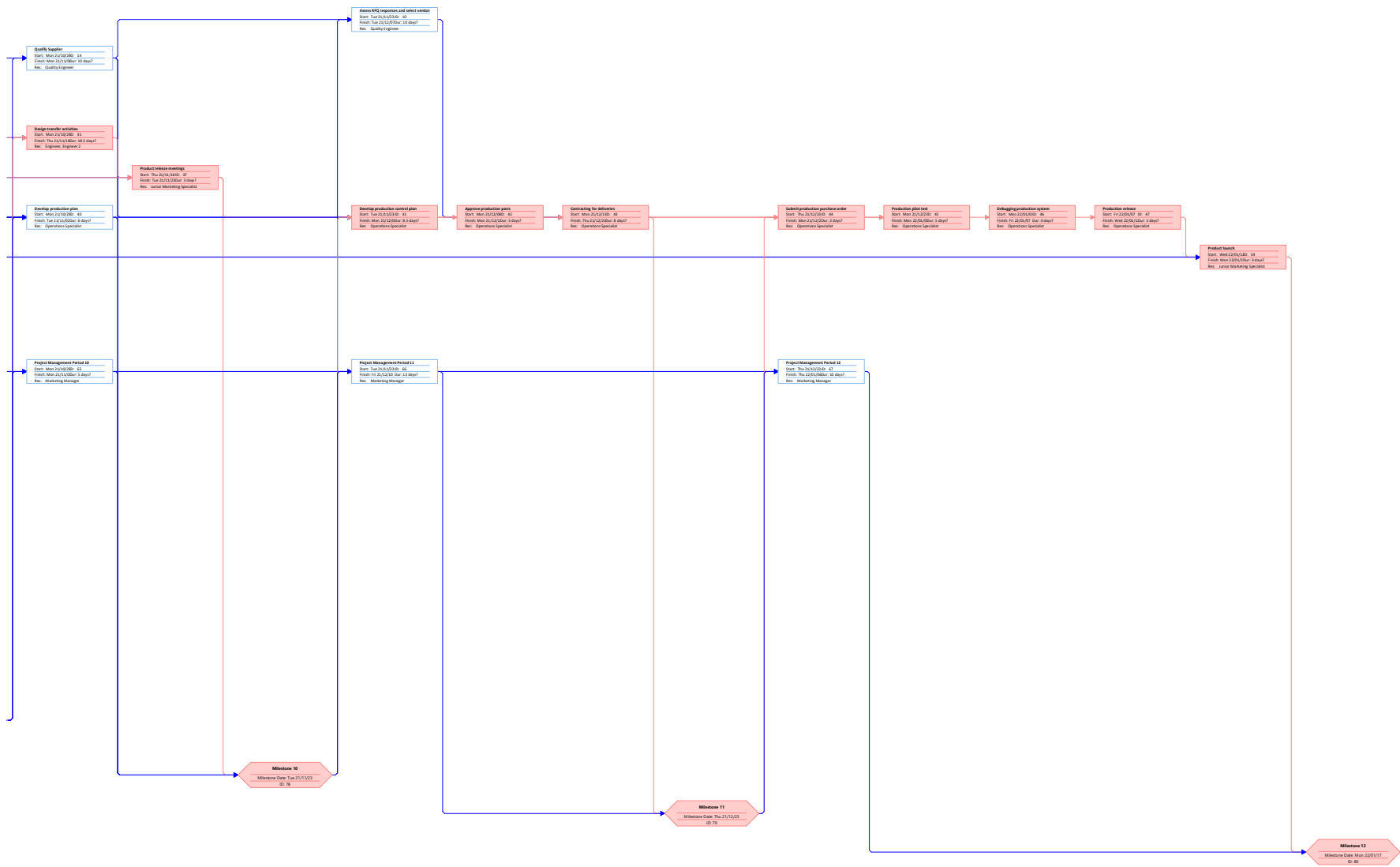
Appendix B

Network Diagram

The network diagram can be found on the following three pages. Note that the diagram is read left to right, the pages are contiguous and the images can be zoomed in to read details of the various tasks.







Appendix C

Social contract




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E-design 344 Social Contract

2020

The purpose of this document is to establish commitment between the student and the organisers of E344. Beyond the commitment made here, it is not binding.

In the months preceeding the term, the lecturer (Thinus Booysen) and the Teaching Assistant (Michael Ritchie) spent countless hours to prepare for E344 to ensure that you get your money's worth and that you are enabled to learn from the module and demonstrate and be assessed on your skills. We commit to prepare for the module, to set the tests and assessments fairly, to be reasonably available, and to provide feedback and support as best and fast we can. We will work hard to give you the best opportunity to learn from and pass analogue electronic design E344.

Signature:  Date: 13 July 2020

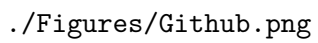
I, ... Emile Visser have registered for E344 of my own volition with the intention to learn of and be assessed on the principals of analogue electronic design. Despite the potential publication of supplementary videos on specific topics, I acknowledge that I am expected to attend the lectures and lab sessions to make the most of these appointments and learning opportunities. Moreover, I realise I am expected to spend the additional requisite number of hours on E344 as specified in the yearbook.

I acknowledge that E344 is an important part of my journey to becoming a professional engineer, and that my conduct should be reflective thereof. This includes doing and submitting my own work, working hard, starting on time, and assimilating as much information as possible. It also includes showing respect towards the University's equipment, staff, and their time.

Signature:  Date: 2020/08/17

Appendix D

GitHub Activity Heatmap

A large rectangular box with a double border, intended for a heatmap visualization. The text `./Figures/Github.png` is located in the bottom-left corner of the box.

`./Figures/Github.png`