

- Step 1
- Specify user details
- Step 2
- Set permissions
- Step 3
- Review and create
- Step 4
- Retrieve password

Specify user details

User details

User name

Mode-staff1

The user name can have up to 64 characters. Valid characters: A-Z, a-z, 0-9, and + = , . @ _ - (hyphen)

- ☒ Provide user access to the AWS Management Console - *optional*
If you're providing console access to a person, it's a [best practice](#) to manage their access in IAM Identity Center.

Are you providing console access to a person?

User type

- ☒ Specify a user in Identity Center - Recommended
We recommend that you use Identity Center to provide console access to a person. With Identity Center, you can centrally manage user access to their AWS accounts and cloud applications.
- ☐ I want to create an IAM user
We recommend that you create IAM users only if you need to enable programmatic access through access keys, service-specific credentials for AWS CodeCommit or Amazon Keyspaces, or a backup credential for emergency account access.

If you are creating programmatic access through access keys or service-specific credentials for AWS CodeCommit or Amazon Keyspaces, you can generate them after you create this IAM user. [Learn more](#)

Cancel

Next

☒ Provide user access to the AWS Management Console - optional
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Console password

- ☒ Autogenerated password
You can view the password after you create the user.
- ☐ Custom password
Enter a custom password for the user.
 - Must be at least 8 characters long
 - Must include at least one uppercase letter (A-Z)
 - Must include at least one lowercase letter (a-z)
 - Must include at least one number (0-9)
 - Must include at least one non-alphanumeric character (!@#\$%^&*()_+-=[]{}|')

☐ Show password

☒ Users must create a new password at next sign-in - Recommended

If you are creating programmatic access through access keys or service-specific credentials for AWS CodeCommit or Amazon Keyspaces, you can generate them after you create this IAM user. [Learn more](#)

Cancel

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Set permissions

Add user to an existing group or create a new one. Using groups is a best-practice way to manage user's permissions by job functions. [Learn more](#)

Permissions options

☒ **Add user to group**
Add user to an existing group or create a new group. We recommend using groups to manage user permissions by job function.

☐ **Copy permissions**
Copy all group memberships, attached managed policies, and inline policies from an existing user.

☐ **Attach policies directly**
Attach a managed policy directly to a user. As a best practice, we recommend attaching policies to a group instead. Then, add the user to the appropriate group.

User groups (1/1)

Create group

< 1 >

<input checked="" type="checkbox"/>	Group name	▲ Users ▼	Attached policies	▼ Created ▼
<input checked="" type="checkbox"/>	<u>Mode-Group</u>	0	AmazonS3ReadOnlyAccess	2025-04-11 (3 minutes ago)

► **Set permissions boundary - optional**

✔ **User created successfully**

[View user](#)

You can view and download the user's password and email instructions for signing in to the AWS Management Console.

- ### Step 1

Specify user details

- ### Step 2

Set permissions

- ### Step 3

Review and create

- ### Step 4

Retrieve password

Retrieve password

You can view and download the user's password below or email users instructions for signing in to the AWS Management Console. This is the only time you can view and download this password.

Console sign-in details

[Email sign-in instructions](#)

Console sign-in URL

<https://console.aws.amazon.com/signin>

User name

Mode-staff1

Console password

***** Show

Cancel

[Download .csv file](#)[Return to users list](#)