

## **SUMMARY**

Detailed-oriented Computer Science graduate with strong exposure to system handling, reporting, and process-based work through academic and project experience. Experienced in maintaining accurate records, updating systems, preparing structured outputs, and supporting users within defined workflows. Familiar with service-level driven environments, data confidentiality, and quality compliance. Demonstrates strong coordination, documentation, and service-oriented mindset. Seeking an **Associate Analyst – Learning Admin** role at Deloitte to support LMS operations, reporting, and HR shared services.

## **EDUCATION**

<b>B.Tech in Computer Science and Engineering</b> <i>Narasaraopeta Engineering College</i>	2022 – 2026
<b>Intermediate (MPC)</b> <i>Vikas Junior College</i>	2020 – 2022 75.3%

## **SKILLS**

**Learning & Admin Support:** LMS-style record maintenance, class updates, reporting, documentation, data accuracy

**HR & Operations:** Process compliance, SLA adherence, data confidentiality, quality checks

**Tools:** MS Excel (basic formulas), Word, PowerPoint, VS Code, GitHub

**Technical Knowledge:** Web applications, databases, backend workflows, system integrations

**Professional Skills:** Business email etiquette, stakeholder coordination, attention to detail, time management

## **PROJECTS**

<b>Attendance Management System</b> ( <i>Node.js, Express, MongoDB, React</i> )	<a href="#">Code</a>
– Developed a web-based system to manage attendance and outing records with accurate data handling. – Implemented structured workflows for record creation, updates, tracking, and closure. – Maintained data integrity and consistency, simulating LMS-style administrative systems. – Generated structured outputs similar to attendance and learning reports.	
<b>Semantic Augmented Prompt Engineering</b> ( <i>Python, NLP</i> )	<a href="#">Code</a>
– Improved information accuracy through structured input processing and logical validation. – Applied quality checks and filtering techniques to ensure consistency of outputs. – Strengthened analytical and validation skills relevant to reporting and data review tasks.	
<b>Food Management Android Application</b> ( <i>Android, Java</i> )	<a href="#">Code</a>
– Developed an application to organize and display service-related information with user-friendly UI. – Focused on clean data presentation, usability, and structured information flow. – Simulated end-user support scenarios by ensuring clarity and reliability of displayed information.	

## **ACHIEVEMENTS**

- Published a **research paper in IEEE**, demonstrating structured analysis, reporting, and documentation skills.
- Participated in multiple **hackathons**, working in team-based and time-bound environments.
- Actively involved in academic and peer-support activities, strengthening coordination and communication skills.

## **CERTIFICATIONS**

<b>NPTEL – Internet of Things</b> ( <a href="#">Certificate</a> )
<b>AWS – Cloud Computing</b> ( <a href="#">Certificate</a> )
<b>Web Development Internship – Skill Desire</b> ( <a href="#">Certificate</a> )
<b>GCAT – Global Conference Certificate</b> ( <a href="#">Certificate</a> )