

GUNTI SRINIVAS

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SUMMARY

Detail-oriented Computer Science graduate with strong exposure to system handling, reporting, and process-based work through academic and project experience. Experienced in maintaining accurate records, updating systems, preparing structured outputs, and supporting users within defined workflows. Familiar with service-level driven environments, data confidentiality, and quality compliance. Demonstrates strong coordination, documentation, and service-oriented mindset. Seeking an **Associate Analyst – Learning Admin** role at Deloitte to support LMS operations, reporting, and HR shared services.

EDUCATION

B.Tech in Computer Science and Engineering

Narasaraopeta Engineering College

2022 – 2026

CGPA: 7.9 / 10

Intermediate (MPC)

Vikas Junior College

2020 – 2022

75.3%

SKILLS

Learning & Admin Support: LMS-style record maintenance, class updates, reporting, documentation, data accuracy

HR & Operations: Process compliance, SLA adherence, data confidentiality, quality checks

Tools: MS Excel (basic formulas), Word, PowerPoint, VS Code, GitHub

Technical Knowledge: Web applications, databases, backend workflows, system integrations

Professional Skills: Business email etiquette, stakeholder coordination, attention to detail, time management

PROJECTS

Attendance Management System (*Node.js, Express, MongoDB, React*)

[Code](#)

- Developed a web-based system to manage attendance and outing records with accurate data handling.
- Implemented structured workflows for record creation, updates, tracking, and closure.
- Maintained data integrity and consistency, simulating LMS-style administrative systems.
- Generated structured outputs similar to attendance and learning reports.

Semantic Augmented Prompt Engineering (*Python, NLP*)

[Code](#)

- Improved information accuracy through structured input processing and logical validation.
- Applied quality checks and filtering techniques to ensure consistency of outputs.
- Strengthened analytical and validation skills relevant to reporting and data review tasks.

Food Management Android Application (*Android, Java*)

[Code](#)

- Developed an application to organize and display service-related information with user-friendly UI.
- Focused on clean data presentation, usability, and structured information flow.
- Simulated end-user support scenarios by ensuring clarity and reliability of displayed information.

ACHIEVEMENTS

- Published a **research paper in IEEE**, demonstrating structured analysis, reporting, and documentation skills.
- Participated in multiple **hackathons**, working in team-based and time-bound environments.
- Actively involved in academic and peer-support activities, strengthening coordination and communication skills.

CERTIFICATIONS

NPTEL – Internet of Things ([Certificate](#))

AWS – Cloud Computing ([Certificate](#))

Web Development Internship – Skill Dhire ([Certificate](#))

GCAT – Global Conference Certificate ([Certificate](#))