

INTRODUCTION TO CLOUD COMPUTING

Lab Task 01 (Manage Microsoft Entra ID Identities)

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Section: SE 7-B

Task 1: Create and configure user accounts

The screenshot shows the Microsoft Azure portal interface. The top navigation bar includes the Microsoft Azure logo, a search bar, and a Copilot button. The user's profile is visible in the top right corner, showing the email address bsse2280138@szabist.pk. The main content area displays the 'Default Directory | Overview' page. The left sidebar contains a navigation menu with options like 'Overview', 'Preview features', 'Diagnose and solve problems', 'Manage', 'Monitoring', and 'Troubleshooting + Support'. The main content area has a 'Basic information' section with a table listing details about the Default Directory.

Basic information	
Name	Default Directory
Tenant ID	329e04f2-997f-4058-b540-f8d01de78066
Primary domain	bsse2280138szabist.onmicrosoft.com
License	Microsoft Entra ID Free
Users	1
Groups	0
Applications	0
Devices	0

The screenshot shows the 'Manage tenants' page in the Microsoft Azure portal. The top navigation bar is consistent with the previous screenshot. The main content area has a 'Manage tenants' header with a close button. Below the header, there are action buttons: '+ Create', 'Refresh', 'Columns', 'Switch', 'Delete', 'Leave tenant', 'Make default tenant', 'More information', and 'Got feedback?'. The 'Current tenant' is set to 'Default Directory'. A search bar and 'Add filters' button are present. Below, a table shows the list of tenants.

Organization name	Domain name	Tenant type	Organization ID	Favorite
Default Directory (Default)	bsse2280138szabist.onmicrosoft.com	Microsoft Entra ID	329e04f2-997f-4058-b540-f8d01de78...	★

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- **Create a new user**

Microsoft Azure

Search resources, services, and docs (G+/I)

Copilot

bsse2280138@szabist.pk
DEFAULT DIRECTORY (BSSE22801...

Home > Default Directory | Users > Users >

Create new user ...

Create a new internal user in your organization

Basics Properties Assignments Review + create

Create a new user in your organization. This user will have a user name like alice@contoso.com. [Learn more](#)

Identity

User principal name * az104-user1 @ bsse2280138szabist.on... [Domain not listed? Learn more](#)

Mail nickname * az104-user1 ☒ Derive from user principal name

Display name * az104-user1

Password * Yogo835579 ☒ Auto-generate password

Account enabled ☒

Review + create < Previous Next: Properties > [Give feedback](#)

Microsoft Azure

Search resources, services, and docs (G+/I)

Copilot

bsse2280138@szabist.pk
DEFAULT DIRECTORY (BSSE22801...

Home > Default Directory | Users > Users >

Create new user ...

Create a new internal user in your organization

Basics Properties Assignments Review + create

Basics

User principal name az104-user1@bsse2280138szabist.onmicrosoft.com

Display name az104-user1

Mail nickname az104-user1

Password *****

Account enabled Yes

Properties

User type Member

Job title IT Lab Administrator

Department IT

Usage location United States

Assignments

Administrative console

Create < Previous Next > [Give feedback](#)

Microsoft Azure

Search resources, services, and docs (G+/I)

Copilot

bsse2280138@szabist.pk
DEFAULT DIRECTORY (BSSE22801...

Home > Default Directory | Users >

Users ...

Default Directory

+ New user Edit Delete Download users (Preview) Bulk operations Refresh Manage view Per-user MFA Got feedback?

All users Azure Active Directory is now Microsoft Entra ID

Search Add filter

2 users found

	Display name 1	User principal name 1	User type	Is Agent	On-premises sy...	Identities	Company name	Creation type
<input type="checkbox"/>	Ariha Zainab	bsse2280138_sza...	Member	No	No	MicrosoftAccount		
<input type="checkbox"/>	az104-user1	az104-user1@bs...	Member	No	No	bsse2280138szabist.on...		

Deleted users

Password reset

User settings

Bulk operation results

Bulk operation results (Preview)

New support request

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- **Invite an external user**

Microsoft Azure

Home > Default Directory | Users > Users >

Invite external user

Invite an external user to collaborate with your organization

Basics Properties Assignments **Review + invite**

Basics

Email	arihazainab@gmail.com
Display name	Ariha Zainab
Send invite message	Yes
Message	Welcome to Azure and our group project
Cc recipient	
Invite redirect URL	https://myapplications.microsoft.com/?tenantid=329e04f2-997f-4058-b540-f8d01de78066

Properties

User type	Guest
Job title	IT Lab Administrator
Department	IT
Usage location	United States

Assignments

Invite < Previous Next >

Give feedback

✓ **Successfully invited user**

Successfully invited user Ariha Zainab

Gmail

Search mail

Compose

Inbox 196

Starred

Snoozed

Sent

Drafts 20

Purchases 1

More

Labels

Notes

Upgrade

Default Directory invited you to access applications within their organization

Microsoft Invitations on behalf of Default Directory <invites@microsoft.com>

3:17 PM (0 minutes ago)

Please only act on this email if you trust the organization represented below. In rare cases, individuals may receive fraudulent invitations from bad actors posing as legitimate companies. If you were not expecting this invitation, proceed with caution.

Organization: Default Directory
Domain: b540-f8d01de78066.onmicrosoft.com

This message was provided by the sender and is not from Microsoft Corporation.

AZ

Message from Default Directory:

Welcome to Azure and our group project

If you accept this invitation, you'll be sent to <https://myapplications.microsoft.com/?tenantid=329e04f2-997f-4058-b540-f8d01de78066>

Reply Forward

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Task 2: Create groups and add members

Microsoft Azure

Home > Default Directory | Groups >

Groups | Overview

Default Directory

New group Download groups Preview features

Overview Tutorials

Search your tenant

Basic information

Total groups	0	Dynamic groups	0
M365 groups	0	Cloud groups	0
Security groups	0	On-premises groups	0

Alerts

Feature highlights

Access reviews
Make sure only the right people have continued access.

Microsoft Azure

Home > Default Directory | Groups > Groups | All groups >

New Group

Got feedback?

Group type * Security

Group name * IT Lab Administrators

Group description Administrators that manage the IT lab

Membership type Assigned

Owners
No owners selected

Members
No members selected

Create

Add owners

Try changing or adding filters if you don't see what you're looking for.

Search 3 results found

Users

	Name	User principal name
<input type="checkbox"/>	Ariha Zainab	arihaZENAB@gmail.com
<input type="checkbox"/>	Ariha Zainab	bsse2280138@szabist.pk
<input checked="" type="checkbox"/>	az104-user1	az104-user1@bsse2280138szabist.onmicrosoft.com

Owners (1)
Reset

az104-user1
az104-user1@bsse2280138szabist.onmicr...

Select

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Microsoft Azure

Home > Default Directory | Groups > Groups | All groups >

New Group

Got feedback?

Group type *

Security

Group name *

IT Lab Administrators

Group description

Administrators that manage the IT lab

Membership type

Assigned

Owners

1 owner selected

Members

No members selected

Create

Add members

Try changing or adding filters if you don't see what you're looking for.

Search

102 results found

All Users Groups Devices Enterprise applications

	Name	Type	Details
<input type="checkbox"/>	AR	AAD Request Verification Service - P	Enterprise ap... c728155f-7b2a-4502-a08b-b8a9b269319
<input checked="" type="checkbox"/>	AZ	Ariha Zainab	User arihazainab@gmail.com
<input type="checkbox"/>	A	AADReporting	Enterprise ap... 1b912ec3-a9dd-4c4d-a53e-76aa7adb28d
<input type="checkbox"/>	AZ	Ariha Zainab	User bsse2280138@szabist.pk
<input type="checkbox"/>	A	AIRS	Enterprise ap... c7d28c4f-0d2c-49d6-a88d-a275cc5473c7
<input checked="" type="checkbox"/>	A	az104-user1	User az104-user1@bsse2280138szabist.onmicr...

Select

Selected (2)

Reset

- Ariha Zainab
arihazainab@gmail.com
- az104-user1
az104-user1@bsse2280138szabist.onmicr...

Microsoft Azure

Home > Default Directory | Groups > Groups

Groups | All groups

Default Directory

New group Download groups Refresh Manage view Delete Got feedback?

Overview

All groups

Deleted groups

Diagnose and solve problems

Settings

Activity

Troubleshooting + Support

Microsoft Entra has a simpler, integrated experience for managing all your Identity and Access Management needs. Try the new Microsoft Entra admin center!

Search

Add filter

Search mode Contains

1 group found

<input type="checkbox"/>	Name	Object Id	Group type	Membership type	Email
<input type="checkbox"/>	IL	IT Lab Administrators	8a824b8d-3c41-44d7-86f1-f1c85b42fca2	Security	Assigned

Microsoft Azure

Home > Default Directory | Groups > Groups | Overview > All groups >

IT Lab Administrators

Group

Delete Got feedback?

Overview

Diagnose and solve problems

Manage

Activity

Troubleshooting + Support

Basic information

IT Lab Administrators

Administrators that manage the IT lab

Membership type	Assigned	Total direct members	2
Source	Cloud	User(s)	2
Type	Security	Group(s)	0
Object ID	8a824b8d-3c41-44d7-86f1-f1c85b42fca2	Device(s)	0
Created on	12/11/2025, 3:30 PM	Other(s)	0

Feed

Group memberships
0
[View group memberships](#)

Owners
1
[View group owners](#)

Total members
2
[View group members](#)

Get or remove Member for members (P) v1.0.0.0

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Microsoft Azure

Search resources, services, and docs (G+/I)

Copilot

Home > Default Directory | Groups > Groups | Overview > All groups > IT Lab Administrators

IT Lab Administrators | Owners

Group

+ Add owners Refresh Manage view Remove Got feedback?

Overview

Diagnose and solve problems

Manage

Properties

Members

Owners

Roles and administrators

Administrative units

Group memberships

Applications

Licenses

Azure role assignments

Activity

Troubleshooting + Support

Search

Add filter

1 group owner found

<input type="checkbox"/>	Name	Type	Email	User type	Object Id
<input type="checkbox"/>	az104-user1	User		Member	261f8847-e53b-425a-8fb6-1c20dafc52a7

Microsoft Azure

Search resources, services, and docs (G+/I)

Copilot

Home > Default Directory | Groups > Groups | Overview > All groups > IT Lab Administrators

IT Lab Administrators | Members

Group

+ Add members Bulk operations Refresh Manage view Remove Got feedback?

Overview

Diagnose and solve problems

Manage

Activity

Troubleshooting + Support

Search

Add filter

2 group members found

Direct members All members

<input type="checkbox"/>	Name	Type	Email	User type	Object Id	Device Id
<input type="checkbox"/>	Ariha Zainab	User	arihazainab@gmail.com	Guest	8be87ca7-b053-471b-88eb-25987f4ce558	
<input type="checkbox"/>	az104-user1	User		Member	261f8847-e53b-425a-8fb6-1c20dafc52a7	