

Bao Nguyen

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OBJECTIVE	A motivated and organized college student with excellent relational and communication skills. Seeking to apply work ethic and teamwork abilities.	
EDUCATION	California State University of Fullerton 800 N State College Blvd, Fullerton, CA 92831 Aug 2022 - Current B.S in Computer Science (Pursuing) GPA: 3.59 Senior Standing	Relevant Coursework Human Communications STEM Related Coursework Extracurriculars Vietnamese Student Association (VSA) Tennis Club
PROFESSIONAL EXPERIENCE	Kumon Math & Reading Staff Sep 2021 – Dec 2022 11951 Beach Blvd Suite L, Stanton, CA 90680 7102 Edinger Ave, Huntington Beach, CA 92647 <ul style="list-style-type: none">• Work with students on their supplementary math and reading assignments• Actively multitask with grading students' work and helping with varying levels in math and reading (K-12)• Help set up work for over 100 Students for a day, manage inventory of worksheets, manage grades and assignments for each student via Excel program DoorDash Jan 2023 – Dec 2023 Costa Mesa, CA & Anaheim, CA <ul style="list-style-type: none">• Delivered food orders efficiently and accurately in a fast-paced environment and ensured safe driving while navigating in an unfamiliar environment via GPS• Provided excellent customer service by communicating effectively with both the customers and restaurant staff• Managed multiple orders simultaneously while ensuring timely delivery	
KEY SKILLS	<ul style="list-style-type: none">• Open-minded• Communicative• Positive• Organized• Multitasker• English and Vietnamese• Confident• Punctual• Adaptive• Proficient w/ Web & Tech• Leadership driven• Proactive	