**EDUCATION**

**M.A., Professional Writing** *Carnegie Mellon University* 2023–present

**B.S., Neuroscience; B.A., Linguistics** *University of Pittsburgh* 2018–2022

**WORK EXPERIENCE**

**Marketing & Communications Intern** *College of Engineering, Carnegie Mellon University* 2024–present

* Interview and write stories on College of Engineering students, researchers, and alumni  
  and their work for the College’s magazine and social media
* Review and edit current documentation for the content management system and text on  
  the website to keep them efficient and easily understandable

**Editor** *Maenner Editing, LLC.* 2023–present

* Revise technical documents such as grant applications with an eye for rhetorical and  
  linguistic concerns to increase their chances of funding
* Consult with subject matter experts to ensure that any revisions remain faithful to the  
  grant’s purpose

**Undergraduate Researcher** *Mayo Lab, Department of Ophthalmology* 2021–present

* Administrate laboratory by setting up the space and eye-tracker so that tests may be  
  efficiently and effectively conducted, and run the experiments
* Read and discuss published papers at weekly lab meetings, sometimes presenting them  
  to the group

**Program Presenter** *Carnegie Science Center* 2022–2024

* Engaged visitors by answering questions, providing explanations of exhibits, and using  
  demonstrations to illustrate scientific principles
* Developed and researched new demonstrations for use in the exhibits

**Nationality Rooms Tour Guide** *University Center for International Studies* 2019–2022

* Educated the public on the history and design of 31 classrooms that celebrate the cultural  
  diversity of the Pittsburgh region through in-person and virtual tours
* Represented the Nationality Rooms and the Nationality Rooms Program to University  
  officials and to diplomatic officials in embassies

**Engineering Intern** *FocalCool, LLC* 2021

* Drafted the introduction to a grant proposal for a device meant to treat ischemic stroke  
  using therapeutic hypothermia

**TEACHING**

**Teaching Assistant** *Department of English, Carnegie Mellon University* 2023

* Helped students prepare and improve their final presentations on the biological,  
  behavioral, and rhetorical consequences and contexts of health problems like cancers and  
  sleep disorders
* Documented and organized in-class paperwork such as discussion notes to evaluate  
  students’ attendance and participation

**Undergraduate Teaching Assistant** *Department of Neuroscience, University of Pittsburgh* 2022

* Assisted the graduate teaching assistant in running exam review sessions by preparing  
  materials and clarifying student questions
* Led study sessions with students, which aided their understanding of the material  
  (neuroanatomy)

**Undergraduate Teaching Assistant** *Department of Chemistry, University of Pittsburgh* 2020

* Held weekly office hours to help students prepare for exams and to better understand  
  course material (organic chemistry)
* Created review worksheets which reinforced concepts such as reaction mechanisms and  
  chemical synthesis

**LEADERSHIP**

**Social Media Officer** *YinzLing, Undergraduate Linguistics Club* 2021–2022

* Founded a social media presence for the club on Instagram and grew an audience there to  
  advertise weekly events and discussions

**Fundraising Officer** *Quo Vadis Nationality Rooms Tour Guides* 2020–2021

* Researched opportunities for creating income during the pandemic, leading to the  
  creation of new merchandise such as patches for Scouting groups
* Coordinated organization and University personnel with outside vendors to successfully  
  run a virtual event for Scouting groups

**PUBLICATION**

Willett SM, **Maenner SK**, Mayo JP. The perceptual consequences and neurophysiology of eye blinks. Front Syst.

Neurosci. 2023 Aug 16;17:1242654. doi: 10.3389/fnsys.2023.1242654. PMID: 37654528; PMCID: PMC10466800.