**Internship Notification Form (INF)**

\*Mandatoryfields

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **\*About the Organization** | | | | | | | | | | | | | | | |
| Name of the Organization | | | | | | |  | | | | | | | | |
| Postal Address | | | | | | |  | | | | | | | | |
| Website | | | | | | |  | | | | | | | | |
| **\*Type of Organization (Kindly underline/Highlight the appropriate options)** | | | | | | | | | | | | | | | |
| 1. Private Sector | | | | 2. Start-up  Established in: | | | | | 3. Government | | | | 4. Public Sector | | |
| 5. MNC (Indian origin) | | | | 6. MNC (Foreign origin) | | | | | 7. If Others, please specify: | | | | | | |
| **\*Industry Sector** | | | | | | | | | | | | | | | |
| 1. Analytics | | | | 2. Consulting | | | | | 3. Core (Technical) | | | | 4. Finance | | |
| 5. I.T./Software | | | | 6. Management | | | | | 7. Teaching / Research | | | | 8. If Others, please specify: | | |
| **\*Contact Details** | | | | | | | | | | | | | | | |
|  | Head HR | | | |  | First Contact Person | | | | | |  | | | Second Contact Person |
| Name\* | Mr./Ms. | | | | Name\* | Mr./Ms. | | | | | | Name\* | | | Mr./Ms. |
| E-mail\* |  | | | | E-mail\* |  | | | | | | E-mail\* | | |  |
| Mobile |  | | | | Mobile\* |  | | | | | | Mobile\* | | |  |
| Phone |  | | | | Phone\* |  | | | | | | Phone\* | | |  |
| **Job Profile** | | | | | | | | | | | | | | | |
| **2 month internship** | | | | | | | | | | YES / NO | | | | | |
| **6 month internship** | | | | | | | | | | YES / NO | | | | | |
| **Joint Master Thesis Program** | | | | | | | | | | YES / NO | | | | | |
| \*Job Description | | |  | | | | | | | | | | | | |
| **Stipend Details** | | | | | | | | | | | | | | | |
| Please Note:  1. Performance base bonus should not be declared as part of Gross/CTC but to be indicated in Bonus/Perks/Incentive section.  2. Any amount to be disbursed late than the end of the 3 months should not be a part of Gross/CTC. | | | | | | | | | | | | | | | |
| **Compensation** | | | | | | | | | | | | | |  | |
| Stipend amount | | Bonus/ Perks/Incentives | | | | | | Accommodation/Trip Fare | | | | | | \*Bond or Service Contract (if yes, give details) | |
|  | |  | | | | | |  | | | | | |  | |
| **Selection Process** | | | | | | | | | | | | | | | |
| \*Eligibility Criteria (min. CGPA cutoff, 0-10 scale) | | | | | | | |  | | | | | | | |
| \*PPT | | | | | | | | Yes / No | | | | | | | |
| \*Shortlist from Resumes | | | | | | | | Yes / No | | | | | | | |
| \*Written Test/\*Online Test (Technical, Aptitude) | | | | | | | | Yes (Duration) / No | | | | | | | |
| Technical Test | | | | | Aptitude Test | | | | | | Psychometric Test | | | | |
| For Technical Test please specify likely Topics / Skill sets: | | | | | | | |  | | | | | | | |
| \*Group Discussion | | | | | | | | Yes / No (Duration) | | | | | | | |
| \*Personal Interview | | | | | | | | Yes / No | | | | | | | |
| \*Number of Rounds | | | | | | | |  | | | | | | | |
| \*Number of offers you intend to make: | | | | | | | |  | | | | | | | |
| \*Preferred period for recruitment | | | | | | | |  | | | | | | | |
| **Logistics Requirements** | | | | | | | |  | | | | | | | |
| **\*Please mark the discipline(s) in which you are interested to provide internship in** | | | | | | | | | | | | | | | |

|  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | **ALL** | **CSE** | **EE** | ***ME*** | ***MME*** | ***CE*** | ***CH*** | **Phy** | **MA** | ***CY*** | ***BME*** | ***HSS*** |
| B.Tech |  |  |  |  |  |  |  | *×* | *×* | *×* | *×* | *×* |
| B.Tech with minor in |  |  |  |  |  |  |  |  |  |  |  |  |
| M.Tech |  |  |  |  | *×* |  |  | *×* | *×* | *×* |  | *×* |
| M.Sc. |  | *×* | *×* | *×* | *×* | *×* | *×* |  |  |  | *×* | *×* |
| PhD |  |  |  |  | *×* |  |  |  |  |  |  |  |
| If considering CSE students, will you also consider those non-CSE students endorsed and recommended by CSE faculty members ? | | | | | | | | | Yes / No | | | |

*CSE: Computer Science And Engineering*

*ME: Mechanical Engg. MME: Metallurgy and Materials Engineering*

*CE: Civil Engg. EE: Electrical Engineering (includes Electronics courses too) CH: Chemical Engg*

*MA: Maths BME: Bio-Medical Engineering Phy: Physics*

*CY: Chemistry HSS: Humanities and Social Sciences*

***Note:***

*#Dual degree students are admitted through JEE advanced are awarded both B.Tech degrees and M.Tech degrees,*

*therefore they are considered eligible in both categories B.Tech and MTech.Currently at IIT Ropar, Dual Degree Programme*

*is only available in the Department of Mechanical Engineering*

*##M.Tech. CSE discipline includes M.Tech. AI (Artificial Intelligence) students*

*### ‘x’ in the “Disciplines” section means no student is available for that program*