

Permission Letter

From

Harish Akshay H

Rajalakshmi Engineering College

Chennai - 600102

Date: 03/07/2025

To

Head of the Department

Rajalakshmi Engineering College

Respected Sir/Madam,

I am Harish Akshay H, a student under your guidance, and I am writing to respectfully request leave from 04/07/2025 to 05/07/2025. I am feeling unwell and have been advised to take rest. I kindly request medical leave to ensure a full recovery and return with renewed focus. I assure you that I will stay updated with all academic responsibilities during my absence. Kindly consider my application.

Thank you.

Yours sincerely,

Harish Akshay H