**REPORTS MODULE**

Software Requirements Specification

Version <1.0>

**Revision History**

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|  |  |  |  |

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Software Requirements Specification

# SF Booking Snapshot

## 1.1 Description

This report details the listing of Service Centres bookings details based on SF States and City in which they provide their service.

The report is grouped according to the States of SF, which is further sub-grouped into the city of that particular state.

**Color Coding (For Visualization):**

1. SF’s whose status is **Inactive** in our CRM will be shown by Red color in the listing.
2. SF’s whose status is **Active** in our CRM will be shown by default White color in background.

**Total Bookings:**

1. *For each State:* There has been a total row for each state where the values are summed up according to the respective columns values in that state, so as to visualize the work that has been assigned for particular state.
2. *For All State*: A row has been appended at the end of table for summing up All the values of the particular column i.e For all the values of states of a particular column. This is in contrast to the Overall work that has been assigned to all the vendors for the particular column.

Following is the table view of the report that is being generated.

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **State** |  | **Yesterday Booked** | **Yesterday Completed** | **Yesterday Cancelled** | **Month Booking Completed** | **Month Booking Cancelled** | **3-5 Days** | **> 5 Days** |
| State A |  |  |  |  |  |  |  |  |
| SF City | SF Name |  |  |  |  |  |  |  |
| SF City | SF Name |  |  |  |  |  |  |  |
|  |  | Total | Total | Total | Total | Total | Total | Total |
| State B |  |  |  |  |  |  |  |  |
| SF City | SF Name |  |  |  |  |  |  |  |
| SF City | SF Name |  |  |  |  |  |  |  |
|  |  | Total | Total | Total | Total | Total | Total | Total |
|  |  |  |  |  |  |  |  |  |
|  |  | Overall Total | Overall Total | Overall Total | Overall Total | Overall Total | Overall Total | Overall Total |

**Columns descriptions in brief:**

* **State** : Used to list out states for the SF
  + State A, B….. Name of states on which sub-grouping is done for SF’s working in that particular state.
* **SF City**: Name of City in which SF provide services based on grouping by SF State.
* **SF Name**: Name of SF’s which comes under that State and City.
* **Yesterday Booked**: Bookings that have been assigned to SF’s yesterday, i.e Bookings whose state is Pending, Rescheduled and are assigned to SF’s yesterday.
* **Yesterday Completed**: Bookings that have been completed by SF’s yesterday.
* **Yesterday Cancelled**: Bookings that have been cancelled by SF’s yesterday.
* **Month Booking Completed**: These are the bookings that has been completed by SF’s in the current month. The booking states are Completed.
* **Month Bookings Cancelled**: These are the bookings that has been cancelled by SF’s in the current month. The booking states are Cancelled.
* **3-5 Days**: Bookings that has been assigned to SF’s between last 3-5 days. The booking states are either in Pending or Rescheduled state. The dates can be of previous months too.
* **>5 Days**: Bookings that has been assigned to SF’s for last > 5 days, i.e previous >5 days. The booking states are either in Pending or Rescheduled state. The dates can be of previous months too.

**Rows description in brief:**

* **Total**: This row shows total count of values from columns yesterday booked, yesterday completed, yesterday cancelled, month booking completed, month booking cancelled, 3-5 days, >5 days for the particular state.
* **Overall Total**: This row counts total from all the columns corresponding values into this single row. It is used to get an estimated values for work progress of a particular month.

## 1.2 User Scope

This report is visible by users/employee of 247 Around after logging into their panel. It is being shown in 247 Around CRM and it won’t be visible to Partner and Service Franchise CRM.

## 1.3 Features

### 1.3.1 247 Around CRM

The report is added to 247 Around CRM. It is being added to the header section under **Reports -> SF Booking Snapshot.**

The page lists out the table along with updated values for each SF’s grouped according to their State’s values.

### 1.3.2 Mail

This feature allows to send report on mail as an attachment.

There's a button on SF Booking Snapshot page below header **Send Mail** from where we can send mail.

The mail will be sent to user who is Logged into the CRM and users **offical\_email**  will be the email id on which the email will be sent.

### 1.3.3 Cron Function

It is for making an automated system for sending reports.

This functionality will allow us to send report daily on the email specified in cron, so as to send reports automatically at the particular specified time.

## 1.4 Requirements

### 1.4.1 Pre Requirements

The prerequisites for making reports functional are:

1. All SF’s details related to address should be entered before in order to make reports valid. Details are - State, City should be entered before hand.
2. The user’s offical\_email should be entered before hand in order to send mails to user who clicks on Send Mail button.

### 1.4.2 Post Requirements

N/A

## 1.5 Use Cases

N/A

## 1.6 Next Release Feature

N/A

## 1.7 Known Issues

N/A