

Quantum University, Roorkee			
Academic Calendar Even Semester 2024-25			
Item Name	Start Date	End Date	Special Note
Book Bank Requisition to Library	Monday, January 06, 2025	Wednesday, January 08, 2025	Library Committee to decide the final requisition of books.
Departmental Previous Sem Review Presentation	Monday, January 06, 2025	Wednesday, January 08, 2025	Dean Academics to conduct the sessions.VC Sir, all the Directors and coordinators must attend the presentations.The reports of the activities conducted in previous sem along with their outcomes should be presented.
Departmental Presentation and Activities Planning for Departments	Thursday, January 09, 2025	Saturday, January 11, 2025	Dean Academics to conduct the sessions.VC Sir, all the Directors and coordinators must attend the presentations. At least 3 Guest Lectures , Two student workshop/training on latest topic beyond the syllabus should be
Course Allocation to Faculty	Friday, January 10, 2025	Saturday, January 11, 2025	Directors,Dean Academics and Department Coordinators/HoDs to take action
Submission of list of projects to be done by Students	Monday, January 13, 2025	Saturday, January 18, 2025	HoDs,Department Coordinators should submit the list of projects to Dean Academics after taking approval of Concerned Directors
Departmental Level FDP (Compulsory for all department to have one for all faculty members)	Wednesday, January 15, 2025	Thursday, January 30, 2025	Every faculty member need to complete UGC/AICTE/university level FDP of minimum 5 days in Yr 2023-24
Course File Presentations (Within the Departments)	Monday, January 20, 2025	Friday, January 24, 2025	All Deptt coordinators will close all course files of previous semesters. All the faculty Members will prepare the course files of even semester courses as per university formats including PO, PSO and CO and submit to Department Coordinator.
Republic Day	Sunday, January 26, 2025		PFC should plan the events before winter break for students. PFC should involve cultural society & Literary Society and finalize the events before 18.01.2025. Send report to Press club after execution.
Faculty Induction Program for New Faculty Members	Monday, January 27, 2025	Saturday, February 01, 2025	Dean Academics to conduct along with Dr.Satveer(In Charge Induction Program
Time Table finalization for Even Semester 2024-25 and Circulation	Monday, January 27, 2025	Tuesday, January 28, 2025	Time Table Coordinator shall publish the final time table of all the programs and all years on notice boards after being duly approved by Dean Academics. All deliberations at University, Interschool, interdepartmental and intradepartmental levels must be done before the schedule date.
Course File Submission to Director/Dean from Department Coordinator	Monday, January 27, 2025	Tuesday, January 28, 2025	Directors/Deans are advised to review at least 20% of course files from Each Department.
Registration of Even Semester	Friday, January 31, 2025	Saturday, February 01, 2025	SOP for registration will be followed. Registrar office and Academic Coordinator are responsible for the activity as in previous years
Commencement of Classes	Monday, February 03, 2025		All the HoDs ,Coordinators and Directors to ensure the smooth conduction of classes to begin with.
Orientation of Students	Thursday, February 06, 2025	Wednesday, February 12, 2025	HoDs/Department Coordinators should prepare the presentation as per SOPs and arrange the orientation presentations as per the given dates.
Course File Submission to Vice Chancellor	Monday, February 10, 2025		VC Sir to review at least 20% of Course files from each school

Review-1 on Slow Learners and Fast Learners	Wednesday, February 12, 2025	Saturday, February 15, 2025	Department should prepare the list of students, exhaustive plan for their classes and other activities
IQAC Meeting	Thursday, February 20, 2025	Friday, February 21, 2025	Dean IQAC is required to give agenda of the meeting at least 15 days in advance to all the members and departments
Meeting of CR with Dean/ Director	Friday, February 21, 2025	Saturday, February 22, 2025	Dean Academics, Directors to take action
Props Review 1	Monday, February 24, 2025	Tuesday, February 25, 2025	Prop Coordinator should present the report
Sub Specialty Group Meeting Reports & other Details Submission to Department Coordinator	Wednesday, February 26, 2025		Department Coordinators are required to ensure rigor in the process
Maha Shivratri	Wednesday, February 26, 2025		
Student Projects Review-1	Thursday, February 27, 2025	Saturday, March 01, 2025	Faculty In charge of projects should take the project review from students and prepare the progress report and submit to concerned department coordinators
Result Analysis Report Presentation by COE	Thursday, February 27, 2025		COE to Prepare the report and Present the same
1st Review of Tutorial, VAP, Minor, Project Lab by Sub Specialty Groups of the Department	Friday, February 28, 2025		Dean Academics to conduct meetings with VAP & Minor Coordinators to get the review and for Tutorials and Projects the review should be taken from Department coordinators through Directors and Final report to be submitted by Dean Academics to Hon Vice Chancellor
Internal Quality Review of Question Bank at Department Coordinator Level	Friday, February 28, 2025	Monday, March 03, 2025	Department Coordinator will check correctness of Template/ format of Question Banks and Quality of Questions in various units
Review of 1st Cycle Attendance and Academics Performance BY UAC	Saturday, March 01, 2025		In UAC meeting, all the coordinators will present course coverage, teaching material uploading status, attendance verification on ERP from Attendance Registers, identifying students with low attendance. He will notify to parents regarding low attendance of their ward within a week's time from the meeting. Dean Academics to Conduct the Meeting.
Conduction of Lab Quiz 1 to ERP(Third and Fourth Year)	Monday, March 03, 2025	Saturday, March 08, 2025	Department Coordinators will maintain an internal planner of lab quizzes for each lab course. Internal Quiz planner will be shared with Directors. Directors are required to maintain a log of inspection which will be periodically verified by VC
Meeting of Hon'ble Vice Chancellor with CR	Monday, March 03, 2025		Dean Academics to arrange the meeting of CRs with Hon Vice Chancellor
Mid Semester Feedback on ERP	Tuesday, March 04, 2025	Wednesday, March 05, 2025	Dean Academic should monitor the task and generate a report from ERP
1st Attendance Email and SMS to Parents	Wednesday, March 05, 2025		Dean Academic is required to send Emails and SMS to parents as per the constitution of the university manual
Question Bank Quality Check by Sub Specialty Groups of the Department	Monday, March 10, 2025	Wednesday, March 12, 2025	Action taken by Department Coordinators and the sub speciality group
Holi Holidays	Thursday, March 13, 2025	Friday, March 14, 2025	
Conduction of Lab Quiz 1 to ERP(2nd Year)	Monday, March 17, 2025	Saturday, March 22, 2025	Department Coordinators will maintain an internal planner of lab quizzes for each lab course. Internal Quiz planner will be shared with Directors. Directors are required to maintain a log of inspection which will be periodically verified by VC
Conduction of Departmental Research Review through Departmental Research Committee	Tuesday, March 18, 2025	Wednesday, March 19, 2025	As per University Practice, the Department Coordinator/HoD will conduct review meeting and submit the report to University Research Committee

Conduction of Lab Quiz 1 to ERP(First Year)	Monday, March 24, 2025	Saturday, March 29, 2025	Department Coordinators will maintain an internal planner of lab quizzes for each lab course. Internal Quiz planner will be shared with Directors. Directors are required to maintain a log of inspection which will be periodically verified by VC
Id-UI Fitr*	Monday, March 31, 2025		
Dharohar	Friday, April 04, 2025	Saturday, April 05, 2025	PFC to present the plan of Dharohar after consultation with Directors and VC Sir
Generation of Mid Sem QP	Saturday, April 05, 2025	Saturday, April 12, 2025	Question papers are needed to design as per CO-PO mapping by the faculty members which will be curated by SSG of the departments
Student Project - Review 2	Wednesday, April 09, 2025	Thursday, April 10, 2025	Faculty incharge of projects should take the project review from students and prepare the progress report and submit to concerned department coordinators
Props - Review 2	Friday, April 11, 2025	Saturday, April 12, 2025	Prop Coordinator should present the report
Ambedkar Jyanti	Monday, April 14, 2025		
Mid Semester	Tuesday, April 15, 2025	Tuesday, April 22, 2025	COE to ensure smooth running of the Task
Submission of Assignment 1(All 6 Tutorials Combined as assignment 1 from first three Units of the syllabus) Marks to ERP	Tuesday, April 15, 2025	Monday, April 21, 2025	Department Coordinators will check the quality of Tutorials given to students. They will also ensure correct evaluation of the same. Directors will verify the same from ERP and report to Hon VC, after doing analysis of marks, within one week from submission.
Conduction of Lab Quiz 2 to ERP(3rd & 4th Year)	Monday, April 28, 2025	Saturday, May 03, 2025	Department Coordinators will maintain an internal planner of lab quizzes for each lab course. Internal Quiz planner will be shared with Directors. Directors are required to maintain a log of inspection which will be periodically verified by VC
Performance for Slow and Fast Learners- Review-2	Friday, May 02, 2025		Departments should prepare presentation depicting development in this matter and should also prepare the report in the prescribed format.
2nd Attendance Email and SMS to Parents	Saturday, May 03, 2025		Dean Academic is required to send as per the constitution of the university manual
Conduction of Lab Quiz 2 to ERP(Second Year)	Monday, May 05, 2025	Saturday, May 10, 2025	Department Coordinators will maintain an internal planner of lab quizzes for each lab course. Internal Quiz planner will be shared with Directors. Directors are required to maintain a log of inspection which will be periodically verified by VC
Review of 2nd Cycle Attendance and Academics Performance BY UAC	Monday, May 05, 2025		In UAC meeting, all the coordinators will present course coverage, teaching material uploading status, attendance verification on ERP from Attendance Registers, identifying students with low attendance. He will notify to parents regarding low attendance of their ward within a week's time from the meeting. COE will present Result Analysis of Sessional examination and Directors will present Assignment Reports. UAC will see weak students' performance, plan for extra classes or converting PROPs/Lab Classes into theory Classes. Arrangement of tutorial classes for some subjects where needed may be organised.
Conduction of Lab Quiz 2 to ERP(First Year)	Monday, May 12, 2025	Saturday, May 17, 2025	Department Coordinators will maintain an internal planner of lab quizzes for each lab course. Internal Quiz planner will be shared with Directors. Directors are required to maintain a log of inspection which will be periodically verified by VC

Universit Research Committee for Even Semester	Thursday, May 15, 2025		IPR cell should take appropriate action and organise meeting on the basis of report submitted from various DRC for even semester 2023-24
Submission of Assignment 2 Marks to ERP	Friday, May 16, 2025	Monday, May 19, 2025	Department Coordinators will check the quality of Assignments given to students. They will also ensure correct evaluation of assignment. Directors will verify the same from ERP and report to VC, after doing analysis of marks, within one week from submission.
Feedback on Curriculum	Saturday, May 17, 2025	Tuesday, May 20, 2025	Dean Academic and University Feedback Incharge to ensure timely completion of the task on ERP/ Google Sheets
Submission Medical Committee Report	Monday, May 19, 2025		
Review of 3rd Cycle Attendance and Academics Performance By UAC	Monday, May 19, 2025		In UAC Meeting, All the Coordinators will be presenting course coverage, teaching material uploading, attendance verification on ERP from Attendance Registers, Identifying students with less attendance. Notifying parents regarding low attendance of the students. Reports to be present related to effort made for bright and weak students. Deliberation on trainings/ workshop held during the semester.
Last Day of Working	Saturday, May 24, 2025		Directors should ensure course coverage of 100%. Assessment may be made two weeks prior to last teaching day. At the end of semester, each Director will submit the course coverage certification to VC.
Declaration of Debarred List for EVEN ESE 2023-24	Monday, May 26, 2025		Academic Coordinator, Dean Academic, Medical Committee and Vice chancellor should ensure correctness of data. Prior to this activity, Medical committee should submit the report two days in advance. No medical case will be entrained after the date.
Commencement of ESE Lab Exam	Wednesday, May 28, 2025	Tuesday, June 03, 2025	COE to make plan and publish with the permission of VC. Directors are requested to organize classes for weak students.
End Semester Examination	Wednesday, June 04, 2025	Wednesday, June 18, 2025	COE and CS Exams must ensure error free examinations
Summer Semester Classes	Friday, June 20, 2025	Saturday, June 28, 2025	Dean Academics smooth running of the summer semester for weak and debarred students of both the semesters. The preparation will start during end semester examinations by notifying the students regarding commencement of summer semester and Examinations
Result Declaration of ESE	Saturday, June 28, 2025	Monday, June 30, 2025	COE to ensure Timely conduction of BOE before declaration of results
Faculty Semester Break (Slot 1)	Monday, June 30, 2025	Saturday, July 12, 2025	Subject to approval of Competent Authorities
Summer Semester Examination	Thursday, July 03, 2025	Friday, July 11, 2025	COE to ensure Timely conduction of BOE before declaration of results
ATR on Feedback and CO-PO calculation by sub specialty Groups of the department on the basis of Analysis, presented to IQAC	Saturday, July 05, 2025	Friday, July 11, 2025	Depaertment Coordinators need to take action.
Commencement of BOS	Thursday, July 10, 2025	Friday, July 18, 2025	Department Coordinators and Dean of the Faculty are suggested to include NEP 2020 in syllabus of 2025-26 as per UGC and state guidelines
Faculty Semester Break (Slot 2)	Monday, July 14, 2025	Saturday, July 26, 2025	Subject to approval of Competent Authorities
Sawan Shivratri	Tuesday, July 15, 2025		
Commencement of BOF	Saturday, July 19, 2025	Monday, July 21, 2025	Dean of Faculties to take action
Commencement of AC	Saturday, July 26, 2025		Registrar to follow at least 15 days in advance
Commencement of BOM	Saturday, July 26, 2025		Registrar to follow at least 15 days in advance

Commencement of Next Semester Registration	Monday, August 04, 2025		Registrar to follow and notify the students before they leave the campus during summer vacations
Commencement of BOG	Monday, August 11, 2025		Hon Vice Chancellor to Follow