

Informal Letter Writing

Write a letter to your friend / brother / father / uncle.....

15 February 2021 – (যে তারিখে চিঠি লেখা হচ্ছে)

15 Central Road, Mirpur – (তোমার বর্তমান ঠিকানা , সড়কের নাম , গ্রামের নাম)
Dhaka. (তোমার শহরের নাম)

Dear father/ mother/ brother/ sister/ friend, (সেই ব্যক্তি যার কাছে চিঠি লেখা হচ্ছে)

It's great pleasure of hearing from you after a long time. Your letter is just to hand. Hope you are well by the grace of Allah. I am also fine. It is expectable that everything is going rightly. Your last letter is too remarkable to me. Your words are always pleasurable and informative to me. Now, nothing special but I want to tell you about

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(তুমি মূল বিষয়বস্তুর উপর কিছু ঘুর্ণিসঙ্গত বাক্য ঘুর্ণ করতে পারো)

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Anyway, the letter is getting long. No more today. Convey my best regards to your parents and affection to the younger ones. Hope to see you soon. And of course don't forget to write to me. Take care.

Your son/brother/ever

(তোমার নাম)

"XYZ"