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Troubleshooting the Webex Administration Experience

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Cisco Webex App

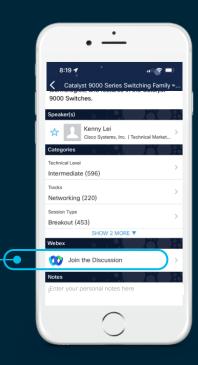
Questions?

Use Cisco Webex App to chat with the speaker after the session

How

- 1 Find this session in the Cisco Live Mobile App
- 2 Click "Join the Discussion"
- 3 Install the Webex App or go directly to the Webex space
- 4 Enter messages/questions in the Webex space

Webex spaces will be moderated by the speaker until June 17, 2022.



https://ciscolive.ciscoevents.com/ciscolivebot/#BRKCOL-3011a



Agenda

- Introduction
- Understanding the foundation
- Troubleshooting
 - User management
 - Organization management
 - Site management





What administration is not covered?

- Webex Devices
- Webex Calling
- CCUC
- Webex Contract Center



Introduction



Introduction













"By failing to prepare you are preparing to fail."

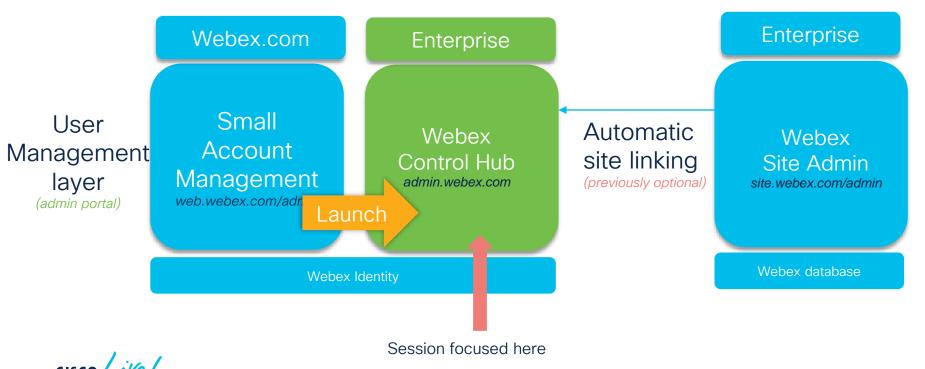
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Understanding the foundation



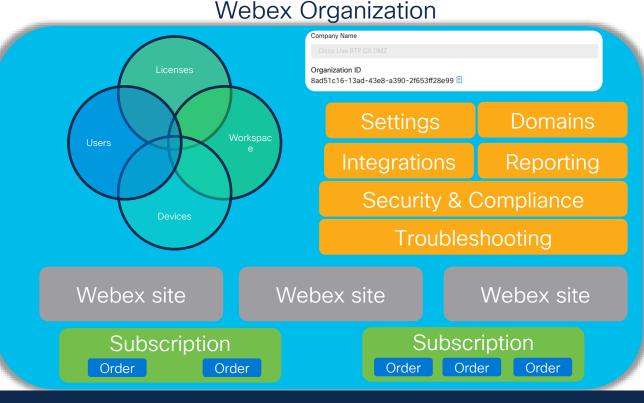
Site Admin user management provisioning for new sites will not be available after late summer 2022

Webex Customer Management Framework



What is a Webex Organization?

An organization is a logical management construct for a customer in the Webex platform which allows them to manage their Webex collaboration services for a set of users





Webex Identity

User management troubleshooting



What percentage of Control Hub-related TAC cases does user management account for?

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50-55%



Control Hub User Add Methods



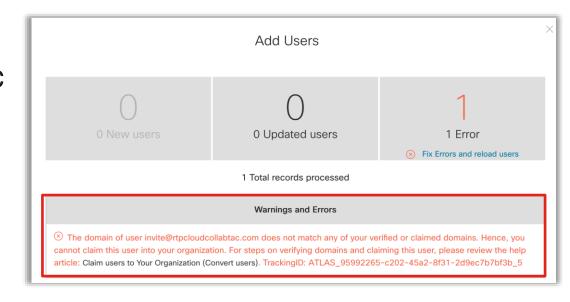
Note: Webex auto user linking is technically another user creation method

Unable to add user



Unable to Add User

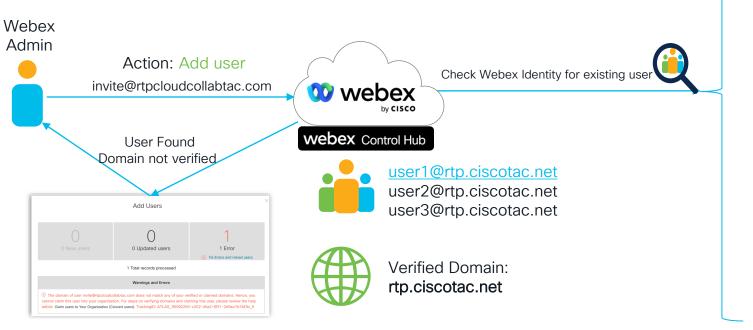
- By far the largest "add user error" issue observed in TAC
- Nearly half of all TAC user management cases are due to this condition



Error is triggered when the user exists in Webex Identity outside of your organization AND your organization does not have the email domain verified



Understanding the add user logic





Enterprise Org



Webex.com Org



Webex Free Org



invite@rtpcloudcollabtac.com

Add User Remediation

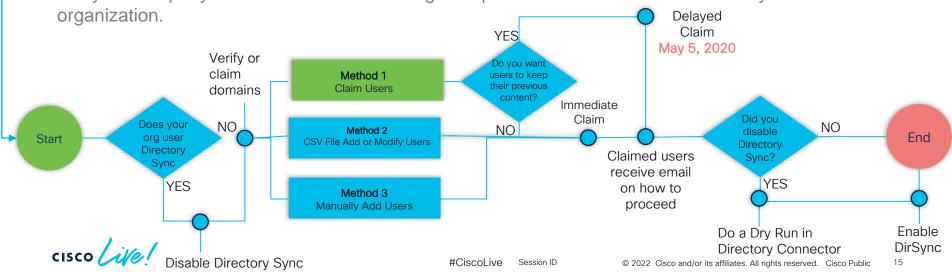


1. Verify your domain (Webex best practice)

By verifying your domain, you will be allowed to claim (add) any users who have signed up for a Webex account with your company email domain outside of your Webex organization.

2. Delete the free user -> settings.webex.com

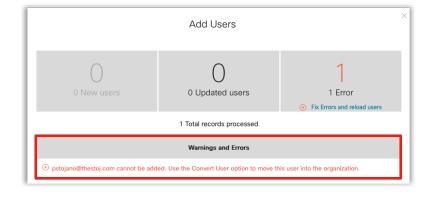
We do not recommend this approach because there could be additional users you want to add who use your company email domain and have signed up for a Webex account outside of your Webex organization.



Factors that impact ability to claim users

There are several Webex organization configurations that could prevent a user from being added despite your Webex organization having a verified domain.

- 1. Directory Connector enabled
- 2. Single Sign-On enabled
- 3. The Webex organization has the same domain verified





User Claim FAQ

- Do claimed users consume a license?
 - Yes
- Can you undo/retract a user claim?
 - Yes, if the user has not signed in and 14 days have no passed.
- Can the organization that I'm claiming a user from retract a claim that my organization made?
 - No, only the organization that initiated the claiming process can retract the claim.
- Do all claimed users show up as Active in my organization?

Claimed users match the status they had in their previous organization. For example, if a user was Not Verified in their previous organization, then they'll show up as Not Verified when claimed in your organization. IMMEDIAT

Need help signing in?

when claimed in your organization.

What is the experience for a claimed user? Change email address and keep original account End user is unable to receive invitation email



User does not receive invitation email

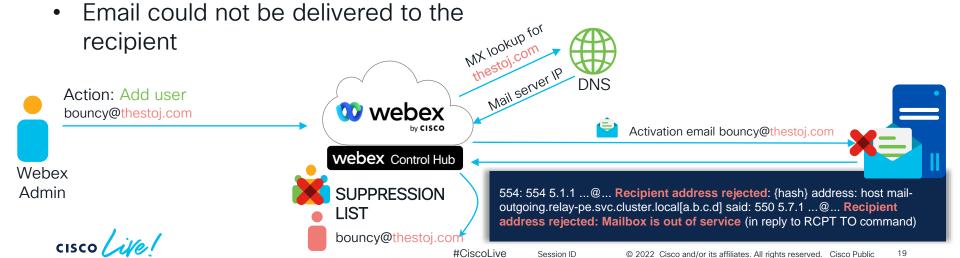
- Webex org may have Automatic activations emails disabled
 - Organizational Settings > Email
- Email landed in user's junk/spam folder

Email

Automatic activation emails

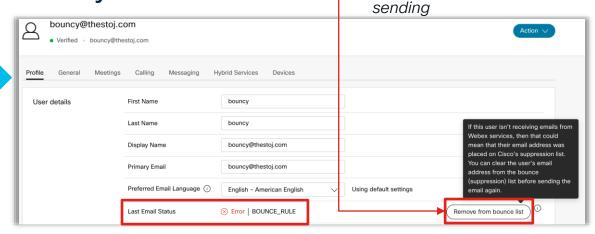
Turn on to send automatic emails to your new users. Without activation emails, users can't set up their accounts.

Turn off and manually send activation emails yourself by triggering them from the Users section. You can also choose to send your own activation email.



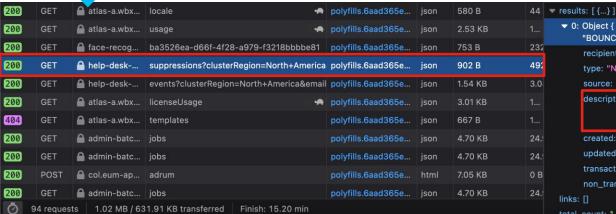
Identifying email delivery failures

- Control Hub displays Last **Fmail Status**
 - (Management -> Users -> Select User)
- Browser Inspection provides debug granularity



Control Hub offers ability to clear user from bounce list. You must remediate the

underlying issue before re-



▼ 0: Object { recipient: "bouncy@thestoj.com", type: "NON_TRANSACTIONAL", source: "BOUNCE RULE", ... } recipient: "bouncy@thestoj.com" type: "NON_TRANSACTIONAL" source: "BOUNCE_RULE" description: "554: 554 5.1.1 ...@... Recipient address rejected: {hash} address: host mailoutgoing.relay-pe.svc.cluster.local[a.b.c.d] said: 550 5.7.1 ...@... Recipient address rejected: Mailbox is out of service (in reply to RCPT TO command)" created: "2022-04-11T18:00:35.000Z" updated: "2022-04-11T18:00:35.000Z"

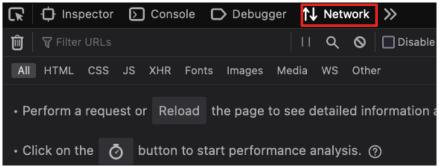
transactional: false non transactional: true

links: [] total count: 1

How to capture browser trace



- Right-click > Inspect
- Select Network
- Load page





- Right-click > Inspect
- 2. Select **Network**
- 3. Check Preserve



Common email delivery failures

Note: Actual messages may vary depending on what has been configured on the mail server

Reference RFC 2821 (SMTP) and RFC 3463 (Enhanced Mail System Status Codes)

Error Code	Error Description	Remediation/Cause
550 5.1.1	 Invalid Recipient Mailbox is out of service The email account that you tried to reach does not exist 	Create a mailbox for the user
554 5.4.4	[internal] Domain Does Not Exist	MX record needs to be created
554 5.7.1	[internal] recipient address was suppressed due to customer policy	Webex domain or IP is blocked Email server policy blocking the traffic User has explicitly blocked emails

URL	Description	Webex Apps and devices using these domains / URLs
*.sparkpostmail1.com *.sparkpostmail.com	e-mail service for newsletters, registration info, announcements	All

Bulk Delete User Options



- There is no built-in feature to delete users in bulk
- <u>BulkDeleteUsers.py</u> script was developed to perform the operation



- Users can be marked Inactive
- Inactive users will be purged after 30 days



- No delete operation available
- Users must be marked as inactive



Inactive Users



Reasons why a user is inactive







Control Hub	Administratively deactivated	30 days
Control Hub	Claimed into organization and does not match a Directory synchronization LDAP filter (Directory Connector)	30 days
Site Admin	User created via auto user linking and user was deactivated in Site Administration	30 days
SCIM Integration/ Webex 4 Developer.s	Administratively deactivated via a SCIM integration or through API on developer.webex.com	30 days
Directory Connector	Administratively deactivated in Active Directory	Indefinite
Directory Connector	Connector	
cisco Wei	#CiscoLive Session ID © 2022 Cisco and/or its affiliates. All rights	reserved. Cisco Public 25

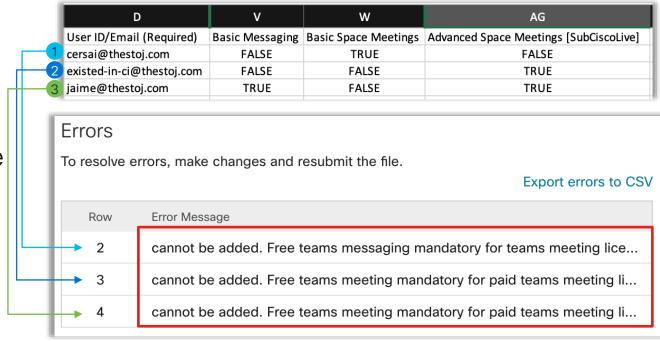
Unable to disable Basic Messaging



Unable to disable **Basic** Messaging/Space Meetings

Via CSV Import

 Condition occurs if the proper licensing dependencies are not met



Free teams messaging = Basic Messaging Free teams meeting = Basic Space Meetings



Unable to disable **Basic** Messaging/Space Meetings

Understanding dependencies

Requires Basic Messaging to be enable

Requires Basic Messaging & Basic Space Meetings to be

	Delete epolee mige te le				
	4				
License Type		Messaging	Meetings	Calling	Contact Center
Free Public Collaboration Services		Basic Messaging	a basic Space Meetings	Call on Webex (1:1 call, non-PSTN)	N/A
		Advanced Messaging	☐ Advanced Space Meetings	□ Webex Calling○ Professional○ Basic	Contact Center
Licensed Collaboration			☐ Webex Meetings Suite site.w.c	☐ Cisco Webex Calling (Spark Call)	
Collaboration Services			☐ Webex Events site.w.c		
			☐ Webex Assistant for Meetings		

Org management troubleshooting



Users are randomly appearing in Control Hub

...and consuming a license!

Option A

Domain is verified and selfregistration is enabled on the organization

Option B

Domain is claimed and selfregistration is enabled on the organization

Option C

Domain is
verified and
auto account
creation is
enabled on the

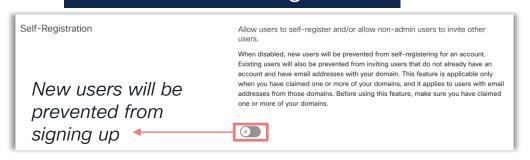


- Self-registration can be configured under Organizational Settings > Self-Registration (only applicable for claimed domain(s))
- If domain is claimed, users who sign up for a free Webex accounts are added to the Enterprise org
- If enabled, users are licensed based on your Automatic License Assignment template



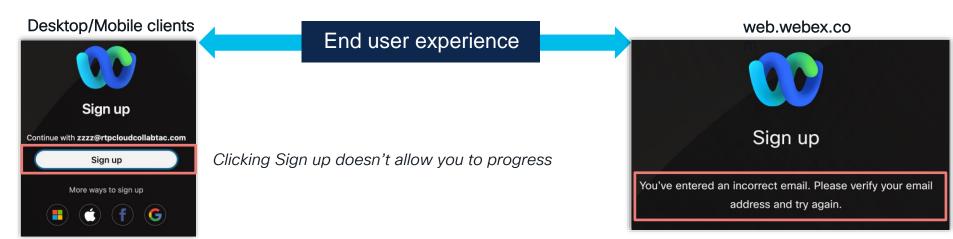
Self-Registration

Control Hub configuration



OTHER CONSIDERATIONS

- Domain claim and disabling selfregistration is not retroactive.
- Users who exist prior must be claimed.



SIP Subdomain

The value is used for SIP call routing within the Webex infrastructure along with extending capability to standards-based services. Assigned to users and devices.

user@example.calls.webex.com room@example.rooms.webex.com

Domain Verification

Proves to Webex you own the domain. This allows you to claim users who exist in other organizations. Multiple organizations can verify a domain.

example.com

Claim Domain

Prevents admins from creating users with your email domain in another org. All free users with an email matching the claimed domain automatically placed in org owning the claim. Only a sinale ora

example.com

Webex Site URL

This is the URL that is associated to your Webex site and will be used when hosting Webex meetings. Orgs can have multiple Webex sites and they can be integrated directly to Webex Identity or Linked

example.webex.com example.mv.webex.com



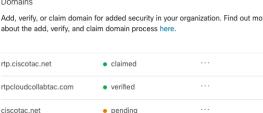










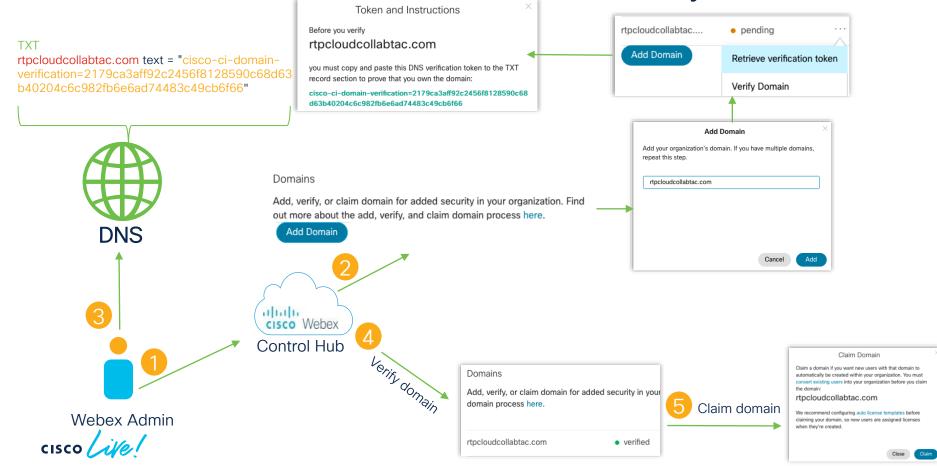






Site Name	Subscription ID	User Managem
howtolicense.webex.com	SubRTPDMZ	Control Hub
paloaltotest.webex.com	SubRTPDMZ	Control Hub
rtpdmzedgeaudio.webe	SubRTPDMZ	Control Hub
rtpdmzlab.webex.com	SubRTPDMZ	Control Hub

Admin Interaction of Domain Claim/Verify



Behind the curtain on Domain Verification/Claim







Be your Webex organization detective

Who changed the Webex App upgrade schedule?

Who disabled messaging for a user?

Who deleted this user?!

Who disabled Single sign-on?

HOW

WHAT

Real-life Webex support cases

Leveraging Admin Audit Logging



Session ID

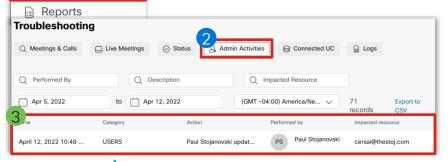
Admin Activities (Audit) Logs



Webex Experience

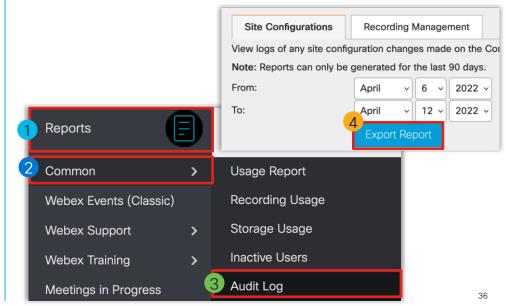
MONITORING

- Audits all defined activities
- Audit records retained for one year
- Report limited to 20,000 audit events
- Optional CSV export





- Webex site specific
- Provides 90 days of audit logs
- Exports all results to CSV



Site management troubleshooting



Understanding the impact of a Webex Site upgrade Prepare yourself for what's coming

- Many TAC cases are generated from planned changes (upgrades) on a Webex site
- Awareness of Webex cluster upgrade schedule/features can prevent a TAC case

PREPARING FOR THE STORM

- Determine your Webex cluster admin.webex.com
- 2. Check your Upgrade date status.webex.com
- 3. Review Webex release notes help.webex.com



Mapping Webex site upgrades



Determine Webex cluster



Check upgrade schedule

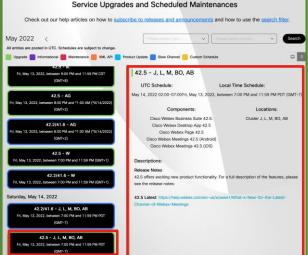


Review release notes

- 1. Log in to Control Hub
- 2. Go to **Services**, and under *Meeting*, select **Sites**.
- 3. Choose the Webex site you want to know the cluster information for, and click Configure Site.
- 4. Under *Common Settings*, select **Site Information**.



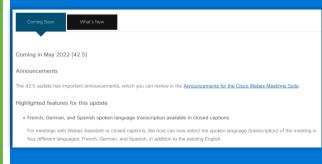
- 1. Visit the Webex Status Page
- 2. Click Maintenance
- 3. From the calendar view find your cluster and select it



- 1. Visit the Webex Help Center
- 2. Click Help by Product
- Click What's new in Webex Meetings

OR

 Click the release notes URL from the Status Page



Webex Site upgrades: Tying it all together

Lessons from the real world

Why do I **suddenly** have to admit people individually to my meeting?

Something changed and I

The users that are trying to get in a meeting are being blocked. Why is this happening?



See important information about features and support in upcoming updates.

Improved Personal Room security

As part of our drive to provide you with secure meetings, we're letting you know about some security improvements that we're making to your Webex site.

The default experience today is that anyone joining your Personal Room can jump into your meeting right away, without having to wait in the lobby.

Starting in January 2022, we'll be making your Personal Room meetings more secure, Guests who try to join your Personal Room will automatically wait in your lobby until you admit them.

In conjunction with these security changes, we will also make changes to enhance the management of users in the lobby and in the meeting



Personal Room Security 1



Everyone in your organization can always join unlocked meetings.

When a meeting is unlocked,



- Guests can join directly
- O Guests wait in the lobby until the host admits them
- O Guests can't join

Common Settings > Site Options



Site Conversion

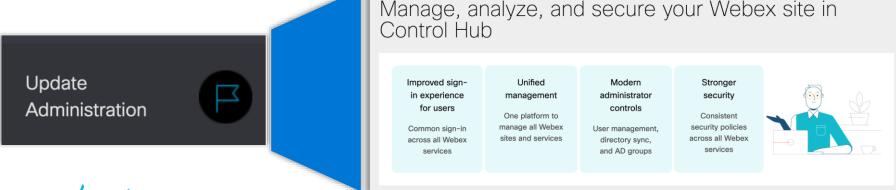
Update Administration/Migration

 Site conversion allows you to update your Webex site administration from Site Admin to Control Hub

site.webex.com/admin admin.webex.com

Does not impact scheduled meetings, recordings, client version,

etc.





Common Site Conversion Failures



ISSUE



SITE ADMIN ERROR

1 User(s) exists in another Webex organization

The last site update attempt was unsuccessful for the following reasons:

1. The site has users in external control hub organizations. Deactivate those external users before updating the site

2 Subscription is in a PENDING or ERROR state

The last site update attempt was unsuccessful for the following reasons:

1. We had a problem updating your site.

3 Email address conflict exist between two users

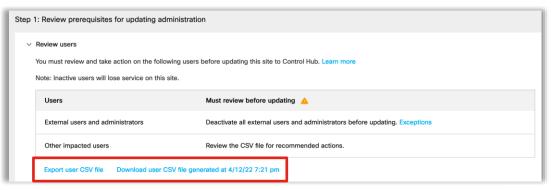
The last site update attempt was unsuccessful for the following reasons:

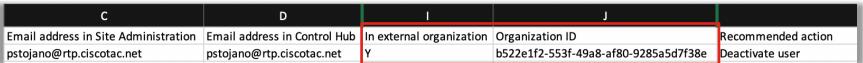
1. Some users' email addresses are being used as usernames by other users.



1 Site Conversion: User Exists in Another Webex Org

- Export user CSV file
- Download the CSV file
- Determine which users exist outside of the org





- If the user is not needed, deactivate them (unused accounts, partners, etc)
- If the user is needed (optionally choose):
 - 1. Verify the domain and claim the users (Webex best practice)
 - 2. Have the user delete their free account then add them in Control Hub
 - Request the Enterprise admin/Webex.com delete them from their existing org

2 Site Conversion: Pending Subscription

Remediation

- Sign in to Control Hub admin.webex.com (may require Partner action)
- Observe the Finish Provisioning Your Services banner
- Click Complete Service Setup



Finish Provisioning Your Services

You're almost done! Finish provisioning your services to get your users up and running.

Complete Service Setup

Note: If option is not available for you or your partner, open a Webex support case



3 Email Matches a User Name

1. Export a user list

The last site update attempt was unsuccessful for the following reasons:

1. Some users' email addresses are being used as usernames by other users.

2. Review the list for a user who has a User Name that matches an

Email of another user

Determine and take action

Deactivate the user

 Differentiate the user's Email from the other's User Name and ensure that new email matches an entry in Control Hub





Site Conversion FAQ

- Can I perform the conversion if SSO is enabled in Site Admin?
- Feature Consequences

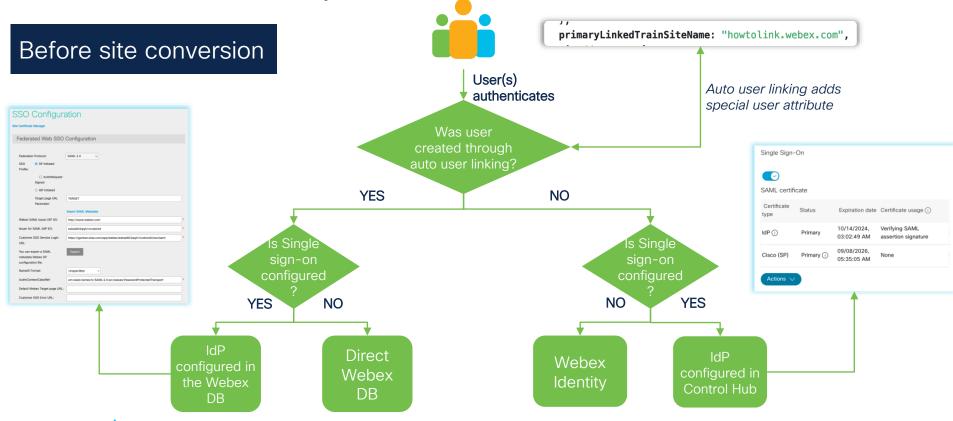
 Single sign-on (SSO)

 You must enable SSO in Control Hub before updating this site.

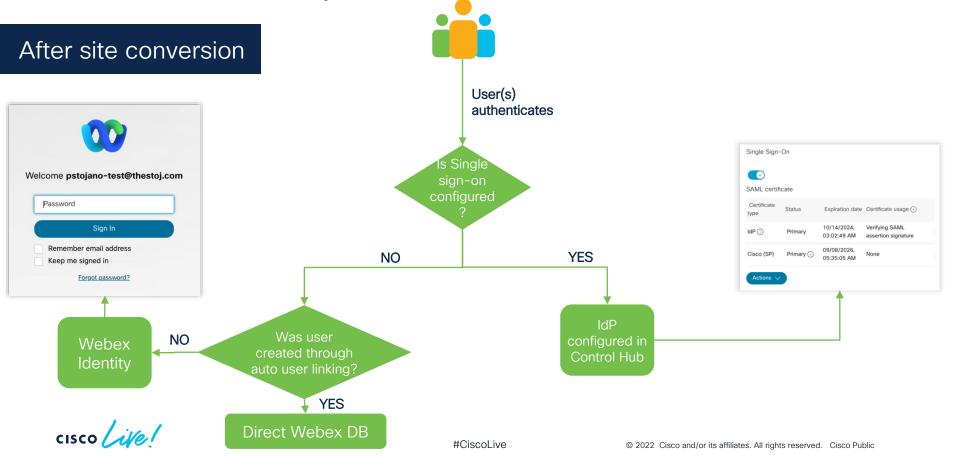
- Yes You MUST configure Single Sign-on in Control Hub first.
- What is the expected performance of updating a site to Control Hub?
 - The site update process can convert 500 users per minute, so the expected time is 2 minutes + the number of user/50
- Will users get logged out of the Webex app during or after the site update process?
 - No, users will stay logged in during and after the site conversion process
- What happens to the meetings and recordings of users after updating to Control Hub?
 - Meetings and recordings of host are not impacted after updating to Control Hub. Note: Users that were deactivated before updating to Control Hub will lose their services. Their recordings can be reassigned to other hosts by admins.
- What happens to the license assignment of a user?
 - Hosts in an "active" state in Site Admin will remain as a host after the update to Control Hub
- What happens to the "Schedule on behalf of permissions" set by users? Are they retained?
 - Yes, they are retained.



Authentication impact of Site conversion



Authentication impact of Site conversion





Thank you





Technical Session Surveys

- Attendees who fill out a minimum of four session surveys and the overall event survey will get Cisco Live branded socks!
- Attendees will also earn 100 points in the Cisco Live Game for every survey completed.
- These points help you get on the leaderboard and increase your chances of winning daily and grand prizes.



Cisco Learning and Certifications

From technology training and team development to Cisco certifications and learning plans, let us help you empower your business and career. www.cisco.com/go/certs



(CLCs) are prepaid training vouchers redeemed directly with Cisco.



Learn



Train



Certify



Cisco U.

IT learning hub that guides teams and learners toward their goals

Cisco Digital Learning

Subscription-based product, technology, and certification training

Cisco Modeling Labs

Network simulation platform for design, testing, and troubleshooting

Cisco Learning Network

Resource community portal for certifications and learning



Cisco Training Bootcamps

Intensive team & individual automation and technology training programs

Cisco Learning Partner Program

Authorized training partners supporting Cisco technology and career certifications

Cisco Instructor-led and Virtual Instructor-led training

Accelerated curriculum of product, technology, and certification courses



Cisco Certifications and Specialist Certifications

Award-winning certification program empowers students and IT Professionals to advance their technical careers

Cisco Guided Study Groups

180-day certification prep program with learning and support

Cisco Continuing Education Program

Recertification training options for Cisco certified individuals

Here at the event? Visit us at The Learning and Certifications lounge at the World of Solutions





Continue your education

- Visit the Cisco Showcase for related demos
- Book your one-on-one Meet the Engineer meeting
- Attend the interactive education. with DevNet, Capture the Flag, and Walk-in Labs
- Visit the On-Demand Library for more sessions at www.CiscoLive.com/on-demand

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