Miguel Olivares

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SUMMARY

Detail-oriented full-stack developer with a diverse skill set in project management, team leadership, and IT support. Promising ability to adapt, exhibit effective communication, manage project life cycles, enhance workflow, and foster collaboration. Skilled in various programming languages and frameworks, with a strong background in web app front-end and back-end structure.

EDUCATION

Indiana University Perdue University Indianapolis	Indianapolis, IN
Bachelors, Informatics	May 2022
Indiana University Perdue University Indianapolis	Indianapolis, IN
Bachelors, Media Arts & Science	May 2022
Providence Cristo Rey HS	Indianapolis, IN
High School	May 2018

SKILLS

HTML • CSS • JavaScript • Node.js • Photoshop • PHP • TypeScript • ReactJS • NextJS • Redux Toolkit • Java (Spring) • Firebase • MongoDB • SQL/NoSQL Databases • RESTful API Development • Illustrator • Adobe XD • Figma • Time Management • Customer Service • Multi-Tasking • Leadership • Critical Thinking • Management • Problem-Solving • Innovative • Communication • Team Collaboration • IT Service Management • Spanish

WORK EXPERIENCE

Professional Development   Indianapolis, IN
Personal   Jan 2024 - Current
- While looking for a new job opportunity, working on upskilling and sharpening my current coding knowledge using new and existing technologies in the web space.

Grady Brothers   Indianapolis, IN
Project Manager / Estimator   Sep 2022 - Dec 2023
- Managed communication between the firm and project owners, ensuring clarity and alignment throughout the project lifecycle.
- Supervised and coordinated project activities to meet established completion timelines, effectively addressing any emerging challenges.
- Planned and reviewed job setups to optimize workflow and enhance project efficiency.

Subway   Indianapolis, IN
Shift Leader   Jul 2016 - Mar 2023
- Managed daily operations and ensured the store remained fully operational during peak weekday evenings and weekends.
- Provided leadership to team members, fostering a collaborative work environment that enhanced service quality.
- Maintained high standards of customer service, contributing to overall customer satisfaction and retention.

IUPUI - iDew   Indianapolis, IN
Student Mentor   Aug 2019 - Jun 2022
- Collaborated with high school teachers to enhance student understanding of coding and data analysis fundamentals.
- Provided support during summer workshops, contributing to a comprehensive educational experience.
- Fostered a positive learning environment that encouraged student engagement and skill development.

Defenders   Indianapolis, IN
Student Intern   Aug 2017 - Mar 2018
- Assisted customers with hardware and software issues, fostering critical thinking and effective communication skills in a professional IT environment.
- Enhanced customer service and technical problem-solving skills through hands-on experience in a business setting.

BKD CPAs & Advisors   Indianapolis, IN
Student Intern   Aug 2015 - Mar 2017
- Enhanced time management skills while effectively supporting operational functions within the mailing department.

CERTIFICATIONS

Multi-Device Dev, Indiana University Perdue University Indianapolis	2022