

Sales Invoice ABC Company Ltd.

P.O. Box 7042, Accra-North.

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Bill to: Invoice Number: \$1160624-002-569

Volta River Authority Date: 24-Jun-2016

Box TL 1882 Payment Due: **25-Jun-2016**

Product	Qty	Unit Price	Amount
Examination			
15th Induction Fee	1	150.00	150.00
			<u>150.00</u>
<u>Publications</u>			
45th Presidential Address	1	20.00	20.00
			<u>20.00</u>
<u>Services</u>			
Advance Payments Amount Kept	1	30.00	30.00
Annual Dues 2007	1	490.00	490.00
Annual Dues 2009	1	3.00	3.00
Annual Dues 2011	1	27.00	27.00
			<u>550.00</u>
		Grand Total:	720.00
		Total Payments Received:	0.00
		Amount Due:	720.00

NOTES

No products or services will be reserved before written receipt of confirmation and payment of the required deposit of 70% are received. All changes in number, date, etc. must be done in writing.

\n\nPayment terms: A down payment of 70% as confirmation of Event Catering by Kawa Moka Limited is due on receipt of invoice.

The outstanding balance of 30% is Payable at the start of the Event. Cancellations Cancellations between 7 to 2 days prior to event - 50% Cancellation less than 2 days prior to event - 100%.

\n\nPayments can be made by cash or by cheque payable to Kawa Moka Limited and submitted to us at:

\nImpact Hub Accra

\nF393/5 Otswe Street

\nOsu Ako-Adjei or

\nat your local Stanbic Bank Branch with the following details:\nAccount Name: Kawa Moka Limited

\nBranch: Stanbic Heights \nAccount #: 9040002089992

THANK YOU FOR YOUR BUSINESS

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