



# Pro-Forma Invoice

## ABC Company Ltd.

P.O. Box 7042, Accra-North.

Tel:+233-302-760867 , Mob:+233-504228610, +233-28-9529403 , Fax:+233-302-772005

Email: Email:secretariat@ghie.org.gh, ghiecentre@yahoo.com Website: www.ghie.org.gh

### Bill to:

**Wilson Ato Mr. (05558)**

Total Petroleum Ghana Ltd  
25 Liberia Road  
Accra

Invoice Number: **SI160624-003-410**

Date: **24-Jun-2016**

Payment Due: **27-Jun-2016**

Item Description	Qty	Unit Price	Amount
<b><u>Examination</u></b>			
15th Induction Fee	1	150.00	150.00
			<b><u>150.00</u></b>
<b><u>Publications</u></b>			
45th Presidential Address	1	20.00	20.00
			<b><u>20.00</u></b>
<b><u>Services</u></b>			
Advance Payments Amount Kept	1	345.00	345.00
Annual Dues 2006	1	23.00	23.00
Annual Dues 2007	1	240.00	240.00
Annual Dues 2008	1	31.00	31.00
Annual Dues 2009	1	29.00	29.00
			<b><u>668.00</u></b>

Grand Total: **838.00**

Total Payments Received: **0.00**

Amount Due: **838.00**

### **NOTES**

No products or services will be reserved before written receipt of confirmation and payment of the required deposit of 70% are received.  
All changes in number, date, etc. must be done in writing.

Payment terms: A down payment of 70% as confirmation of Event Catering by Kawa Moka Limited is due on receipt of invoice.  
The outstanding balance of 30% is Payable at the start of the Event. Cancellations Cancellations between 7 to 2 days prior to event - 50% Cancellation less than 2 days prior to event - 100%.

Payments can be made by cash or by cheque payable to Kawa Moka Limited and submitted to us at:

Impact Hub Accra

F393/5 Otswe Street

Osu Ako-Adjei or

at your local Stanbic Bank Branch with the following details:

Account Name: Kawa Moka Limited

Branch: Stanbic Heights

Account #: 9040002089992

**THANK YOU**