

Name:- Salvi Neekhra
DOB:- 07/02/1995
Contact:- 9753539381
Email ID: - salvigupta18@gmail.com
Address:- Shivpuri
Pin Code:- 473660

CareerObjective:

An enthusiastic dedicated professional with Experience in area of Backend operations in banking. Believes in working for the prominence of the excellence and want to deliver the best possible services to the organization.

Can demonstrate a strong ability to manage the task given from inception through to even within a highly pressurized working environment. Eager to learn new product knowledge and methodologies.

Academic Qualifications:

Examination	Board/University	Year	Percentage
M.B.A.	DAVV, Indore	2017-2019	69%
GRADUATION	Vaishnav Institute of Management(DAVV)	2013-2016	60%
XII	M.P Board	2012-2013	60%
X	M.P. Board	2010-2011	65%

Job Experience:

- **Organization:** - Taskus
- **Duration:** - May 2022 - Currently
- **Designation:** - Teammate
- **Location:** - Indore (M.P)

Job Description:

- Working as an screening analyst with Revolt
- Screening the transaction of the revolt customers.
- Providing the chat assistant to the customers.

Job Experience:

- **Organization:** - SBI Life Insurance
- **Duration:** - Feb 2022 – April 2022
- **Designation:** - Development Manager
- **Location:** - Indore (M.P)

Job Description:

- Client support for Insurance services
- Follow market trends and provide investment call for client
- Focused on applying knowledge of financial products and Investment packages to offer to existing and new customers.
- Maintain the existing client relationships and identify new business opportunities.
- Ensures customer and market growth.

Job Experience:

- **Organization:** - ICICI Bank (RPC Head Office)
- **Duration:** - May 2019 – Jan 2022
- **Designation:** - Senior Officer
- **Location:** - Mumbai (M.H)

Job Description:

- Managed Maker & Checker Tray
- Manage All the activity in Account opening department (Saving and Current)
- Handled Tab&Non-Tab Accounts(Mumbai,Nagpur,Raipur,Bhopal, Goa, Pune, Sangli, Indore)\
- Monitored office account and ensured that all account opening within given TAT
- Managed Maker & Checker Trey
- NISM certified

Banking Diploma:

- **Organization:** - IFBI (Institute of Finance Banking and Insurance)
- **Duration:** -Feb 2019 – May 2019
- **Location:** - Indore (M.P)

Certificates:

- **Certificate Name:** - EXIM (Export and Import Business)
- **Orientation Program In Entrepreneurship**
- **Location:** - Indore (M.P)

Languages Known:

- English
- Hindi

Hobbies and Interests:

- Listening songs
- Art and Craft.

Date:
Place:

Name and Signature: