



External Workforce Center



Mandatory Information Security Training for External Workers

Dear Colleagues,

In the digital age, there is no doubt that security is critical for our success. We protect our company's and our customers' information. Our customers trust that SAP delivers solid and secure products and services that they can rely on for their businesses.

The mandatory Information Security Fundamentals Training for External Workers is now available and **must be completed prior to the start of your engagement**. This training provides the knowledge and tools you need to become an effective member of SAP's Human Firewall and to protect company information.

The training is available in the following languages. Please click on the corresponding link to start the training:

- | | |
|---------------------------|------------------------------|
| ▪ English | ▪ Portuguese |
| ▪ German | ▪ Japanese |
| ▪ Spanish | ▪ Chinese |
| ▪ French | ▪ Russian |

- Please note SAP system access is not required to complete this exercise and it will take between 20 and 30 minutes to complete.
- Upon completion of the training there will be an assessment; a score of 70% or greater will be required in order to pass.
- Upon passing the assessment, a completion certification will be provided. Please save this certificate and email it, along with the duly signed CPS form and completed C-User questionnaire, to the SAP point of contact with whom you are working.

If you have questions regarding this training, please contact the External Workforce Center using the contact information below.



[Email EWFC](#)



[Call EWFC](#)



[Open a ticket with the EWFC](#)

Regards,

the External Workforce Center

SAP Global Security