# SHERIFF

INFORMATION SCIENTIST

## PROFILE SUMMARY

Friendly and disciplined information specialist, conversant with library systems and technology, and the foundational principles and practices of cataloging and metadata. Eager to join technical services team in a library organization to boost material and resource organization and preservation. Previous library experience includes computer maintenance and troubleshooting. Commended by a supervisor for strong research and technical writing skills

## **EDUCATION**

#### UNIVERSITY OF BRITISH COLUMBIA

2019 - 2020 | MSC FORESTRY

#### UNIVERSITY OF BRITISH COLUMBIA

2017-2019 | MASTER OF LIBRARY & INFORMATION STUDIES

## **EXPERIENCE**

#### 2020 FACULTY OF FORESTRY, UBC

Teaching Assistant

- gave constructive feedback in graded assignments that facilitated research skills learning for students
- developed robust writing solutions to improve the essay skills of non-anglophone course members
- Effectively invigilated mid and end-of-term examinations

#### 2015 DIGITAL MEDIA CENTER, QEII, MUN

Digital Media Technician

- Edited and transcribed multimedia content.
- Took professional photographs using IRCC and similar official standards and specification
- Printed and scanned paper documents; troubleshot libray computer problems

#### 2011 - ISSER, UNIVERSITY OF GHANA

2014 Research Associate

- Collected and analyzed survey data using tools like ODK Collect, and CSPro
- selected and recruited subjects for survey interviewing
- Trained and supervized field workers/interviewers

## 2005 - THE BALME LIBRARY, UNIVERSITY OF GHANA

2007 Student Computer Technician

- Performed hardware and software repairs and installations
- Scheduled and implemented computer storage backups
- Inventoried equipment and computer-related supplies

#### 2018 SURREY PUBLIC LIBRARY

Practicum Student

- gained practical experience in the use of library system, SirsiDynix Horizon, for reference services
- gained good understanding of cataloging and collection services as implemented in Surrey Public Library
- collected and collated web data to support library website construction

## **PUBLICATIONS**

- Sunderland, T., Gaston, C., Dai, C., and Ola, s. (2020).
  Participation Challenges in Natural Resource Leadership for Women in Ghana. Manuscript submitted for publication
- 2. Ola, s. (2020). Women Leaders as Transfer Agents of Conservation Information in High Forest Zone Communities: Challenges and Opportunities. Manuscript submitted for publication
- 3. Ola, s. (2021). Measuring Progress in the AU's STI Agenda: a look at research production among selected African research institutions. Manuscript submitted for publication
- Ola, s. A user experience assessment of virtual reference services in selected research libraries in Canada.
   Manuscript in progress
- Ola, s. A supervised classification of e-libraries in Canada using selected web-based indicators. Manuscript in progress

### LANGUAGE

English	
French	
Ashanti Twi	
Yoruba	
Creole	

## **CONTACT**

(778) 231 8396 sola@alumni.ubc.ca https://sola-29.github.io

## **SKILLS**

Maintenance

Web Development
Instruction Design
Metadata
Cataloguing
Survey Research
Network, Hardware,
& Software