

**Macnissi Udube**

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## Professional Summary

Reliable and detail-oriented warehouse associate with 2 years of experience in efficiently managing inventory, shipping, receiving, and maintaining organization within a fast-paced warehouse environment. Skilled in operating forklifts, pallet jacks, and other material handling equipment while adhering to safety protocols. Proficient in order picking, packaging, and stock replenishment, with a strong commitment to meeting deadlines and ensuring accuracy in all tasks. Adept at working both independently and as part of a team to meet productivity goals. A positive attitude and known problem solving abilities with strong work ethic. Ready to contribute to an efficient safe work environment.

## Work History

**WAREHOUSE ASSOCIATE | WIPTEC.INC | MARCH 2022 – SEPTEMBER 2022**

- Efficiently performed shipping and receiving duties, including unloading, inspecting, and organizing incoming goods and materials.
- Accurately picked and packed orders for shipment, ensuring correct product selection and quantities.
- Operated pallet jacks to transport products within the warehouse, adhering to all safety protocols.
- Maintained a clean and organized warehouse environment, following all safety guidelines to reduce accidents and ensure smooth operations.

**WAREHOUSE ASSOCIATE | ALTITUDE SPORTS | OCTOBER 2022 - FEBRUARY 2023**

- Assisted with the assembly of products and materials for shipment, ensuring packaging met company standards.
- Handled returns and damaged goods, processing them according to company standards.
- Collaborated with team members and supervisors to meet and exceed daily productivity goals, ensuring timely order fulfilment.
- Managed inventory by conducting regular stock checks and updating records to maintain accurate inventory levels.

**INVENTORY CLERK | FRUTTA SI | APRIL 2023 – PRESENT**

- Accurately tracked and managed inventory levels, ensuring timely restocking of products and minimizing out-of-stock situations.
- Conducted regular stock audits to verify inventory records, identifying discrepancies and reconciling them with physical stock.

- Provided excellent customer service by helping customers locate products and answering inquiries regarding availability.
- Assisted in receiving and inspecting deliveries, ensuring products met quality standards and were stored appropriately.
- Organized and maintained product displays and storage areas to ensure easy access and proper product rotation.

**Education**

Degree Year School

HIGH SCHOOL DIPLOMA PHARMACY TECHNOLOGY JUNE 2027 JOHN ABBOTT COLLEGE, MONTREAL, QUEBEC

<b>Education</b>	<b>School</b>	<b>Year</b>
<b>HIGH SCHOOL DIPLOMA</b>	LESTER B PEARSON PACC ADULT EDUCATION CENTER	JUNE 2024
<b>DIPLOMA (DEC)</b>	JOHN ABBOTT COLLEGE, MONTREAL, QUEBEC	JUNE 2028

**Skills**

- Proficient with Pallet jacks and Forklifts
- Excellent interpersonal and communication skills
- Adaptability
- Basic computer skills
- Order fulfillment
- Team collaboration