



Perry Balaba

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Professional Summary

Motivated and hardworking first-year Computer Science Student in John Abbott College with a solid foundation in programming fundamentals, problem-solving, and logical thinking. Highly adaptable, detail-oriented, and eager to gain hands-on experience through internships.

Work History

Tim Hortons, Pointe-Claire, QC — *Team Member* | **08/2022 - 11/2022**

- Preparing food and beverages efficiently while following food safety and quality standards.
- Operated cash register and processed customer transactions accurately.
- Maintained cleanliness of the workspace (mopping, dishwashing, sweeping, taking out the trash, restocking).
- Provided friendly, efficient customer service in a fast-paced environment.

Bouge Bouge, Beaconsfield, QC — *Volunteer* | **07/2023**

- Assisted with event operations by distributing medals to race participants.

WayBack Burgers, Kirkland, QC — *Team Member* | **10/2024 - 11/2024**

- Prepared burgers and beverages according to quality standards.
- Operated cash register and processed payments accurately.
- Collaborated with team members to ensure efficient service during peak hours.
- Maintained cleanliness of kitchen and dining areas in compliance with hygiene standards.

Mabuhay Cleaning Services, Dollard-des-Ormeaux, QC — *Cleaner* | **02/2022 - Current**

- Performed commercial and residential cleaning tasks, including mopping, sweeping, vacuuming, dusting, and sanitizing bathrooms.
- Followed cleaning protocols to maintain hygiene and safety standards.
- Demonstrated reliability and attention to detail across multiple client locations.

Post-Canada, Pierrefonds, QC — *Clerk* | **06/2025 - Current**

- Assisted customers with mailing services, parcel shipping, and delivery options.
- Processed transactions for stamps, packaging materials, money orders, and postal services using POS systems.
- Managed incoming and outgoing mail, including sorting, organizing, and distributing parcels.
- Resolved customer inquiries and service issues in a professional and courteous manner.

Skills

Technical Skills	Professional Skills	Soft Skills
Programming (C#, Python, Java)	Customer Service & Communication	Problem-Solving Mindset
Version Control (Git, GitHub)	Team Collaboration	Fast Learner / Adaptability
Web Development (HTML, CSS)	Time Management in Fast-Paced Environments	Stress Management

Technical Skills	Professional Skills	Soft Skills
Markup & Documentation (Markdown)	Attention to Detail	Accountability
Command Line (Windows Terminal, Powershell)	Reliability & Strong Work Ethic	
Microsoft Office: Word, Excel, PowerPoint	Following Procedures & Standards	

Education

Degree	School	Year
DEP	École Secondaire Des Sources	2024
DEC	John Abbott College	Current