

Faculty of Information Technology

# FIT2002 PROJECT MANAGEMENT

## TUTORIAL 1

### TOPIC 1:

Introduction to Project Management

## TOPIC: Introduction to Project Management

### Learning outcomes:

- Understand the importance of project management
- Identify the main characteristics of a project
- Identify project challenges and success factors

Time 110 mins	Topic	Activity
20 mins	Getting to know each other	<b>Activity 1:</b> Tutor led activity <ul style="list-style-type: none"> <li>➤ Your name</li> <li>➤ Work experiences</li> <li>➤ Degree &amp; Year</li> <li>➤ Hobbies</li> </ul>
10 mins	Clarification of unit assessments	<b>Activity 2:</b> Your task is to clarify any queries you have on the unit assessments: <ul style="list-style-type: none"> <li>○ Pre-class activity and online quizzes due every Monday 11pm (from Week 2 to 11)</li> <li>○ Assignment 1 – 20% (due in Week 7: Friday 10 Dec 2021 11pm)</li> <li>○ Assignment 2: written – 15% (due in Week 11: Friday 14 Jan 2022 11pm)</li> <li>○ Assignment 2: Oral presentation – 5% in Week 12</li> <li>○ Final Exam (50%)</li> </ul>
20 mins	Review of lecture content	<b>Activity 3:</b> Group activity <i>Your tutor will divide you into groups of 4 – 5;</i>  In your group, discuss the following terms. Your tutor will ask each group to present their findings on some of the terms: <ul style="list-style-type: none"> <li>○ Project</li> <li>○ Project vs. operation</li> <li>○ Project Management</li> <li>○ PMBOK</li> <li>○ Knowledge areas of PMBOK</li> <li>○ Triple constraints</li> <li>○ Project Manager and Project Sponsor</li> </ul>
25 mins	Team Discussion	<b>Activity 4:</b> Group Activity In teams of 4 – 5, your task is to: <ol style="list-style-type: none"> <li>1. Look at a recent project</li> <li>2. Discuss the project description</li> <li>3. Debate whether that project was successful, challenged or failed</li> <li>4. Come up with some ideas for a solution</li> <li>5. Prepare a 5-Minute presentation to the whole class (Activity 5).</li> </ol> <i>This work is to be done as a group.</i>
35 mins	Presentation	<b>Activity 5:</b> Group Activity  Your team must give a short (5 minute maximum) oral presentation to the whole class. It is up to your team to decide on what the content should be, but you should include a brief description of how you see the project, its outcome and what solution you are proposing. You may use a computer (e.g. PowerPoint) for your presentation. You can organise the presentation any way you like, which may include some or all team members presenting.