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#### Required Actions:

- ☐ Carefully checked the Marking Rubric in the assignment document so you are aware of the mark allocation
- ☐ Normalisation
  - ☐ Normalised two forms (Staffing and Class Attendance [for attendance, two samples provided but only normalise attendance once]).  
Normalised each from UNF to 3NF showing all stages and dependencies at each step (i.e. partial dependencies in 1NF, transitive dependencies in 2NF, full dependencies in 3NF)
  - ☐ Included all attributes shown on the forms
  - ☐ Did *not* add any surrogate keys in normalisation
  - ☐ Clearly indicated PK's using underline
  - ☐ Completed attribute synthesis
- ☐ Logical Model
  - ☐ Followed FIT2094-FIT3171 logical model notation/requirements:
    - ☐ Used Crow's foot/Information Engineering notation for the logical model
    - ☐ Does *not* show data types and sizes
    - ☐ Does show legend on logical model
    - ☐ Does show a label for each relationship
    - ☐ Added common prefix for all attributes in each relation (e.g. emp\_no, emp\_name)
    - ☐ Added comments for all attributes (used comments in RDBMS)
  - ☐ Added at least one surrogate key to the logical model
  - ☐ Included required check clauses and lookup tables
  - ☐ Included FULL normalisation results (final 3NF) in the logical model
  - ☐ Checked that normalisation attribute names are identical to logical model attribute names
  - ☐ For each relation, all attributes are shown on the diagram (no downward pointing diamond displayed to show some attributes are hidden)
  - ☐ Made sure there are no data anomalies in the final logical model (ie. all relations are in 3NF)

- ☐ Schema File
  - ☐ Schema file has extension .sql
  - ☐ Included DROP table commands at head of schema file
  - ☐ Has not been edited other than to add header (student details) and SPOOL/ECHO commands
  - ☐ Captured run of schema file via SPOOL/ECHO commands

**Required files have been pushed to FIT GitLab server (at least 3 pushes of the model):**

- ☐ mm\_normalisation source file (e.g. docx) and pdf
- ☐ mm\_logical.pdf (check this is your final model and produced via File - Data Modeler - Print Diagram - To PDF File from within SQL Developer, do not use screen capture)
- ☐ mm\_oraclemodel project folder which includes:
  - ☐ the .dmd file,
  - ☐ and the folder of the same name

You must push this project folder while you are drawing the model with the SQL Developer Data Modeler

- ☐ mm\_schema.sql
- ☐ mm\_schema\_output.txt
- ☐ mm\_assumptions source file (e.g. docx) and pdf

**Finally, 6 individual files have been submitted to Moodle:**

- ☐ mm\_normalisation.pdf
- ☐ mm\_logical.pdf
- ☐ mm\_oraclemodel.zip which includes:
  - ☐ the .dmd file,
  - ☐ and the folder of the same name.

You MUST ensure that the zip archive of the model is tested for completeness (i.e. unzipped and opened in a new location - see video: Preparing Files for Submission in week 6)

- ☐ mm\_schema.sql
- ☐ mm\_schema\_output.txt
- ☐ mm\_assumptions.pdf