

Name	Expenses, Advances Credits, Mass Credits Complaint, New Employee
Client Name	MusaPH
Project Description (provide a brief description of the project)	This project is proposed to help the MusaPH to streamline and automate the manual payroll and attendance process of the employees within the company.
Test Scenarios (list the specific scenarios that need to be tested. Refer to your gathered and approved requirements to be able to specify these items)	1. Check Login Functionality 2. Check Employee Profile Functionality 3. Check Attendance (Time in and Time out) Functionality 4. Check Salary Functionality 5. Check Request Functionality 6. Check Access Functionality for HR, IT, and Payroll Users

SCENARIO	TEST CASE ID #	TEST CASE	STEPS	EXPECTED RESULT	ACTUAL RESULT	TEST RESULT
Check Login Functionality	1	Launch application	1. User opens MusaPH_Payroll_System.exe file.	User views the MusaPH Login page.	User is presented a window showcasing the MusaPH Login page.	Pass
	2	Log in with valid credentials	1. User selects the "Username" text field and types their username. 2. User selects the "Password" text field and types their password. 3. User clicks on the drop-down list provided and selects the department they work in. 4. User selects the "Log In" button.	User is redirected to the Employee Information page.	User is presented a window showcasing the Employee information page.	Pass
	3	Log in with invalid credentials	1. User selects the "Username" text field and types their username. 2. User selects the "Password" text field and types their password. 3. User clicks on the drop-down list provided and selects the department they work in. 4. User selects the "Log In" button.	User sees an error pop-up message that they entered an incorrect username and password.	User sees an error pop-up message that they entered an incorrect username and password.	Pass
Check Employee Profile Functionality	1	View the test fields indicating the basic information of the employee	1. User views their basic personal information presented in the test fields.	User sees their basic personal information presented in the test fields.	User sees their basic personal information presented in the test fields.	Pass
	2	Selecting other buttons ("Attendance," "Salary," and "Request") and going back to the Employee Profile page	1. From the Employee Information page, user navigates to either the "Attendance," "Salary," or "Request" buttons. 2. User then selects the "Profile" button to view the Employee Information page again.	Upon going back to their Profile page, the user still sees their basic personal information shown in the test fields.	Upon going back to their Profile page, the user still sees their basic personal information shown in the test fields.	Pass
Check Attendance (Time In and Time Out) Functionality	1	Clicking the "Time In" button	1. User selects the "Attendance" button to view the Attendance page. 2. User clicks in by clicking the "Time In" button.	The system records the user's attendance after clicking in.	The system records the user's attendance after clicking in.	Pass
	2	Clicking the "Time Out" button	1. User selects the "Attendance" button to view the Attendance page. 2. User clicks out by clicking the "Time Out" button.	The system records the user's attendance after clicking out.	The system records the user's attendance after clicking out.	Pass
	3	Selecting other buttons ("Profile," "Salary," and "Request") and going back to the Attendance page	1. From the Attendance page, user navigates to either the "Profile," "Salary," or "Request" buttons. 2. User then selects the "Attendance" button to view the Attendance page again.	Upon going back to the Attendance page, the user still sees their attendance records.	Upon going back to the Attendance page, the user still sees their attendance records.	Pass
Check Salary Functionality	1	Typing the Period Start Date and Period End Date in the test field	1. User selects the "Salary" button to view the Salary page. 2. User clicks on the month and year show-down lists and selects the date or period they have in mind. 3. User clicks on the "View Salary" button.	After clicking on the "View Salary" button, the system displays the hourly rate, monthly rate, gross salary, and net salary of the user during the period the user requested. The system will also display the 13th, Pag-IBIG, PhilHealth, withholding tax, and total deductions applied, as well as the year salary, phone allowance, clothing allowance, and total allowance the user received during a specified time.	After clicking on the "View Salary" button, the system displays the hourly rate, monthly rate, gross salary, and net salary of the user during the period the user requested. The system will also display the 13th, Pag-IBIG, PhilHealth, withholding tax, and total deductions applied, as well as the year salary, phone allowance, clothing allowance, and total allowance the user received during a specified time.	Pass
	2	Selecting other buttons ("Profile," "Attendance," and "Request") and going back to the Salary page	1. From the Salary page, user navigates to either the "Profile," "Attendance," or "Request" buttons. 2. User then selects the "Salary" button to view the Salary page again.	Upon going back to the Salary page, the system would have reset, and the user would only see empty test fields to input in them again.	Upon going back to the Salary page, the user sees blank test fields that the user could input information in once again.	Pass
Check Request Functionality	1	Clicking the "Submit" button with filled test fields	1. User picks from the drop-down list provided to indicate which request type in the request form integrated in the system. 2. User selects the start and end date on the calendar feature in the request form integrated in the system. 3. User fills out the "Reason for Request" text field in the request form integrated in the system. 4. User clicks on the "Submit" button to submit their request form to the system for approval.	The system records the user's request input after submission and sends it to the HR department for approval. The integrated request form on this page will then be reset with blank test fields that the user can fill out once again.	The system did record and send the request input of the user to the HR department for approval after submitting. The integrated request form on this page also resets after clicking the "Submit" button.	Pass
	2	Clicking the "Submit" button with blank test fields	1. User clicks on the "Submit" button without filling out the test fields on the integrated request form on this page.	User sees an error pop-up message saying that they should fill out the necessary test fields found in the integrated request form on this page.	User see an error pop-up message saying that they should fill out the necessary test fields found in the integrated request form on this page.	Pass
	3	Selecting other buttons (Profile, Attendance, and Salary) and going back to the Request page	1. From the Request page, user navigates to either the "Profile," "Attendance," or "Salary" buttons. 2. User then selects the "Request" button to view the Request page again.	Upon going back to the Request page, the user still sees their previous request records and a blank request form that the user can fill-out again.	Upon going back to the Request page, the user can see their previous request records.	Pass
Check Access Functionality for HR, IT, and Payroll Users	1	Logging in as HR	1. User clicks on the "Username" text field and types their username. 2. User clicks on the "Password" text field and types their password. 3. User clicks on the drop-down list provided and selects the HR Department option. 4. User clicks on the "Log In" button.	User is redirected to the Employee Information page and has a different system view than the other departments. The user will have view and edit access to the employee database and the attendance records of each employees, and they can also use the request portal.	User had a different system view based on the responsibilities of the HR Department, such as adding employee information and approving pending overtime and leave requests.	Pass
	2	Logging in as Payroll	1. User clicks on the "Username" text field and types their username. 2. User clicks on the "Password" text field and types their password. 3. User clicks on the drop-down list provided and selects the Payroll Department option. 4. User clicks on the "Log In" button.	User is redirected to the Employee Information page and has a different system view than the other departments. The user will have view access to the employee database. They will not access to the salary information and attendance records of each employees, and they can also use the request portal.	User had a different system view based on the responsibilities of the Payroll Department, such as adding the salary information of each employee presented in a table.	Pass
	3	Logging in as IT	1. User clicks on the "Username" text field and types their username. 2. User clicks on the "Password" text field and types their password. 3. User clicks on the drop-down list provided and selects the IT Department option. 4. User clicks on the "Log In" button.	User is redirected to their own website and has a different system view than the other departments. The user will have view and edit access to the login information of each employees, as well as control over their access to the system.	User had a different system view based on the responsibilities of the IT Department, such as adding the access of employees to login based on their assigned role.	Pass