

A Title Page which contains pertinent Documents for Gintong Kabataan Awards (GKA):

Name of Nominees

Category where the Nominee is nominated

Complete Address

Name of Nominator

- A Separate Table of Contents
- An Executive Summary of the Whole Document
- ✦ Date of Submission of Documents – Deadline for submission of documents pertinent to the nomination shall be **on September 22, 2023 at 5:00pm**. No extension shall be allowed. The result of the pre-screening shall be immediately announced by the secretariat.
- ✦ Attachments and Documentations- All attachments such as certificates, plaque of recognition and appreciations, photo documentations shall be properly authenticated by the concerned authority. The Screening Committee Screening Committee, shall subject the same for critical validation.

Phase two, the Screening Committee shall inform the Secretariat to inform all nominees who passed the pre-screening process of the date, place and time of interview.

The interview shall be in the form of panel where each nominee shall undergo a series of questions (may be in English, Filipino or the combination of both) in a prescribed period of time depending on how the panel may do it for its convenience.

The final result of the interview shall be held confidential. However, all names of finalist-nominees and the corresponding winners for each category shall be made in time of the awarding ceremonies on November 2023.

Phase three, the Screening Committee shall be held responsible in validating the result of the interview through the conduct of ocular inspection, on-site visit, community/social investigation and all manners of validation mechanisms.

The Screening Committee may immediately present to the Secretariat the name of individual or group finalists for the purpose of expediting the validation process.

Criteria and Point System

The nominees for each of the award categories shall strictly meet and comply with the maximum requirements, to wit:

Age 15-30 years old and must be supported by a copy of birth certificate (PSA) or civil registrar (Certified)

Residence - A bonafide resident of the province (Barangay Clearance and a Community Tax Certificate need be attached in the Application)

Education -No Prescribed Educational Attainment With Good Moral Character (Must be vouched and validated through monitoring and evaluation)

Must have orderly and accurately completed the pertinent documents such as the following:

- * Application Forms with latest colored 2 X 2 picture
- * List of Seminars/Trainings Attended
- * List of Seminars/Trainings Facilitated
- * Honors, Awards and Citations Received
- * List of Community Outreach Programs/Activities initiated and participated in
- *Personal Description of the Achievements/Accomplishments of the Nominees
- * Duly Accomplished Narration of Nominee by the Nominator (In English or Filipino)
- * Highlights of Accomplishments in the Category Nominated
- * Signatures of the Nominee/Nominator.

Date of Submission of Documents

Deadline for submission of documents shall be on or before **September 22, 2023 until 5:00pm at the Provincial Youth Development Office (PYDO), Provincial Capitol Complex, Calapan City.**

Note: Forms can be photocopied.

For Inquiries please call or visit PYDO Office at Provincial Capitol Complex, Calapan City with tel. no. 09958320258

Forms are also available at Municipal Youth Development Officers.

KOMITE SA GINTONG KABATAAN AWARDS PAMAHALAANG PANLALAWIGAN NG SILANGANG MINDORO



I. RATIONALE

Dynamic young individuals and groups that made significant contributions to the development of the youth sector will be recognized by the Provincial Government pursuant to Amended Provincial Ordinance No. 007-2008.

This activity is a genuine expression of deep appreciation of the provincial government thus, honoring great achievements/contributions of young individuals and group in the fields of Leadership/Civic or Public Service, Sports Excellence, Field of Science, Field of Arts, for group category, outstanding Sangguniang Kabataan (Barangay and Municipal Level), and heroic acts are recognized.

II. OBJECTIVES

In general, the objective of the GKA is to recognize and honor the significant contributions of young individuals and groups to the development of the youth sector. Specifically, it aims to:

- Motivate the youth sector to act for the development of the society by recognizing and honoring their good deeds.
- Conduct GKA and confer the awards every 3 years.

III. PROJECT DESCRIPTION

Granting of the Awards – In recognition of the great achievements/contributions and of all acts of heroism, an award will be granted to all the youth; individual, group of individuals/teams and or organization that bring pride and honor to the province of Oriental Mindoro and to all the Mindoreños. The Search and Awarding Ceremonies of the Gintong Kabataan Awards shall be conducted once every three years. As the case may be, as provided in the implementing mechanics, the award is composed of the following:

The Awards, Award Titles and Categories

In the case of posthumous award, it shall be given to the immediate family members; parents and brothers/sisters to be determined by the Screening Committee.

The giving of the awards shall coincide with the Founding Anniversary Celebration of the province.

Different fields of undertakings are included in the awards categories, to wit:

Individual Category:

1. Gintong Kabataan Awards for Leadership/Civic or Public Service
2. Gintong Kabataan Awards for Sports Excellence
3. Gintong Kabataan Awards in the Field of Science
4. Gintong Kabataan Awards in the Field of Arts
5. Gintong Kabataan Awards for Acts of Heroism

Group Category:

1. Gintong Kabataan Awards for Outstanding Sangguniang Kabataan (Barangay and municipal level)
*postponed until next SK election
2. Gintong Kabataan Awards for Outstanding Youth Organization

The Screening Committee

The conduct of screening procedures shall be exclusively performed by the screening committee composed of the following persons, officers and groups:

- PYDO -Chairman
- Selected Employees/Staff-Secretariat
- 2 representatives from NGO - Members
- Representatives from the following Prov'l Gov't Offices:
 - Department of the Interior & Local Government - Member
 - Communication and Public Relations Services Division - Member
 - Provincial Social Welfare & Development Office - Member
- Division Superintendents of the Provincial/City Divisions - Member

Additional members of the Screening Committee may be determined solely by the Special Concerns Division depending on the screening mechanics designed and on the immediacy of the need for more representations.

Screening Procedures

The process of screening shall be in three phases, to wit:

1st Phase -Pre-Screening Phase to be facilitated by the GKA Secretariat

2nd Phase-Screening Proper to be facilitated by the duly constituted Screening Committee

3rd Phase -Final Screening where the Screening Committee where the finalists are to be subjected to monitoring, evaluation and necessary rigid validation mechanism (e.g. on-inspection, community investigation, character investigation).

Phase One of screening, all nominees to the GKA shall be required to submit properly documented records of accomplishments supporting the nominee's bid.

The Secretariat shall do the necessary inspection of the documents. Failure to submit the documents in accordance with the desired Technical Orders and Standard Guides set by the Screening Committee means automatic disqualification in the screening proper.

Technical Order and Standard Guide

The following are the technical order and standard guides to be strictly followed in the pre-screening:

- ✚ Copies of Documents – The documents shall be submitted in two copies, soft-bounded, fastened or sealed in a long brown envelopes. The original copies shall be presented during final interview. The front of the brown envelopes shall contain the following phrase "Pertinent Documents for the Gintong Kabataan Awards (GKA) with the following data:

Name of the Nominee

Category where the nominee is nominated

Sector/Group Represented

Complete Address of the Nominee

At the lower left portion of the envelope, the nominee shall write the name of the nominator/nominators.

- ✚ Lay-out – All documents shall be written in white 8 X 11 inches bond paper, except for the Xeroxed copies of attachments and annexes (e.g. certificates, plaques, photo documentations, etc).

- ✚ Spacing – Spacing of the typewritten documents shall be the following:

Top	-	1 inch
Bottom	-	0.5 inch
Left	-	1.5 inches
Right	-	1 inch
Header	-	0.5 inch
Footer	-	0.5 inch

- ✚ Font- All documents to be submitted for screening shall be written using Arial, regular, black and point 12 in size.

- ✚ Only the titles and sub-titles shall be highlighted.

- ✚ The documents shall also contain the following additional pages to facilitate proper screening.