

New Employee/Contractor Checklist for NED Entry

TO#: NIEHS-DIR-156

Employee/Contractor completes:

Last Name	Li
First Name	Jianying
Middle Name	<input checked="" type="checkbox"/> N/A
E-mail Address	jianying.li@gmail.com
Home Phone	(919) 363-2614
Home Address	3405 Rockland Ridge Drive
Position Title	Bioinformatics Scientist
Tour of Duty (e.g. M-F)	M-F
Education: Degree/Year	M.S. (2001) & Master of Bioinformatics (2002)
Major/University	Bioinformatics/NCSU
Patient Contact	<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes or - *Field type:
SSN # (if applicable)	576-81-7076
Date of Birth	04/18/1968
City of Birth	Tianjin
State of Birth	Tianjin
Country of Birth	P.R. China
Country of Citizenship	P.R. China

Gender: ☒ Male ☐ Female

FOR CONTRACT OFFICE ONLY

Specialist: ☐ Technician: ☐
Associate: ☐ Other: ☐

NIH completes:

Entry on Duty Date _____
Not To Exceed Date _____
If previously employed at NIH, start date: _____
HN Code/Org Code & CAN # _____
Institute _____
Branch/Lab Chief _____
Phone _____ Fax _____
Bldg _____ Room _____
Library Access: ☐ Yes ☐ No

For Contractor Positions Only:

A-76? ☐ Yes ☐ No Contractor in lieu of FTE? ☐ Yes ☐ No

Contract # _____

* Field Type: (Nurse, Social Worker, etc.)