





Rotary International District 3191

Royal Club Recognition Guidelines - Quarter 1

Dear Royal Club Leaders,

As we begin a new Rotary year filled with opportunities and purpose, we are proud to introduce the Royal Club Recognition Guidelines – Quarter 1 for RY 2025-26. These guidelines have been thoughtfully designed to highlight and appreciate the incredible work done by Rotaract Clubs across the RI District 3191.

Why Royal Club Recognition Guidelines?

The Royal Club Recognition Guidelines serve as a transparent structure that allows clubs to reflect on their achievements, and align with Rotary's core goals and areas of focus. They are designed not as a competition, but as a tool for motivation, recognition, and shared learning.

From the smallest act of service to the largest club initiative, every effort counts. No matter where your club is on its journey, this framework welcomes your participation and supports your growth. It is a way to celebrate your efforts, share best practices, and recognize those who go above and beyond.

We look forward to seeing your passion, creativity, and commitment come alive this quarter.

PP. Rtr. Aishwarya K RDistrict Rotaract Secretary - Administration

PP. Rtn. Rtr. Karthik Chikmath
District Rotaract Representative

PP. Rtr. Rohan ADistrict Rotaract Secretary - Operations







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Tabulation

ROYAL CLUB RECOGNITIONS - Q1 GUIDELINES

Genre	Function	Particulars	Max. Points	Remarks
Kick off!	Club Orientation	Conduct an orientation session for the club members by your Club Seniors/Partner Rotary/District Learning Facilitators	300	Reported on 3191 Showcase On or before 30th September 2025
	Club Installation	Completion of Traditional Installation Ceremony or an official handing over of office of the Club	250	Reported on 3191 Showcase On or before 30th September 2025
	BoD Orientation Session	Conduct a Orientation Session for the Board of Directors by your Club Seniors/Partner Rotary	150	Reported on 3191 Showcase On or before 30th September 2025
Celebrate	Royal Rotaractor of the Quarter Nominations	Nominate your Members for Quarterly Recognition	50	-
	Royal Rotaractor of the Quarter	Your member is Recognized with "Royal Rotaractor" Recognition	-	100 points will be given if the nominee is recognised
RI Requisites	Presidential Access for Club Administration	Club President been reported on RI Website	150	http://myrotary.org/
	Member data on RI Website	Completion of 100% Member Reporting on RI Website (Obtain member IDs for all your members)	400	http://myrotary.org/
	Report Club officers on RI Website	Club officers such as Vice President (if) Secretary, Treasurer, Foundation Chair, Club Membership Chair, Club Public Image chair, etc.	300	25 for each Reported Officer Role & 25 for 100% Officers Reported
	RI Service Project Center	Report your Service Projects on Rotary International Service Project Center	300	100 for each project. Reported on https://spc.rotary.org/

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Club engagement and Administration	General Body Meeting	Conduct at least 1 official General Body Meeting	150	75 for each Meeting. Reported on 3191 Showcase
	Board of Directors Meeting	Conduct at least 2 official BoD Meeting	150	50 for each Meeting, (points can be achieved upon meeting the criteria) Reported on 3191 Showcase
	Club Attendance	Introduce or Adopt a club attendance tracking system	100	-
Unite for Good	Saving Mothers & Children	Conduct a Project/Initiative to explore the focus area during Q1	100	Reported on 3191 Showcase
	Membership and New Club Development	Conduct a Project/Initiative to explore the focus area during Q1	100	Reported on 3191 Showcase
	Supporting Education	Conduct a Project/Initiative to explore the focus area during Q1	100	Reported on 3191 Showcase
Grow	Club Service Activities	Conduct at least 1 project / initiative under this avenue	100	Reported on 3191 Showcase
	Community Service Activities	Conduct at least 1 project / initiative under this avenue	100	Reported on 3191 Showcase
	International Service Activities	Conduct at least 1 project / initiative under this avenue	100	Reported on 3191 Showcase
	Professional Development Activities	Conduct at least 1 project / initiative under this avenue	100	Reported on 3191 Showcase
	Public Image Activities	Conduct at least 1 project / initiative emphasizing brand building of the club	100	Reported on 3191 Showcase

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Connect	Club Leaders Learning & Outing (L.O.P.S.)	Participation at President - Secretary outing with Club President, Club Secretary, Vice President & Joint Secretary	250	President: 100 Points, Secretary: 100 Points VP & JS: 25 Points each
	Annual District Rotaract Learning Session	Mark your presence at Annual Rotaract District Learning Session & Assembly with Club President, Club Secretary, Vice President, Joint Secretary, Club Treasurer and other Board of Directors.	500	50 per Participant
	General Assembly	Mark your presence at General Assembly with Club President, Club Secretary and other members	150	-
	Zonal Meeting/Gathering	Mark your Presence at Zonal meeting - Offline/Online	200	100 for each meeting
	Avenue Meeting/Gathering	Mark your Presence at Avenue meeting - Offline/Online	150	50 for each meeting
	SEARIC Summit 2025	Mark your Presence at SEARIC Summit - Nepal	50	Reported on 3191 Showcase

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Partner	Joint Project with Rotaract	Conduct At least 1 Joint project with fellow Rotaract club in the District, Nationally or Internationally	200	Reported on 3191 Showcase
	Joint Project with Partner Rotary / Rotaract	Conduct At least 1 project with the partner Rotary / Rotaract Club	200	Reported on 3191 Showcase
	Joint Project with Sister Rotaract	Conduct At least 1 Joint project with sister Rotaract club	200	Reported on 3191 Showcase
	Joint Project with Interact	Conduct At least 1 Joint project with Interact club	200	Reported on 3191 Showcase
	Joint Initiative	Conduct At least 1 project with External Organization	200	Reported on 3191 Showcase
Reporting	Club Monthly Report Submission	Timely Reporting of Club Activities	600	200 Per Month (If submitted on or before 7th of every Month)

Total Points: 6000

RECOGNITION	POINTS
Royal	5100+
Diamond	4100+
Emerald	3000+

Please note: Participation in the Royal Club Recognitions is completely optional and not mandatory.

Rtn. Rtr. Karthik Chikmath

District Rotaract Representative

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