Team Expectations Agreement

Method of communication
The team will communicate through discord and their UofT emails.

Communication response times
Discord responses should be within 30 minutes. Email should be responded to within 24 hours. However, exceptions will be given to certain situations that may arise where an individual cannot respond.

Meetings
Weekly sprint meetings will be held on Wednesdays at 6pm.
Additional times when everyone is available for meeting are listed below:
- Monday 5pm (optional)
- Tuesday 6pm (optional)
- Thursday 5pm (optional)
- Friday 3pm (optional)
- Weekends (TBD)

Meeting will be held in discord. In-person meetings will be discussed at a later date when COVID situation allows.

Individuals will be responsible for any notes they will require or deem important

Group members shall be responsible for any predetermined work for that sprint, and bring attention to any problems that they have.

Version Control
Do not push any untested or developing code to the master branch

Division of work
The team will discuss and allocate work during meetings as a group

Work Submissions
Group members will submit/push their own work into the repository when completed.

Contingency Planning
Group members will discuss among each other and bring attention to the individual of any problems that arise.
If the individual is unresponsive, then the issue will be escalated to the TA/PROF.

We accept these guidelines and intend to fulfill them (sign below):
Wader Zheng - 1007188945
Shu Sun - 1005948487

Lingfeng Yang - 1003362933
Annas Rahuma - 1005005566
Danyal Rana - 1006329206
Yunfei Wang - 1004042617