



## CHANDRU B

- 📞 6380295337
- ✉ Chandru830356@gmail.com
- 🌐 Madurai-TN

## SKILLS

- ❖ SAP
- ❖ MS Office
- ❖ HTML5
- ❖ Photoshop
- ❖ DMS
- ❖ Typing
- ❖ Billing

## LANGUAGES

- ❖ English
- ❖ Tamil

## CERTIFICATES

- ❖ Photoshop
- ❖ Paper Presentation

## HOBBIES

- ❖ Listening Music
- ❖ Playing Cricket

## SUMMARY

I believe my fast learning abilities, commitment to succeed, and relevant studies make me the perfect fit for this position. I can easily work with others.

## EXPERIENCE

### ***Computer Operator (08-2020 to 06-2021)***

#### ***Reliance Digital NDC (E-com)-Madurai***

- Processing the online orders on daily basis.
- Raising tickets for facing unknown errors.
- Make dispatch report, and send to concern head.

### ***DEO (07-2021 to 02-2022) Reliance Retail Ltd-Madurai***

- Process the delivery list against the Purchase order.
- Scan and upload the POD in the Portal.
- Monitoring the inventory process.
- Process the storefill Stock transfer order.

### ***SURVEYOR (03-2023 to 11-2023)-TN***

- Survey the materials, prepare report of damages.

## Education

- B.Sc Information Technology /69.5%/ (2017-2020) in RVS Kumaran College of arts and science-Dindigul.
- XII /78.5%/ (2016-2017) in Government Higher Secondary school Kondayampatti-Madurai.
- X /83.5% /(2015-2016) in Government Higher Secondary school Kondayampatti-Madurai.

**Date :**

**Place :**