STOKBOX ANALYTICS USER MANUAL

YOUR PRODUCTS…OUR INSIGHT

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| Icon  Description automatically generatedLogging you in…  From the landing page, press sign in to navigate to the login page…  Graphical user interface, text, application  Description automatically generated    **OR**  Logo  Description automatically generated  Dashboard Page  Once logged in, you can see your dashboard…    At a glance, you can see all analytics relevant to your company and your queries…  Graphical user interface, application  Description automatically generated  …and you’ll be sent a recovery email  Graphical user interface, application  Description automatically generated  The email should like this…  Follow the Reset Password link  Graphical user interface, text, application  Description automatically generated  Enter your new credentials…  Shape  Description automatically generated  4  Brand Page  You can customize the data we present by adding categories to your brand page…  Select a new product category and press Submit…  Graphical user interface, application  Description automatically generated    …and your product will be added to your Brand Profile    Navigation Bar  You can move around the various features of the webapp by using the Navigation Bar…  Graphical user interface, application  Description automatically generated    Import CSV  An admin can update the database by uploading a new CSV…  Simply choose a new file, in the relevant formats and in the correct order…  *link, category\_1, category\_2, product\_name, price, price\_per, ingredients, allergen\_information, brand, recycling\_information, brand\_details*  Graphical user interface, text, application, email  Description automatically generated      Adding a new user  An *admin can add a new user…*  *Simply select and add what company they are part of and submit it…*  *Then input your user details* |  | Enter your credentials into the box provided and press Log in… if you put them in wrong, you’ll get a message telling you so  If you put in the wrong credentials, you’ll get an error message like this….  Graphical user interface, application  Description automatically generated  If you forget your password, it’s no problem    Enter your email address… |  | Graphical user interface, application  Description automatically generated |
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